



Town of Mooresville  
**FY19-20 Adopted Budget**



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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**Town of Mooresville**

**North Carolina**

For the Fiscal Year Beginning

**July 1, 2018**

*Christopher P. Morill*

Executive Director

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**BUDGET MESSAGE**  
**FY 2019-2020 OPERATING BUDGET**

May 20, 2019

The Honorable Miles Atkins, Mayor and  
Board of Commissioners  
Town of Mooresville  
413 N. Main Street  
Mooresville, NC 28115

Dear Mayor and Board of Commissioners

In accordance with the North Carolina Local Budget and Fiscal Control Act, I am pleased to present the Recommended Operating Budget for fiscal year (FY) 2019-2020. Upon your selection of a public hearing date, a notice of submission of this budget to the Board of Commissioners will be published in accordance with G.S. § 159-12; as well, a copy of the Mooresville's Recommended Budget has been placed on file with the Town Clerk and posted on the Town website for public inspection. I want to thank the Mayor and Commissioners for providing staff with direction during this budget process.

The attached budget ordinance with supporting documentation is presented as an assessment of the Town of Mooresville's operating revenues and expenditures for the fiscal year 2019-2020. This budget represents the culmination of many hours of analysis, deliberation, and preparation by Town department heads and administrative staff. This message highlights alignment of the Recommended Budget to the Town's Strategic Plan. Thank you in advance for the time that you will spend on reviewing and evaluating the Recommended Budget. Our goal, as always, is to provide the level of services that our citizens want at a cost that they can afford.

## **FUND SUMMARY**

The town-wide budget totals for operating funds equals \$116,659,248. The total budget ordinance including operating, capital reserves, and project ordinance transfer budgets totals \$124,362,574. The recommended General Fund budget for FY 2019-2020 totals \$75,531,925 for Town personnel, operations, capital, and debt service. I am recommending the ad valorem tax rate remain at \$0.58 per \$100 valuation. This marks the twelfth consecutive year of maintaining a flat tax rate. The recommended Utility Fund budget is \$33,617,391. A water and wastewater rate study performed by Willdan Financial Services confirmed current utility rates and charges generate sufficient revenues to meet the Town's debt service covenant requirements. This continues the trend of a steady and stable rate structure. The utility budget continues the path established several years ago to have sufficient revenue to maintain and repair the existing system and establish a reserves to pay for capital projects without the need for additional borrowing. The recommended Stormwater Fund budget totals \$1,529,542. The Powell Bill Fund budget totals \$1,002,400. This amount matches the state of North Carolina appropriation for Powell Bill qualified expenses. Finally, the Community Development budget totals \$752,990.

The budget process began earlier this year. Departments started working on their budgets in December 2018 by creating five-year capital improvement plans. The first year of the five-year capital improvement plan was inserted into the departmental budgets. Departments prepared their individual budget requests to maintain high quality customer service, and to achieve the Town's strategic tactical actions. The FY 2019-2020 Recommended Budget will continue to fund large capital projects in project budget ordinances. This process allows projects to overlap fiscal years without the need to re-appropriate funds each fiscal year.

## **FY 2019-2020 BUDGET HIGHLIGHTS**

### **REVENUES**

#### **A. General Fund**

The revenues and expenditures outlined in the following pages will require a tax rate of \$0.58 per \$100.00 valuation, which remains unchanged for the twelfth consecutive fiscal year. As in past years, property tax remains our largest single source of revenue for the General Fund. Property tax revenue is based on information received from the Iredell County Tax Collector Office. The budget is calculated using a tax base of \$7,461,570,000 and an estimated collection rate of 99.18%. The estimated assessed tax value will generate approximately \$740,039 per penny of the tax rate. Revenue in the FY 2019-2020 recommended budget to be generated from property tax collections is \$42,900,000, this is a \$1,134,299 increase above FY 2018-2019. A countywide reappraisal was performed on all property in Iredell County. The effective date of the reappraisal was January 1, 2019. The ad valorem tax revenue is expected to increase 13.5% as a result of the reappraisal, which equates to \$4,965,771, and 3.04% attributed to new growth. This provides an overall increase in ad valorem revenue of 16.6%.

The FY 2019-2020 Recommended General Fund Budget is balanced with current year revenues and does not require the use of appropriated fund balance. Prior budgets used an appropriation of fund balance to balance the approved budgets, however actual financial performance resulted in an increase to fund balance. This stability in fund balance is possible only because elected officials and department staff are good stewards of the Town's revenues. With diligence, staff and elected officials will continue to avoid the practice of over reliance on fund balances, which could place the Town into financial jeopardy.

#### **B. Utility Fund**

I am recommending maintaining existing utility rates to accomplish these priorities. Water and sewer charges are budgeted \$10,468,605 and \$12,030,026 respectfully. The remaining operating revenues will come from a combination of operating fees.

#### **C. Stormwater Fund**

I am recommending a Stormwater budget of \$1,529,542. The revenue budget accounts are sufficient to meet the expenditure needs of the Stormwater Fund without the use of appropriated fund balance.

#### **D. Powell Bill Fund**

By general statute, Powell Bill funds must be used for Town-maintained roadways. Revenues are state collected and generated from gasoline tax. Funds are distributed based on population and Town-maintained street mileage. The total recommended Powell Bill budget is \$1,002,400.

### **PERSONNEL EXPENSES**

Personnel expenditures include salaries, FICA, group insurance, retirement, 401K, longevity pay, merit pay, and other miscellaneous benefits for employees. For FY 2019-2020, these combined personnel expenses account for \$33,739,729 in the General Fund, \$5,192,746 in the Utility Fund, and \$310,741 in the Stormwater Fund. In accordance to the five-year Human Resources Strategic Plan, funding for all existing full-time authorized positions and the addition of four new positions is recommended.

The budget recommends funding for performance opportunities for employees to receive merit and longevity compensation. Only regular full-time and regular part-time employees who are evaluated at "meets expectations" or above will receive a merit increase. In December, employees who receive an



annual evaluation of “meets expectations” or above will be eligible to receive longevity pay based on their consecutive years of service. Funds are also budgeted for an outside consultant to conduct and complete an annual pay and class study. The Board of Commissioners make it a goal to remain competitive with the local employment market.

## **MAJOR PROJECTS/PROGRAM CHANGES**

As the Town continues to expand, we need to make sure we improve effectiveness and efficiency in service delivery, be proactive in maintaining existing facilities, infrastructure capacity, and plan for future growth. Here are some of the ways we are funding these efforts in FY 2019-2020:

- Design of a new Police Headquarters (\$832,528)
- Design of Fire Station 6 (\$291,738)
- Design of Fire Training Center (\$203,363)
- Design of Fleet Expansion (\$197,000)
- Purchase a new Fire Truck (\$740,000)
- Resurface 6.2 miles of streets (\$1,322,096)
- Construction of US 21/Connector Road Waterlines (\$3,000,000)

## **CAPITAL PROJECT BUDGET ORDINANCES**

I am recommending transferring funding to capital project ordinances during FY 2019-2020. A capital project ordinance authorizes a major capital expenditure that will span over multiple fiscal years due to the scope of the project. The budget in a capital project ordinance follows the life of the project, not the fiscal year (as in the case of the Town’s operating funds). General Statutes dictate any funds passing through the Town during a fiscal year must appear on the annual balanced budget ordinance. Therefore, any capital project ordinance revenue or expense for the fiscal year FY 2019-2020 are included in the recommended budget ordinance. However, this funding is not considered part of the FY 2019-2020 operating budget. The following capital projects will pass through the FY 2019-2020 Recommended Budget Ordinance.

- Construction of Wiggins Road Pump Station, Force Main and Outfalls (\$7,403,326)
- Design of High Pressure Pump Station at Water Treatment Plant II (\$300,000)

## **STRATEGIC PLAN ALIGNMENT**

The Board of Commissioners adopted the following six goals as part of the Town’s Strategic Plan. During the February 2019 Board retreat, the Strategic Plan was reviewed and updated by the Board to ensure that Department goals align with Board tactical actions. The following chart is a sample of tactical actions that the Board has funded for FY 19-20. The tactical actions in bold indicate high priority as determined by the Board.

## FY 19-20 Tactical Actions Adopted and Funded

<p><b>Goal 1: Customer Service, Transparency, and Citizen Engagement</b></p> <ul style="list-style-type: none"> <li>• <b>Redesign and update website</b></li> <li>• Review and update the Town Charter and Code of Ordinances</li> <li>• Realign staff assignments and add support for more intentional engagement activities</li> <li>• Conduct a citizen customer service satisfaction survey</li> </ul>
<p><b>Goal 2: Economic Development</b></p> <ul style="list-style-type: none"> <li>• <b>Work with Iredell County EDC and Continuum to attract technology companies to Mooresville</b></li> <li>• <b>Explore smart lighting, using the downtown corridor as a starting point</b></li> </ul>
<p><b>Goal 3: Organizational Excellence and Financial Stability</b></p> <ul style="list-style-type: none"> <li>• <b>Improve management and oversight of construction/special projects</b></li> <li>• <b>Evaluate space needs of Town Hall to allow for more office space</b></li> <li>• <b>Implement the Diversity, Inclusion and Belonging Initiative</b></li> <li>• <b>Achieve American Public Works Association Accreditation</b></li> </ul>
<p><b>Goal 4: Planning, Infrastructure and Housing</b></p> <ul style="list-style-type: none"> <li>• Work with NCDOT to analyze timing of traffic lights downtown and other key intersections</li> <li>• <b>Construct Mt. Mourne Outfall</b></li> <li>• <b>Construct Rocky River Outfall</b></li> <li>• <b>Develop a vision map for Church Street to include a Master Plan for War Memorial and Liberty Park</b></li> <li>• Evaluate the building needs of the Charles Mack Citizen Center</li> <li>• <b>Work with iCATS to fund bus shelters with seating for Mooresville Main at key public property locations</b></li> </ul>
<p><b>Goal 5: Public Safety</b></p> <ul style="list-style-type: none"> <li>• <b>Partner with Town Departments to evaluate the need for a training facility</b></li> <li>• <b>Achieve fire accreditation through the Center for Public Safety Excellence</b></li> </ul>
<p><b>Goal 6: Recreation and Cultural Services</b></p> <ul style="list-style-type: none"> <li>• Renovate the Selma Burke Community Center</li> </ul>

**IN CONCLUSION**

As Mooresville moves forward, the Town faces new challenges and opportunities to make Mooresville an even more desirable location for residents and businesses. We must plan and grow our community in a manner that is prudent to our taxpayers and within the framework of the Town's Mission and Vision. This Recommended Budget continues the path of providing superior services and programs in an effective and consistent manner. Fortunately, the operating funds meet the personnel, operation, debt, and strategic tactical actions of the growing community without financial hardship. However, it must be noted as the Town continues to grow and expand so will the cost of providing programs and services. As the Town moves into the 2019-2020 fiscal year, we will continue to closely evaluate and monitor expenses and revenues.

The challenge of meeting the many needs of our citizens and business community is great. However, that does not come without expense. As elected officials, it is paramount that you review the Recommended Budget and consider the essential services and programs that meet the needs of our citizens and businesses. This budget lays out the Town's plan for the coming fiscal year, and if implemented, I am confident that it continues to provide the community with good governance and quality services.

Sincerely



Ryan Rase  
Interim Town Manager

## TOWN OF MOORESVILLE STRATEGIC PLAN

A Game Plan for the Future



### STRATEGIC PLAN 2018-2023


Each strategic goal is supported by a set of objectives containing tactical actions designed to achieve desired results for now and the future. The Mooresville Board of Commissioners identified several **HIGH PRIORITY** tactical actions. Not all strategic objectives contain tactical actions and completed tactical actions are highlighted below and will be removed in the following year.


<b>Goal 1.</b>	<b>Customer Service, Transparency and Citizen Engagement</b>		<i>The Town of Mooresville will be a customer-focused organization that encourages residents to be informed and engaged in the matters of government and community.</i>
1.1. Seek opportunities to enhance public trust by sharing information in an accessible, convenient manner.			
1.2. Expand effective and equitable customer service that engages all stakeholders through transparency, cooperation and feedback			
1.3. Improve public outreach and citizen involvement through open communication and the development of community relationships and partnerships.			
<b>High Priority</b>	<b>Legal</b>	<b>Review and update Town Charter and Code of Ordinances</b>	

<b>Goal 2.</b>	<b>Economic Development</b>		<i>The Town of Mooresville will create and maintain a strong local economy and diverse workforce that attracts quality employers and provides opportunities for all citizens.</i>
2.1. Market and promote Mooresville as a preferred location for business growth and recruitment.			
Department Priority	Manager's Office	Market the Mooresville Business Park to increase commercial development.	
2.2. Improve effectiveness through collaboration with economic development partners within the region (MSIEDC, Continuum, Iredell County, & CVB).			
<b>High Priority</b>	<b>Manager's Office</b>	<b>Market the Mooresville Business Park to increase commercial development.</b>	
<b>High Priority</b>	<b>Manager's Office</b>	<b>Work with Iredell County EDC and Continuum to create a program to attract technology companies to Mooresville</b>	
2.3. Design incentive programs, policies and procedures around recruitment and retention of high growth industries.			
2.4. Develop and maintain amenities, infrastructure, and policies to attract economic development.			
<b>High Priority</b>	<b>Engineering</b>	<b>Develop strategy for East-West Corridor project.</b>	
<b>High Priority</b>	<b>Water Treatment</b>	<b>Increased efficiency and reliability for utility service to industrial parks.</b>	
<b>High Priority</b>	<b>Technology &amp; Innovation</b>	<b>Explore smart lighting, using the downtown corridor as a starting point</b>	
Department Priority	Planning & Comm. Dev.	Continue the redevelopment of Church Street property and tie into Liberty Park/War Memorial.	
2.5. Promote the Downtown Commercial Core as an employment and entertainment hub.			

<b>Goal 3.</b>	<b>Organizational Excellence and Financial Stability</b>		<i>The Town of Mooresville will maintain organizational excellence through training and retention of quality employees, sound financial management, and superior service to the community.</i>
3.1. Optimize the use of technology to drive efficiency and productivity to improve services.			
3.2. Develop and implement safety initiatives that continue to focus on employee safety and risk aversion.			
<b>High Priority</b>	<b>Risk Management</b>	<b>Implement Safe Driver Initiative to reduce liabilities and claims.</b>	
Town Priority	Risk Management	Implement and foster the "Safety Through Professionalism" Initiative.	
Town Priority	Risk Management	Implement internal safety auditing and inspection program/policy.	
3.3. Provide safe, reliable, and well-maintained vehicles, equipment and facilities to integrate sustainability into daily operations.			
3.4. Plan future capital and infrastructure needs in accordance with demographic trends, operational changes and financial capacities.			
Town Priority	Fire	Implement plan to increase coverage of small response team.	
Department Priority	Parks & Recreation	Design and construct 2.55 miles of greenway (Dye Creek).	
Town Priority	Water and Sewer Maint.	Create zone specific Utilities Master Plan.	
3.5. Recruit and retain an exceptional, diverse, engaged, and healthy workforce.			
<b>High Priority</b>	<b>Human Resources</b>	<b>Implement the Diversity, Inclusion and Belonging Initiative</b>	
3.6. Secure long-term financial sustainability through policies, procedures and sound financial management.			
<b>High Priority</b>	<b>Public Services</b>	<b>Achieve American Public Works Association Accreditation</b>	
Town Priority	Charles Mack Center	Create policies and procedures for utilization of Performing Arts Center.	
Town Priority	Information Technology	Implement CJIS and PCI compliance.	
Town Priority	Streets	Consider alternative revenue sources to fund the resurfacing program and street improvements	
Town Priority	Sanitation	Review solid waste and yard waste ordinances to determine if improvements are needed in enforcement (5 years)	
3.7. Consider opportunities to partner with other Town Departments when evaluating space needs and expansion.			
<b>High Priority</b>	<b>Fire</b>	<b>Conduct a feasibility study of acquiring land for a westside presence with partners for a multi-use facility to include Police, Fire and Library in a park setting.</b>	

<b>Goal 4.</b>		
<b>Planning, Infrastructure and Housing</b>		
<i>The Town of Mooresville will build and maintain infrastructure that supports efficient operations, reliable transportation and diversified housing options.</i>		
4.1. Follow the Comprehensive Housing Strategy to expand Mooresville's access to a broad range of quality housing that is a safe, accessible and affordable.		
High Priority	Planning & Community Development	Implement the Comprehensive Housing Strategy.
4.2. Direct and guide growth in the community through appropriate planning, land use and development review process.		
High Priority	Planning & Community Development	Update and consolidate Town's Comprehensive Land Use Plan.
Town Priority	Planning & Community Development	Strengthen relationship between the Board of Commissioners and Planning Board.
Town Priority	Parks and Recreation	Evaluate the building needs of the Charles Mack Citizen Center
High Priority	Parks and Recreation	Redevelop War Memorial Recreation Center, Liberty Park, and adjacent property.
4.3. Research, develop and propose incentives for in-fill redevelopment in identified activity areas of Town.		
Department Priority	Planning & Community Development	Work with Parks and Recreation Department to develop a "fee in lieu" policy to assist in funding future Town parks.
4.4. Improve transportation options and reduce congestion by working with transportation partners, and making the necessary road improvements.		
High Priority	Manager's Office	Work with ICATS to fund bus shelters with seating for Mooresville Main bus stops at key public property locations
4.5. Minimize Mooresville's environmental footprint to improve the quality and sustainability of the community.		
High Priority	Water & Sewer Maint.	Construct Mt. Mourne Outfall

<b>Goal 5.</b>		
<b>Public Safety</b>		
<i>The Town of Mooresville will be a safe community offering the highest level of protection and will work to earn the trust and confidence of our citizens. When emergencies arise, the Town will respond in a quick and effective manner.</i>		
5.1. Prepare for, mitigate and effectively respond to emergencies and special events.		
5.2. Create a safe and accessible community environment that emanates comfort and security to those that live, work and play in Mooresville.		
Department Priority	Police	Implement a police traffic safety and enforcement team.
Town Priority	Streets	Evaluate and prioritize the need of new sidewalks for pedestrian safety and connectivity
Town Priority	Information Technology	Research application of drone technology for use in public safety investigations (2-4 years)
5.3. Provide community outreach programs which will provide citizens the opportunity to interact with public safety employees and increase public safety awareness.		
5.4. Provide quick and exceptional fire, medical and emergency response.		
High Priority	Fire	Achieve fire accreditation through the Center for Public Safety Excellence

<b>Goal 6.</b>		
<b>Recreation and Cultural Services</b>		
<i>The Town of Mooresville will be a regional center for cultural, leisure and recreational opportunities, preserve its history &amp; heritage, and provide open space, parks and quality facilities at affordable rates for</i>		
6.1. Protect, enhance and develop unique places that reflect the Town's characters, history and values.		
Department Priority	Information Technology	Partner with Recreation to implement SmartCity Technologies in Parks.
6.2. Enhance and expand facilities, parks, ball fields and open spaces to support current and future residents.		
Town Priority	Library	Investigate capacity for expanding services to citizens in the west service district
Department Priority	Parks & Recreation	Develop plans for two future baseball fields and three future multi-purpose fields at Cornelius Road Park.
Department Priority	Parks & Recreation	Develop Town-owned parks and facilities in west Mooresville.
Department Priority	Parks & Recreation	Support the Selma Burke Renovation Project to provide additional recreation opportunities.
6.3. Offer a diverse range of youth, adult and senior recreational and cultural programming to enhance the quality of life for all citizens.		
Department Priority	Library	Focus efforts to increase service to underserved populations in Mooresville and service area using volunteers and staff
6.4. Position Mooresville as a regionally recognized recreation, cultural, entertainment and tourism destination.		
6.5. Implement the recommendations within the 2016 Cultural, Parks and Recreation Master Plan.		

**ORDINANCE NO. 2019-06-03**

BE IT ORDAINED by the Board of Commissioners of the Town of Mooresville, North Carolina, meeting in open session this 3rd day of June 2019 that the following fund revenues and expenditures together with certain restrictions and authorization are hereby adopted:

**GENERAL FUND**

Revenues:		\$75,531,925
Expenditures:	General Administration	12,251,421
	Finance	2,526,967
	Human Resources	1,056,131
	Risk Management	1,334,769
	Technology & Innovation	4,577,745
	Planning & Community Development	1,340,153
	Police	12,622,949
	Fire	11,186,474
	Public Services Administration	1,460,773
	Engineering	795,189
	Streets	4,902,990
	Sanitation	2,343,482
	Fleet Maintenance	1,165,736
	Park Services	1,619,452
	Facility Maintenance	753,517
	Economic Development	1,890,905
	Parks and Recreation	6,415,086
	Charles Mack Citizen Center	1,420,622
	Performing Arts Center	49,240
	Golf Course	2,624,897
	Library	3,193,427
Total Expenditures		\$75,531,925

**UTILITY FUND**

Revenues:		\$33,617,391
Expenditures:	Water Sewer Maintenance	27,032,858
	Water Treatment	2,944,259
	Wastewater Treatment	3,640,274
Total Expenditures		\$33,617,391

**UTILITY CAPITAL RESERVE FUND**

Revenues:		\$3,735,000
Expenditures:		\$3,735,000

**CAPITAL RESERVE FUND**

Revenues:	\$490,000
Expenditures:	\$490,000

**COMMUNITY DEVELOPMENT FUND**

Revenues:	\$752,990
Expenditures:	\$752,990

**POWELL BILL FUND**

Revenues:	\$1,002,400
Expenditures:	\$1,002,400

**STORMWATER FUND**

Revenues:	\$1,529,542
Expenditures:	\$1,529,542

**WIGGINS ROAD PUMP STATION, FORCE MAIN AND OUTFALLS**

Revenues	\$7,403,326
Expenditures:	\$7,403,326

**DESIGN OF HIGH PRESSURE PUMP STATION AT WATER TREATMENT PLANT II**

Revenues :	\$300,000
Expenditures:	\$300,000

**General Fund**

There is hereby levied the following rates of tax on each one hundred dollars (\$100.00) valuation of taxable property as listed for taxes as of January 1, 2019, for the purpose of raising the revenue from current year's property tax, as set forth in the foregoing estimates of revenue, and in order to finance the foregoing appropriations.

**Rate per \$100.00 Valuation - General Fund: \$0.58**

Such rates of tax are based on an estimated total valuation of property for purpose of taxation of \$7,461,570,000 and estimated rate of collections of 99.18%.

**Mooreville Downtown Tax District**

There is hereby levied the following rates of tax on each one hundred dollars (\$100.00) valuation of taxable property as listed for taxes as of January 1, 2019 for raising the revenue from current year's property tax, as set forth in the foregoing estimates of revenue, and to finance the foregoing appropriations.

**Rate per \$100.00 Valuation - Mooreville Downtown Tax District: \$0.16**

Such rates of tax are based on an estimated total valuation of property for purpose of taxation of \$49,785,000 and estimated rate of collection of 98.91%.

The Town Manager is authorized to transfer funds from line item within a department's budget and from department to department within a fund without increasing or decreasing appropriations in said fund. The Town Board must approve fund transfers from one fund to another and any increases or decreases to a fund.

The total of all amounts encumbered for outstanding purchase orders and contracts as of June 30, 2019, shall be carried forward in fund balance as the amount of Reserved for Encumbrances and the corresponding appropriations for these encumbrances shall not lapse in order to properly account for the payment in the fiscal year paid.

The Pay and Classification Plan for Fiscal Year 2019-2020 reflects salary rates approved by this budget.

A copy of this ordinance shall be furnished to the Finance Director to be kept on file for direction in the Disbursement of Town funds.

All ordinances or parts of this ordinance in conflict with the provisions of this Ordinance hereby repeal.

Adopted this day 3rd of June, 2019.



Miles Atkins, Mayor



Attest:



Genevieve Miller, Town Clerk



**Annual Budget  
Town of Mooresville, North Carolina  
Fiscal Year Beginning July 1, 2019**

Recommended to the Town Board by the Town Manager .....May 20, 2019  
 Adopted by the Town Board.....June 3, 2019

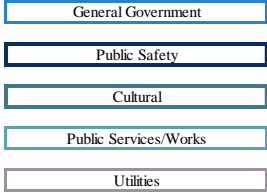
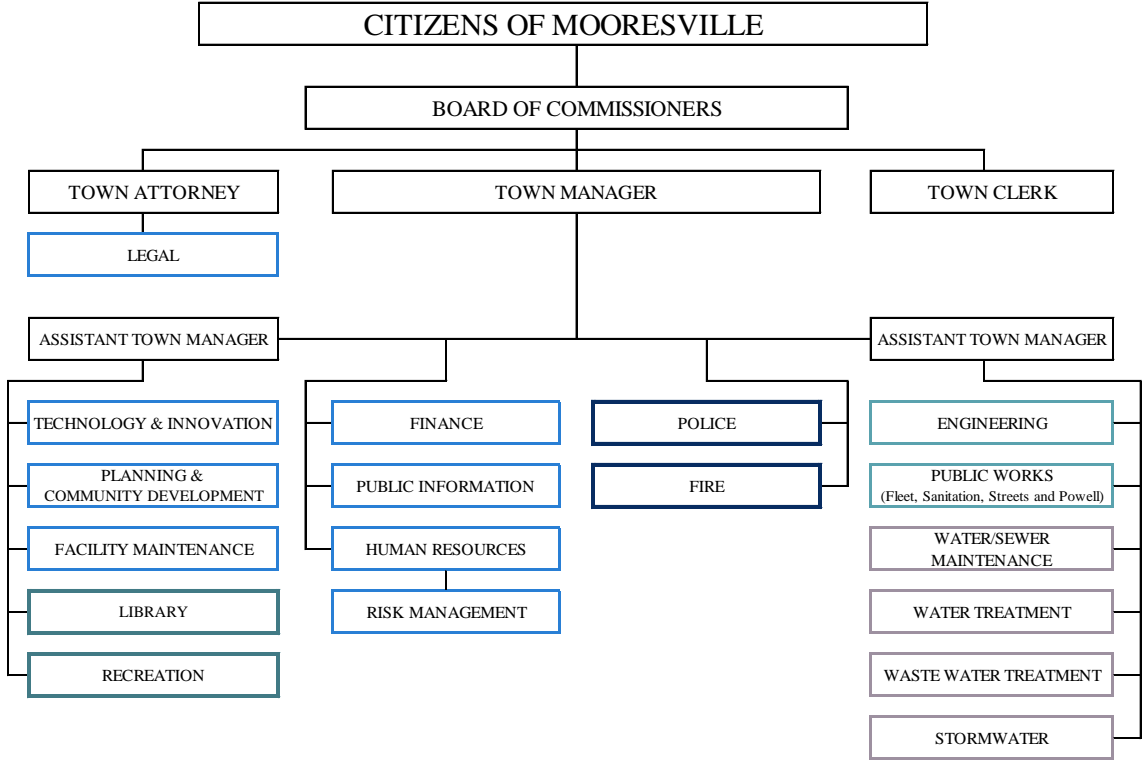
**The Town Board**

Miles Atkins..... Mayor  
 Thurman Houston..... Commissioner Ward 2 (Mayor Pro-Tem)  
 Bobby Compton.....Commissioner at Large  
 Gary West .....Commissioner at Large  
 Eddie Dingler..... Commissioner Ward 1  
 Barbara Whittington ..... Commissioner Ward 3  
 Lisa Qualls..... Commissioner Ward 4

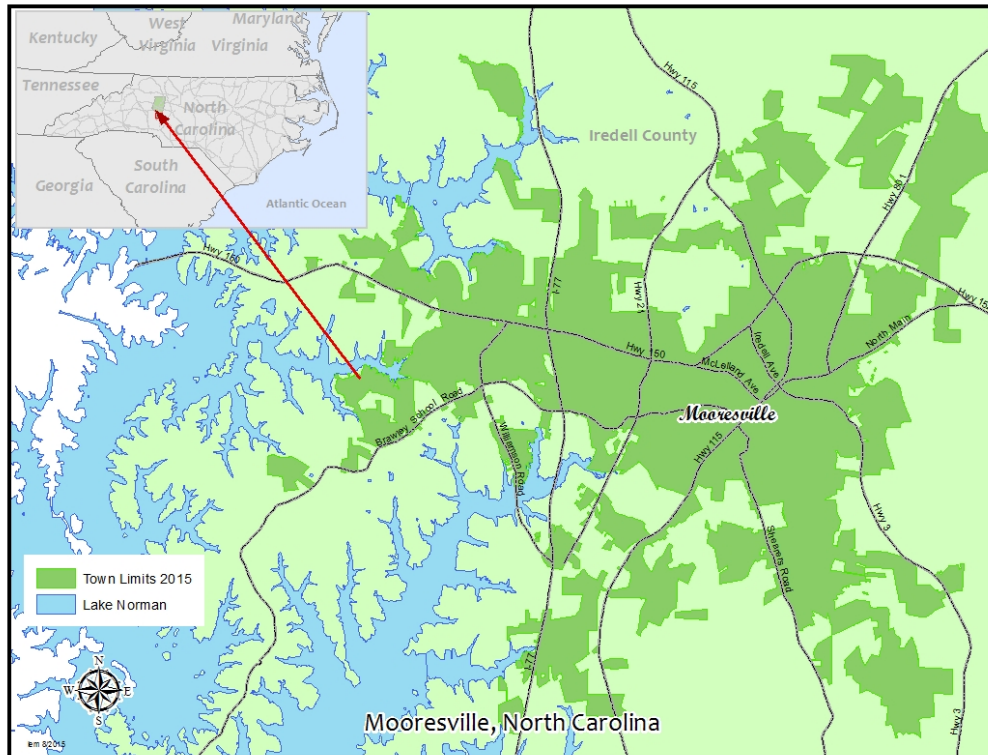
**Appointed Officials and Department Heads**

Ryan Rase ..... Interim Town Manager  
 Sharon Crawford.....Town Attorney  
 Kim Sellers ..... Public Information Officer  
 Genevieve Miller ..... Town Clerk  
 Deborah Hockett..... Chief Financial Officer  
 Keli Greer ..... Director of Human Resources  
 Chris Russell..... Risk & Safety Manager  
 Jeffrey Brotherton..... Director of Technology & Innovation  
 Ron Campurciani ..... Interim Police Chief  
 Curt Deaton.....Fire Chief  
 Jonathan Young..... Engineering Services Director  
 Rawls Howard ..... Planning and Community Development Director  
 John Finan..... Public Works Director  
 Allison Kraft ..... Public Utilities Director  
 Marian Lytle ..... Library Director  
 Pamela Reidy ..... Parks and Recreation Director

# TOWN OF MOORESVILLE, NORTH CAROLINA ORGANIZATIONAL CHART



## COMMUNITY PROFILE



## HISTORY

Mooresville is located in the southern part of Iredell County, directly north of Charlotte and Mecklenburg County. The history is a rich and full one that spans from the Revolutionary War to the boom of NASCAR. Mooresville can trace its history back to the Battle of Cowan's Ford during the Revolutionary War. Incorporated in 1873 when Franklin Moore donated land for a train depot and cotton weighing platform, Mooresville grew into a prosperous mill town and introduced the world to products such as stain resistant clothing and wrinkle-free fabrics now common in all clothing. Mooresville is also the home of Dr. Selma Burke; whose portrait of President Franklin Roosevelt appears on the dime. Despite the loss of large textile industries, Mooresville has diversified its industries to include Lowe's Companies Inc. and auto racing. Drawn by the recreational resources of Lake Norman and the growth of the Charlotte area, Mooresville has grown from its initial population of 25 to one of a thriving and vibrant community proud of its past and embracing of its future.

## GOVERNMENT

Mooresville operates under a Council-Manager form of government. The citizens elect a Mayor and Board of Commissioners as the Town's governing body. Mooresville has a seven-member Board (one mayor and six commissioners). The mayor is elected every two years. The commissioners are elected every four years on staggered terms, with two ward commissioners and one commissioner-at-large elected during the staggered elections. Ward commissioners are required to live within the ward they serve, and residents vote only for their ward representative, commissioner-at-large, and mayor. The Town Manager is appointed by the Board to serve as the chief operating officer administering all municipal affairs. The Board meets at 6:00PM on the first and third Mondays of each month at the Mooresville Town Hall.

**DEMOGRAPHICS****MUNICIPALITY PROFILE FOR MOORESVILLE\*****Population (2016 estimate)**

Total Population	35,679
<b>Demographic Percentages</b>	
Percent White	87.90%
Percent Black	9.70%
Percent Indian or Alaska Native	0.80%
Percent Native Hawaiian & Other Pacific Islander	0.00%
Percent Asian	2.00%
Percent Hispanic or Latino	6.60%
Percent Some other Race	1.10%
Percent Male	50.10%
Percent Female	49.90%
Median Age (years)	36.70
Percent 0-19	27.90%
Percent 20-34	20.10%
Percent 35-54	28.50%
Percent 55-64	10.70%
Percent 65 and Older	12.80%

**Employment**

Population 16 Years & Over	27,580
Civilian Labor Force	18,673
Unemployment Rate	7.30%

**Education (25 years and over)**

Less than 9th grade	3.00%
9th to 12th grade, no diploma	7.90%
High School graduate (includes equivalency)	28.00%
Some college, no degree	24.60%
Associate's degree	11.00%
Bachelor's Degree	18.20%
Graduate or professional degree	7.20%

**Housing (2016 estimate)**

Total Housing Units	14,096
Occupied Housing Units	89.90%
Homeowner Vacancy Rate	2.60%
Rental Vacancy Rate	8.80%
Owner-Occupied	71.30%
Renter-Occupied	8.70%
Median Home Value	\$174,300

**Household Income (2015 estimates)**

Less than \$10,000	5.50%
\$10,000 to \$24,999	13.80%
\$25,000 to \$49,999	24.10%
\$50,000 to \$74,999	18.90%
\$75,000 to \$99,999	14.00%
\$100,000 to \$149,999	15.60%
\$150,000 to \$199,999	4.80%
\$200,000 or more	3.40%
Median Household Income	\$57,417
Mean Household Income	\$72,851
Per Capita Income (families)	\$27,164
Poverty Line	11.10%

\* Information from city-data.com based on 2016 US Census

## ATTRACTIONS

Mooresville’s population has rapidly increased, from 8,575 in 1980 to just over 35,500 in 2016. This growth is largely due to the town’s unique location on Lake Norman and its close proximity to Charlotte. Charlotte-Douglas International Airport is southwest of town and can easily be accessed with the recent addition of the Interstate 485 loop. Interstate 77 runs through Mooresville, which helps with interstate commerce.

Because of its location, Mooresville is expected to experience continued commercial/residential investment, such as Niagara Bottling Co., a California-based bottling company. This abundance of commercial/industrial interest in Mooresville provides for increase economic activity, more jobs, and a larger tax base that allows the Town to maintain the quality and quantity of services offered to a growing citizenry and business community.

Lake Norman provides several attractive benefits in addition to a quick and reliable source of water. Lake Norman also provides recreational opportunities for residents. From mid-March to October residents can be seen on the water enjoying fishing, sailing, and jet skiing. Lake Norman is the largest man-made body of fresh water in North Carolina with 525 miles of shoreline (more than the coastlines of North and South Carolina combined) and a surface area of more than 32,475 acres. Parks and recreational opportunities play a large role in enhancing the quality of life of the community. The Town of Mooresville operates an extensive active recreation program with 16 parks, 18 lighted tennis courts, 15 lighted ball fields, 11 lighted multipurpose fields, multiple indoor and outdoor basketball courts and three gyms.

Mooresville also has the distinction of being called Race City, USA because of the large number of racing teams calling Mooresville “home.” In fact, Mooresville is home to more than 60 NASCAR teams (more than any other town in the United States) and racing related businesses including Dale Earnhardt, Inc., Red Bull Racing Team, Kasey Kahne, Kyle Busch and Penske Racing South. Memory Lane Motorsports and Historical Automotive Museum are located in Mooresville, featuring over 100 exhibits and cars from drivers like Dale Earnhardt Sr., Richard Petty, Bobby Labonte, and many more. The race shops together equal about 1.5 million square feet. The North Carolina Auto Racing Hall of Fame is located in Mooresville and also serves as the town’s official visitor’s center, where you can see Alan Kulwicki’s championship winning 1992 Ford and Curtis Turner’s famous “Purple Hog,” a 1956 Ford race car. The NASCAR Technical Institute is located in Mooresville, along with Performance Instruction and Training (PIT).

Town residents have access to several national, regional and local recreational facilities. A NFL team, the Carolina Panthers, and NBA team, the Charlotte Hornets, play in facilities located in the City of Charlotte. A professional minor league hockey team, the Charlotte Checkers, and AAA minor league baseball team, the Charlotte Knights, are also located within 40 miles of the town. This all makes Mooresville, NC a great place to live, learn, work, and play.

## SISTER CITIES

Mooresville-South Iredell Sister Cities (MSISC) is a non-profit, community organization which seeks to promote international cooperation, understanding and development through dynamic exchanges with specific cities with which Mooresville-South Iredell maintains a formalized sister city relationship.

Hockenheim Germany was selected as a sister city to Mooresville because of the racing industry connection. Official Sister Cities agreements were signed by the mayors of Hockenheim and Mooresville during visits in 2002 and 2003.

MSISC is a member of Sister Cities International. Created in 1956 by President Dwight D. Eisenhower, the goal of the Sister Cities organization is to develop municipal partnerships between U.S. cities, counties, and states and similar jurisdictions in other nations. Sister Cities International works with citizens to participate in people-to-people exchanges and to build long-term partnerships between U.S. and international municipalities. Sister City relationships transcend national politics with the ultimate goal of world peace.

## ECONOMICS

Mooresville has enjoyed significant commercial and residential growth in past years as the tax base has grown from \$1.992 billion in 2002 to \$7.461 billion in 2019. Several regional and national companies including Lowes Companies, Inc., NGK Ceramics USA Inc., Cardinal FG, and large well-known retailers like Target, Wal-Mart, Sam’s Club, Best Buy, PetSmart, Costco, Academy Sports and Dick’s Sporting Goods are located within Mooresville. A number of commercial/office parks including: Lakeside Business Park, Talbert Pointe, South Iredell Industrial Park, and Mooresville Business Park provide commercial office space to many companies, including Amex Packaging LTD., Roush & Yates Racing Engines, Hybrid Technologies Inc., Corvid Technologies, Carolina Distributors, Carolina Beverage Group LLC, Southern Container, and Prairie Packaging. Downtown Mooresville boasts a wide range of shopping and dining venues as well as offering a variety of goods and services.

<b>PRINCIPAL EMPLOYERS*</b>		
<b>Company</b>	<b>Industry</b>	<b>Employment Range</b>
Lowe's Companies Inc	Professional & Business Services	1000+
Iredell-Statesville Schools	Education & Health Services	1000+
Lowes Home Centers Inc	Trade, Transportation, & Utilities	1000+
Iredell Health System	Education & Health Services	1000+
Iredell County	Public Administration	500-999
Mooresville Graded Schools	Education & Health Services	500-999
Wal-Mart Associates Inc	Trade, Transportation, & Utilities	500-999
Piedmont Healthcare	Education & Health Services	500-999
NGK Ceramics USA Inc	Manufacturing	500-999
Food Lion	Trade, Transportation, & Utilities	500-999
McDonalds	Leisure & Hospitality	500-999
Town of Mooresville	Public Administration	500-999
Penske Racing South Inc	Leisure & Hospitality	250-499
Bestco Inc	Manufacturing	250-499
Allegiance Staffing	Professional & Business Services	250-499
Randy Marion Automotive	Trade, Transportation, & Utilities	250-499
Pactiv LLC	Trade, Transportation, & Utilities	250-499

\* NC Commerce, Labor and Economic Analysis Division, Top Employers - Iredell County

## **BASIS OF BUDGETING**

The accounts of the Town are organized based on funds. A fund is an independent fiscal accounting entity, with a self-balancing set of accounts. Funds maintain independent records of cash and/or other resources, together with all related liabilities, obligations, reserves and equities. The purpose of a fund is to carry out specific activities or attain certain objectives in accordance with special financial regulations, restrictions or limitations. The budget outlines the Town's plan for achieving the goals, objectives, and service delivery levels desired by the Mayor and Town Board of Commissioners. More specifically the budget is a financial plan consisting of an estimate of proposed expenditures, the proposed means of financing, and the goals and objectives of the expenditures for a given time, usually one year from July 1 to June 30. The Town develops its budget as required by the North Carolina Local Government Budget & Fiscal Control Act. All budgets are prepared and adopted using the modified accrual basis whereby revenues are recognized when measurable and available and expenditures are recognized when a liability is incurred. Expenditures may not legally exceed appropriations at the departmental level for all annually budgeted funds. During the year, the Town's accounting system is maintained on the same basis as the adopted budget. The Town adopts an annual budget ordinance that includes the General, Utility, Capital Reserves, Powell, Community Development, Stormwater, Capital Reserve and Capital Project Ordinance funds transferred from operating funds.

### **GENERAL FUND**

The General Fund, the largest fund of the Town, accounts for all governmental services and summarizes all financial transactions except those activities which are more appropriately recorded in another fund. Municipal services are classified as General Administration, Technology and Innovation, Planning and Community Development, Engineering, Public Service, Facility Maintenance, Police, Fire, Streets, Sanitation, Parks and Recreation, Golf Course, Library, Charles Mack Citizen Center and Performing Arts Center. The primary revenue sources are ad valorem taxes and state-shared revenues. The primary expenditures are for public safety, public works, parks & recreation, and general governmental services.

### **GENERAL CAPITAL PROJECTS FUND**

This fund is used to account for street and sidewalk improvements, a recreational center renovation and park improvements.

### **GENERAL CAPITAL RESERVE FUND – SANITATION**

This fund is used to purchase sanitation vehicles and equipment. The maximum annual contribution is \$500,000 and the maximum total reserve balance permitted is \$750,000.

### **GENERAL CAPITAL RESERVE FUND**

This fund is specifically dedicated to setting aside financial resources for long-term or large-scale capital projects.

**UTILITY FUND**

Water and sewer utility operations are the second largest fund. The water and sewer fund accounts for revenues and expenses related to the provision of water and sewer services to the customers of the Town and adjacent areas. Water and sewer sales includes both consumption and service fee charges to all direct water and sewer customers, inside and outside the Town.

**UTILITY CAPITAL PROJECTS FUND**

This fund is used to account for water and sewer line upgrades, pump stations, stormwater improvements and related equipment to complete these projects.

**UTILITY CAPITAL RESERVE FUND**

This fund is specifically dedicated to setting aside financial resources for long term or large-scale capital projects for the proprietary funds. Revenue generated from system development and capacity fees are used as a funding source.

**STORMWATER FUND**

This fund is used to account for the operations and maintenance of the Town's stormwater program which manages stormwater runoff through stream cleaning, bank stabilization, and maintenance of detention lakes and pools.

**COMMUNITY DEVELOPMENT FUND**

This fund is used to account for community development block grant funds that are restricted for residential projects which benefit low-to-moderate income households as defined by federal guidelines.

**POWELL BILL FUND**

Annually, state street-aid (Powell Bill) allocations are made to incorporated municipalities which establish their eligibility and qualify as provided by G.S. 136-41.1 through 136-41.4. The General Statutes require that a sum be allocated to the qualifying municipalities equal to the amount produced during the fiscal year by 1 3/4 cents on each taxed gallon of motor fuel. Powell Bill funds shall be expended only for the purposes of maintaining, repairing, constructing, reconstructing or widening of local streets that are the responsibility of the municipalities or for planning, construction, and maintenance of bikeways or sidewalks along public streets and highways.



## **BUDGET DEVELOPMENT PROCESS**

The Town of Mooresville’s budget process is designed to meet the current and future needs of our citizens, businesses, and staff. The Town of Mooresville is focused on delivering designed outcomes based on community demands, regulatory compliance, and financial capacity. The Town is committed to executing the budget in a professional and efficient manner. According to N.C. General Statutes, the Town must adopt an annual budget ordinance in which all funds are balanced by July 1 of each year. Outlined below is a schedule of budget events:

### **September – October 2018**

The budget process begins with the creation of the five-year Capital Improvement and Personnel Plan. Departments are asked to complete forms for both five-year plans. The data is compiled into a master chart detailing the justification and description of each project and position.

### **December 2018**

The FY 2020 Budget Projection is created and opened in the Town’s financial software to allow departments to begin the process of entering departmental budget requests. Each department submits requests electronically. Department managers submit additional information justifying personnel, technology, and replacement vehicles. All personnel requests are first reviewed by the Human Resources Director to ensure requested positions are properly classified. The Technology & Innovation Director reviews technological needs. All vehicles slated for replacement are appraised by the Fleet Services Superintendent. Vehicles are appraised and given a score based on the approved Vehicle Replacement Criteria. Budget requests reflect the goals and objectives of each department and the priorities of the community.

### **February 2019**

In February, all departmental budget requests are submitted to the Finance Department for review before the departmental budget meetings with the Town Manager and Budget Committee. After the departmental requests are submitted, the Board of Commissioners conduct their annual planning retreat wherein the Board and Town Management meet collectively to review the current year, discuss future needs, and finalize priorities. During the retreat, special consideration is given to the Town’s strategic goals, objectives, and tactical actions.

### **March 2019**

The Budget Committee comprised of the Town Manager, Assistant Town Managers, Chief Financial Officer, and Budget Analyst, meet with each department to review requests. Departments justify changes in their budgets from the current fiscal year, requests for new positions, and additional capital needs. The Town Manager, with input from the Budget Committee, creates the first draft of the preliminary budget.

### **April 2019**

In April, the Budget Committee made cuts and adjustments to the revenue and expense budgets. Departments were given an opportunity to review budget cuts/adjustments with the Budget Committee.

**May 2019**

In early May, the Town Manager presents the Supplemental Budget to the Mayor and Board of Commissioners. The Supplemental Budget is a snapshot of the Manager's Recommended Budget. During the Supplemental Budget presentation, the Town Manager demonstrates the alignment between the Operating Budget and the Strategic Plan. At the Mid May Board of Commissioners' Meeting, the Manager's Recommended Budget is presented to the Board of Commissioners for review. The Recommended Budget presentation details the formulation of the operating budget funds, and the schedule of the remaining budget process. The document's purpose is to present to the Board a comprehensive picture of proposed operations for the next year. The Board schedules workshops with staff to discuss the implications or adding/deleting budget requests. A utility rate consultant is used to analyze requested expenses against proposed rates.

**June 2019**

At least ten days before the public hearing, a public notice of the hearing's time and place, along with a budget summary, is published. The Board of Commissioners reviews any public comments and adopts the operating budget by ordinance with such modifications or statements as the Board deems advisable, on or before June 30.

**Fiscal Year 2020**

The implementation of the approved budget officially begins on July 1 and ends on June 30 of the following year. During implementation, staff responsibly delivers services while maintaining financial accountability. Ongoing monitoring of expenditures and revenues throughout the fiscal year is a responsibility shared by departments, the Town Manager, and the Finance Department. The Finance Department ensures that charges are entered and that payments are appropriated properly in compliance with North Carolina General Statute 159-28.

## BUDGET CALENDAR

September 11	CIP Projects Development Process
Dec 3 – Dec 21	Meetings with Departments – 5-year Personnel Plan
Dec 3 – Feb 8	Budget Entry into Financial System
January 7	CIP Staff Retreat
January 24	Deadline for Information Technology, Personnel, Vehicle Replacement, and Building Maintenance Requests
February 8	Deadline to Enter Budget Requests into Financial System & 5 Year Personnel Plans
February 21-22	Board of Commissioners Annual Planning Retreat
March 24-29	Departmental Budget Meetings with Manager
April 5 – 12	Budget Review Meetings with Town Manager
April 22	Present Budget to Department Heads
May 1	Budget Review Session with Department Heads
May 15 - 16	Board of Commissioner’s Budget Workshop
May 20	Manager’s Recommended Budget Presentation
June 3	Budget Public Hearing and Adoption
July 1	Fiscal Year 2020 Begins

## **INTERNAL FINANCIAL POLICIES & PROCEDURES**

It is the Town's policy that the operating budget be prepared in accordance with General Accepted Accounting Principles, the standards created by GFOA, and North Carolina General Statutes. The Town creates financial policies to meet the following objectives:

- To link long-term financial planning with short-term daily operations.
- To maintain a stable financial position.
- To ensure Board-adopted policies are implemented in an efficient and effective manner.
- To protect the Town from an emergency fiscal crisis.
- To ensure the highest possible credit and bond rating by meeting or exceeding the requirements of bond rating agencies through sound, conservative financial decision making.

### **REVENUE POLICY**

The Town seeks to implement a diversified tax base that will ensure reasonable stability for operations at continuous service levels, and a policy that will provide the necessary elasticity to quickly respond to increased service demands. Revenue management includes within its focus an ongoing process of reviewing and analyzing each revenue source to ensure that proceeds from each source are at an optimum level. Every attempt will be made to project revenues within a reasonable amount in comparison to the revenues' final actual earnings. Revenue projections are based on historical trends, growth patterns, and the economy. To meet these objectives the Town observes the following guidelines:

**Ad Valorem Tax (Property Tax)** As provided by the North Carolina Local Budget and Fiscal Control Act, estimated revenue from the Ad Valorem Tax levy will be budgeted as follows:

- Assessed valuation will be estimated based on historical trends; growth patterns, and anticipated construction.
- The estimated percentage of collection will not exceed the percentage of the levy realized in cash as of June 30 during the preceding fiscal year, in accordance with state law.
- The tax rate will be set each year based on the cost of providing general governmental services and paying debt service. Consideration will be given to future net revenue requirements for capital improvement projects, operational expenditure impacts, and debt service.

### **User Fees**

The Town sets fees that will maximize user charges in lieu of Ad Valorem Taxes for services that can be individually identified and where the costs are directly related to the level of service. An emphasis of user fees over Ad Valorem Taxes results in the following benefits:

- User fees are paid by all users, including those exempt from property taxes.
- User fees can avoid subsidization in instances where the service is not being provided to the general public.
- User fees are a means of rationing the provision of certain services.
- User fees for certain services can be justified equitably and efficiently, by producing information on the demand level for services and by helping to make the connection between the amount paid and the service received.
- User fees are estimated based on historical trends and anticipated user volume.

**Grant Funding**

Grant funding may be used for a variety of purposes including 1) current Town operations, 2) a departmental long-range plan, 3) a capital project identified in the CIP, 4) regulatory requirement, or 5) opportunities to address the mission and goals of the Town. Staff will pursue opportunities for grant funding. Any awarded funds will be accepted only after Board review and approval.

**Other Revenue**

All other revenue will be programmed through the annual budget process to meet the Board's goals and objectives.

**EXPENDITURE POLICY****Budget Management**

In accordance with NCGS §159-8(a) the Town operates under a balanced budget that is defined as the sum of net revenues and appropriated fund balances equal to appropriations. Expenditure budgets are reviewed by staff, the Town Manager, and Board prior to adoption and are monitored by the Finance Department and Town Manager throughout the fiscal year. Budgeted expenditures are only spent for their categorical purpose for which they were intended. Budget adjustments are made on a need only basis through-out the year. No appropriations of debt proceeds will be spent except for the purpose for which the debt was issued.

**Interfund Transfer**

Interfund transfers are allowed for the allocation of direct or indirect costs of services rendered by one fund to another.

**RESERVE POLICY****Reserve for State Statute**

In accordance with state statute, appropriated fund balance in any fund will not exceed the sum of cash and investments minus the sum of liabilities, encumbrances, and deferred revenues arising from cash receipts.

**Unreserved Fund Balance**

The Town will maintain an unallocated fund balance in operating funds. These funds will be used to avoid cash flow interruptions, generate interest income, eliminate the need for short-term borrowing, assist in maintaining an investment grade bond rating, provide funding flexibility for unanticipated needs and opportunities and sustain operations during unanticipated emergencies and disasters. The level of reserve will be determined based on anticipated future funding needs, historical trends, growth patterns, the economy and contractual obligations, including bond covenants.

## **FUND BALANCE POLICY**

Unreserved, undesignated fund balance is funds that remain available for appropriation by the Board after all commitments for future expenditures, required reserves defined by State Statutes, and previous Board designations have been calculated. The Town will define these remaining amounts as “available fund balance.” Available fund balance at the close of each fiscal year should be no less than 20% of the total annual operating budget of the Town.

The Board may, from time-to-time, utilize funds reducing fund balance available below the 20% policy but in no case below 10% except in extreme emergency for the purpose of providing for:

- A revenue shortfall.
- Dealing with a natural disaster or other event that threatens the health or safety of residents.
- Taking advantage of an unforeseen significant opportunity that may be otherwise lost to the community.
- To protect the long-term fiscal security of the Town.

If available fund balance at close of a fiscal year is below 20%, the Board will adopt a plan as part of the following year’s budget process to restore the fund balance available to the policy level within 36 months from the date of the budget adoption. If restoration cannot be accomplished within such time period without severe hardship to the Town, then the Board will establish a different but appropriate time period. If available fund balance at close of a fiscal year is in excess of 20%, the Board may appropriate or designate the excess for one-time capital expenditures, economic development-related expenditures, or transfer the excess to a Capital Reserve Fund.

## **CAPITAL IMPROVEMENT PLAN**

The Town will update and adopt annually a five-year capital improvement plan (CIP); including the upcoming capital budget and a five-year projection of capital needs detailing the estimated cost, description, and anticipated funding sources for capital projects. The CIP will also take into consideration the operating impact that capital improvements will have on operating funds.

The first year of the five-year CIP will be the basis of formal fiscal year appropriations during the annual budget process. If new project needs arise during the year, a budget amendment identifying both funding sources and project appropriations will be utilized to provide formal budgetary authority for the subject projects. For the purpose of the Town’s internal accounting system, items costing more than \$5,000 are defined as capital outlay, and the CIP generally addresses those capital assets with a value of more than \$50,000 and a useful life of over five years and vehicles over \$35,000.

### **Capital Formation: Financing Sources**

The Town acknowledges pay-as-you-go financing as a significant capital financing source but will ultimately determine the most appropriate financing structure for each capital project on an individual basis after examining all relevant factors of the project. Fund balances in excess of the aforementioned Local Government Commission guidelines may be used for financing.

### **Impact on Future Budgets**

The Town strives to reduce recurring capital expenditures whenever possible by scheduling routine maintenance on our existing capital. In this budget, nonrecurring capital expenditures were included without having to negatively impact service delivery within departments, and in most cases, service delivery will either be extended or improved by these nonrecurring capital expenditures.

**ACCOUNTING/FINANCIAL REPORTING POLICY**

- The Town will establish and maintain its accounting systems according to the North Carolina Local Budget and Fiscal Control Act. Financial systems will be maintained to monitor expenditures and revenues.
- All records and reporting will be in accordance with Generally Accepted Accounting Principles (GAAP)

The basis of accounting within governmental fund types is modified accrual. Under this method of accounting, revenue is recorded when measurable and available. Under this method of accounting, revenues are recognized when earned and expenditures are recorded when incurred.

The Town will place emphasis on maintenance of an accounting system which provides strong internal budgetary and accounting controls designed to provide reasonable, but not absolute, assurance regarding both safeguarding of assets against loss from unauthorized use of disposition and the reliability of financial records for preparing financial statements and reports.

An annual audit will be performed by an independent public accounting firm which will issue an opinion on the annual financial statements, with a management letter detailing areas that need improvement. Auditing services will be evaluated and selected through a competitive proposal process. The budget reflects the Audit's individual and combined funds of actual revenues and expenditures in comparison to adopted budgets, thus using modified accrual accounting to display this information over multiple fiscal years. Full disclosure will be provided in all regulatory reports, financial statements, and bond representations.

The Town will establish and maintain an inventory of capital assets to account for the Town's property. Reports of these inventories and depreciation of all fixed assets will be made in accordance with current governmental accounting standards.

**CASH MANAGEMENT PROCEDURE**

The purpose of the Town's cash management procedure is to provide guidelines to maximize the use of public moneys in the best interest of the public.

**Receipts**

Cash receipts will be collected as expediently as reasonably possible to provide secure handling of incoming cash and to move these moneys into interest bearing accounts and investments. All incoming funds will be deposited daily as required by G.S. 159-32. Deposits will be made in such a manner as to receive credit for the day's interest.

**Cash Disbursement**

The Town's objective is to retain moneys for investment for the longest appropriate period. Disbursements will be made shortly in advance or on the agreed-upon contractual date of payment unless earlier payment provides a greater economic benefit to the Town. All checks require two signatures: Chief Financial Officer and the Town Manager.

**TRANSFER AND AMENDMENT POLICY**

The Town Manager is authorized to transfer funds from line item within a department's budget and from department to department within a fund without increasing or decreasing appropriation in said fund. The Town Board must approve fund transfers from one fund to another and any increases or decreases to a fund.

**PURCHASING AND CONTRACTING POLICY**

A pre-audit certificate, signed by the Finance Director, will appear on any contract, agreement, or purchase order before it becomes an obligation of the Town, in accordance with G.S. 159-28(a).

All purchases will be in accordance with North Carolina General Statutes. The purchasing process will be a hybrid system of responsibility shared by the requesting department and the Purchasing Director. No officer or employee of the Town who is charged with preparing plan, specifications, or estimates for public contracts, awarding or administering contracts, or inspecting or supervising construction will receive a gift or favor from any contractor, subcontractor, or supplier who has a contract with the Town, has performed under such a contract within the past year, or anticipates bidding on such a contract in the future.

Furthermore, the Town may directly, or indirectly, enter into a contract for the provision of goods and/or services with any employee(s) of the Town or any businesses in which a Town employee has ownership, if the employee(s) has no bearing on the decision to award the contract.

The Town will participate in a program that allows for the opportunity to purchase under state contracts and in cooperative agreements with other governmental units. Encumbrances will be recorded as obligations for budgetary control.

Surplus property will be disposed of in accordance with North Carolina General Statutes. The Purchasing Director may declare surplus on any item of excess personal property reported in writing by a department with both the Finance Director and the department manager estimating its value to be less than the amount specified in G.S. 160A-266. Before final disposition is made, the department will notify other departments of the availability of any excess items considered fit for possible re-utilization. All items will be disposed of in order to secure the fair value for the Town and to accomplish the disposal efficiently and economically.

**INVESTMENT PROCEDURE**

The purpose of this investment procedure is to guide the Town in managing cash on hand, to preserve principal and generate income to provide cash for daily operational and capital needs.

The Town shall manage all investments in a manner consistent with and in compliance with applicable law and regulation.

This investment procedure applies to all financial assets of the Town and is specifically subject to all the provisions and applicable laws and regulations. The investment portfolio of the Town shall be designed to attain a rate of return (yield) consistent with investments allowed under applicable laws and regulations while minimizing risk (safety) and retaining liquidity.



**DEBT MANAGEMENT PROCEDURE**

Sound debt procedures set forth the parameters for issuing debt and provide guidance to decision makers regarding the timing and purpose for which debt may be issued, types and amounts of permissible debt, method of sale that may be used and structural features that may be incorporated. The debt procedures should recognize a binding commitment to full and timely repayment of all debt as an intrinsic requirement for entry into the capital markets. The Town will strive to maintain debt funding flexibility to maximize capacity for both identified and unanticipated capital needs and opportunities. Adherence to debt procedures ensures that a government maintains a sound debt position and that credit quality is protected. Advantages of debt procedures are as follows:

- Enhances the quality of decisions by imposing order and discipline.
- Promotes consistency and continuity in decision making.
- Rationalizes the decision-making process.
- Identifies objectives for staff to implement.
- Demonstrates a commitment to long-term planning objectives.
- Is regarded positively by rating agencies in reviewing credit quality.
- Provide essential quality services to current and future citizens.

It is the procedure of the Board: (a) to periodically approve the issuance of debt obligations on behalf of the Town to finance the construction or acquisition of infrastructure and other assets for the purpose of meeting its governmental obligations to its residents; (b) to approve the issuance of debt obligations to refund outstanding debt when indicated by market conditions or management considerations; (c) that such debt obligations are issued and administered in such a manner as to ensure and sustain the long-term financial integrity of the Town, to achieve the highest possible credit rating and to preserve and enhance the quality of life, safety and welfare of its citizens.

Debt issuance will not be used to finance current operations or normal maintenance. Capital projects financed through the issuance of bonds will be financed for a period not to exceed the expected useful life of the project. The Town will strive to maintain its annual debt service costs at a level no greater than 15% of the general fund expenditures, including installment purchase debt. The general obligation debt of the Town will not exceed 8% of the assessed valuation of the taxable property of the Town.

Total General Fund Expenditures	\$ 75,531,925
15% of General Fund Expenditures	\$ 11,329,789
FY 19-20 General Fund Debt Services	\$ 13,460,055
8% of Assessed Valuation of Taxable Property	\$ 596,925,600
Total Remaining General Obligation Debt	\$ 40,420,000

Whenever possible, the Town will first attempt to fund capital projects with grants or developer contributions. The types of debt currently used by the Town include general obligation bonds, revenue bonds, and installment purchase agreements. The Town may pursue other methods of financing based upon the direction of the Town Manager and approval of the Board. The Town will only use debt instruments, which are approved for local government.

**FLEET REPLACEMENT STANDARD OPERATING PROCEDURES**

**Purpose:**

The purpose of this procedure is to set forth an outline for the Town of Mooresville to develop an effective vehicle/equipment replacement program. Fleet Maintenance will be making decisions/recommendations on data gathered and user suggestions.

**Equipment additions:**

All fleet additions will be approved through the budget process and coordinated with the Finance Department. Fleet Maintenance has no authority to add any vehicle/equipment to the fleet.

**Replacement factors:**

Fund availability, age, mileage, cost per mile, maintenance cost, and overall condition

Fleet Maintenance will coordinate with users before any orders are placed. This will provide the user an opportunity to review the work assignment and ensure the correct size and type of vehicle is being ordered.

Fleet Maintenance will review the needs of the entire fleet for the assigned groups. This review will give all users equal treatment for replacements. Abuse and neglect of vehicle/equipment shall not be deemed as justification for replacement. The replacement orders will be sent to Purchasing from Fleet Maintenance.

**Specification writer:**

The Fleet Maintenance Superintendent is responsible for research, development, and writing of equipment specification for all Town vehicles/equipment purchases. Other duties include compiling data, analyzing needs, demonstrating equipment, and communicating with departments, vendors, and manufacturers. The Specification Writer also inspects new equipment upon arrival to insure specifications are adhered to.

**Factors used in replacement decisions:**

- Accidental damages exceed the vehicle’s value.
- Age, mileage and or hours.
- Condition of exterior body and chassis.
- Repair and maintenance costs are excessive.
- The vehicle is obsolete because of changes in technologies or for reasons of efficiency.
- Repair parts are difficult to obtain.
- The vehicle/equipment accumulates excessive downtime.
- Vehicular equipment becomes unsafe to operate.

**Explanation of criteria:**

Vehicles and equipment are evaluated by four criteria: Age, Mileage, General Overall Condition, and Maintenance Cost. A vehicle is assigned a point total based on a scale of 1 to 4.

**Age:** Based on experience per class of vehicles/equipment and data from the UNC School of Government and comparative municipal partners, which reflect optimum resale conditions for the Town of Mooresville. A vehicle is assigned a point total based on a scale of 1 to 4, with 1 representing age 1-3 years for each year of chronological age life expectancy, based on “in-service date” of the vehicle.

	1 - 3	4 - 6	7 - 9	10+
Age of Vehicles	Years Old	Years Old	Years Old	Years Old
Points	1	2	3	4

**Mileage/Hours:** Based on experience per class of vehicles/equipment and data from the UNC School of Government and comparative municipal partners, which reflect optimum resale conditions for the Town of Mooresville. A vehicle is assigned a point total based on a scale of 1 to 4, with one 1 representing less than 50,000 miles. Equipment with hour meters will be assigned points based on standard usage for specific equipment types.

Mileage	0 - 50,000	50,001 - 75,000	75,001 - 100,000	100,000+
Points	1	2	3	4

**Maintenance Costs:** The cost of maintenance and repair not to exceed in the true value of the vehicle/equipment. Points are assigned on a scale of 1 to 4 based on the total cost factor. The maintenance cost figure includes all repair and maintenance costs minus any costs associated with accident repairs.

% of Original Purchase Price	0 - 25%	26 - 50%	51 - 75%	75% - 100% +
Points	1	2	3	4

**Condition:** A physical evaluation is made of each vehicle/equipment that meets or exceeds the base standards for age, mileage, and or maintenance cost. This category takes into consideration the condition of the body, rust, interior condition, vehicular accident status, anticipated repairs, etc. A scale of 1 to 4 is used, with 4 being extremely poor condition.

Condition	Good	Fair	Poor	Extremely Poor
Points	1	2	3	4

On occasions exceptions will occur in which this replacement procedure will not be used, these exceptions will be dealt with on an individual basis.

**Point ranges for replacement consideration:**

When combining the total scores for age, mileage/hours, maintenance costs, and condition, the following scale will be used in recommending vehicle/equipment replacement:

Consideration	Excellent	Good	Qualifies for Replacement	Needs Immediate Replacement
Points	1 - 5	6 - 9	10 -13	14+

**REPLACEMENT CRITERIA**

<b>DESCRIPTION</b>	<b>AGE</b>	<b>MILEAGE</b>
Administration	10 Year	100,000
Police/Fire Vehicles (Severe)	8 Year	85,000 - 90,000
Police/Fire (Regular Use)	10 Year	100,000
Police Motorcycle	5 Year	
Heavy Fire Apparatus	15 Year	85,000
Compact/Hybrid	10 Year	100,000
1/2 Ton Truck/Van	10 Year	100,000
3/4 Ton Truck/Van	10 Year	100,000
1 Ton Truck/Van	10 Year	100,000
Med/Heavy Truck	10 Year	90,000 - 100,000
Garbage Truck (Rear Loader)	8 - 10 Year	85,000
Garbage Truck (Side Loader)	5 - 7 Year	85,000
Knuckle Boom Truck	7 Year	90,000
Sweepers (Reviewed)	7 Year	80,000 - 90,000
Leaf Trucks (Reviewed)	8 Year	
Flushers	8 Year	90,000
Trailers	15 Year	
Rollers	15 Year	
Plows	15 Year	
Loader/Backhoe	10 Year	
Tractors	8 Year	
Skid Steer Loaders	10 Year	
Spreaders	15 Year	
Ground Mowers	5 Year	2,500+ Hours

## CAPITAL PROJECT BUDGET ORDINANCES

A Capital Project Ordinance authorizes a major capital expenditure and continues in effect for the life of the project. These capital projects are characterized by spanning over multiple years. The ordinance specifies the funding and expenditures for the project.

Because the Capital Project Ordinance runs the length of the project and not the fiscal year, the budget is not reported within the FY 2019-2020 budget ordinance. Therefore, these ordinances do not have to be adopted each fiscal year. Wiggins Road Pump Station- Force Main and Outfalls and Design of High-Pressure Pump Station at Water Treatment Plant II appear on the FY 2019-2020 Budget Ordinance. These capital projects are slated to receive direct funding from on of the Town's operating funds.

The following Capital Project Ordinances were adopted by the Board of Commissioners prior to the adoption of the FY 2019-2020 Operating Budget.

Capital Project Ordinances	Design Budget	Construction Budget	Total Budget
Liberty Park	\$ 153,304	\$ 2,365,520	\$ 2,518,824
Selma Burke Center Renovation	223,628	4,536,972	4,760,600
Dye Creek Greenway	263,000	150,000	413,000
Cornelius Road Park Phase 2	4,650	199,460	204,110
Recreation Bonds - 2015	0	25,313	25,313
NC 115/NC 150 Intersection Improvements	50,000	2,264,750	2,314,750
Mooresville School Network Sidewalk	299,899	3,786,851	4,086,750
Faith Road/ NC 115 Improvements	145,000	3,186,256	3,331,256
NC 801/NC 150 Improvements	215,000	2,003,500	2,218,500
Mill Village Street Improvements	225,000	2,279,084	2,504,084
West Wilson Avenue Improvements	348,785	240,000	588,785
West McLelland Avenue Improvements	265,989	3,401,756	3,667,745
Street Resurfacing Project	0	1,440,271	1,440,271
Street Bonds - 2015	0	134,875	134,875
Street Bonds - 2019	0	7,023,489	7,023,489
Mount Mourne Gravity Sewer	132,900	3,920,684	4,053,584
Mill Village Upgrades	250,000	4,156,505	4,406,505
42 Inch Sewer Line Extension	328,500	3,706,131	4,034,631
Mill Village Stormwater Improvements	0	1,073,285	1,073,285
Wiggins Road Pump Station - FM&O	1,397,970	0	1,397,970
Langtree Road / I-77 Sewer Project	87,800	2,270,481	2,358,281

The following amendments to the Capital Project Ordinances will occur on July 1, 2019. The General and Utility Fund are transferring funds to Wiggins Road Pump Station, Force Main and Outfalls and Design of High-Pressure Zone Booster Pump Station at Water Treatment Plant II.

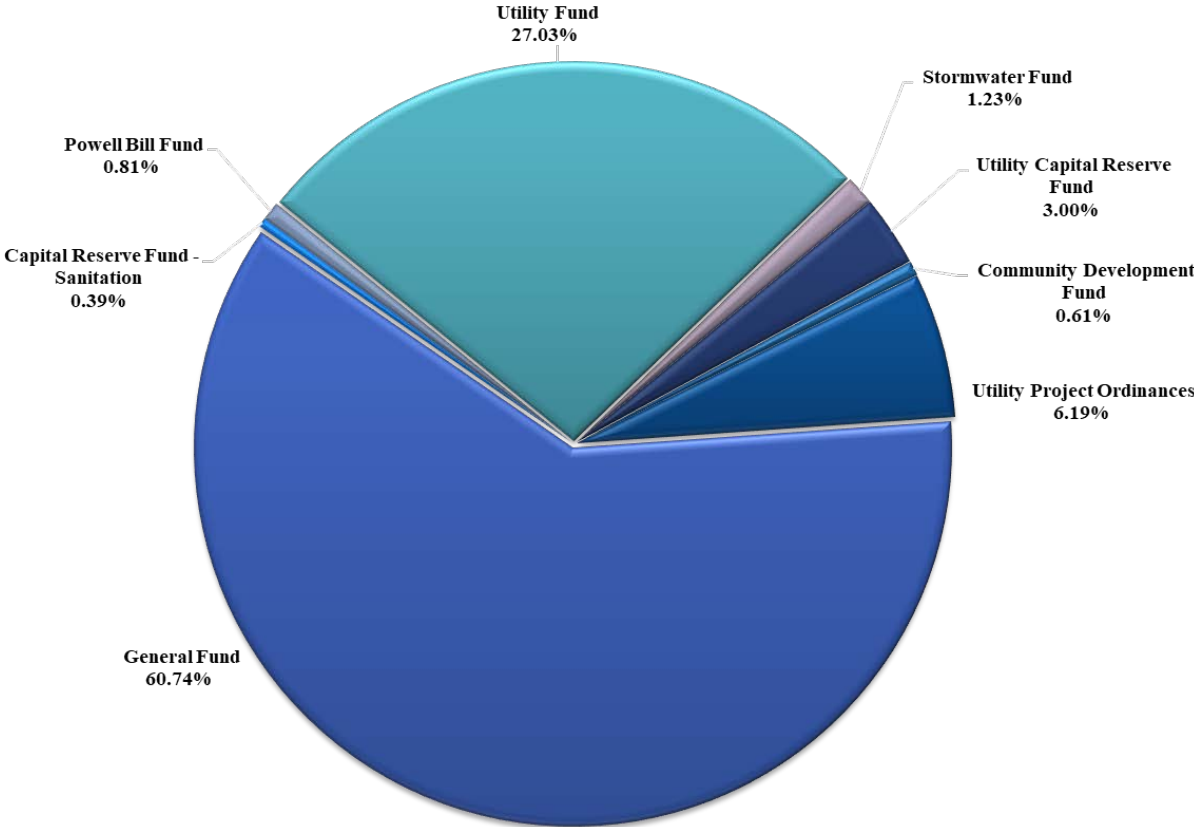
Capital Project Ordinances	Transfer from FY2020 Budget	Design Budget	Construction Budget	Total Budget
Wiggins Road Pump Station - FM&O	\$ 7,403,326	\$ 1,397,970	\$ 7,403,326	\$ 8,801,296
HPZ Booster Pump Station at WTP II	300,000	300,000		300,000

## FISCAL YEAR 2019-2020 FUND SUMMARY

TOTAL REVENUES - ALL FUNDS	ACTUAL			UNAUDITED	2019-2020 BUDGET		
	2015-2016	2016-2017	2017-2018	2018-2019	REQUESTED	RECOMMENDED	APPROVED
General Fund	\$ 64,912,356	\$ 67,096,428	\$ 69,880,883	\$ 75,163,203	\$ 77,098,820	\$ 75,531,925	\$ 75,531,925
General Capital Reserve Fund	-	2,500,000		2,151,338			
Capital Reserve Fund - Sanitation	500,000	500,000	500,000	500,000	490,000	490,000	490,000
Powell Bill Fund	965,389	1,006,924	1,006,643	1,035,699	1,002,400	1,002,400	1,002,400
Utility Fund	28,178,936	27,569,276	28,086,401	24,387,349	33,577,391	33,617,391	33,617,391
Stormwater Fund	1,606,732	1,675,695	1,772,396	1,760,700	1,524,542	1,529,542	1,529,542
Utility Capital Reserve Fund	-	2,968,832	2,800,000	5,997,998	3,735,000	3,735,000	3,735,000
Community Development Fund	102,543	221,411	137,154	179,769	752,990	752,990	752,990
Utility Project Ordinances	-	-	-	-	7,703,326	7,703,326	7,703,326
<b>TOTAL</b>	<b>\$ 96,265,956</b>	<b>\$ 103,538,566</b>	<b>\$ 104,183,477</b>	<b>\$ 111,176,056</b>	<b>\$ 125,884,469</b>	<b>\$ 124,362,574</b>	<b>\$ 124,362,574</b>

TOTAL EXPENDITURES - ALL FUNDS	ACTUAL			UNAUDITED	2019-2020 BUDGET		
	2015-2016	2016-2017	2017-2018	2018-2019	REQUESTED	RECOMMENDED	APPROVED
General Fund	\$ 60,853,215	\$ 69,683,549	\$ 64,929,351	\$ 68,076,186	\$ 77,098,820	\$ 75,531,925	\$ 75,531,925
General Capital Reserve Fund	-	651,338	-	1,530,313			
Capital Reserve Fund - Sanitation	560,333	368,779	677,132	467,158	490,000	490,000	490,000
Powell Bill Fund	1,206,960	941,373	861,994	1,098,955	1,002,400	1,002,400	1,002,400
Utility Fund	25,601,324	27,122,017	28,945,802	22,123,323	33,577,391	33,617,391	33,617,391
Stormwater Fund	703,362	2,025,779	1,393,958	1,130,346	1,524,542	1,529,542	1,529,542
Utility Capital Reserve Fund	-	-	-	-	3,735,000	3,735,000	3,735,000
Community Development Fund	176,979	155,941	133,431	152,141	752,990	752,990	752,990
Utility Project Ordinances	-	-	-	-	7,703,326	7,703,326	7,703,326
<b>TOTAL</b>	<b>\$ 89,102,173</b>	<b>\$ 100,948,776</b>	<b>\$ 96,941,668</b>	<b>\$ 94,578,422</b>	<b>\$ 125,884,469</b>	<b>\$ 124,362,574</b>	<b>\$ 124,362,574</b>

### 2019-2020 Approved Budget



Departments	Operating Funds			Grant Funds		Reserve Funds	
	General	Utility	Stormwater	Powell Bill	Community Development	General Capital Sanitation	Utility Capital
Board of Commissioners	*						
Manager's Office	*						
Public Information Office	*						
Legal	*						
Finance	*						
Human Resources	*						
Risk Management	*						
Technology & Innovation	*						
Planning & Community Development	*				*		
Police	*						
Fire	*						
Public Services Administration	*						
Engineering	*						
Streets	*			*			
Sanitation	*					*	
Fleet Maintenance	*						
Park Services	*						
Facility Maintenance	*						
Economic Development	*						
Recreation Administration	*						
Athletic Services	*						
Charles Mack Citizen Center	*						
Winnie Hooper Center	*						
War Memorial Center	*						
Talbert Center	*						
Selma Burke Center	*						
Special Facilities/Programs	*						
Performing Arts Center	*						
Golf Operations	*						
Library	*						
Stormwater			*				
Water Sewer Administration		*					*
Meter Reading		*					*
Line Maintenance		*					*
Pump Maintenance		*					*
Water Treatment		*					*
Wastewater Treatment		*					*



## GENERAL FUND – BUDGET SUMMARY

The General Fund is the main operating fund for the Town of Mooresville. It was established to account for all financial resources except those required by state law, local ordinance, and generally accepted accounting principles to be accounted for in another fund. General Fund revenues primarily include property taxes, state shared revenues, sales taxes, permits and fees. The major operating activities include general government, public safety, transportation, environmental protection, and cultural and recreation.

### Summary

The Recommended General Fund budget for FY 2019-2020 is \$75,531,925 an increase of 9.20% compared to the FY 2018-2019 approved budget. A 16.6% increase in property tax values due to growth and revaluation aids in the ability to present an increased General Fund budget. Overall the main growth in the General Fund is related to the following:

- General Obligation Bond – Series 2019 Principal and Interest Payments
- Increase in Contribution to Continuum
- Increase in Employee Retirement Rates
- Increase to Iredell County for Billing and Collection of Property Taxes (based on collections)
- Design of New Police Headquarters
- Design of Fire Station 6
- Design of Fire Training Center
- Design of Fleet Expansion
- Fire Engine
- Resurfacing Program
- Fiber Expansion
- Pay Class Study (4<sup>th</sup> Year) – Salaries and Benefits
- Langtree SRO Position (Salary, Benefits and Vehicle)

The following table indicates the Town’s comparison of actual realized revenues to expenditures for the past five fiscal years:

	<b>FY 2013-2014</b> Actual	<b>FY 2014-2015</b> Actual	<b>FY 2015-2016</b> Actual	<b>FY 2016-2017</b> Actual	<b>FY 2017-2018</b> Actual	<b>FY 2018-2019</b> Actual	<b>FY 2019-2020</b> Approved Budget
Operating Revenue	\$ 48,114,722	\$ 60,273,182	\$ 64,912,356	\$ 67,096,428	\$ 69,880,883	\$ 75,163,203	\$ 75,531,925
Operating Expenses	48,384,490	57,929,705	60,853,215	69,683,549	64,929,351	68,076,186	75,531,925
Revenues Over (Under) Expenditures	\$ (269,768)	\$ 2,343,477	\$ 4,059,141	\$ (2,587,121)	\$ 4,951,532	\$ 7,087,017	\$ -

The revenue projections for the FY 2019 -2020 budget are conservative in accordance with Town practice. The Town’s Finance staff prudently projects revenues because of the need to be assured that resources will be available to meet operating, debt and capital needs pursuant to “no deficiency” budget requirements by state statute.

### Revenue Assumption and Analysis

General Fund revenues are based on various factors. These factors reflect substantial evaluation to determine which variables are the most reliable to the budget development process. The most notable resources considered include:

- Economic forecasts
- Information on property tax from Iredell County Tax Office
- Trends in revenue collection
- Information from the North Carolina League of Municipalities (NCLM) concerning municipal state-collected revenues
- Experiences and situations that affect the Town's operation.

The following are the major revenue assumptions and analyses that were used in the development of the fiscal year 2019-2020 General Fund revenue budget:

#### Property Taxes

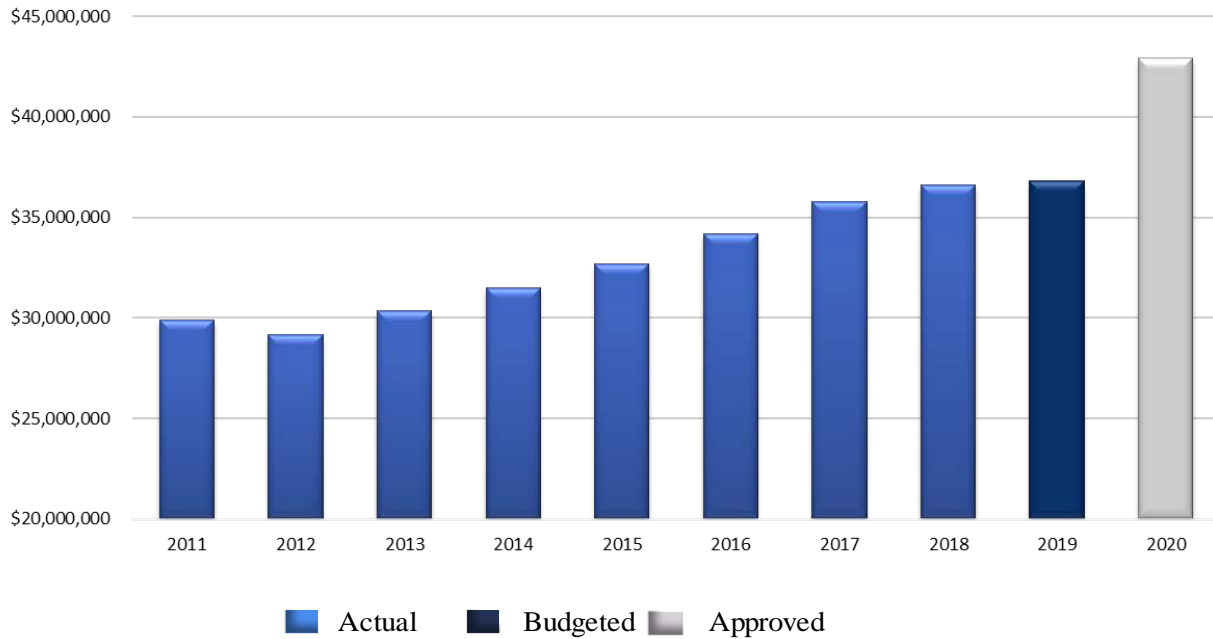
Property tax or ad valorem tax is the largest funding source for the General Fund, providing approximately 57% of the Town's total FY 2019-2020 General Fund operating revenue. By North Carolina General Statutes, the estimated revenues from collection of property taxes shall not be greater than the percentage of levy realized in cash as of June 30 during the preceding fiscal year.

The following are descriptions of the various components of the tax base, real and personal properties, and public service values:

- **Real Property Values-** FY 2020 projected real property tax base of land, buildings and residences reflects a net growth factor and property revaluation of 16.04%. An increase of \$1,134,299 or 3.45% is attributed to growth and \$4,965,701 to the 2019 county-wide reappraisal of all real property. The revenue neutral tax rate adjusted for growth is \$.0515.
- **Personal Property Values-** This category includes business personal property and all re-licensed motor vehicles that are taxed under state law. The projected value for FY 2020 is \$1,317,970,000.
- **State Certified Values-** The State of North Carolina annually certifies the values of public utilities and transportation organizations whose asset base extends into many governmental jurisdictions across the state. Examples include Duke Energy, BellSouth, freight carriers, etc. The projected value for FY 2020 is \$61,000,000.

Ad Valorem taxes expected to be realized for FY 2020 assessed values reflects a \$.58 tax rate per \$100 applied to a projected net tax base of \$7,461,570,000 with a collection rate of 99.18%, for an estimated revenue of \$42,900,000.

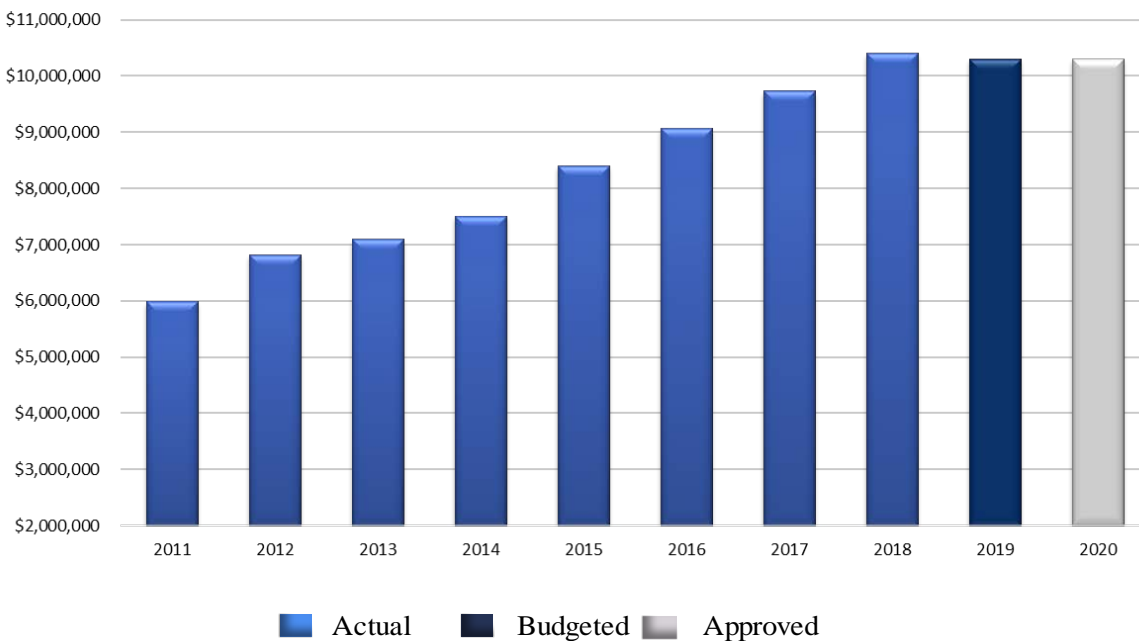
### Property Taxes



### Local Option Sales Tax

Local Option Sales Tax or Sales Tax is the second largest General Fund source of revenue. Sales Tax is added at the point of sale on most items purchased. Sales Tax is collected by the State of North Carolina and distributed to each county. Iredell County then distributes the revenue to each municipality on a per capita basis.

### Sales Tax

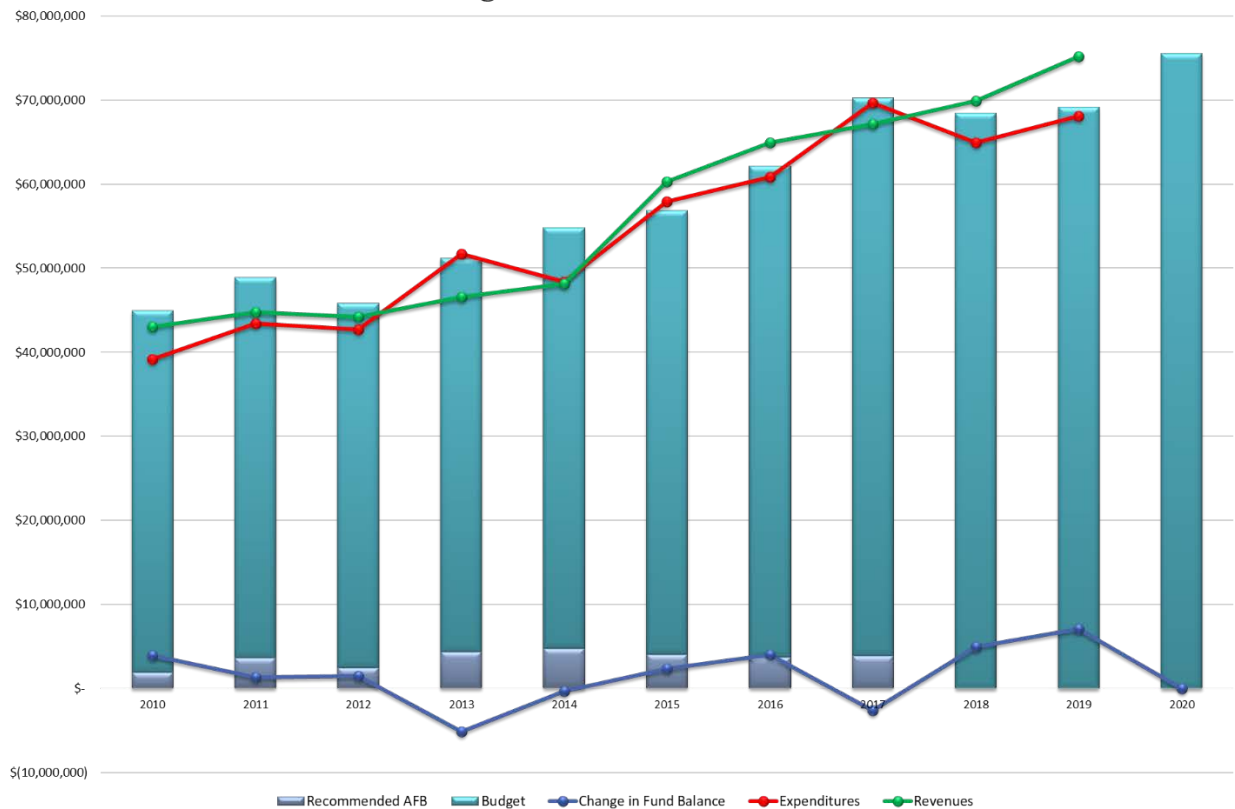


Fund Balance Analysis

Fund Balance is divided into five categories: non-spendable, restricted, committed, assigned and unassigned. Non-spendable fund balance includes amounts not in a spendable form or legally/contractually required to be maintained intact. Restricted fund balance includes amounts that are restricted to specific purposes externally imposed by creditors or imposed by law. Committed fund balance is the portion of fund balance that can only be used for specific purposes imposed by a majority vote by quorum of the Mooresville Board of Commissioners. Assigned fund balance is the portion of fund balance, assigned by the Board of Commissioners under direction of GASB 54 that the Town of Mooresville intends to use for specific purposes. Unassigned fund balance is the portion of fund balance that has not been restricted, committed, or assigned to specific purposes or other funds.

The North Carolina Local Government Fiscal Control Act mandates local governments to operate under a balanced budget where budgeted expenses must equal budgeted revenues and appropriated fund balance. Therefore, local governments have the authority to use unassigned fund balance as a source of revenue to balance their budgets. The FY 2020 recommended budget was balanced without an appropriation of unassigned fund balance.

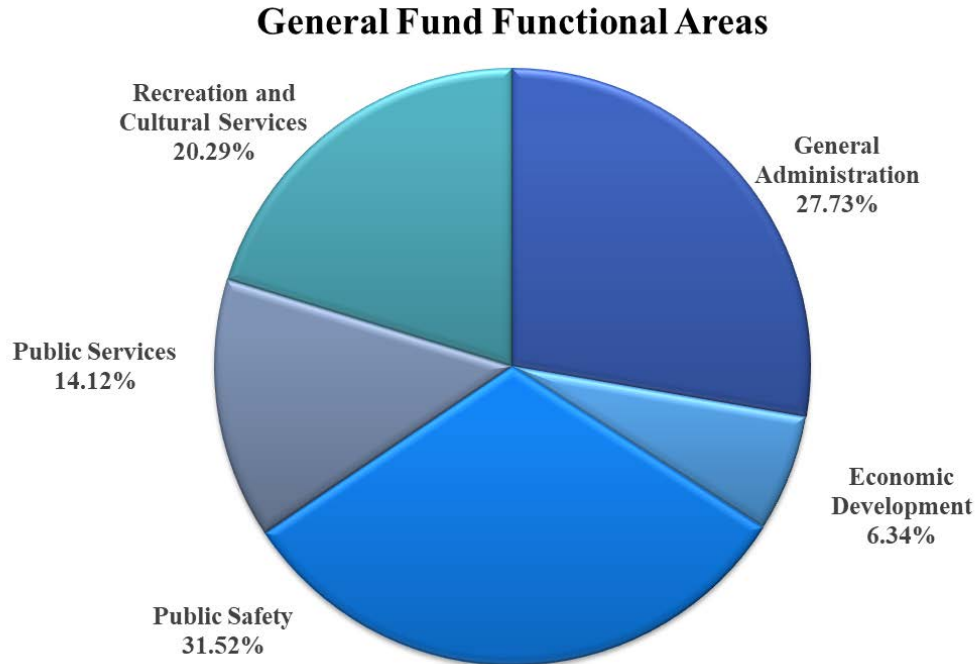
**Budget to Actual and Appropriated Fund Balance to Change in Fund Balance**



### Expenditure Assumptions and Analysis

While the Town of Mooresville’s budget contains multiple departments and divisions, each conducts Town governmental activities as part of a functional area. For example, the Fire and Police Departments are part of the functional area known as Public Safety, as both share the common theme of protecting citizens and property. The following functional areas are included in the General Fund:

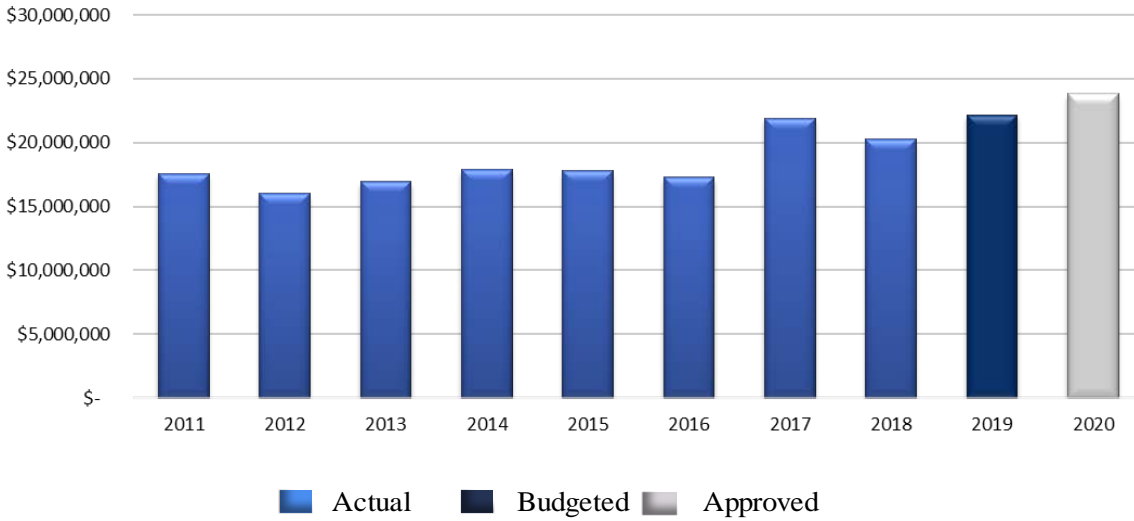
- General Administration (\$20,941,242)
- Economic Development (\$4,790,366)
- Public Safety (\$23,809,423)
- Public Services (\$10,668,170)
- Recreation and Cultural Services (\$15,322,724)



General Administration

Included in the General Administration functional area are the departments for the Board of Commissioners, Manager’s Office, Public Information, Legal, Finance, Human Resources, Risk Management, Technology & Innovation, Planning and Community Development, and Facility Maintenance.

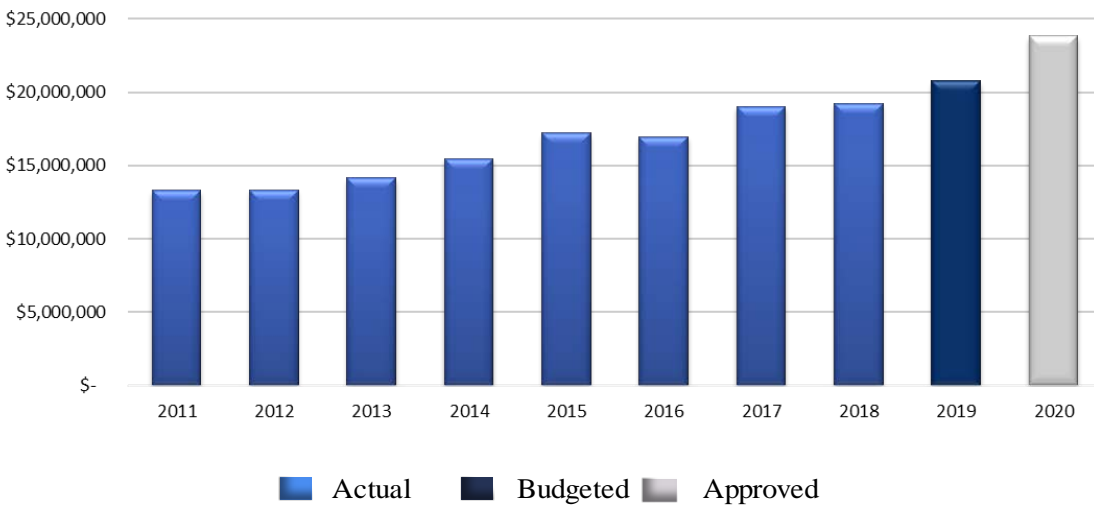
**General Administration Budget**



Public Safety

Included in the Public Safety functional area are the departments for Police and Fire.

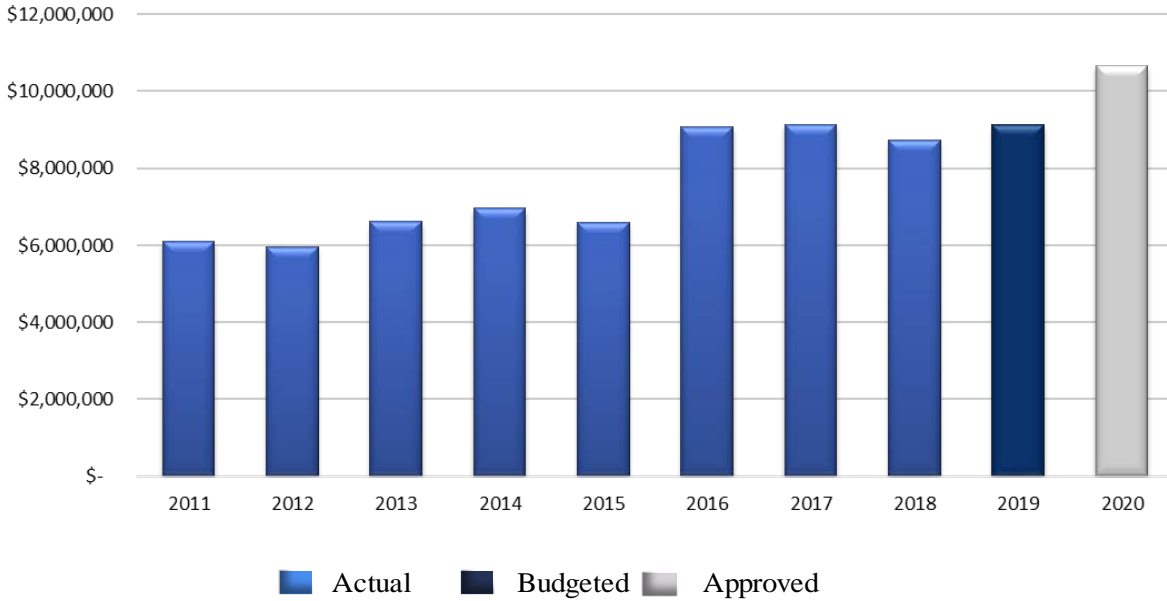
**Public Safety Budget**



Public Services

Included in the Public Services functional area are the departments for the Public Services Administration, Engineering, Streets, Sanitation, and Fleet Maintenance.

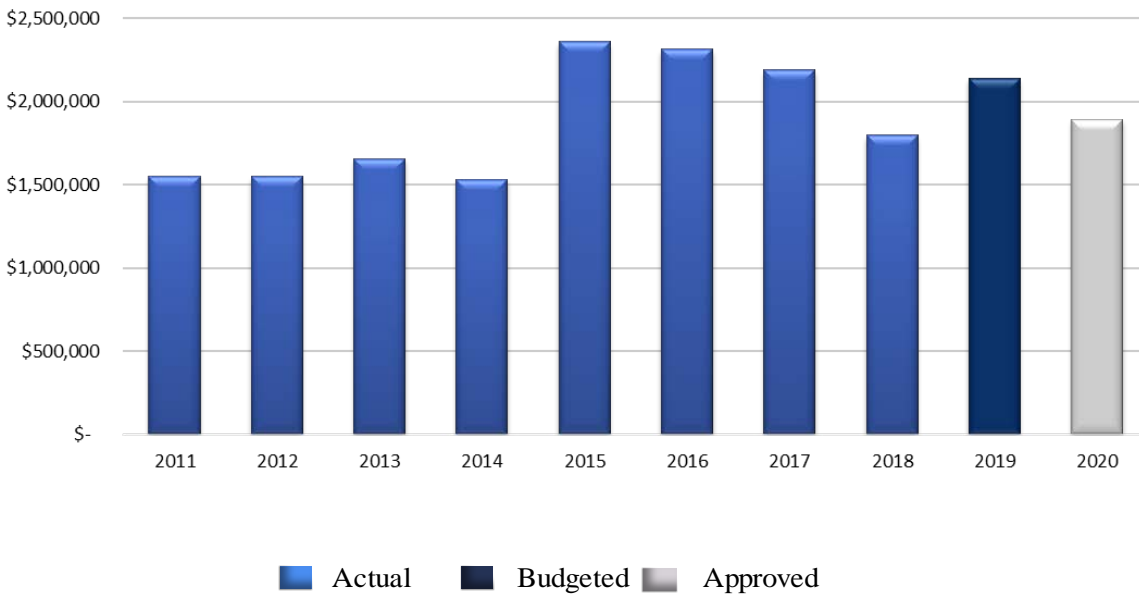
**Public Services Budget**



Economic Development

Included in the Economic Development functional area are the incentives provided to industries for job and tax base growth.

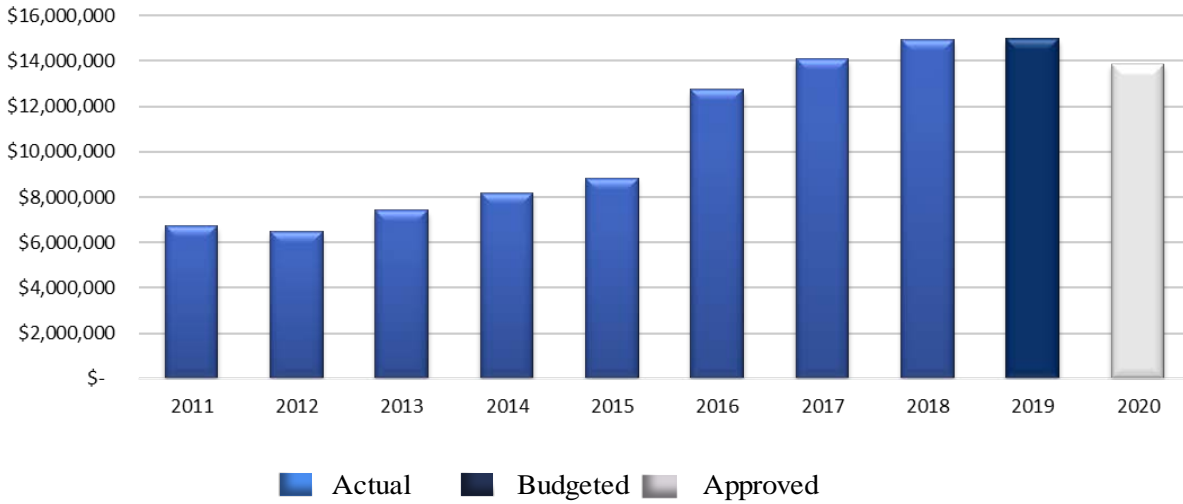
**Economic Development Budget**



Recreation and Cultural Services

Included in the Recreation and Cultural Services functional area are the departments for Park Services, Recreation Administration, Athletic Services, Mack Citizen Center, Winnie Hooper Center, War Memorial Center, Talbert Center, Selma Burke Center, Special Facilities, Performing Arts Center, Golf Operations, Library.

**Recreation and Cultural Services Budget**

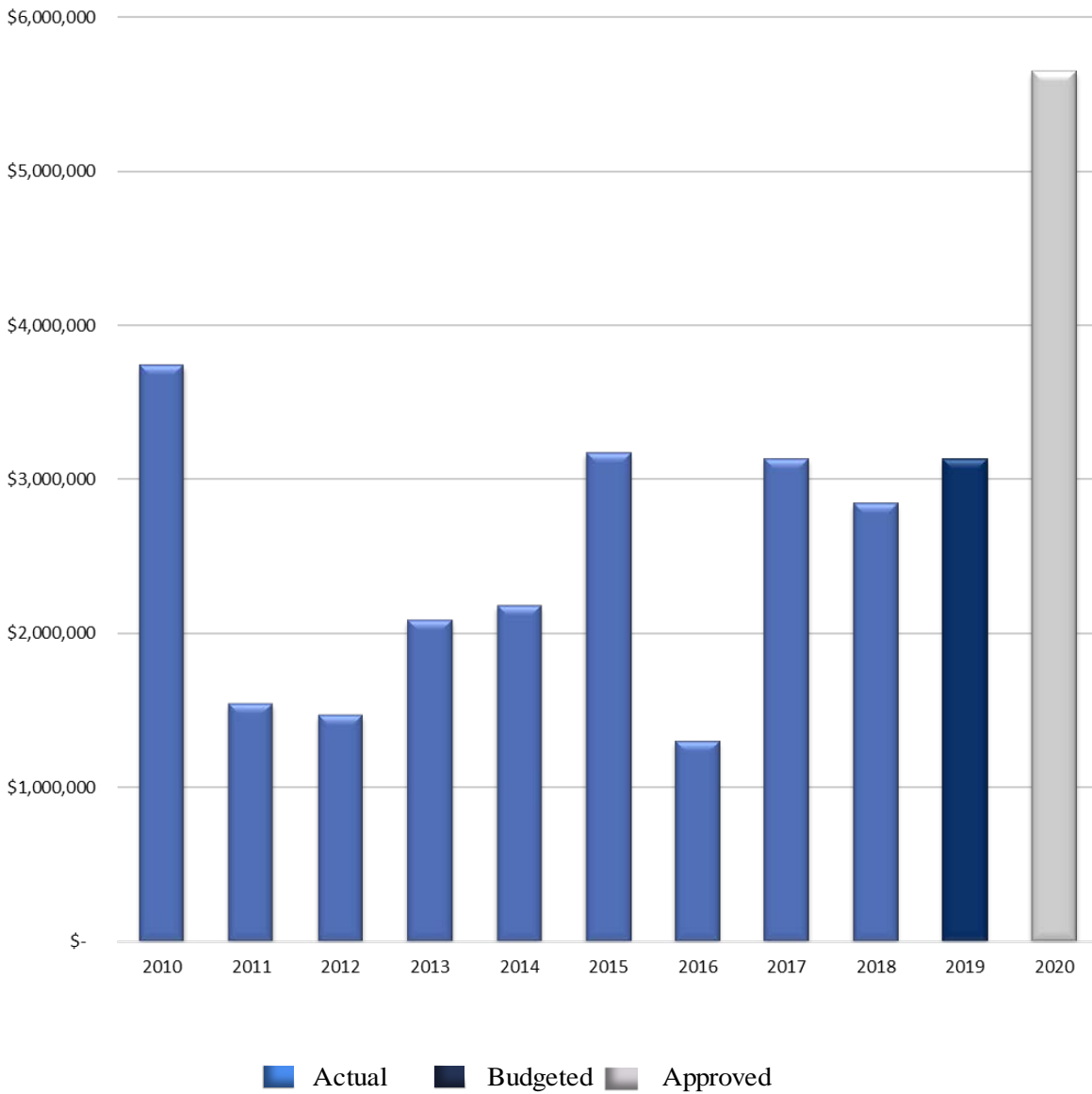




Capital Expenditures

The Recommended General Fund budget allocates \$5,837,748 for capital outlay. Capital Outlay is identified as items costing over \$5,000. A majority of the General Fund’s capital outlay is located within departmental budgets in the “5500” section. The FY 2019-2020 General Fund capital outlay represents an increase from the approved FY 2018-2019 budget. The increase was mainly due to the funding of a Police, Fire and Fleet building designs, a new fire truck and 6.2 miles of street resurfacing.

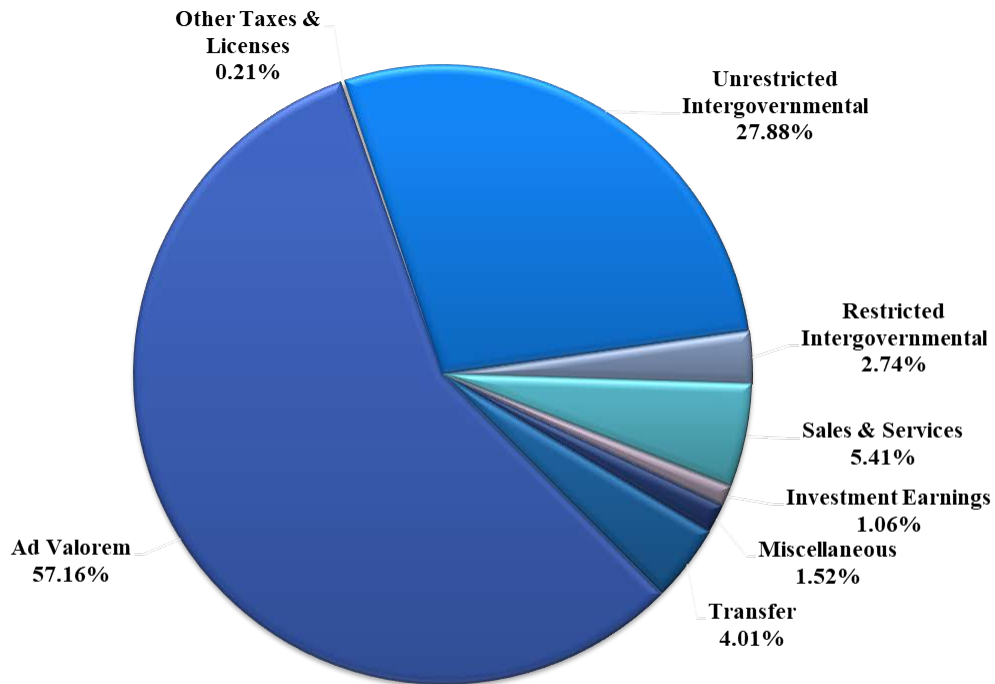
**Budgeted General Fund Capital Outlay**



## REVENUES BY MAJOR SOURCE

	ACTUAL					APPROVED	RECOMMENDED	APPROVED
	2014	2015	2016	2017	2018	2019	2019-2020	
Ad Valorem	\$ 31,474,456	\$ 32,703,699	\$ 34,174,682	\$ 35,785,530	\$ 36,606,968	\$ 37,010,000	\$ 43,175,000	\$ 43,175,000
Other Taxes & Licenses	244,574	240,417	130,824	110,794	139,563	158,000	161,000	161,000
Unrestricted Intergovernmental	10,312,468	19,525,317	19,948,758	20,408,807	21,817,151	20,925,690	21,057,135	21,057,135
Restricted Intergovernmental	2,246,997	2,023,057	1,960,796	2,351,811	2,699,864	2,236,295	2,072,299	2,072,299
Sales & Services	2,769,242	3,183,624	2,381,099	4,322,812	4,607,651	4,637,474	4,088,900	4,088,900
Investment Earnings	11,929	17,966	140,968	287,173	851,626	400,000	800,000	800,000
Miscellaneous	923,496	595,129	1,963,820	948,268	452,471	1,119,563	1,145,332	1,145,332
Transfer	131,560	458,081	2,283,718	1,020,117	677,132	2,681,473	3,032,259	3,032,259
Sale of Capital Assets	-	-	-	-	12,124	-	-	-
<b>TOTAL REVENUES</b>	<b>\$48,114,722</b>	<b>\$58,747,290</b>	<b>\$62,984,665</b>	<b>\$65,235,312</b>	<b>\$67,864,550</b>	<b>\$69,168,495</b>	<b>\$ 75,531,925</b>	<b>\$ 75,531,925</b>

## GENERAL FUND REVENUES



## TOTAL EXPENDITURES BY DEPARTMENT

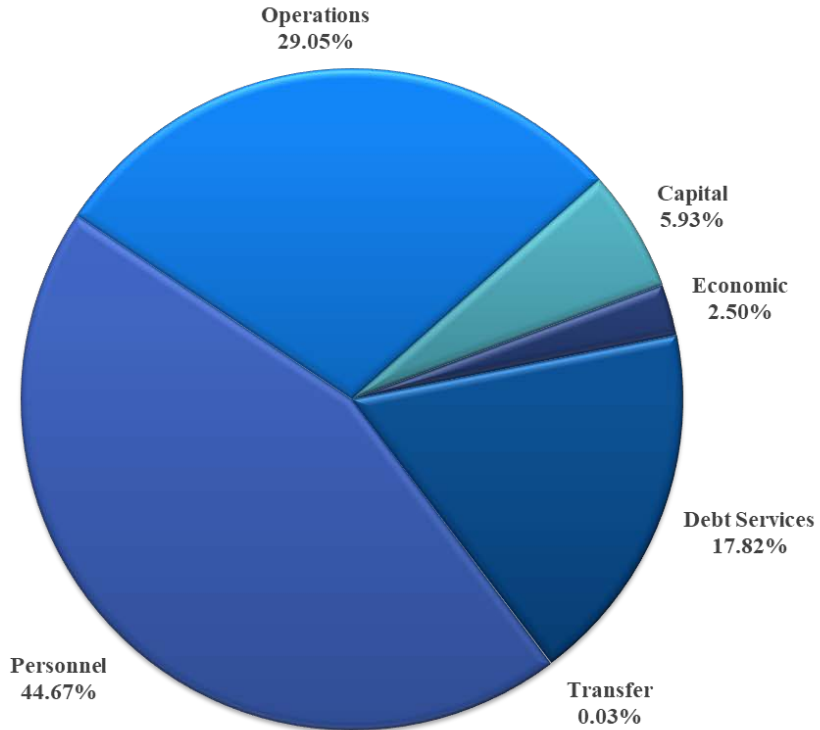
	ACTUAL				APPROVED	REQUESTED	RECOMMENDED	APPROVED
	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	2019-2020
<b>General Administration</b>								
Board of Commissioners	\$ 13,359,837	\$ 12,699,994	\$ 16,169,405	\$ 10,558,704	\$ 9,804,526	\$ 10,194,124	\$ 10,189,124	\$ 10,189,124
Manager's Office	969,590	854,410	1,134,607	1,064,300	1,356,665	1,508,597	1,266,715	1,266,715
Public Information	186,331	288,754	312,720	325,408	391,018	399,890	399,890	399,890
Legal	212,531	243,572	286,143	394,362	442,010	395,692	395,692	395,692
Finance	1,882,342	1,820,864	1,961,681	2,009,059	2,319,073	2,526,967	2,526,967	\$ 2,526,967
Human Resources	477,235	639,711	674,831	680,486	1,012,893	1,056,131	1,056,131	1,056,131
Risk Management	758,622	1,124,805	1,353,055	1,056,724	1,477,398	1,404,769	1,334,769	1,334,769
Technology & Innovation	2,576,925	2,668,128	3,058,798	3,155,090	3,728,020	4,592,245	4,577,745	4,577,745
Planning & Community Development	-	-	754,377	1,004,409	1,258,177	1,340,153	1,338,153	\$ 1,338,153
Facility Maintenance	-	-	-	-	398,964	983,646	755,517	755,517
Economic Development	1,845,825	2,070,107	1,943,121	1,798,411	2,139,980	1,982,905	1,890,905	1,890,905
<b>Total General Administration</b>	<b>\$ 22,269,239</b>	<b>\$ 22,410,343</b>	<b>\$ 27,648,739</b>	<b>\$ 22,046,953</b>	<b>\$ 24,328,724</b>	<b>\$ 26,385,119</b>	<b>\$ 25,731,608</b>	<b>\$ 25,731,608</b>
<b>Public Safety</b>								
Police Administration	8,485,448	8,398,615	10,160,914	10,345,947	11,371,104	13,309,097	12,622,949	12,622,949
Fire Suppression	8,713,501	9,239,832	10,335,627	8,886,980	9,391,499	11,428,710	11,186,474	11,186,474
<b>Total Public Safety</b>	<b>\$ 17,198,948</b>	<b>\$ 17,638,448</b>	<b>\$ 20,496,541</b>	<b>\$ 19,232,927</b>	<b>\$ 20,762,603</b>	<b>\$ 24,737,807</b>	<b>\$ 23,809,423</b>	<b>\$ 23,809,423</b>
<b>Public Services/Works</b>								
Public Service Administration	1,576,012	1,553,650	1,496,132	1,518,681	1,499,600	1,460,773	1,460,773	1,460,773
Engineering	1,452,953	1,431,021	856,561	687,958	818,391	795,189	795,189	795,189
Streets	2,475,046	3,312,457	3,225,365	3,532,504	3,496,834	4,902,990	4,902,990	4,902,990
Sanitation	1,964,748	2,197,657	2,030,645	2,202,128	2,315,729	2,343,482	2,343,482	2,343,482
Fleet Maintenance	723,867	763,853	804,615	792,763	996,368	1,165,736	1,165,736	1,165,736
<b>Total Public Services/Works</b>	<b>\$ 8,192,626</b>	<b>\$ 9,258,638</b>	<b>\$ 8,413,319</b>	<b>\$ 8,734,035</b>	<b>\$ 9,126,922</b>	<b>\$ 10,668,170</b>	<b>\$ 10,668,170</b>	<b>\$ 10,668,170</b>
<b>Recreation &amp; Cultural Services</b>								
Park Services	1,739,803	1,860,122	1,648,334	1,647,960	1,525,961	1,619,452	1,619,452	1,619,452
Recreation Administration	3,135,146	4,099,299	3,489,530	3,512,213	3,817,799	3,978,896	3,978,896	3,978,896
Athletic Services	774,490	792,080	748,956	676,073	792,962	758,414	758,414	758,414
Mack Center	1,023,841	1,027,433	1,270,986	1,305,067	1,387,470	1,405,622	1,420,622	1,420,622
Winnie Hooper	178,185	180,429	178,358	213,609	290,213	261,155	261,155	261,155
War Memorial	386,273	334,140	374,174	363,476	508,722	478,435	478,435	478,435
Talbert Center	214,553	409,010	325,247	287,644	389,953	393,877	393,877	393,877
Selma Burke Center	242,938	311,058	298,617	319,116	489,680	419,612	419,612	419,612
Special Facilities/Programs	56,411	104,937	95,508	100,555	156,025	124,697	124,697	124,697
Performing Arts Center	-	-	-	1,347,633	116,000	49,240	49,240	49,240
Golf Operations	328,107	148,219	2,131,242	2,523,998	2,604,912	2,624,897	2,624,897	2,624,897
Library	2,189,146	2,279,060	2,563,999	2,618,092	2,870,549	3,193,427	3,193,427	3,193,427
<b>Total Recreation &amp; Cultural Services</b>	<b>\$ 10,268,892</b>	<b>\$ 11,545,787</b>	<b>\$ 13,124,951</b>	<b>\$ 14,915,436</b>	<b>\$ 14,950,246</b>	<b>\$ 15,307,724</b>	<b>\$ 15,322,724</b>	<b>\$ 15,322,724</b>
<b>TOTAL GENERAL FUND</b>	<b>\$ 57,929,705</b>	<b>\$ 60,853,215</b>	<b>\$ 69,683,549</b>	<b>\$ 64,929,351</b>	<b>\$ 69,168,495</b>	<b>\$ 77,098,820</b>	<b>\$ 75,531,925</b>	<b>\$ 75,531,925</b>

## CHANGE IN TOTAL EXPENDITURES BY DEPARTMENT (DOLLAR AMOUNT & PERCENTAGE)

	APPROVED	REQUESTED	RECOMMENDED	APPROVED	\$ Change	% Change
	2018-2019		2019-2020			
<b>General Administration</b>						
Board of Commissioners	\$ 9,804,526	\$ 10,194,124	\$ 10,189,124	\$ 10,189,124	\$ 384,598	3.92%
Manager's Office	1,356,665	1,508,597	1,266,715	1,266,715	(89,950)	-6.63%
Public Information	391,018	399,890	399,890	399,890	8,872	2.27%
Legal	442,010	395,692	395,692	395,692	(46,318)	-10.48%
Finance	2,319,073	2,526,967	2,526,967	2,526,967	207,894	8.96%
Human Resources	1,012,893	1,056,131	1,056,131	1,056,131	43,238	4.27%
Risk Management	1,477,398	1,404,769	1,334,769	1,334,769	(142,629)	-9.65%
Technology & Innovation	3,728,020	4,592,245	4,577,745	4,577,745	849,725	22.79%
Planning & Community Development	1,258,177	1,340,153	1,338,153	1,338,153	79,976	6.36%
Facility Maintenance	398,964	983,646	755,517	755,517	356,553	89.37%
Economic Development	2,139,980	1,982,905	1,890,905	1,890,905	(249,075)	-11.64%
<b>Total General Administration</b>	<b>\$ 24,328,724</b>	<b>\$ 26,385,119</b>	<b>\$ 25,731,608</b>	<b>\$ 25,731,608</b>	<b>\$ 1,402,884</b>	<b>5.77%</b>
<b>Public Safety</b>						
Police Administration	11,371,104	13,309,097	12,622,949	12,622,949	1,251,845	11.01%
Fire Suppression	9,391,499	11,428,710	11,186,474	11,186,474	1,794,975	19.11%
<b>Total Public Safety</b>	<b>\$ 20,762,603</b>	<b>\$ 24,737,807</b>	<b>\$ 23,809,423</b>	<b>\$ 23,809,423</b>	<b>\$ 3,046,820</b>	<b>14.67%</b>
<b>Public Services/Works</b>						
Public Service Administration	1,499,600	1,460,773	1,460,773	1,460,773	(38,827)	-2.59%
Engineering	818,391	795,189	795,189	795,189	(23,202)	-2.84%
Streets	3,496,834	4,902,990	4,902,990	4,902,990	1,406,156	40.21%
Sanitation	2,315,729	2,343,482	2,343,482	2,343,482	27,753	1.20%
Fleet Maintenance	996,368	1,165,736	1,165,736	1,165,736	169,368	17.00%
<b>Total Public Services/Works</b>	<b>\$ 9,126,922</b>	<b>\$ 10,668,170</b>	<b>\$ 10,668,170</b>	<b>\$ 10,668,170</b>	<b>\$ 1,541,248</b>	<b>16.89%</b>
<b>Recreation &amp; Cultural Services</b>						
Park Services	1,525,961	1,619,452	1,619,452	1,619,452	93,491	6.13%
Recreation Administration	3,817,799	3,978,896	3,978,896	3,978,896	161,097	4.22%
Athletic Services	792,962	758,414	758,414	758,414	(34,548)	-4.36%
Mack Center	1,387,470	1,405,622	1,420,622	1,420,622	33,152	2.39%
Winnie Hooper	290,213	261,155	261,155	261,155	(29,058)	-10.01%
War Memorial	508,722	478,435	478,435	478,435	(30,287)	-5.95%
Talbert Center	389,953	393,877	393,877	393,877	3,924	1.01%
Selma Burke Center	489,680	419,612	419,612	419,612	(70,068)	-14.31%
Special Facilities/Programs	156,025	124,697	124,697	124,697	(31,328)	-20.08%
Performing Arts Center	116,000	49,240	49,240	49,240	(66,760)	-57.55%
Golf Operations	2,604,912	2,624,897	2,624,897	2,624,897	19,985	0.77%
Library	2,870,549	3,193,427	3,193,427	3,193,427	322,878	11.25%
<b>Total Recreation &amp; Cultural Services</b>	<b>\$ 14,950,246</b>	<b>\$ 15,307,724</b>	<b>\$ 15,322,724</b>	<b>\$ 15,322,724</b>	<b>\$ 372,478</b>	<b>2.49%</b>
<b>TOTAL GENERAL FUND</b>	<b>\$ 69,168,495</b>	<b>\$ 77,098,820</b>	<b>\$ 75,531,925</b>	<b>\$ 75,531,925</b>	<b>\$ 6,363,430</b>	<b>9.20%</b>

	Personnel	Operations	Capital	Economic	Debt Services	Transfer	Total
General Administration	\$ 6,361,318	\$ 10,266,025	\$ 489,000	\$ -	\$ 6,705,002	\$ 19,358	\$ 23,840,703
Public Safety	17,404,031	4,498,467	1,777,465	-	129,460	-	23,809,423
Publics Services	4,490,974	1,867,788	1,252,096	-	3,057,312	-	10,668,170
Economic Development	-	-	-	1,890,905	-	-	1,890,905
Recreation & Cultural Services	5,483,406	5,308,837	962,200	-	3,568,281	-	15,322,724
<b>TOTAL EXPENDITURES</b>	<b>\$ 33,739,729</b>	<b>\$ 21,941,117</b>	<b>\$ 4,480,761</b>	<b>\$ 1,890,905</b>	<b>\$ 13,460,055</b>	<b>\$ 19,358</b>	<b>\$ 75,531,925</b>

### GENERAL FUND EXPENDITURES BY CATEGORY



**CAPITAL OUTLAY BY DEPARTMENT**

(Expenditures over \$5,000 &amp; Items Transferred to Project Ordinances)

DEPARTMENT - ITEM/DESCRIPTION	REQUESTED	RECOMMENDED	APPROVED
<b>BOARD OF COMMISSIONERS</b>			
Required 25 percent match for Home Program Funding	19,358	19,358	19,358
<b>DEPARTMENT TOTAL \$</b>	<b>\$ 19,358</b>	<b>\$ 19,358</b>	<b>\$ 19,358</b>
<b>TECHNOLOGY &amp; INNOVATION</b>			
Golf - Weather Alert System	15,000	15,000	15,000
Firepower Management Center 1000	18,000	18,000	18,000
License Plate Readers	-	62,000	62,000
Disaster Recovery Site Virtual Hosts	69,000	69,000	69,000
Smart Lights	-	125,000	125,000
Fiber Expansion	200,000	200,000	200,000
<b>DEPARTMENT TOTAL \$</b>	<b>\$ 302,000</b>	<b>\$ 489,000</b>	<b>\$ 489,000</b>
<b>POLICE</b>			
Traffic Message Board	20,000	20,000	20,000
Livescan Fingerprint Station	20,875	20,875	20,875
Vehicle - Requested Position (Police Detective)	35,000	-	-
2 Patrol K-9's	46,475	46,475	46,475
Vehicle for Langtree School Resource Officer	57,000	57,000	57,000
Replacement CID Vehicles	140,000	140,000	140,000
Vehicles - Requested Positions (4 Police Officers)	232,000	-	-
Replacement Patrol Vehicles - 7 Vehicles	406,000	406,000	406,000
Design of New Police Headquarters	832,528	832,528	832,528
<b>DEPARTMENT TOTAL \$</b>	<b>\$ 1,789,878</b>	<b>\$ 1,522,878</b>	<b>\$ 1,522,878</b>
<b>FIRE</b>			
E-Draulics Tool Set	9,000	9,000	9,000
Kelso Emergency Response Kit (Hazmat)	10,000	10,000	10,000
Radeye X-GN Spectroscopic (Hazmat)	15,750	15,750	15,750
Replacement Radios	25,000	25,000	25,000
New & Replacement SCBA	50,000	50,000	50,000
Design of Fire Training Center	203,363	203,363	203,363
Replacement Staff Vehicles (4)	237,365	237,365	237,365
Design of Fire Station 6	291,738	291,738	291,738
Replacement Fire Engine	740,000	740,000	740,000
<b>DEPARTMENT TOTAL \$</b>	<b>\$ 1,582,216</b>	<b>\$ 1,582,216</b>	<b>\$ 1,582,216</b>
<b>ENGINEERING</b>			
Replacement Trucks-CIP Project	70,000	70,000	70,000
<b>DEPARTMENT TOTAL \$</b>	<b>\$ 70,000</b>	<b>\$ 70,000</b>	<b>\$ 70,000</b>
<b>STREETS</b>			
Replacement F-350 Truck	70,000	70,000	70,000
Resurfacing Program-6.2 Miles (\$700,000 Powell)	622,096	622,096	622,096
<b>DEPARTMENT TOTAL \$</b>	<b>\$ 692,096</b>	<b>\$ 692,096</b>	<b>\$ 692,096</b>
<b>SANITATION</b>			
Knuckle Boom - CIP Project	160,000	160,000	160,000
Replacement Sideloaders - CIP Project	330,000	330,000	330,000
<b>DEPARTMENT TOTAL \$</b>	<b>\$ 490,000</b>	<b>\$ 490,000</b>	<b>\$ 490,000</b>
<b>FLEET</b>			
Design of Fleet Expansion	197,000	197,000	197,000
<b>DEPARTMENT TOTAL \$</b>	<b>\$ 197,000</b>	<b>\$ 197,000</b>	<b>\$ 197,000</b>
<b>FACILITY MAINTENANCE</b>			
Vehicles (2) Requested Positions	68,000	-	-
<b>DEPARTMENT TOTAL \$</b>	<b>\$ 68,000</b>	<b>\$ -</b>	<b>\$ -</b>

**RECREATION ADMINISTRATION**

Kiosk - Liberty Park	6,000	6,000	6,000
Baseball Sculpture and Plaque - Liberty Park	8,000	8,000	8,000
Stage - Liberty Park	16,000	16,000	16,000
Signage - Liberty Park	30,000	30,000	30,000
Mid-Size SUV Replacement	35,000	35,000	35,000
Park Entrance Signs (Bellingham, Cornelius Rd, Willow Valley and Lee St)	39,000	39,000	39,000
Audio Equipment - Liberty Park	50,000	50,000	50,000
Upfit for Existing Bathroom Facility - Liberty Park	50,000	50,000	50,000
Master Plan for War/Liberty Park	65,000	65,000	65,000
Veteran's Art Piece - Liberty Park	75,000	75,000	75,000

<b>DEPARTMENT TOTAL</b>	<b>\$ 374,000</b>	<b>\$ 374,000</b>	<b>\$ 374,000</b>
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**PARK SERVICES**

Tilt Trailer (Landscape Trailer Replacement)	6,200	6,200	6,200
Club Car (Toro Cart Replacement)	15,000	15,000	15,000
Bat Wing Mower	34,000	34,000	34,000
Truck Replacement	36,000	36,000	36,000
John Deere Tractor	37,000	37,000	37,000

<b>DEPARTMENT TOTAL</b>	<b>\$ 128,200</b>	<b>\$ 128,200</b>	<b>\$ 128,200</b>
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**CHARLES MACK CITIZEN CENTER**

HVAC Unit for Lowrance/Burlington/Office Area	100,000	100,000	100,000
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<b>DEPARTMENT TOTAL</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>
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**WINNIE HOOPER CENTER**

HVAC Unit	10,000	10,000	10,000
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<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>
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**WAR MEMORIAL**

10 Ton HVAC Unit Replacement	15,000	15,000	15,000
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<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>
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**TALBERT CENTER**

20 Ton HVAC Unit Replacement	20,000	20,000	20,000
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Retractable Bleachers (3 Sets)	27,000	27,000	27,000
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<b>\$ 47,000</b>	<b>\$ 47,000</b>	<b>\$ 47,000</b>
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**GOLF OPERATIONS**

ADA Compliant Golf Cart	11,000	11,000	11,000
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Trap Rake Replacement	20,000	20,000	20,000
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Rough Mower Replacement	70,000	70,000	70,000
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<b>\$ 101,000</b>	<b>\$ 101,000</b>	<b>\$ 101,000</b>
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**LIBRARY ADMINISTRATION**

Sign at Church Street Entrance	7,000	7,000	7,000
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Adult Outreach Transit Van (to replace Crown Vic.)	35,000	35,000	35,000
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Complete Warehouse Renovation at Depot, including HVAC and Life Safety Issues	90,000	90,000	90,000
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HVAC Mooresville Public Library	120,000	120,000	120,000
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<b>DEPARTMENT TOTAL</b>	<b>\$ 252,000</b>	<b>\$ 252,000</b>	<b>\$ 252,000</b>
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**TOTAL GENERAL FUND CAPITAL OUTLAY**

<b>\$ 6,237,748</b>	<b>\$ 6,089,748</b>	<b>\$ 6,089,748</b>
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**GENERAL FUND OUTSTANDING LONG TERM DEBT**

Project	Original Date	Maturity Date	June 30, 2018 Balance	FY 2018-2019 Principal	FY 2018-2019 Interest	FY 2019-2020 Principal	FY 2019-2020 Interest	FY 2021-2036 Debt Service
Installment Purchase - Mazeppa Road Property	8/14/2006	8/14/2021	\$ 1,051,346	\$ 300,385	\$ 40,026	\$ 300,385	\$ 27,711	\$ 450,577
General Obligation Streets - 2007	10/23/2007	4/1/2028	2,252,744	224,275	99,138	222,846	90,167	1,805,623
General Obligation Recreation - 2007	10/23/2007	4/1/2028	5,632,256	560,726	247,862	557,154	225,434	4,514,376
Limited Obligation Bonds MI Connection - 2015	6/25/2015	9/1/2023	58,510,000	2,760,000	2,485,719	2,910,000	2,343,969	52,840,000
Installment Purchase MI Connection - 2008	9/9/2008	3/1/2023	5,680,000	1,040,000	127,670	1,085,000	103,191	3,555,000
General Obligation Streets - 2009	4/28/2009	4/1/2020	1,566,420	150,000	66,835	138,353	60,836	1,278,067
General Obligation Recreation - 2009	4/28/2009	4/1/2020	6,528,580	625,000	278,565	576,648	253,564	5,326,932
Installment Purchase - Operations Center	1/10/2010	6/1/2025	4,423,300	631,900	276,393	631,900	235,446	3,159,500
Limited Obligation Refunding Bonds Town Hall - 2012	4/12/2012	6/30/2029	2,111,291	201,178	71,104	197,739	65,103	1,712,374
Limited Obligation Refunding Bonds Fire Station - 2012	4/12/2012	6/30/2029	1,039,890	99,088	35,021	97,394	32,066	843,408
Limited Obligation Refunding Bonds Charles Mack - 2012	4/12/2012	6/30/2029	1,027,599	98,363	34,594	96,682	31,660	832,554
Limited Obligation Refunding Bonds Library- 2012	4/12/2012	6/30/2029	1,951,221	186,372	65,700	183,186	60,141	1,581,663
General Obligation Streets - 2015	1/29/2015	6/30/2035	8,500,000	500,000	296,875	500,000	276,875	7,500,000
General Obligation Recreation - 2015	1/29/2015	6/30/2035	4,505,000	265,000	157,344	265,000	146,744	3,975,000
General Obligation Golf - 2015	1/29/2015	6/30/2035	3,995,000	235,000	139,531	235,000	130,132	3,525,000
Installment Purchase Golf Course Clubhouse - 2015	6/9/2016	6/1/2026	3,200,000	400,000	90,520	400,000	78,840	2,400,000
General Obligation Streets - 2019	5/9/2019	5/1/2039				500,000	400,889	9,500,000
<b>TOTALS</b>			<b>\$111,974,647</b>	<b>\$ 8,277,287</b>	<b>\$ 4,512,897</b>	<b>\$ 8,897,287</b>	<b>\$ 4,562,768</b>	<b>\$104,800,074</b>



**GENERAL FUND BENEFITED POSITION TOTALS BY DEPARTMENT**

Departments	Funded Benefited Positions							Requested	Recommended	Approved
	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019			
Manager's Office	4	6	4	4	4	4	4	6	4	4
Legal	1	1	1	3	3	3	3	3	3	3
Public Information	-	-	3	3	3	3	3	3	3	3
Finance	13	13	13	16	15	15	16	16	16	16
Human Resources	3	3	4	5	4	4	5	5	5	5
Risk Management	2	2	3	3	3	3	3	3	3	3
Technology & Innovation	7	7	7	8	7	7	8	8	8	8
Planning	-	-	-	-	8	8	10	10	10	10
Police	94	97	98	102	112	112	114	121	115	115
Fire Administration	4	4	-	-	-	-	-	-	-	-
Fire Suppression	72	78	89	95	94	94	95	95	95	95
Fire Prevention	4	4	-	-	-	-	-	-	-	-
Public Services Administration	6	6	5	3	3	3	3	3	3	3
Engineering	-	-	-	-	7	7	7	7	7	7
Development Services	16	16	16	16	-	-	-	-	-	-
Streets	18	18	18	21	21	21	21	21	21	21
Sanitation	22	22	22	24	24	24	24	24	24	24
Fleet Maintenance	8	8	8	10	8	8	10	10	10	10
Park Services	19	19	19	10	13	13	10	10	10	10
Facility Maintenance	-	-	-	-	-	-	4	7	6	6
Traffic	3	3	3	-	-	-	-	-	-	-
Recreation Administration	7	4	6	6	6	6	6	6	6	6
Athletic Services	3	3	3	3	3	3	3	3	3	3
Charles Mack Citizen Center	7	7	7	7.5	7.5	7.5	7.5	8.0	8	8.0
Winnie Hooper Center	2	2	2	2	2	2	2	2	2	2
War Memorial Center	3	2	2	2.5	2.5	2.5	2.5	2.0	2	2.0
Talbert Center	2	3	3	2	2	2	2	2	2	2
Selma Burke Center	3	3	3	3	3	3	3	3	3	3
Golf Operations	2	2	2	10	9	9	10	10	10	10
Library Administration	22	22	22	24	24	24	24	24	24	24
<b>General Fund Total</b>	<b>347</b>	<b>355</b>	<b>363</b>	<b>383</b>	<b>388</b>	<b>388</b>	<b>400</b>	<b>412</b>	<b>403</b>	<b>403</b>



Department		Department Request	Manager Recommend	Board Approved	Detail
<b>1001000</b>	<b>GENERAL REVENUES</b>				
3100	PRIOR TAX	-150,000	-150,000	-150,000	PRIOR YEAR TAXES
<b>Total</b>	<b>3100</b>	<b><u>-\$150,000</u></b>	<b><u>-\$150,000</u></b>	<b><u>-\$150,000</u></b>	
3101	CURR TAX	-42,900,000	-42,900,000	-42,900,000	CURRENT YEAR TAXES
<b>Total</b>	<b>3101</b>	<b><u>-\$42,900,000</u></b>	<b><u>-\$42,900,000</u></b>	<b><u>-\$42,900,000</u></b>	
3102	INT TAX	-125,000	-125,000	-125,000	INTEREST FROM TAXES
<b>Total</b>	<b>3102</b>	<b><u>-\$125,000</u></b>	<b><u>-\$125,000</u></b>	<b><u>-\$125,000</u></b>	
3105	P LIEU TAX	-29,600	-29,600	-29,600	PAYMENT IN LIEU OF TAXES
<b>Total</b>	<b>3105</b>	<b><u>-\$29,600</u></b>	<b><u>-\$29,600</u></b>	<b><u>-\$29,600</u></b>	
3200	ROOM TAX	-20,000	-20,000	-20,000	ROOM OCCUPANCY TAX
<b>Total</b>	<b>3200</b>	<b><u>-\$20,000</u></b>	<b><u>-\$20,000</u></b>	<b><u>-\$20,000</u></b>	
3300	SALES TAX	-10,300,000	-10,300,000	-10,300,000	LOCAL OPTION SALES TAX
<b>Total</b>	<b>3300</b>	<b><u>-\$10,300,000</u></b>	<b><u>-\$10,300,000</u></b>	<b><u>-\$10,300,000</u></b>	
3301	B&W TAX	-170,000	-170,000	-170,000	BEER AND WINE TAX
<b>Total</b>	<b>3301</b>	<b><u>-\$170,000</u></b>	<b><u>-\$170,000</u></b>	<b><u>-\$170,000</u></b>	
3302	UTIL FRAN	-3,550,000	-3,550,000	-3,550,000	UTILITIES FRANCHISE TAX
<b>Total</b>	<b>3302</b>	<b><u>-\$3,550,000</u></b>	<b><u>-\$3,550,000</u></b>	<b><u>-\$3,550,000</u></b>	
3303	CABLE FRAN	-16,000	-16,000	-16,000	CABLE/INTERNET FRANCHISE TAX
<b>Total</b>	<b>3303</b>	<b><u>-\$16,000</u></b>	<b><u>-\$16,000</u></b>	<b><u>-\$16,000</u></b>	
3306	GROSS REC	-120,000	-120,000	-120,000	GROSS RECEIPTS
<b>Total</b>	<b>3306</b>	<b><u>-\$120,000</u></b>	<b><u>-\$120,000</u></b>	<b><u>-\$120,000</u></b>	
3307	S W TAX	-25,000	-25,000	-25,000	SOLID WASTE DISPOSAL TAX
<b>Total</b>	<b>3307</b>	<b><u>-\$25,000</u></b>	<b><u>-\$25,000</u></b>	<b><u>-\$25,000</u></b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>1001000</b>	<b>GENERAL REVENUES</b>				
3750	OPER XFER	-2,226,358	-2,266,358	-2,266,358	REIMBURSEMENT FOR OPERATIONS - UTILITY
		-270,901	-275,901	-275,901	REIMBURSEMENT FOR OPERATING EXPENDITURES
<b>Total</b>	<b>3750</b>	<b>-\$2,497,259</b>	<b>-\$2,542,259</b>	<b>-\$2,542,259</b>	
3751	APPRO RES	-1,611,895	0	0	APPROPRIATED RESERVE
<b>Total</b>	<b>3751</b>	<b>-\$1,611,895</b>	<b>\$0</b>	<b>\$0</b>	
3805	XFER FROM	-490,000	-490,000	-490,000	TRANSFER FROM SANITATION CAPITAL RESERVE
<b>Total</b>	<b>3805</b>	<b>-\$490,000</b>	<b>-\$490,000</b>	<b>-\$490,000</b>	
<b>Total</b>	<b>1001000</b>	<b>-\$62,004,754</b>	<b>-\$60,437,859</b>	<b>-\$60,437,859</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>1001100</b>	<b>GENERAL REVENUES BOC</b>				
3305	ABC	-500,000	-500,000	-500,000	ABC PROCEEDS
<b>Total</b>	<b>3305</b>	<b><u>-\$500,000</u></b>	<b><u>-\$500,000</u></b>	<b><u>-\$500,000</u></b>	
3703	MISC REV	-6,442,160	-6,442,160	-6,442,160	REIMBURSEMENT FROM CONTINUUM
		-15,750	-15,750	-15,750	REIMBURSEMENT FROM IREDELL COUNTY (LNRTC)
		-10,750	-10,750	-10,750	REIMBURSEMENT FROM CITY OF STATESVILLE (LNRTC)
		-9,750	-9,750	-9,750	REIMBURSEMENT FROM CITY OF DAVIDSON (LNRTC)
		-5,000	-5,000	-5,000	REIMBURSEMENT FROM TROUTMAN (LNRTC)
		-4,125	-4,125	-4,125	REIMBURSEMENT (MEALS AT MEETINGS) (LNRTC)
<b>Total</b>	<b>3703</b>	<b><u>-\$6,487,535</u></b>	<b><u>-\$6,487,535</u></b>	<b><u>-\$6,487,535</u></b>	
<b>Total</b>	<b>1001100</b>	<b><u>-\$6,987,535</u></b>	<b><u>-\$6,987,535</u></b>	<b><u>-\$6,987,535</u></b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>1001103 GENERAL REVENUES FINANCE</b>					
3700	INT INVEST	-800,000	-800,000	-800,000	INTEREST ON INVESTMENTS
<b>Total</b>	<b>3700</b>	<b>-\$800,000</b>	<b>-\$800,000</b>	<b>-\$800,000</b>	
3703	MISC REV	-115,164	-115,164	-115,164	INTEREST CREDIT REBATE
		-55,000	-55,000	-55,000	CITY OF MONROE
		-32,568	-32,568	-32,568	AT&T TOWER LEASE
		-25,000	-25,000	-25,000	PURCHASING CARD REBATE
		-5,000	-5,000	-5,000	DEPARTMENTAL DONATION CONTRIBUTION
		-1,800	-1,800	-1,800	LEASE PAYMENT
<b>Total</b>	<b>3703</b>	<b>-\$234,532</b>	<b>-\$234,532</b>	<b>-\$234,532</b>	
<b>Total</b>	<b>1001103</b>	<b>-\$1,034,532</b>	<b>-\$1,034,532</b>	<b>-\$1,034,532</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>1001200 GENERAL REVENUES POLICE</b>					
3703	MISC REV	-165,300	-165,300	-165,300	MGSD SRO REIMBURSEMENT
		-50,000	-50,000	-50,000	LANGTREE CHARTER SRO REIUMBURSEMENT
		-50,000	-50,000	-50,000	PINE LAKE SRO REIMBURSEMENT
		-15,700	-15,700	-15,700	AMERICAN TOWER LEASE
		-8,000	-8,000	-8,000	MISCELLANEOUS
		-4,000	-4,000	-4,000	FINGERPRINTS
3703	MISC REV	-11,000	-11,000	-11,000	911 CALL CENTER
<b>Total</b>	<b>3703</b>	<b>-\$304,000</b>	<b>-\$304,000</b>	<b>-\$304,000</b>	
<b>Total</b>	<b>1001200</b>	<b>-\$304,000</b>	<b>-\$304,000</b>	<b>-\$304,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>1001221 GENERAL REVENUES FIRE</b>					
3408	CIT & PENL	-400	-400	-400	FIRE CITATIONS AND PENALTIES
<b>Total</b>	<b>3408</b>	<b>-\$400</b>	<b>-\$400</b>	<b>-\$400</b>	
3703	MISC REV	-90,000	-90,000	-90,000	SHEPHERDS FIRE DEPARTMENT REIMBURSEMENT
		-70,300	-70,300	-70,300	IREDELL COUNTY RESPONSE FUNDING
		-50,000	-50,000	-50,000	RADIO USAGE-VOLUNTEER FIRE DEPARTMENTS
<b>Total</b>	<b>3703</b>	<b>-\$210,300</b>	<b>-\$210,300</b>	<b>-\$210,300</b>	
<b>Total</b>	<b>1001221</b>	<b>-\$210,700</b>	<b>-\$210,700</b>	<b>-\$210,700</b>	



Department		Department Request	Manager Recommend	Board Approved	Detail
<b>1001600</b>	<b>GENERAL REVENUES REC</b>				
3703	MISC REV	-120,000	-120,000	-120,000	CONVENTION AND VISITOR BUREAU CONTRIBUTION FOR MAZEPPA DEBT PAYMENT
<b>Total</b>	<b>3703</b>	<b>-\$120,000</b>	<b>-\$120,000</b>	<b>-\$120,000</b>	
<b>Total</b>	<b>1001600</b>	<b>-\$120,000</b>	<b>-\$120,000</b>	<b>-\$120,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>1001602</b>	<b>GENERAL REVENUES CENTERS</b>				
3703	MISC REV	-30,000	-30,000	-30,000	MISCELLANEOUS REVENUE
<b>Total</b>	<b>3703</b>	<b><u>-\$30,000</u></b>	<b><u>-\$30,000</u></b>	<b><u>-\$30,000</u></b>	
<b>Total</b>	<b>1001602</b>	<b><u>-\$30,000</u></b>	<b><u>-\$30,000</u></b>	<b><u>-\$30,000</u></b>	

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>1001640</b>	<b>GENERAL REVENUES LIBRARY</b>			
3703	MISC REV	-25,000	-25,000	CONTRIBUTION FROM MOORESVILLE ARTIST GUILD- DEPOT WAREHOUSE
		-6,500	-6,500	MISCELLANEOUS REVENUE
<b>Total 3703</b>	<b>-31,500</b>	<b>-31,500</b>	<b>-31,500</b>	
<b>Total 1001640</b>	<b>-31,500</b>	<b>-31,500</b>	<b>-31,500</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>1002140 CHGS FOR SERVICE PLAN</b>					
3209	ZONING VIO	-3,000	-3,000	-3,000	ZONING VIOLATIONS
<b>Total</b>	<b>3209</b>	<b><u>-\$3,000</u></b>	<b><u>-\$3,000</u></b>	<b><u>-\$3,000</u></b>	
3428	PERMIT FEE	-70,000	-70,000	-70,000	PERMIT FEES
<b>Total</b>	<b>3428</b>	<b><u>-\$70,000</u></b>	<b><u>-\$70,000</u></b>	<b><u>-\$70,000</u></b>	
3430	PL BD CHG	-15,000	-15,000	-15,000	PLANNING BOARD CHARGES
<b>Total</b>	<b>3430</b>	<b><u>-\$15,000</u></b>	<b><u>-\$15,000</u></b>	<b><u>-\$15,000</u></b>	
3431	PLAN REVW	-42,000	-42,000	-42,000	PLANS REVIEW CHARGES
<b>Total</b>	<b>3431</b>	<b><u>-\$42,000</u></b>	<b><u>-\$42,000</u></b>	<b><u>-\$42,000</u></b>	
<b>Total</b>	<b>1002140</b>	<b><u>-\$130,000</u></b>	<b><u>-\$130,000</u></b>	<b><u>-\$130,000</u></b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>1002221 CHGS FOR SERVICE FIRE SUPP</b>					
3431	PLAN REVW	-30,000	-30,000	-30,000	FIRE PLAN REVIEW
<b>Total</b>	<b>3431</b>	<b><u>-\$30,000</u></b>	<b><u>-\$30,000</u></b>	<b><u>-\$30,000</u></b>	
<b>Total</b>	<b>1002221</b>	<b><u>-\$30,000</u></b>	<b><u>-\$30,000</u></b>	<b><u>-\$30,000</u></b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>1002301 CHGS FOR SERVICE ENGINEERING</b>					
3422	INSPEC FEE	-125,000	-125,000	-125,000	INSPECTION FEE
<b>Total</b>	<b>3422</b>	<b>-\$125,000</b>	<b>-\$125,000</b>	<b>-\$125,000</b>	
3428	PERMIT FEE	-2,000	-2,000	-2,000	PERMIT FEE REVENUES
<b>Total</b>	<b>3428</b>	<b>-\$2,000</b>	<b>-\$2,000</b>	<b>-\$2,000</b>	
3431	PLAN REVW	-15,000	-15,000	-15,000	PLAN REVIEW CHARGES
<b>Total</b>	<b>3431</b>	<b>-\$15,000</b>	<b>-\$15,000</b>	<b>-\$15,000</b>	
<b>Total</b>	<b>1002301</b>	<b>-\$142,000</b>	<b>-\$142,000</b>	<b>-\$142,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>1002302</b>		<b>CHGS FOR SERVICE STREET</b>			
3703	MISC REV	-40,000	-40,000	-40,000	STREET MISCELLANEOUS REVENUES
<b>Total</b>	<b>3703</b>	<b><u>-\$40,000</u></b>	<b><u>-\$40,000</u></b>	<b><u>-\$40,000</u></b>	
<b>Total</b>	<b>1002302</b>	<b><u>-\$40,000</u></b>	<b><u>-\$40,000</u></b>	<b><u>-\$40,000</u></b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>1002303</b>	<b>CHGS FOR SERVICE SANITATION</b>				
3418	TIP FEE	-1,000	-1,000	-1,000	GARBAGE TIPPING FEES
<b>Total</b>	<b>3418</b>	<b><u>-\$1,000</u></b>	<b><u>-\$1,000</u></b>	<b><u>-\$1,000</u></b>	
3460	R SOL WAST	-1,100,000	-1,100,000	-1,100,000	RESIDENTIAL SOLID WASTE REVENUES
<b>Total</b>	<b>3460</b>	<b><u>-\$1,100,000</u></b>	<b><u>-\$1,100,000</u></b>	<b><u>-\$1,100,000</u></b>	
<b>Total</b>	<b>1002303</b>	<b><u>-\$1,101,000</u></b>	<b><u>-\$1,101,000</u></b>	<b><u>-\$1,101,000</u></b>	



Department		Department Request	Manager Recommend	Board Approved	Detail
<b>1002305 CHGS FOR SERVICE B&amp;G</b>					
3406	GRAVE CHG	-100,000	-100,000	-100,000	CEMETERY GRAVE CHARGES
<b>Total</b>	<b>3406</b>	<b>-\$100,000</b>	<b>-\$100,000</b>	<b>-\$100,000</b>	
3407	MARKER CHG	-2,500	-2,500	-2,500	CEMETERY MARKER FEES
<b>Total</b>	<b>3407</b>	<b>-\$2,500</b>	<b>-\$2,500</b>	<b>-\$2,500</b>	
3464	COLUMBARIU	-6,000	-6,000	-6,000	COLUMBARIUM FEES
<b>Total</b>	<b>3464</b>	<b>-\$6,000</b>	<b>-\$6,000</b>	<b>-\$6,000</b>	
<b>Total</b>	<b>1002305</b>	<b>-\$108,500</b>	<b>-\$108,500</b>	<b>-\$108,500</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>1002600</b>	<b>CHGS FOR SERVICE REC ADMIN</b>				
3442	RENT FIELD	-10,000	-10,000	-10,000	SHELTER RENTALS
<b>Total</b>	<b>3442</b>	<b>-\$10,000</b>	<b>-\$10,000</b>	<b>-\$10,000</b>	
<b>Total</b>	<b>1002600</b>	<b>-\$10,000</b>	<b>-\$10,000</b>	<b>-\$10,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>1002601</b>	<b>CHGS FOR SERVICE REC ATH</b>				
3401	YTH/ADULT	-190,000	-190,000	-190,000	FEES TO PLAY REC SPORTS
<b>Total</b>	<b>3401</b>	<b>-\$190,000</b>	<b>-\$190,000</b>	<b>-\$190,000</b>	
3411	CONCESSNS	-100,000	-100,000	-100,000	CONCESSIONS
<b>Total</b>	<b>3411</b>	<b>-\$100,000</b>	<b>-\$100,000</b>	<b>-\$100,000</b>	
3442	RENT FIELD	-115,000	-115,000	-115,000	FIELD RENTALS
<b>Total</b>	<b>3442</b>	<b>-\$115,000</b>	<b>-\$115,000</b>	<b>-\$115,000</b>	
<b>Total</b>	<b>1002601</b>	<b>-\$405,000</b>	<b>-\$405,000</b>	<b>-\$405,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>1002602</b>	<b>CHGS FOR SERVICE REC CENTER</b>				
3401	YTH/ADULT	-125,000	-125,000	-125,000	PROGRAMS, A/S, SUMMER CAMP
<b>Total</b>	<b>3401</b>	<b>-\$125,000</b>	<b>-\$125,000</b>	<b>-\$125,000</b>	
3439	RENT CC	-220,000	-220,000	-220,000	RENTAL OF FACILITIES CMCC
<b>Total</b>	<b>3439</b>	<b>-\$220,000</b>	<b>-\$220,000</b>	<b>-\$220,000</b>	
3440	RENT HOOP	-5,000	-5,000	-5,000	RENTAL OF FACILITIES - HOOPER CENTER
<b>Total</b>	<b>3440</b>	<b>-\$5,000</b>	<b>-\$5,000</b>	<b>-\$5,000</b>	
3443	RENT WMEM	-30,000	-30,000	-30,000	RENTAL OF FACILITIES - WAR MEMORIAL
<b>Total</b>	<b>3443</b>	<b>-\$30,000</b>	<b>-\$30,000</b>	<b>-\$30,000</b>	
3462	RENT-TALBT	-32,000	-32,000	-32,000	RENTAL OF FACILITIES - TALBERT
<b>Total</b>	<b>3462</b>	<b>-\$32,000</b>	<b>-\$32,000</b>	<b>-\$32,000</b>	
3463	RENT SELMA	-18,000	-18,000	-18,000	RENTAL OF FACILITIES - SELMA BURKE CENTER
<b>Total</b>	<b>3463</b>	<b>-\$18,000</b>	<b>-\$18,000</b>	<b>-\$18,000</b>	
3470	CULT EVENT	-60,000	-60,000	-60,000	CULTURAL EVENTS
<b>Total</b>	<b>3470</b>	<b>-\$60,000</b>	<b>-\$60,000</b>	<b>-\$60,000</b>	
<b>Total</b>	<b>1002602</b>	<b>-\$490,000</b>	<b>-\$490,000</b>	<b>-\$490,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>1002604 CHGS FOR SERVICE REC SPECIAL</b>					
3400	POOL FEE	-12,000	-12,000	-12,000	POOL FEES
<b>Total</b>	<b>3400</b>	<b>-\$12,000</b>	<b>-\$12,000</b>	<b>-\$12,000</b>	
3411	CONCESSNS	-9,000	-9,000	-9,000	CONCESSIONS
<b>Total</b>	<b>3411</b>	<b>-\$9,000</b>	<b>-\$9,000</b>	<b>-\$9,000</b>	
<b>Total</b>	<b>1002604</b>	<b>-\$21,000</b>	<b>-\$21,000</b>	<b>-\$21,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>1002620</b>	<b>CHGS FOR SERVICE GOLF OPER</b>				
3405	CART FEE	-450,000	-450,000	-450,000	CART RENTAL FEES
<b>Total</b>	<b>3405</b>	<b>-\$450,000</b>	<b>-\$450,000</b>	<b>-\$450,000</b>	
3409	CLUB RENT	-5,000	-5,000	-5,000	CLUB RENTAL FEES
<b>Total</b>	<b>3409</b>	<b>-\$5,000</b>	<b>-\$5,000</b>	<b>-\$5,000</b>	
3416	DRIVING RG	-110,000	-110,000	-110,000	DRIVING RANGE
<b>Total</b>	<b>3416</b>	<b>-\$110,000</b>	<b>-\$110,000</b>	<b>-\$110,000</b>	
3419	GOLF ASSOC	-6,000	-6,000	-6,000	GOLF ASSOCIATION MEMBERSHIP
<b>Total</b>	<b>3419</b>	<b>-\$6,000</b>	<b>-\$6,000</b>	<b>-\$6,000</b>	
3420	GOLF MEM	-280,000	-280,000	-280,000	GOLF MEMBERSHIP
<b>Total</b>	<b>3420</b>	<b>-\$280,000</b>	<b>-\$280,000</b>	<b>-\$280,000</b>	
3421	GREENS FEE	-625,000	-625,000	-625,000	GREEN FEES
<b>Total</b>	<b>3421</b>	<b>-\$625,000</b>	<b>-\$625,000</b>	<b>-\$625,000</b>	
3424	LESSON FEE	-8,000	-8,000	-8,000	LESSON CHARGES
<b>Total</b>	<b>3424</b>	<b>-\$8,000</b>	<b>-\$8,000</b>	<b>-\$8,000</b>	
3433	PRO SHOP	-115,000	-115,000	-115,000	PRO SHOP CHARGES
<b>Total</b>	<b>3433</b>	<b>-\$115,000</b>	<b>-\$115,000</b>	<b>-\$115,000</b>	
3703	MISC REV	-125,000	-125,000	-125,000	GROSS RECEIPT PERCENTAGE FROM RESTAURANT
		-30,000	-30,000	-30,000	RESTAURANT UTILITIES REIMBURSEMENT
<b>Total</b>	<b>3703</b>	<b>-\$155,000</b>	<b>-\$155,000</b>	<b>-\$155,000</b>	
<b>Total</b>	<b>1002620</b>	<b>-\$1,754,000</b>	<b>-\$1,754,000</b>	<b>-\$1,754,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>1002640 CHGS FOR SERVICE LIB ADMIN</b>					
3414	LATE FEE	-30,000	-30,000	-30,000	LATE FEES
<b>Total</b>	<b>3414</b>	<b><u>-\$30,000</u></b>	<b><u>-\$30,000</u></b>	<b><u>-\$30,000</u></b>	
3429	COPY FEE	-16,000	-16,000	-16,000	PHOTOCOPY REPRODUCTION
<b>Total</b>	<b>3429</b>	<b><u>-\$16,000</u></b>	<b><u>-\$16,000</u></b>	<b><u>-\$16,000</u></b>	
3447	SP PROG FE	-2,000	-2,000	-2,000	SPECIAL PROGRAM FEES
<b>Total</b>	<b>3447</b>	<b><u>-\$2,000</u></b>	<b><u>-\$2,000</u></b>	<b><u>-\$2,000</u></b>	
3458	LOST-DAMAG	-4,000	-4,000	-4,000	LOST -DAMAGED ITEMS
<b>Total</b>	<b>3458</b>	<b><u>-\$4,000</u></b>	<b><u>-\$4,000</u></b>	<b><u>-\$4,000</u></b>	
<b>Total</b>	<b>1002640</b>	<b><u>-\$52,000</u></b>	<b><u>-\$52,000</u></b>	<b><u>-\$52,000</u></b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>1004200</b>	<b>GF OPER GRANTS POLICE ADMIN</b>				
3203	GRANT FED	-40,000	-40,000	-40,000	VIOLENCE AGAINST WOMEN GRANT
3203	GRANT FED	-93,042	-93,042	-93,042	GOVERNOR'S CRIME COMMISSION GRANT
3203	GRANT FED	-27,700	-27,700	-27,700	COPS GRANT
<b>Total</b>	<b>3203</b>	<b>-\$160,742</b>	<b>-\$160,742</b>	<b>-\$160,742</b>	
3210	ABC LAW	-65,000	-65,000	-65,000	ABC PROCEEDS
<b>Total</b>	<b>3210</b>	<b>-\$65,000</b>	<b>-\$65,000</b>	<b>-\$65,000</b>	
<b>Total</b>	<b>1004200</b>	<b>-\$225,742</b>	<b>-\$225,742</b>	<b>-\$225,742</b>	



Department		Department Request	Manager Recommend	Board Approved	Detail
<b>1004201 GF OPER GRANTS POLICE PATROL</b>					
3304	DIST COURT	-20,000	-20,000	-20,000	DISTRICT COURT FEES
<b>Total</b>	<b>3304</b>	<b>-\$20,000</b>	<b>-\$20,000</b>	<b>-\$20,000</b>	
<b>Total</b>	<b>1004201</b>	<b>-\$20,000</b>	<b>-\$20,000</b>	<b>-\$20,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>1004202</b>	<b>GF OPER GRANTS POLICE INVEST</b>				
3206	FED ASSET	-30,000	-30,000	-30,000	FEDERAL ASSET FORFEITURES
<b>Total</b>	<b>3206</b>	<b><u>-\$30,000</u></b>	<b><u>-\$30,000</u></b>	<b><u>-\$30,000</u></b>	
3207	ST ASSET	-20,000	-20,000	-20,000	STATE ASSET FORFEITURES
<b>Total</b>	<b>3207</b>	<b><u>-\$20,000</u></b>	<b><u>-\$20,000</u></b>	<b><u>-\$20,000</u></b>	
<b>Total</b>	<b>1004202</b>	<b><u>-\$50,000</u></b>	<b><u>-\$50,000</u></b>	<b><u>-\$50,000</u></b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>1004302</b>	<b>GF OPER GRANTS STREETS</b>				
3208	REIMB DOT	-64,000	-64,000	-64,000	NCDOT REIMBURSEMENTS
<b>Total</b>	<b>3208</b>	<b><u>-\$64,000</u></b>	<b><u>-\$64,000</u></b>	<b><u>-\$64,000</u></b>	
<b>Total</b>	<b>1004302</b>	<b><u>-\$64,000</u></b>	<b><u>-\$64,000</u></b>	<b><u>-\$64,000</u></b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>1004600</b>	<b>GF OPER GRANTS REC ADMIN</b>				
3201	ABC REC	-400,000	-400,000	-400,000	ABC PROCEEDS
<b>Total</b>	<b>3201</b>	<b>-400,000</b>	<b>-400,000</b>	<b>-400,000</b>	
<b>Total</b>	<b>1004600</b>	<b>-400,000</b>	<b>-400,000</b>	<b>-400,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>1004640 GF OPER GRANTS LIBRARY ADMIN</b>					
3204	GRANT ST	-25,164	-25,164	-25,164	LIBRARY STATE FUNDING
<b>Total</b>	<b>3204</b>	<b><u>-\$25,164</u></b>	<b><u>-\$25,164</u></b>	<b><u>-\$25,164</u></b>	
3205	GRANT CO	-1,307,393	-1,307,393	-1,307,393	LIBRARY FUNDING IREDELL COUNTY
<b>Total</b>	<b>3205</b>	<b><u>-\$1,307,393</u></b>	<b><u>-\$1,307,393</u></b>	<b><u>-\$1,307,393</u></b>	
<b>Total</b>	<b>1004640</b>	<b><u>-\$1,332,557</u></b>	<b><u>-\$1,332,557</u></b>	<b><u>-\$1,332,557</u></b>	



## BOARD OF COMMISSIONERS

The Town is governed by its Mayor and Board of Commissioners who are elected every two years for the Mayor and every four years on staggered terms for the Board of Commissioners. The elections are nonpartisan in nature. The Town Board of Commissioners meets the first and third Monday of each month at 6:00 pm in the Town Hall Boardroom. The Board of Commissioners consists of four commissioners assigned to geographically composed wards, and two at-large commissioners.

### BUDGET BRIEF

The recommended budget for the Board of Commissioners reflects a 3.92% increase from the approved FY 2018-2019 General Fund budget. The increase is primarily due to changes related to the aid provided to other governmental units.

### FY 2019-2020 BOARD OF COMMISSIONERS BUDGET HIGHLIGHTS

- Election Ballot Costs
- Aid to Other Government
- 25% Match for projects paid from Home Program Funding
- Retirees Health Benefits Coverage

### DEPARTMENTAL BUDGET SUMMARY

	2016 Actual	2017 Actual	2018 Actual	2019 Approved	2020 Dept Request	2020 MGR Recomm	2020 Approved
Board of Commissioners	\$ 12,699,994	\$ 16,169,405	\$ 10,558,704	\$ 9,804,526	\$ 10,194,124	\$ 10,189,124	\$ 10,189,124

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10100000 BOARD OF COMMISSIONERS</b>					
5010	S&W - TEMP	2,400	2,400	2,400	MAYOR'S TRAVEL ALLOWANCE
		66,643	66,643	66,643	COMPENSATION FOR 7 BOARD MEMBERS
<b>Total</b>	<b>5010</b>	<b>\$69,043</b>	<b>\$69,043</b>	<b>\$69,043</b>	
5025	FICA	184	184	184	FICA FOR MAYOR'S TRAVEL ALLOWANCE
		5,098	5,098	5,098	FICA FOR 7 BOARD MEMBERS
<b>Total</b>	<b>5025</b>	<b>\$5,282</b>	<b>\$5,282</b>	<b>\$5,282</b>	
5030	GRP INSURE	218	218	218	LIFE INSURANCE FOR 7 BOARD MEMBERS
		32,244	32,244	32,244	HEALTH INSURANCE FOR PARTICIPATING BOARD MEMBERS
<b>Total</b>	<b>5030</b>	<b>\$32,462</b>	<b>\$32,462</b>	<b>\$32,462</b>	
5065	RETIRE INS	480,000	480,000	480,000	RETIREE'S INSURANCE COVERAGE
<b>Total</b>	<b>5065</b>	<b>\$480,000</b>	<b>\$480,000</b>	<b>\$480,000</b>	
5110	LEGAL SVCS	4,000	4,000	4,000	OUTSIDE LEGAL SERVICES
<b>Total</b>	<b>5110</b>	<b>\$4,000</b>	<b>\$4,000</b>	<b>\$4,000</b>	
5120	PRINT SVC	500	500	500	PRINTING SERVICES FOR BOARD MATERIALS
<b>Total</b>	<b>5120</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	
5145	OTR SVCS	3,000	3,000	3,000	IREDELL COUNTY RECORDING FEES
		25,000	25,000	25,000	MAYOR AND COMMISSION BALLOT COSTS
		50,000	50,000	50,000	FERGUSON GROUP CONTRACT
<b>Total</b>	<b>5145</b>	<b>\$78,000</b>	<b>\$78,000</b>	<b>\$78,000</b>	
5205	DUE SUBS	50	50	50	BEMCO
		50	50	50	YOUTH COUNCIL YEARLY DUES
		2,108	2,108	2,108	CENTRAL CAROLINA ECONOMIC DEVELOPMENT COMMISSION
		3,500	3,500	3,500	THE U.S. CONFERENCE OF MAYORS
		4,000	4,000	4,000	NATIONAL LEAGUE OF CITIES
		5,200	5,200	5,200	UNC SCHOOL OF GOVERNMENT MEMBERSHIP DUES
		8,100	8,100	8,100	NC METRO MAYORS COALITION
		9,650	9,650	9,650	CENTRALINA COUNCIL OF GOVERNMENTS
		11,000	11,000	11,000	CHARLOTTE REGIONAL PARTNERSHIP
		28,200	28,200	28,200	NORTH CAROLINA LEAGUE OF MUNICIPALITIES
<b>Total</b>	<b>5205</b>	<b>\$71,858</b>	<b>\$71,858</b>	<b>\$71,858</b>	



Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10100000 BOARD OF COMMISSIONERS</b>					
5210	VEH SUPPLY	1,000	1,000	1,000	FUEL FOR COMMISSIONERS TRAVEL
<b>Total</b>	<b>5210</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5215	OFF SUPPLY	2,000	2,000	2,000	GENERAL OFFICE SUPPLIES
<b>Total</b>	<b>5215</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	
5230	UNIFORMS	750	750	750	YOUTH COUNCIL SHIRTS
<b>Total</b>	<b>5230</b>	<b>\$750</b>	<b>\$750</b>	<b>\$750</b>	
5235	PART SUPP	4,250	4,250	4,250	YOUTH COUNCIL SERVICE PROJECTS
<b>Total</b>	<b>5235</b>	<b>\$4,250</b>	<b>\$4,250</b>	<b>\$4,250</b>	
5240	BOOK SUPP	1,000	1,000	1,000	BOOKS AND CONFERENCE SUPPLIES
<b>Total</b>	<b>5240</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5270	OTR SUPPLY	2,500	2,500	2,500	MISCELLANEOUS SUPPLIES
<b>Total</b>	<b>5270</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>	
5300	TRAIN TRAN	1,500	1,500	1,500	MID YEAR BOARD PLANNING RETREAT
		1,500	1,500	1,500	YOUTH COUNCIL YEARLY CONFERENCE
		12,000	12,000	12,000	ANNUAL BOARD PLANNING CONFERENCE
		48,000	48,000	48,000	TRAINING SEMINARS, MEETING SUPPLIES, MEALS, ETC.
<b>Total</b>	<b>5300</b>	<b>\$63,000</b>	<b>\$63,000</b>	<b>\$63,000</b>	
5305	UTILITIES	11,000	11,000	11,000	UTILITY/TECHNOLOGY COSTS
<b>Total</b>	<b>5305</b>	<b>\$11,000</b>	<b>\$11,000</b>	<b>\$11,000</b>	
5325	ADVERTISE	1,000	1,000	1,000	ADVERTISEMENTS REQUIRED BY BOARD OF COMMISSIONERS
<b>Total</b>	<b>5325</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5330	POSTAGE	500	500	500	OVERNIGHT POSTAGE
<b>Total</b>	<b>5330</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	
5600	AID OTHER	96,580	96,580	96,580	MOORESVILLE DOWNTOWN COMMISSION OUTSIDE AGENCY REQUEST
		2,592,206	2,592,206	2,592,206	CONTINUUM FUNDING
<b>Total</b>	<b>5600</b>	<b>\$2,688,786</b>	<b>\$2,688,786</b>	<b>\$2,688,786</b>	
5610	COUNCL AGE	32,175	32,175	32,175	IREDELL COUNCIL ON AGING OUTSIDE AGENCY REQUEST
<b>Total</b>	<b>5610</b>	<b>\$32,175</b>	<b>\$32,175</b>	<b>\$32,175</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10100000</b>	<b>BOARD OF COMMISSIONERS</b>				
5655	TRANSIT	15,000	15,000	15,000	ICATS SERVICE CONTRIBUTION
		60,000	60,000	60,000	FIXED LOOP ROUTE PROVIDED BY ICATS (MOORESVILLE MAIN)
		60,500	60,500	60,500	LAKE NORMAN REGIONAL TRANSPORTATION COMMISSION
<b>Total</b>	<b>5655</b>	<b>\$135,500</b>	<b>\$135,500</b>	<b>\$135,500</b>	
5660	EMP ASST	13,000	13,000	13,000	EMPLOYEE ASSISTANCE PROGRAM
<b>Total</b>	<b>5660</b>	<b>\$13,000</b>	<b>\$13,000</b>	<b>\$13,000</b>	
5685	MSI C OF C	35,000	30,000	30,000	MOORESVILLE CHAMBER OF COMMERCE OUTSIDE AGENCY REQUEST
<b>Total</b>	<b>5685</b>	<b>\$35,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	
5700	DEBT PRIN	1,085,000	1,085,000	1,085,000	INSTALLMENT 2008- MI CONNECTION PRINCIPAL PAYMENT
		2,910,000	2,910,000	2,910,000	LOB 2015- MI CONNECTION PRINCIPAL PAYMENT
<b>Total</b>	<b>5700</b>	<b>\$3,995,000</b>	<b>\$3,995,000</b>	<b>\$3,995,000</b>	
5705	DEBT INT	103,191	103,191	103,191	INSTALLMENT 2008- MI CONNECTION INTEREST PAYMENT
		2,343,969	2,343,969	2,343,969	LOB 2015 - MI CONNECTION INTEREST PAYMENT
<b>Total</b>	<b>5705</b>	<b>\$2,447,160</b>	<b>\$2,447,160</b>	<b>\$2,447,160</b>	
5900	XFER TO	19,358	19,358	19,358	REQUIRED 25 PERCENT MATCH FOR HOME PROGRAM FUNDING
<b>Total</b>	<b>5900</b>	<b>\$19,358</b>	<b>\$19,358</b>	<b>\$19,358</b>	
<b>Total</b>	<b>10100000</b>	<b>\$10,194,124</b>	<b>\$10,189,124</b>	<b>\$10,189,124</b>	

## MANAGER’S OFFICE

The Manager’s Office is tasked with developing an organization that is responsive to the desires of the Board of Commissioners and the needs of the citizens. The Manager’s Office consists of the Town Manager, Town Manager, Town Clerk, and Assistant to the Manager. The Town Manager is responsible for implementing the policies of the Board of Commissioners, directing business and administrative procedures, and appointing departmental managers. The Town Clerk is appointed by the Board of Commissioners to keep a journal of the proceedings of the Board of Commissioners, maintain all records and documents pertaining to the affairs of the Town, and perform such other duties as may be required by law or as the Board of Commissioners may direct.

### BUDGET BRIEF

The recommended budget for the Manager’s Office reflects a 6.63% decrease from the approved FY 2018-2019 General Fund budget. The decrease is primarily due to a reduction in strategic incentives and development.

### FY 2019-2020 MANAGER’S OFFICE BUDGET HIGHLIGHTS

- Increase in costs related to the U.S. Census Article I, Section 2 of the Constitution which requires every United States citizen be counted every 10 years
- Municipal Code Update
- Reduction of 2 proposed positions, Deputy Town Manager and Administrative Assistant
- Decrease in Strategic Incentives and Development

### DEPARTMENTAL BUDGET SUMMARY

	2016 Actual	2017 Actual	2018 Actual	2019 Approved	2020 Dept Request	2020 MGR Recomm	2020 Approved
Manager's Office	\$ 854,410	\$ 1,134,607	\$ 1,064,300	\$ 1,356,665	\$ 1,508,597	\$ 1,266,715	\$ 1,266,715

Full-Time Position Breakdown	2019 Approved Budget	2020 Department Request	2020 Manager Recommended	2020 Board Approved
Town Manager	1	1	1	1
Assistant Town Manager	1	1	1	1
Town Clerk	1	1	1	1
Asst to the Town Manager	1	1	1	1
Deputy Town Manager	0	1	0	0
Administrative Assistant	0	1	0	0
<b>Total Manager's Office</b>	<b>4</b>	<b>6</b>	<b>4</b>	<b>4</b>

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10101000</b>		<b>MANAGERS OFFICE</b>			
5000	S&W - FT	500	500	500	LONGEVITY FOR 4 FULL-TIME EMPLOYEES
		37,169	0	0	REQUESTED POSITION - COMPENSATION FOR ADMINISTRATIVE ASSISTANT
		136,419	136,419	136,419	PAY CLASS STUDY
		143,847	0	0	REQUESTED POSITION - COMPENSATION FOR DEPUTY TOWN MANAGER
		437,335	437,335	437,335	COMPENSATION FOR 4 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5000</b>	<b>\$755,270</b>	<b>\$574,254</b>	<b>\$574,254</b>	
5010	S&W - TEMP	7,200	7,200	7,200	VEHICLE ALLOWANCE FOR TOWN MANAGER
<b>Total</b>	<b>5010</b>	<b>\$7,200</b>	<b>\$7,200</b>	<b>\$7,200</b>	
5015	OT	15,000	15,000	15,000	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
<b>Total</b>	<b>5015</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	
5025	FICA	551	551	551	FICA FOR TOWN MANAGER'S VEHICLE ALLOWANCE
		1,148	1,148	1,148	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		2,843	0	0	REQUESTED POSITION - FICA FOR ADMINISTRATIVE ASSISTANT
		10,436	10,436	10,436	FICA FOR PAY CLASS STUDY
		11,004	0	0	REQUESTED POSITION - FICA FOR DEPUTY TOWN MANAGER
		33,494	33,494	33,494	FICA FOR 4 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5025</b>	<b>\$59,476</b>	<b>\$45,629</b>	<b>\$45,629</b>	
5030	GRP INSURE	119	0	0	REQUESTED POSITION - LIFE INSURANCE FOR ADMINISTRATIVE ASSISTANT
		449	0	0	REQUESTED POSITION - LIFE INSURANCE FOR DEPUTY TOWN MANAGER
		1,367	1,367	1,367	LIFE INSURANCE FOR 4 FULL-TIME EMPLOYEES
		10,600	0	0	REQUESTED POSITION - HEALTH INSURANCE FOR ADMINISTRATIVE ASSISTANT
		10,600	0	0	REQUESTED POSITION - HEALTH INSURANCE FOR DEPUTY TOWN MANAGER
		42,400	42,400	42,400	HEALTH INSURANCE FOR 4 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5030</b>	<b>\$65,535</b>	<b>\$43,767</b>	<b>\$43,767</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10101000</b>	<b>MANAGERS OFFICE</b>				
5035	RETIRE	1,343	1,343	1,343	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		3,327	0	0	REQUESTED POSITION - RETIREMENT FOR ADMINISTRATIVE ASSISTANT
		12,451	12,451	12,451	RETIREMENT FOR PAY CLASS STUDY
		12,874	0	0	REQUESTED POSITION - RETIREMENT FOR DEPUTY TOWN MANAGER
		39,186	39,186	39,186	RETIREMENT FOR 4 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5035</b>	<b>\$69,181</b>	<b>\$52,980</b>	<b>\$52,980</b>	
5040	401(K)	750	750	750	OVERTIME 401K FOR NON-EXEMPT EMPLOYEES
		1,858	0	0	REQUESTED POSITION - 401K FOR ADMINISTRATIVE ASSISTANT
		6,821	6,821	6,821	401K FOR PAY CLASS STUDY
		7,192	0	0	REQUESTED POSITION - 401K FOR DEPUTY TOWN MANAGER
		21,892	21,892	21,892	401K FOR 4 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5040</b>	<b>\$38,513</b>	<b>\$29,463</b>	<b>\$29,463</b>	
5045	FIT & WELL	480	480	480	GYM REIMBURSEMENT
<b>Total</b>	<b>5045</b>	<b>\$480</b>	<b>\$480</b>	<b>\$480</b>	
5115	MED LAB SV	225	225	225	PRE-EMPLOYMENT SCREENING
<b>Total</b>	<b>5115</b>	<b>\$225</b>	<b>\$225</b>	<b>\$225</b>	
5120	PRINT SVC	2,500	2,500	2,500	MEDIA PIECES FOR MANAGER'S OFFICE
<b>Total</b>	<b>5120</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>	
5135	INS OFF SV	10,000	10,000	10,000	OUTSIDE GRANT WRITING ASSISTANCE
<b>Total</b>	<b>5135</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	
5140	REAL EST	2,000	2,000	2,000	APPRAISAL OF REAL ESTATE
<b>Total</b>	<b>5140</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	
5145	OTR SVCS	20,000	20,000	20,000	CENSUS COMPLETE COUNT COMMITTEE
		25,000	25,000	25,000	MUNICIPAL CODE UPDATE
		28,000	28,000	28,000	LEASE OF PARKING LOT, BUILDING SERVICES FOR TOWN HALL, IREDELL COUNTY RECORDING FEES
<b>Total</b>	<b>5145</b>	<b>\$73,000</b>	<b>\$73,000</b>	<b>\$73,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10101000</b>		<b>MANAGERS OFFICE</b>			
5200	JAN SUPPLY	3,750	3,750	3,750	SUPPLIES FOR TOWN HALL
<b>Total</b>	<b>5200</b>	<b>\$3,750</b>	<b>\$3,750</b>	<b>\$3,750</b>	
5205	DUE SUBS	275	275	275	INTERNATIONAL INSTITUTE
		300	300	300	RACE CITY CIVITAN
		400	400	400	CLERK MEMBERSHIP
		800	800	800	ASSISTANT TOWN MANAGER CIVIC DUES
		800	800	800	NCCCMA DUES
		1,000	1,000	1,000	TOWN MANAGER DUES
		4,500	4,500	4,500	ICMA
<b>Total</b>	<b>5205</b>	<b>\$8,075</b>	<b>\$8,075</b>	<b>\$8,075</b>	
5210	VEH SUPPLY	3,000	3,000	3,000	FUEL AND SUPPLIES FOR ASSIGNED VEHICLE
<b>Total</b>	<b>5210</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>	
5215	OFF SUPPLY	10,000	10,000	10,000	OFFICE SUPPLIES AND MUNICIPAL CODE CORPORATION
<b>Total</b>	<b>5215</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	
5225	SAF SUPPLY	2,750	2,750	2,750	SAFETY AND FIRST AID SUPPLIES
<b>Total</b>	<b>5225</b>	<b>\$2,750</b>	<b>\$2,750</b>	<b>\$2,750</b>	
5240	BOOK SUPP	600	600	600	REFERENCE MATERIALS FOR STAFF
<b>Total</b>	<b>5240</b>	<b>\$600</b>	<b>\$600</b>	<b>\$600</b>	
5265	NON CAP EQ	10,000	10,000	10,000	FURNITURE/EQUIPMENT
<b>Total</b>	<b>5265</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	
5270	OTR SUPPLY	6,000	6,000	6,000	MISCELLANEOUS SUPPLIES
<b>Total</b>	<b>5270</b>	<b>\$6,000</b>	<b>\$6,000</b>	<b>\$6,000</b>	
5300	TRAIN TRAN	10,000	10,000	10,000	STRATEGIC PLANNING
		40,000	40,000	40,000	REQUIRED TRAINING AND CONFERENCES
<b>Total</b>	<b>5300</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	
5305	UTILITIES	5,000	5,000	5,000	TELECOMMUNICATIONS SERVICE AND OTHER UTILITY EXPENSES
<b>Total</b>	<b>5305</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10101000</b>		<b>MANAGERS OFFICE</b>			
5310	R&M BLD/ST	3,000	3,000	3,000	QUARTERLY ELEVATOR MAINTENANCE
		3,500	3,500	3,500	MISCELLANEOUS PLUMBING AND ELECTRIC REPAIRS
		5,000	5,000	5,000	WINDOW AND CARPET CLEANING
		5,500	5,500	5,500	HVAC PREVENTIVE MAINTENANCE AND REPAIRS
		8,000	8,000	8,000	PROTECTION PLAN FOR SECURE DOORWAYS, WINDOWS, ETC AND MONITORING
<b>Total</b>	<b>5310</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	
5315	R&M VEH	1,500	1,500	1,500	REPAIR AND MAINTENANCE TO ADMINISTRATION VEHICLE
<b>Total</b>	<b>5315</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>	
5320	R&M EQUIP	5,000	5,000	5,000	REPAIR OF MISCELLANEOUS EQUIPMENT THROUGHOUT TOWN HALL INCLUDING EXECUTIVE BOARDROOM AND EXECUTIVE CONFERENCE ROOM
<b>Total</b>	<b>5320</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	
5325	ADVERTISE	2,000	2,000	2,000	REQUIRED LEGAL ADVERTISEMENTS AND JOB POSTINGS
<b>Total</b>	<b>5325</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	
5330	POSTAGE	500	500	500	OVERNIGHT MAILINGS
<b>Total</b>	<b>5330</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	
5375	OTR OBLIG	5,000	5,000	5,000	DEPARTMENTAL DONATION CONTRIBUTION
<b>Total</b>	<b>5375</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	
5410	RENT EQUIP	500	500	500	MANAGEMENT OF PRINT SERVICES
		2,200	2,200	2,200	RENTAL OF POSTAGE MACHINE
		6,500	6,500	6,500	SYSTEL COPIER CHARGES
<b>Total</b>	<b>5410</b>	<b>\$9,200</b>	<b>\$9,200</b>	<b>\$9,200</b>	
5700	DEBT PRIN	197,739	197,739	197,739	2003 COPS REFI 2012 PRINCIPAL PAYMENT
<b>Total</b>	<b>5700</b>	<b>\$197,739</b>	<b>\$197,739</b>	<b>\$197,739</b>	
5705	DEBT INT	65,103	65,103	65,103	2003 COPS REFI 2012 INTEREST PAYMENT
<b>Total</b>	<b>5705</b>	<b>\$65,103</b>	<b>\$65,103</b>	<b>\$65,103</b>	
<b>Total</b>	<b>10101000</b>	<b>\$1,508,597</b>	<b>\$1,266,715</b>	<b>\$1,266,715</b>	





## PUBLIC INFORMATION

The Public Information Office is responsible for the internal and external communication material of the Town, encourages civic and community engagement, and serves as an information conduit on programs, services, issues and policies.

### BUDGET BRIEF

The recommended budget for the Public Information Office reflects a 2.27% increase from the approved FY 2018-2019 General Fund budget. The increase is primarily due to slight increase in technical equipment for MGTV.

### FY 2019-2020 PUBLIC INFORMATION OFFICE BUDGET HIGHLIGHTS

- Citizen Engagement Activities
- Citizen Communications including brochures, newsletters and MGTV

### DEPARTMENTAL BUDGET SUMMARY

	2016 Actual	2017 Actual	2018 Actual	2019 Approved	2020 Dept Request	2020 MGR Recomm	2020 Approved
Public Information Office	\$ 288,754	\$ 312,720	\$ 325,408	\$ 391,018	\$ 399,890	\$ 399,890	\$ 399,890

Full-Time Position Breakdown	2019 Approved Budget	2020 Department Request	2020 Manager Recommended	2020 Board Approved
Public Information Officer	1	1	1	1
Communication Technician	1	1	1	1
Communication Specialist	1	1	1	1
<b>Total Public Information Office</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10101121 PUBLIC INFORMATION</b>					
5000	S&W - FT	1,750	1,750	1,750	LONGEVITY FOR 3 FULL-TIME EMPLOYEES
		203,172	203,172	203,172	COMPENSATION FOR 3 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5000</b>	<b>\$204,922</b>	<b>\$204,922</b>	<b>\$204,922</b>	
5015	OT	1,500	1,500	1,500	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
<b>Total</b>	<b>5015</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>	
5025	FICA	115	115	115	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		15,677	15,677	15,677	FICA FOR 3 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5025</b>	<b>\$15,792</b>	<b>\$15,792</b>	<b>\$15,792</b>	
5030	GRP INSURE	640	640	640	LIFE INSURANCE FOR 3 FULL-TIME EMPLOYEES
		31,800	31,800	31,800	HEALTH INSURANCE FOR 3 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5030</b>	<b>\$32,440</b>	<b>\$32,440</b>	<b>\$32,440</b>	
5035	RETIRE	134	134	134	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		18,341	18,341	18,341	RETIREMENT FOR 3 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5035</b>	<b>\$18,475</b>	<b>\$18,475</b>	<b>\$18,475</b>	
5040	401(K)	75	75	75	OVERTIME 401K FOR NON-EXEMPT EMPLOYEES
		10,246	10,246	10,246	401K FOR 3 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5040</b>	<b>\$10,321</b>	<b>\$10,321</b>	<b>\$10,321</b>	
5045	FIT & WELL	240	240	240	GYM REIMBURSEMENTS
<b>Total</b>	<b>5045</b>	<b>\$240</b>	<b>\$240</b>	<b>\$240</b>	
5115	MED LAB SV	200	200	200	LAB SERVICES FOR EMPLOYEES/INTERNS
<b>Total</b>	<b>5115</b>	<b>\$200</b>	<b>\$200</b>	<b>\$200</b>	
5120	PRINT SVC	7,000	7,000	7,000	BROCHURES & PUBLICATIONS
		10,000	10,000	10,000	TOWN VOICE NEWSLETTER
<b>Total</b>	<b>5120</b>	<b>\$17,000</b>	<b>\$17,000</b>	<b>\$17,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10101121 PUBLIC INFORMATION</b>					
5145	OTR SVCS	400	400	400	PEG FORM PROCESSING (OFFSET BY RESTRICTED REVENUE)
		3,000	3,000	3,000	PROFESSIONAL PHOTOGRAPHY SERVICES
		4,500	4,500	4,500	LEIGHTRONIX (OFFSET BY RESTRICTED REVENUE)
		5,000	5,000	5,000	COMMUNITY EVENTS & PUBLIC ENGAGEMENT ACTIVITIES
		7,000	7,000	7,000	CIVIC PLUS WEBSITE ANNUAL CONTRACT
		10,000	10,000	10,000	CONTRACTED GRAPHIC DESIGN (IN LIEU OF ADDITIONAL PERSONNEL)
		12,000	12,000	12,000	BLACKBOARD CONNECT ANNUAL CONTRACT
<b>Total</b>	<b>5145</b>	<b>\$41,900</b>	<b>\$41,900</b>	<b>\$41,900</b>	
5205	DUE SUBS	300	300	300	NATO/SEATO MEMBERSHIP DUES (OFFSET BY RESTRICTED REVENUE)
		400	400	400	PEG CHANNEL SERVICES SUBSCRIPTION (OFFSET BY RESTRICTED REVENUE)
		600	600	600	TOWN WIDE WEB DOMAIN REGISTRATIONS
		2,500	2,500	2,500	PROFESSIONAL DUES & SUBSCRIPTIONS FOR PIO STAFF
<b>Total</b>	<b>5205</b>	<b>\$3,800</b>	<b>\$3,800</b>	<b>\$3,800</b>	
5210	VEH SUPPLY	750	750	750	FUEL & SERVICE FOR VEHICLE
<b>Total</b>	<b>5210</b>	<b>\$750</b>	<b>\$750</b>	<b>\$750</b>	
5215	OFF SUPPLY	500	500	500	GENERAL OFFICE SUPPLIES
<b>Total</b>	<b>5215</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	
5230	UNIFORMS	500	500	500	BRANDED APPAREL
<b>Total</b>	<b>5230</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	
5235	PART SUPP	4,000	4,000	4,000	SUPPLIES FOR TWO CITIZENS ACADEMIES
<b>Total</b>	<b>5235</b>	<b>\$4,000</b>	<b>\$4,000</b>	<b>\$4,000</b>	
5240	BOOK SUPP	100	100	100	REFERENCE SUPPLIES
<b>Total</b>	<b>5240</b>	<b>\$100</b>	<b>\$100</b>	<b>\$100</b>	
5245	AV SUPPLY	4,000	4,000	4,000	AUDIO/VISUAL SUPPLIES
<b>Total</b>	<b>5245</b>	<b>\$4,000</b>	<b>\$4,000</b>	<b>\$4,000</b>	
5265	NON CAP EQ	19,400	19,400	19,400	TECHNICAL EQUIPMENT FOR MGTV (OFFSET BY RESTRICTED REVENUE)
<b>Total</b>	<b>5265</b>	<b>\$19,400</b>	<b>\$19,400</b>	<b>\$19,400</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10101121</b>		<b>PUBLIC INFORMATION</b>			
5270	OTR SUPPLY	500	500	500	MISCELLANEOUS SUPPLIES
<b>Total</b>	<b>5270</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	
5300	TRAIN TRAN	7,000	7,000	7,000	SPECIALIZED PEG TRAINING FOR PIO STAFF (OFFSET BY RESTRICTED REVENUE)
		7,000	7,000	7,000	TRAINING & TRAVEL FOR PIO STAFF
<b>Total</b>	<b>5300</b>	<b>\$14,000</b>	<b>\$14,000</b>	<b>\$14,000</b>	
5305	UTILITIES	4,300	4,300	4,300	UTILITY EXPENSES FOR PIO STAFF
<b>Total</b>	<b>5305</b>	<b>\$4,300</b>	<b>\$4,300</b>	<b>\$4,300</b>	
5315	R&M VEH	2,000	2,000	2,000	MAINTENANCE FOR TOWN VEHICLE
<b>Total</b>	<b>5315</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	
5330	POSTAGE	100	100	100	POSTAGE FOR GENERAL MAILINGS
		3,000	3,000	3,000	SHIPPING COSTS FOR NEWSLETTERS TO UTILITY BILLING COMPANY
<b>Total</b>	<b>5330</b>	<b>\$3,100</b>	<b>\$3,100</b>	<b>\$3,100</b>	
5410	RENT EQUIP	150	150	150	SYSTEL COPIER CHARGES ALLOCATED TO DEPARTMENT
<b>Total</b>	<b>5410</b>	<b>\$150</b>	<b>\$150</b>	<b>\$150</b>	
<b>Total</b>	<b>10101121</b>	<b>\$399,890</b>	<b>\$399,890</b>	<b>\$399,890</b>	

## LEGAL

The duty of the Legal Department is to prosecute and defend suits against the Town; advise the Mayor, Board of Commissioners and other Town officials with respect to the affairs of the Town; draft all legal documents and proposed ordinances relating to the affairs of the Town; inspect and pass upon all agreements, contracts, franchises and other instruments with which the Town may be concerned; attend all meetings of the Board of Commissioners when required by the Board; and perform such other duties as may be required by virtue of the position of Town Attorney.

### BUDGET BRIEF

The recommended budget for the Legal Department reflects a 10.48% decrease from the approved FY 2018-2019 General Fund budget. The decrease is primarily due to the elimination of a part time attorney position.

### FY 2019-2020 LEGAL OFFICE BUDGET HIGHLIGHTS

- Elimination of Part-Time Position
- Paralegal Position

### DEPARTMENTAL BUDGET SUMMARY

	2016 Actual	2017 Actual	2018 Actual	2019 Approved	2020 Dept Request	2020 MGR Recomm	2020 Approved
Legal	\$ 243,572	\$ 286,143	\$ 394,362	\$ 442,010	\$ 395,692	\$ 395,692	\$ 395,692

Full-Time Position Breakdown	2019 Approved Budget	2020 Department Request	2020 Manager Recommended	2020 Board Approved
Town Attorney	1	1	1	1
Assistant Town Attorney	1	1	1	1
Paralegal	1	1	1	1
<b>Total Legal</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10102000</b>	<b>LEGAL</b>				
5000	S&W - FT	250	250	250	LONGEVITY FOR 3 FULL-TIME EMPLOYEES
		245,395	245,395	245,395	COMPENSATION FOR 3 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5000</b>	<b>\$245,645</b>	<b>\$245,645</b>	<b>\$245,645</b>	
5015	OT	1,000	1,000	1,000	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
<b>Total</b>	<b>5015</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5025	FICA	77	77	77	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		18,792	18,792	18,792	FICA FOR 3 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5025</b>	<b>\$18,869</b>	<b>\$18,869</b>	<b>\$18,869</b>	
5030	GRP INSURE	771	771	771	LIFE INSURANCE FOR 3 FULL-TIME EMPLOYEES
		31,800	31,800	31,800	HEALTH INSURANCE FOR 3 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5030</b>	<b>\$32,571</b>	<b>\$32,571</b>	<b>\$32,571</b>	
5035	RETIRE	90	90	90	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		21,985	21,985	21,985	RETIREMENT FOR 3 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5035</b>	<b>\$22,075</b>	<b>\$22,075</b>	<b>\$22,075</b>	
5040	401(K)	50	50	50	OVERTIME 401K FOR NON-EXEMPT EMPLOYEES
		12,282	12,282	12,282	401K FOR 3 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5040</b>	<b>\$12,332</b>	<b>\$12,332</b>	<b>\$12,332</b>	
5110	LEGAL SVCS	25,000	25,000	25,000	CONTRACTED LEGAL SERVICES
<b>Total</b>	<b>5110</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	
5205	DUE SUBS	5,000	5,000	5,000	ANNUAL DUES AND SUBSCRIPTIONS
<b>Total</b>	<b>5205</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	
5215	OFF SUPPLY	1,500	1,500	1,500	OFFICE SUPPLIES
<b>Total</b>	<b>5215</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>	
5240	BOOK SUPP	7,000	7,000	7,000	BOOKS AND REFERENCE MATERIAL
<b>Total</b>	<b>5240</b>	<b>\$7,000</b>	<b>\$7,000</b>	<b>\$7,000</b>	
5245	AV SUPPLY	200	200	200	REQUIRED AUDIO VISUAL SUPPLIES
<b>Total</b>	<b>5245</b>	<b>\$200</b>	<b>\$200</b>	<b>\$200</b>	
5265	NON CAP EQ	3,000	3,000	3,000	EQUIPMENT
<b>Total</b>	<b>5265</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10102000</b>	<b>LEGAL</b>				
5300	TRAIN TRAN	15,000	15,000	15,000	STAFF TRAINING AND TRANSPORTATION
<b>Total</b>	<b>5300</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	
5305	UTILITIES	3,500	3,500	3,500	TELECOMMUNICATIONS
<b>Total</b>	<b>5305</b>	<b>\$3,500</b>	<b>\$3,500</b>	<b>\$3,500</b>	
5325	ADVERTISE	1,000	1,000	1,000	LEGAL NOTICES
<b>Total</b>	<b>5325</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5330	POSTAGE	500	500	500	POSTAGE
<b>Total</b>	<b>5330</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	
5410	RENT EQUIP	1,500	1,500	1,500	COPIERS AND PRINTERS
<b>Total</b>	<b>5410</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>	
<b>Total</b>	<b>10102000</b>	<b>\$395,692</b>	<b>\$395,692</b>	<b>\$395,692</b>	





## FINANCE

The Finance Department provides assistance to staff and elected officials in maintaining the Town's overall financial stability through sound financial planning and management. The Finance Department is responsible for the management of public funds and records in accordance with the Local Government Budget and Fiscal Control Act and other state and federal requirements. The Finance Department's functions are accounting, purchasing, warehouse operations, utility billing, debt management, investments, performance measures, and budgeting.

### BUDGET BRIEF

The recommended budget for the Finance Department reflects an 8.96% increase from the approved FY 2018-2019 General Fund budget. The increase is primarily due to economic growth and revaluation of property within the Town limits. Iredell County invoices for tax administration based on revenues collected.

### FY 2019-2020 FINANCE BUDGET HIGHLIGHTS

- Increase due to Senior Accountant Position
- Tax Collections and Assessing Services
- Utilities for Town Hall

### DEPARTMENTAL BUDGET SUMMARY

	2016 Actual	2017 Actual	2018 Actual	2019 Approved	2020 Dept Request	2020 MGR Recomm	2020 Approved
Finance	\$ 1,820,865	\$ 1,961,681	\$ 2,009,059	\$ 2,319,073	\$ 2,526,967	\$ 2,526,967	\$ 2,526,967

Full-Time Position Breakdown	2019 Approved Budget	2020 Department Request	2020 Manager Recommended	2020 Board Approved
Chief Financial Officer	1	1	1	1
Deputy Finance Director	1	1	1	1
Purchasing Manager	1	1	1	1
Accounting Manager	2	1	1	1
Financial Analyst	0	1	1	1
Budget Analyst	1	1	1	1
Accountant	1	1	1	1
Billing/Collections Supervisor	1	1	1	1
Warehouse and Purchasing Technician	1	1	1	1
Accounting Technician	1	1	1	1
Purchasing Specialist	1	1	1	1
Utility Billing Specialist	1	1	1	1
Customer Service Assistant	4	3	3	3
Administrative Specialist	0	1	1	1
<b>Total Finance</b>	<b>16</b>	<b>16</b>	<b>16</b>	<b>16</b>

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10103000</b>		<b>FINANCE</b>			
5000	S&W - FT	8,750	8,750	8,750	LONGEVITY FOR 16 FULL-TIME EMPLOYEES
		11,270	11,270	11,270	ON-CALL COMPENSATION FOR NON-EXEMPT EMPLOYEES
		924,240	924,240	924,240	COMPENSATION FOR 16 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5000</b>	<b>\$944,260</b>	<b>\$944,260</b>	<b>\$944,260</b>	
5010	S&W - TEMP	17,100	17,100	17,100	COMPENSATION FOR ONE PART-TIME EMPLOYEE
<b>Total</b>	<b>5010</b>	<b>\$17,100</b>	<b>\$17,100</b>	<b>\$17,100</b>	
5015	OT	5,000	5,000	5,000	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
<b>Total</b>	<b>5015</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	
5025	FICA	383	383	383	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		1,308	1,308	1,308	FICA FOR PART-TIME EMPLOYEE
		72,236	72,236	72,236	FICA FOR 16 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5025</b>	<b>\$73,927</b>	<b>\$73,927</b>	<b>\$73,927</b>	
5030	GRP INSURE	2,911	2,911	2,911	LIFE INSURANCE FOR 16 FULL-TIME EMPLOYEES
		169,600	169,600	169,600	HEALTH INSURANCE FOR 16 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5030</b>	<b>\$172,511</b>	<b>\$172,511</b>	<b>\$172,511</b>	
5035	RETIRE	448	448	448	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		84,511	84,511	84,511	RETIREMENT FOR 16 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5035</b>	<b>\$84,959</b>	<b>\$84,959</b>	<b>\$84,959</b>	
5040	401(K)	250	250	250	OVERTIME 401K FOR NON-EXEMPT EMPLOYEES
		47,213	47,213	47,213	401K FOR 16 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5040</b>	<b>\$47,463</b>	<b>\$47,463</b>	<b>\$47,463</b>	
5045	FIT & WELL	1,440	1,440	1,440	GYM REIMBURSEMENT
<b>Total</b>	<b>5045</b>	<b>\$1,440</b>	<b>\$1,440</b>	<b>\$1,440</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10103000 FINANCE</b>					
5100	ACCT SVCS	1,000	1,000	1,000	ANNUAL MAINTENANCE OF THE BOND LEGAL ENTITY IDENTIFIER - CUSIP GLOBAL SERVICES
		6,000	6,000	6,000	ARBITRAGE CALCULATIONS FOR EXISTING BOND ISSUES
		8,000	8,000	8,000	ACTUARIAL STUDIES FOR OPEB
		10,000	10,000	10,000	AUDITING OF AD VALOREM TAXES PER AGREEMENT WITH IREDELL COUNTY
		58,000	58,000	58,000	ANNUAL FINANCIAL AUDIT
<b>Total</b>	<b>5100</b>	<b>\$83,000</b>	<b>\$83,000</b>	<b>\$83,000</b>	
5115	MED LAB SV	300	300	300	PRE-EMPLOYMENT PHYSICALS FOR NEW HIRES
<b>Total</b>	<b>5115</b>	<b>\$300</b>	<b>\$300</b>	<b>\$300</b>	
5120	PRINT SVC	800	800	800	PRINTING - PAFR
		850	850	850	PRINTING - CAFR COVERS AND TABS
		2,000	2,000	2,000	MISCELLANEOUS PRINTING FOR DEPARTMENT
<b>Total</b>	<b>5120</b>	<b>\$3,650</b>	<b>\$3,650</b>	<b>\$3,650</b>	
5125	BANK SVC	45,000	45,000	45,000	MONTHLY BANKING CHARGES
<b>Total</b>	<b>5125</b>	<b>\$45,000</b>	<b>\$45,000</b>	<b>\$45,000</b>	
5145	OTR SVCS	600	600	600	CINTAS DOCUMENT MANAGEMENT BIN SERVICES
		1,000	1,000	1,000	SHRED-IT-EVENT
		4,000	4,000	4,000	BOND TRUSTEE FEES
		6,000	6,000	6,000	IREDELL COUNTY TAX COLLECTIONS/GROSS RECEIPTS
		17,217	17,217	17,217	ALLEGIANCE STAFFING SERVICES
		120,000	120,000	120,000	STATE DMV FEES
		725,000	725,000	725,000	IREDELL COUNTY TAX COLLECTIONS/ASSESSING SERVICES BASED ON % OF COLLECTIONS
<b>Total</b>	<b>5145</b>	<b>\$873,817</b>	<b>\$873,817</b>	<b>\$873,817</b>	
5200	JAN SUPPLY	250	250	250	CLEANING SUPPLIES
<b>Total</b>	<b>5200</b>	<b>\$250</b>	<b>\$250</b>	<b>\$250</b>	

Department	Department Request	Manager Recommend	Board Approved	Detail	
<b>10103000</b>	<b>FINANCE</b>				
5205	DUE SUBS	100	100	100	CAGPO
		120	120	120	STATE BOARD OF CPA EXAMINERS
		175	175	175	NCLGBA
		190	190	190	GOVERNMENT FINANCE OFFICERS ASSOCIATION
		300	300	300	GFOA PAFR AWARD APPLICATION FEE
		400	400	400	BARCODING SOFTWARE ANNUAL MAINTENANCE FEE
		540	540	540	NORTH CAROLINA ASSOCIATION OF CERTIFIED PUBLIC ACCOUNTANTS
		540	540	540	TEAM WORK
		550	550	550	GFOA BUDGET AWARD APPLICATION FEE
		600	600	600	GFOA CAFR AWARD APPLICATION FEE
<b>Total</b>	<b>5205</b>	<b>\$3,515</b>	<b>\$3,515</b>	<b>\$3,515</b>	
5210	VEH SUPPLY	500	500	500	SUPPLIES FOR WAREHOUSE VEHICLE
		800	800	800	FUEL FOR WAREHOUSE VEHICLE
		1,200	1,200	1,200	PROPANE FOR FORKLIFT
<b>Total</b>	<b>5210</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>	
5215	OFF SUPPLY	15,000	15,000	15,000	SUPPLIES FOR FINANCE
<b>Total</b>	<b>5215</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	
5225	SAF SUPPLY	750	750	750	PPE AND REPLACEMENT SAFETY SUPPLIES FOR WAREHOUSE AND MAIN FLOOR OF TOWN HALL
<b>Total</b>	<b>5225</b>	<b>\$750</b>	<b>\$750</b>	<b>\$750</b>	
5230	UNIFORMS	200	200	200	STEEL TOE BOOTS FOR WAREHOUSE TECHNICIAN
<b>Total</b>	<b>5230</b>	<b>\$200</b>	<b>\$200</b>	<b>\$200</b>	
5240	BOOK SUPP	500	500	500	MISCELLANEOUS REFERENCE MATERIALS
<b>Total</b>	<b>5240</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	
5265	NON CAP EQ	1,500	1,500	1,500	MISCELLANEOUS SUPPLIES FOR WAREHOUSE
		1,800	1,800	1,800	2 DOCUMENT SCANNERS
		2,000	2,000	2,000	RACK/SHELVES FOR WAREHOUSE
		6,500	6,500	6,500	2 BARCODE SCANNERS
<b>Total</b>	<b>5265</b>	<b>\$11,800</b>	<b>\$11,800</b>	<b>\$11,800</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10103000</b>	<b>FINANCE</b>				
5270	OTR SUPPLY	1,200	1,200	1,200	PICK TICKETS FROM WAREHOUSE
<b>Total</b>	<b>5270</b>	<b>\$1,200</b>	<b>\$1,200</b>	<b>\$1,200</b>	
5300	TRAIN TRAN	2,500	2,500	2,500	AWWA TRAINING 2 EMPLOYEES
		3,000	3,000	3,000	BUDGET CONFERENCE
		4,000	4,000	4,000	PURCHASING CLASSES
		4,000	4,000	4,000	TRAINING FOR REMAINING EMPLOYEES
		5,000	5,000	5,000	MUNIS CONFERENCE FOR TWO STAFF MEMBERS
		7,275	7,275	7,275	PACE FOR MUNIS - INCLUDES FIVE TRAINING DAYS, THREE CONNECT CONFERENCE REGISTRATIONS
		9,000	9,000	9,000	CPE FOR TWO CERTIFIED PUBLIC ACCOUNTANTS
<b>Total</b>	<b>5300</b>	<b>\$34,775</b>	<b>\$34,775</b>	<b>\$34,775</b>	
5305	UTILITIES	75,000	75,000	75,000	UTILITIES FOR TOWN HALL AND COMMUNICATION SERVICES FOR CUSTOMER SERVICE DESK
<b>Total</b>	<b>5305</b>	<b>\$75,000</b>	<b>\$75,000</b>	<b>\$75,000</b>	
5315	R&M VEH	2,500	2,500	2,500	REPAIR AND MAINTENANCE FOR WAREHOUSE VEHICLE
<b>Total</b>	<b>5315</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>	
5320	R&M EQUIP	1,500	1,500	1,500	MAINTENANCE OF POSTAGE METER, FOLDER/SEALER, PRINTER ETC.
		2,200	2,200	2,200	MAINTENANCE CONTRACT FOR FORKLIFT
<b>Total</b>	<b>5320</b>	<b>\$3,700</b>	<b>\$3,700</b>	<b>\$3,700</b>	
5325	ADVERTISE	1,000	1,000	1,000	REQUIRED AVERTISING FOR PUBLICATION OF BUDGET AND FINANCING PUBLIC HEARINGS
<b>Total</b>	<b>5325</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5330	POSTAGE	12,500	12,500	12,500	POSTAGE FOR POSTAGE METER AT TOWN HALL AND ANY OVERNIGHT MAILINGS FOR DEPARTMENT
<b>Total</b>	<b>5330</b>	<b>\$12,500</b>	<b>\$12,500</b>	<b>\$12,500</b>	
5410	RENT EQUIP	350	350	350	AIRGAS NATIONAL WELDER - WAREHOUSE
		9,000	9,000	9,000	MANAGED PRINT AND COPIER SERVICES
<b>Total</b>	<b>5410</b>	<b>\$9,350</b>	<b>\$9,350</b>	<b>\$9,350</b>	
<b>Total</b>	<b>10103000</b>	<b>\$2,526,967</b>	<b>\$2,526,967</b>	<b>\$2,526,967</b>	



## HUMAN RESOURCES

The Human Resources Department oversees and coordinates the compensation and benefits program, recruitment, selection, and screening of applicants, employee relations, organizational development and learning, performance management, wellness, and Town volunteers.

### BUDGET BRIEF

The recommended budget for the Human Resources Department reflects a 4.27% increase from the approved FY 2018-2019 General Fund budget. The increase is primarily due to slight increases in the Wellness Program, Training and Transportation fully funding a new position.

### FY 2019-2020 HUMAN RESOURCES BUDGET HIGHLIGHTS

- Wellness Program
- Tuition Assistance
- Decreased Customer Service Training based on Citizen Survey Results

### DEPARTMENTAL BUDGET SUMMARY

	2016 Actual	2017 Actual	2018 Actual	2019 Approved	2020 Dept Request	2020 MGR Recomm	2020 Approved
Human Resources	\$ 639,712	\$ 674,831	\$ 680,486	\$ 1,012,893	\$ 1,056,131	\$ 1,056,131	\$ 1,056,131

Full-Time Position Breakdown	2019 Approved Budget	2020 Department Request	2020 Manager Recommended	2020 Board Approved
Director of Human Resources	1	1	1	1
Human Resources Generalist	1	1	1	1
Human Resources Specialist	1	1	1	1
Administrative Specialist	1	1	1	1
Deputy HR Director	1	1	1	1
<b>Total Human Resources</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10104000</b>		<b>HUMAN RESOURCES</b>			
5000	S&W - FT	3,500	3,500	3,500	LONGEVITY FOR 5 FULL-TIME EMPLOYEES
		377,641	377,641	377,641	COMPENSATION FOR 5 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5000</b>	<b>\$381,141</b>	<b>\$381,141</b>	<b>\$381,141</b>	
5025	FICA	29,157	29,157	29,157	FICA FOR 5 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5025</b>	<b>\$29,157</b>	<b>\$29,157</b>	<b>\$29,157</b>	
5030	GRP INSURE	1,189	1,189	1,189	LIFE INSURANCE FOR 5 FULL-TIME EMPLOYEES
		53,000	53,000	53,000	HEALTH INSURANCE FOR 5 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5030</b>	<b>\$54,189</b>	<b>\$54,189</b>	<b>\$54,189</b>	
5035	RETIRE	34,112	34,112	34,112	RETIREMENT FOR 5 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5035</b>	<b>\$34,112</b>	<b>\$34,112</b>	<b>\$34,112</b>	
5040	401(K)	19,057	19,057	19,057	401K FOR 5 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5040</b>	<b>\$19,057</b>	<b>\$19,057</b>	<b>\$19,057</b>	
5045	FIT & WELL	1,200	1,200	1,200	GYM REIMBURSEMENT (5 EMPLOYEES)
		2,000	2,000	2,000	FLU SHOTS
		4,000	4,000	4,000	HEALTH & SAFETY FAIR MATERIALS
		4,000	4,000	4,000	WELLNESS INCENTIVES
		95,000	95,000	95,000	WELLNESS PROGRAM CONTRACT
<b>Total</b>	<b>5045</b>	<b>\$106,200</b>	<b>\$106,200</b>	<b>\$106,200</b>	
5060	UNEMPLOY	20,000	20,000	20,000	UNEMPLOYMENT COMPENSATION
<b>Total</b>	<b>5060</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>	
5115	MED LAB SV	150	150	150	NTA PROGRAM FEE
		500	500	500	ON-SITE DRUG TESTING FEE
<b>Total</b>	<b>5115</b>	<b>\$650</b>	<b>\$650</b>	<b>\$650</b>	
5120	PRINT SVC	3,000	3,000	3,000	NEW EMPLOYEE HANDBOOKS, JOB FAIRS, RECRUITMENT MATERIALS, ACA FORMS
<b>Total</b>	<b>5120</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>	



Department	Department Request	Manager Recommend	Board Approved	Detail	
<b>10104000 HUMAN RESOURCES</b>					
5135	INS OFF SV	1,700	1,700	1,700	ACTIVE LISTENING: HEAR BEFORE YOU SPEAK - TEA
		1,700	1,700	1,700	BUILDING TRUST: RELATIONSHIPS, RESPECT & INTEGRITY - TEA
		1,700	1,700	1,700	DEALING WITH DIFFICULT PEOPLE - TEA
		1,700	1,700	1,700	EEO & THE LAW FOR MANAGERS AND LEADERS - TEA
		1,700	1,700	1,700	EFFECTIVE MEETINGS - TEA
		1,700	1,700	1,700	EMPLOYEE ENGAGEMENT: GAINING & SUSTAINING COMMITMENT - TEA
		1,700	1,700	1,700	FEEDBACK: THE GOOD, THE BAD & THE NON-EXISTENT - TEA
		1,700	1,700	1,700	GIVING DIRECTION: MANAGING YOUR WORKLOAD AND MANAGING OTHERS - TEA
		1,700	1,700	1,700	MOTIVATION - TEA
		1,700	1,700	1,700	THE ART OF INFLUENCING OTHERS - TEA
		2,300	2,300	2,300	IT'S ABOUT TIME: JUGGLING PRIORITIES - TEA
		2,300	2,300	2,300	SPEAK UP: DELIVERING MEASURABLE PRESENTATIONS - TEA
		3,000	3,000	3,000	EFFECTIVE INTERVIEWING - TT
		4,000	4,000	4,000	MOORESVILLE WAY - HARASSMENT & DRUG/ALCOHOL TESTING CLASSES (TEA & NTA)
		9,600	9,600	9,600	QUARTERLY COACHING FOR 8 SUCCESSION PLANNING CANDIDATES - TT, NG, EO
<b>Total</b>	<b>5135</b>	<b>\$38,200</b>	<b>\$38,200</b>	<b>\$38,200</b>	
5145	OTR SVCS	1,200	1,200	1,200	RANDOM ALCOHOL TESTING - NTA
		1,320	1,320	1,320	COBRA ADMINISTRATION - TEA
		10,600	10,600	10,600	BIB CONTRACT - CRIMINAL BACKGROUNDS AND GUARDIAN SERVICES
		14,500	14,500	14,500	FLEXIBLE SPENDING ACCOUNT ADMINISTRATION - TEA
		15,000	15,000	15,000	YEAR 4 OF 4 YEAR PAY & CLASSIFICATION STUDY
		40,000	40,000	40,000	BENEFIT CONSULTING CONTRACT - USI
		80,000	80,000	80,000	YEAR 2 OF 4 YEAR DIVERSITY CONTRACT - VISIONS
<b>Total</b>	<b>5145</b>	<b>\$162,620</b>	<b>\$162,620</b>	<b>\$162,620</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10104000</b>		<b>HUMAN RESOURCES</b>			
5205	DUE SUBS	150	150	150	IPMA - US
		150	150	150	IPMA-NC
		375	375	375	LKNHR DUES - (3 EMPLOYEES)
		750	750	750	SHRM DUES - (3 EMPLOYEES)
		3,500	3,500	3,500	THE EMPLOYERS ASSOCIATION DUES - TEA
<b>Total</b>	<b>5205</b>	<b>\$4,925</b>	<b>\$4,925</b>	<b>\$4,925</b>	
5215	OFF SUPPLY	1,000	1,000	1,000	RECRUITMENT GIVEAWAYS
		1,500	1,500	1,500	VOLUNTEER PROGRAM GIVEAWAYS
		2,000	2,000	2,000	EMPLOYEE CHRISTMAS CARDS, BIRTHDAY CARDS AND SIGNIFICANT EVENT CARDS
		6,000	6,000	6,000	EMPLOYEE RECOGNITION, GIFT CARDS AND CHRISTMAS GIFTS
		6,500	6,500	6,500	GENERAL OFFICE SUPPLIES
<b>Total</b>	<b>5215</b>	<b>\$17,000</b>	<b>\$17,000</b>	<b>\$17,000</b>	
5235	PART SUPP	1,000	1,000	1,000	VOLUNTEER PROGRAM SUPPLIES
		13,000	13,000	13,000	15+ PROFESSIONAL DEVELOPMENT OFFERINGS
<b>Total</b>	<b>5235</b>	<b>\$14,000</b>	<b>\$14,000</b>	<b>\$14,000</b>	
5275	REIM EXP	70,000	70,000	70,000	TUITION ASSISTANCE
<b>Total</b>	<b>5275</b>	<b>\$70,000</b>	<b>\$70,000</b>	<b>\$70,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10104000</b>	<b>HUMAN RESOURCES</b>				
5300	TRAIN TRAN	1,000	1,000	1,000	EMPLOYEE APPRECIATION ICE CREAM DAY
		1,500	1,500	1,500	HOST MAPA DINNER
		2,500	2,500	2,500	MOORESVILLE WAY SNACKS, MEALS AND DRINKS
		3,000	3,000	3,000	SNACKS WITH SANTA
		3,500	3,500	3,500	VOLUNTEER APPRECIATION EVENT
		5,200	5,200	5,200	MEALS, SNACKS AND DRINKS FOR PROFESSIONAL DEVELOPMENT OFFERINGS AND NEW HIRE ORIENTATION
		5,300	5,300	5,300	EMPLOYEE APPRECIATION BREAKFAST
		6,000	6,000	6,000	NC SHRM CONFERENCE IN HICKORY - RECERTIFICATION CREDIT - 3 EMPLOYEES
		7,000	7,000	7,000	MUNIS CONFERENCE - 2 EMPLOYEES
		8,500	8,500	8,500	SEI AT UVA - 1 EMPLOYEE
		9,000	9,000	9,000	LEAD AT UVA - 2 EMPLOYEES
		10,000	10,000	10,000	JINGLE MINGLE
		11,000	11,000	11,000	MUNICIPAL ADMINISTRATION CLASS - 2 EMPLOYEES
		14,000	14,000	14,000	EMPLOYEE APPRECIATION ANNUAL EVENT
<b>Total</b>	<b>5300</b>	<b>\$87,500</b>	<b>\$87,500</b>	<b>\$87,500</b>	
5305	UTILITIES	1,800	1,800	1,800	CELL PHONE STIPEND (2 EMPLOYEES)
<b>Total</b>	<b>5305</b>	<b>\$1,800</b>	<b>\$1,800</b>	<b>\$1,800</b>	
5325	ADVERTISE	4,000	4,000	4,000	ON-LINE RECRUITMENT
		5,000	5,000	5,000	JOB AND INTERN FAIRS
<b>Total</b>	<b>5325</b>	<b>\$9,000</b>	<b>\$9,000</b>	<b>\$9,000</b>	
5330	POSTAGE	80	80	80	SNACKS WITH SANTA - POSTAGE
<b>Total</b>	<b>5330</b>	<b>\$80</b>	<b>\$80</b>	<b>\$80</b>	
5410	RENT EQUIP	3,500	3,500	3,500	COPIER
<b>Total</b>	<b>5410</b>	<b>\$3,500</b>	<b>\$3,500</b>	<b>\$3,500</b>	
<b>Total</b>	<b>10104000</b>	<b>\$1,056,131</b>	<b>\$1,056,131</b>	<b>\$1,056,131</b>	



## RISK MANAGEMENT

The Risk Management Department provides property and casualty insurance, claims management, loss control and public ADA services for the Town. The department also provides services to both Town employees and citizens.

### BUDGET BRIEF

The recommended budget for the Risk Management Department reflects a 9.65% decrease from the approved FY 2018-2019 General Fund budget. The decrease is primarily due to a decrease in Worker’s Compensation.

### FY 2019-2020 RISK MANAGEMENT BUDGET HIGHLIGHTS

- Support, Training, Safety Awards/Recognition and Annual Health Fair
- Decreased Worker’s Compensation due to trend in declining number of claims

### DEPARTMENTAL BUDGET SUMMARY

	2016 Actual	2017 Actual	2018 Actual	2019 Approved	2020 Dept Request	2020 MGR Recomm	2020 Approved
Risk Management	\$ 1,124,805	\$ 1,353,055	\$ 1,056,724	\$ 1,477,398	\$ 1,404,769	\$ 1,334,769	\$ 1,334,769

Full-Time Position Breakdown	2019 Approved Budget	2020 Department Request	2020 Manager Recommended	2020 Board Approved
Risk and Safety Manager	1	1	1	1
Risk and Safety Officer	1	1	1	1
Risk Management Specialist	1	1	1	1
<b>Total Risk Management</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10105000</b>		<b>RISK MANAGEMENT</b>			
5000	S&W - FT	1,500	1,500	1,500	LONGEVITY FOR 3 FULL-TIME EMPLOYEES
		182,433	182,433	182,433	COMPENSATION FOR 3 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5000</b>	<b>\$183,933</b>	<b>\$183,933</b>	<b>\$183,933</b>	
5015	OT	2,000	2,000	2,000	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
<b>Total</b>	<b>5015</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	
5025	FICA	153	153	153	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		14,071	14,071	14,071	FICA FOR 3 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5025</b>	<b>\$14,224</b>	<b>\$14,224</b>	<b>\$14,224</b>	
5030	GRP INSURE	574	574	574	LIFE INSURANCE FOR 3 FULL-TIME EMPLOYEES
		31,800	31,800	31,800	HEALTH INSURANCE FOR 3 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5030</b>	<b>\$32,374</b>	<b>\$32,374</b>	<b>\$32,374</b>	
5035	RETIRE	179	179	179	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		16,462	16,462	16,462	RETIREMENT FOR 3 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5035</b>	<b>\$16,641</b>	<b>\$16,641</b>	<b>\$16,641</b>	
5040	401(K)	100	100	100	OVERTIME 401K FOR NON-EXEMPT EMPLOYEES
		9,197	9,197	9,197	401K FOR 3 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5040</b>	<b>\$9,297</b>	<b>\$9,297</b>	<b>\$9,297</b>	
5055	WORK COMP	300,000	230,000	230,000	WORKER'S COMPENSATION
<b>Total</b>	<b>5055</b>	<b>\$300,000</b>	<b>\$230,000</b>	<b>\$230,000</b>	
5120	PRINT SVC	2,000	2,000	2,000	BUSINESS CARDS, HAZARDOUS WORK PERMITS, EMPLOYEE SAFETY HANDBOOKS, HANDOUTS, FLYERS, AND RISK MANAGEMENT ANNUAL NEWSLETTER EDITIONS
<b>Total</b>	<b>5120</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10105000</b>		<b>RISK MANAGEMENT</b>			
5145	OTR SVCS	7,500	7,500	7,500	SUPPORT VISITS, SAFETY COMMITTEE FUNDING, SAFETY INCENTIVES, AND SAFETY AWARDS/RECOGNITION
		10,000	10,000	10,000	ANNUAL HEALTH AND SAFETY FAIR
		65,000	65,000	65,000	TRAINING AND CONSULTATIVE SERVICES FOR ANNUAL SAFETY SKILLS; BASIC FIRST AID/CPR/AED CONSULTATIVE SERVICES AND MAINTENANCE; ADA COMPLIANCE UPGRADES, INSPECTIONS, UPDATES, REPAIRS, MAINTENANCE
<b>Total</b>	<b>5145</b>	<b>\$82,500</b>	<b>\$82,500</b>	<b>\$82,500</b>	
5205	DUE SUBS	4,000	4,000	4,000	MEMBERSHIPS FOR RISK MANAGEMENT AND SAFETY- ASSE, PRIMA, NCPRIMA, ETC.
<b>Total</b>	<b>5205</b>	<b>\$4,000</b>	<b>\$4,000</b>	<b>\$4,000</b>	
5210	VEH SUPPLY	2,000	2,000	2,000	VEHICLE SUPPLIES
<b>Total</b>	<b>5210</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	
5215	OFF SUPPLY	3,000	3,000	3,000	GENERAL OFFICE SUPPLIES
<b>Total</b>	<b>5215</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>	
5225	SAF SUPPLY	5,000	5,000	5,000	SAFETY SUPPLIES, GEAR, INSTRUMENTS, EQUIPMENT, AND MAINTENANCE FOR TASK OPERATIONS, SITE ASSESSMENTS, INSPECTIONS, INDUSTRIAL HYGIENE SAMPLING, SAMPLE TESTING, AND PROGRAM NEEDS
<b>Total</b>	<b>5225</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	
5230	UNIFORMS	900	900	900	JACKETS AND SAFETY BOOTS (3 EMPLOYEES)
<b>Total</b>	<b>5230</b>	<b>\$900</b>	<b>\$900</b>	<b>\$900</b>	
5240	BOOK SUPP	1,500	1,500	1,500	PURCHASE OF ANNUAL REGULATORY STANDARDS
<b>Total</b>	<b>5240</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>	
5245	AV SUPPLY	2,000	2,000	2,000	TRAINING SUPPLIES, VIDEOS, AND ONLINE MATERIALS
<b>Total</b>	<b>5245</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	
5270	OTR SUPPLY	1,000	1,000	1,000	MISCELLANEOUS SUPPLIES AND MATERIALS FOR RISK AND SAFETY SERVICES
<b>Total</b>	<b>5270</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10105000</b>	<b>RISK MANAGEMENT</b>				
5300	TRAIN TRAN	11,000	11,000	11,000	PROFESSIONAL TRAINING AND DEVELOPMENT
<b>Total</b>	<b>5300</b>	<b>\$11,000</b>	<b>\$11,000</b>	<b>\$11,000</b>	
5305	UTILITIES	2,700	2,700	2,700	CELL PHONE STIPEND (3 EMPLOYEES)
<b>Total</b>	<b>5305</b>	<b>\$2,700</b>	<b>\$2,700</b>	<b>\$2,700</b>	
5315	R&M VEH	1,500	1,500	1,500	MAINTENANCE FOR RISK VEHICLE
<b>Total</b>	<b>5315</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>	
5330	POSTAGE	200	200	200	POSTAGE & FREIGHT
<b>Total</b>	<b>5330</b>	<b>\$200</b>	<b>\$200</b>	<b>\$200</b>	
5410	RENT EQUIP	2,000	2,000	2,000	COPIER CHARGES
<b>Total</b>	<b>5410</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	
5420	INS BOND	225,000	225,000	225,000	CLAIMS MANAGEMENT
		500,000	500,000	500,000	TOWN INSURANCE COSTS
<b>Total</b>	<b>5420</b>	<b>\$725,000</b>	<b>\$725,000</b>	<b>\$725,000</b>	
<b>Total</b>	<b>10105000</b>	<b>\$1,404,769</b>	<b>\$1,334,769</b>	<b>\$1,334,769</b>	



## TECHNOLOGY & INNOVATION

The Technology & Innovation Department provides technical and professional technology support to Town staff. Technology & Innovation maintains the Town's computer network and infrastructure. The Technology & Innovation Department also oversees the Town's telephone networks, cell phones, and computer software.

### BUDGET BRIEF

The recommended budget for the Technology & Innovation Department reflects a 22.79% increase from the approved FY 2018-2019 General Fund budget. The increase is primarily due to the rising cost of software, increased necessity for additional software, and increased cost in the repair and maintenance of equipment.

### FY 2019-2020 TECHNOLOGY & INNOVATION BUDGET HIGHLIGHTS

- Microsoft Azure
- Town Hall Server Room Sprinkler Reconfiguration
- Security Operations Center
- Human Resources Training Software
- Identity Service Engine & Implementation
- IP Camera Maintenance
- Compellent – 1 Year Agreement
- Barracuda – 1 Year Agreement
- Isilon Storage Maintenance
- Site Recovery Manager
- Server and Network Monitoring
- Fiber Expansion

### DEPARTMENTAL BUDGET SUMMARY

	2016 Actual	2017 Actual	2018 Actual	2019 Approved	2020 Dept Request	2020 MGR Recomm	2020 Approved
Technology & Innovation	\$ 2,668,128	\$ 3,058,798	\$ 3,155,090	\$ 3,728,020	\$ 4,592,245	\$ 4,577,745	\$ 4,577,745

Full-Time Position Breakdown	2019 Approved Budget	2020 Department Request	2020 Manager Recommended	2020 Board Approved
TI Director	1	1	1	1
Systems Administrator	1	1	1	1
Network Administrator	1	1	1	1
Help Desk Specialist	1	1	1	1
GIS Administrator	1	1	1	1
TI Technician	3	3	3	3
<b>Total Information Technology</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10120000 TECHNOLOGY &amp; INNOVATION</b>					
5000	S&W - FT	4,750	4,750	4,750	LONGEVITY FOR 8 FULL-TIME EMPLOYEES
		8,899	8,899	8,899	ON-CALL COMPENSATION FOR NON-EXEMPT EMPLOYEES
		519,775	519,775	519,775	COMPENSATION FOR 8 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5000</b>	<b>\$533,424</b>	<b>\$533,424</b>	<b>\$533,424</b>	
5010	S&W - TEMP	19,980	19,980	19,980	COMPENSATION FOR PART-TIME EMPLOYEES
<b>Total</b>	<b>5010</b>	<b>\$19,980</b>	<b>\$19,980</b>	<b>\$19,980</b>	
5015	OT	20,000	20,000	20,000	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
<b>Total</b>	<b>5015</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>	
5025	FICA	1,528	1,528	1,528	FICA FOR PART-TIME EMPLOYEES
		1,530	1,530	1,530	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		40,807	40,807	40,807	FICA FOR 8 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5025</b>	<b>\$43,865</b>	<b>\$43,865</b>	<b>\$43,865</b>	
5030	GRP INSURE	1,632	1,632	1,632	LIFE INSURANCE FOR 8 FULL-TIME EMPLOYEES
		74,200	74,200	74,200	HEALTH INSURANCE FOR 8 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5030</b>	<b>\$75,832</b>	<b>\$75,832</b>	<b>\$75,832</b>	
5035	RETIRE	1,790	1,790	1,790	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		47,741	47,741	47,741	RETIREMENT FOR 8 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5035</b>	<b>\$49,531</b>	<b>\$49,531</b>	<b>\$49,531</b>	
5040	401(K)	1,000	1,000	1,000	OVERTIME 401K FOR NON-EXEMPT EMPLOYEES
		26,671	26,671	26,671	401K FOR 8 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5040</b>	<b>\$27,671</b>	<b>\$27,671</b>	<b>\$27,671</b>	
5045	FIT & WELL	720	720	720	GYM REIMBURSEMENT
<b>Total</b>	<b>5045</b>	<b>\$720</b>	<b>\$720</b>	<b>\$720</b>	
5110	LEGAL SVCS	3,500	3,500	3,500	UAS LEGAL SERVICES
<b>Total</b>	<b>5110</b>	<b>\$3,500</b>	<b>\$3,500</b>	<b>\$3,500</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10120000</b>		<b>TECHNOLOGY &amp; INNOVATION</b>			
5145	OTR SVCS	1,000	1,000	1,000	SERVER ROOM TEMP MONITOR
		3,000	3,000	3,000	MISCELLANEOUS SECURITY AND ACCESS CONTROL
		6,000	6,000	6,000	GIS CONSULTING
		10,000	10,000	10,000	MISCELLANEOUS DATA CABLING
		20,000	20,000	20,000	ON DEMAND IT CONSULTING
		20,000	20,000	20,000	SECURITY PENETRATION TEST
		25,000	25,000	25,000	MICROSOFT AZURE CLOUD ACCESS
		85,000	85,000	85,000	SECURITY OPERATIONS CENTER
<b>Total</b>	<b>5145</b>	<b>\$170,000</b>	<b>\$170,000</b>	<b>\$170,000</b>	
5150	SOFT LICEN	1,000	1,000	1,000	FIRE - LASERFICHE
		6,000	6,000	6,000	MUNIS FIXED ASSETS
		10,000	10,000	10,000	MUNIS EMPLOYEE EXPENSE
		16,000	16,000	16,000	IMAGING SOFTWARE
		22,000	22,000	22,000	MUNIS TYLER CASHIERING
		26,000	26,000	26,000	POLICE SOFTWARE LICENSING
		36,000	36,000	36,000	HR TRAINING SOFTWARE
		40,000	40,000	40,000	IDENTITY SERVICE ENGINE
<b>Total</b>	<b>5150</b>	<b>\$157,000</b>	<b>\$157,000</b>	<b>\$157,000</b>	
5205	DUE SUBS	300	300	300	PMI AND ISSC MEMBERSHIP
		350	350	350	XM RADIO SUBSCRIPTION - TOWN HALL
		500	500	500	SURVEYMONKEY
		1,000	1,000	1,000	MUNICODE
		2,000	2,000	2,000	GO TO MEETING
		3,000	3,000	3,000	DRONE LOGBOOK
		4,200	4,200	4,200	GIS WEB HOSTING
		7,500	7,500	7,500	PAYPAL PAYFLOW
		27,000	27,000	27,000	FOURWINDS INTERACTIVE
		33,000	33,000	33,000	IDENTITY SERVICES ENGINE IMPLEMENTATION
<b>Total</b>	<b>5205</b>	<b>\$78,850</b>	<b>\$78,850</b>	<b>\$78,850</b>	
5210	VEH SUPPLY	1,000	1,000	1,000	PRIUS BATTERY REPLACEMENT
		2,000	2,000	2,000	SUPPLIES FOR DEPARTMENT VEHICLES
<b>Total</b>	<b>5210</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>	
5215	OFF SUPPLY	3,500	3,500	3,500	OFFICE AND PLOTTER SUPPLIES
<b>Total</b>	<b>5215</b>	<b>\$3,500</b>	<b>\$3,500</b>	<b>\$3,500</b>	
5235	PART SUPP	500	500	500	SUPPLIES FOR IT CLASSES
<b>Total</b>	<b>5235</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	

Department	Department Request	Manager Recommend	Board Approved	Detail	
<b>10120000</b>	<b>TECHNOLOGY &amp; INNOVATION</b>				
5265	NON CAP EQ	500	500	500	SELMA BURKE - ADDITIONAL PRINTER
		1,200	1,200	1,200	POLICE - PATROL KEYBOARDS
		1,300	1,300	1,300	FACILITY MAINTENANCE - ADDITIONAL DESKTOP
		2,500	0	0	REQUESTED POSITION - POLICE DETECTIVE
		2,500	2,500	2,500	ATHLETICS - LAPTOP
		3,000	3,000	3,000	WAR MEMORIAL - A/V EQUIPMENT
		4,900	4,900	4,900	CMCC POINT OF SALE EQUIPMENT
		5,000	5,000	5,000	TRIMBLE GPS UNITS
		6,000	6,000	6,000	END OF LIFE NETWORK SWITCHES
		6,000	6,000	6,000	LIBRARY - PUBLIC ADDRESS SYSTEM
		6,000	6,000	6,000	RISK MANAGEMENT - 2 LAPTOPS
		7,000	7,000	7,000	RECREATION - 3 LAPTOPS
		7,500	7,500	7,500	SELMA BURKE - A/V EQUIPMENT
		9,500	9,500	9,500	LIBRARY - REPLACE END OF SUPPORT TELEMESSAGING SYSTEM
		10,000	10,000	10,000	RECREATION - PAGING SPEAKERS
		10,500	10,500	10,500	POLICE - ASSISTANT DISPATCH SUPV CONSOLE
		12,000	0	0	REQUESTED POSITIONS - POLICE 4 NEW OFFICERS
		12,000	12,000	12,000	LIBRARY - ADDITIONAL ACCESS CONTROL
		12,000	12,000	12,000	WAR MEMORIAL - SECURITY CAMERAS
		15,000	15,000	15,000	FIRE - TELECONFERENCING
		15,000	15,000	15,000	LIBRARY - PATRON REPLACEMENT COMPUTERS
		15,000	15,000	15,000	SERVER REPLACEMENTS
		18,580	18,580	18,580	TYLER CASHIERING HARDWARE
		20,000	20,000	20,000	END OF LIFE IP CAMERA REPLACEMENTS
		25,000	25,000	25,000	LIBRARY - ADDITIONAL SECURITY CAMERAS
		25,000	25,000	25,000	RECREATION - CONCESSION SECURITY CAMERAS
		30,000	30,000	30,000	IPAD REPLACEMENTS
		30,000	30,000	30,000	LIBRARY - REPLACE END OF SUPPORT SELF CHECKOUTS
		35,000	35,000	35,000	TOWN HALL SAN FIBER SWITCHES
		40,000	40,000	40,000	UAS EQUIPMENT
		50,000	50,000	50,000	DISASTER RECOVERY EQUIPMENT
		85,000	85,000	85,000	PC REPLACEMENTS
<b>Total</b>	<b>5265</b>	<b>\$522,980</b>	<b>\$508,480</b>	<b>\$508,480</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10120000</b>		<b>TECHNOLOGY &amp; INNOVATION</b>			
5270	OTR SUPPLY	500	500	500	DEPARTMENT SUPPLIES FROM WAREHOUSE
		1,500	1,500	1,500	ID BADGE SUPPLIES
<b>Total</b>	<b>5270</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	
5300	TRAIN TRAN	5,000	5,000	5,000	PROFESSIONAL COACHING
		12,000	12,000	12,000	EMPLOYEE SECURITY AWARENESS TRAINING
		65,000	65,000	65,000	EMPLOYEE TRAINING AND CERTIFICATIONS
<b>Total</b>	<b>5300</b>	<b>\$82,000</b>	<b>\$82,000</b>	<b>\$82,000</b>	
5305	UTILITIES	12,000	12,000	12,000	ECOMM TO MPD CIRCUIT
		12,600	12,600	12,600	IPAD / MIFI / EMPLOYEE CELL PHONE STIPENDS
		16,500	16,500	16,500	POLICE - ITS SERVICE CHARGES
		93,000	93,000	93,000	INTERNET AND PHONE SERVICE
<b>Total</b>	<b>5305</b>	<b>\$134,100</b>	<b>\$134,100</b>	<b>\$134,100</b>	
5310	R&M BLD/ST	25,000	25,000	25,000	TOWN HALL SERVER ROOM SPRINKLER RECONFIGURATION
<b>Total</b>	<b>5310</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	
5315	R&M VEH	1,500	1,500	1,500	VEHICLE MAINTENANCE
<b>Total</b>	<b>5315</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>	
5320	R&M EQUIP	2,000	2,000	2,000	GIS EQUIPMENT MAINTENANCE
		5,000	5,000	5,000	LIBRARY - BOOK SCANNER MAINTENANCE
		14,000	14,000	14,000	POLICE - 911 SWITCH MAINTENANCE
		15,000	15,000	15,000	SECURELOGIX MAINTENANCE
		20,000	20,000	20,000	UPS MAINTENANCE
		35,000	35,000	35,000	SERVER AND DESKTOP WARRANTY RENEWALS
		50,000	8,000	8,000	STORAGE ARRAY MAINTENANCE
		62,000	62,000	62,000	SECURITY EQUIPMENT MAINTENANCE
		63,000	63,000	63,000	IP CAMERA MAINTENANCE AGREEMENT
		65,000	65,000	65,000	A/V MAINTENANCE - TH / CMCC / LIB / PD / GOLF
		75,000	30,000	30,000	COMPELLENT 1-YEAR RENEWAL
		120,000	120,000	120,000	NETWORK EQUIPMENT MAINTENANCE
		129,042	129,042	129,042	ISILON STORAGE MAINTENANCE
		250,000	100,000	100,000	BARRACUDA 1-YEAR RENEWAL
<b>Total</b>	<b>5320</b>	<b>\$905,042</b>	<b>\$668,042</b>	<b>\$668,042</b>	

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10120000</b>	<b>TECHNOLOGY &amp; INNOVATION</b>			
5321 M SOFTWARE	0	50,000	50,000	SAS ANALYTIC DASHBOARD
	500	500	500	CIMS DEED UPDATE
	1,000	1,000	1,000	DEEP FREEZE
	1,000	1,000	1,000	KNOWLEDGE OWL
	1,200	1,200	1,200	VOLGISTICS
	1,500	1,500	1,500	SECURE FILE TRANSFER
	2,000	2,000	2,000	IWORQ
	2,500	2,500	2,500	PAD TRAX
	2,500	2,500	2,500	VULNERABILITY MANAGEMENT
	3,500	3,500	3,500	INFORMACAST
	3,500	3,500	3,500	NETWORK MAPPING
	4,000	4,000	4,000	BULK WATER SOFTWARE
	4,000	4,000	4,000	EVENT MANAGEMENT SOFTWARE
	4,000	4,000	4,000	POLICE - POWER DETAILS
	4,500	4,500	4,500	DOCUSIGN
	4,500	4,500	4,500	PC WARRANTY RENEWALS
	4,500	4,500	4,500	STRATAFAX
	5,000	5,000	5,000	CEMETARY MANAGEMENT
	5,000	5,000	5,000	TORO IRRIGATION
	5,000	5,000	5,000	TOWN AND PLANNING BOARD - RECORDING SOFTWARE
	6,000	6,000	6,000	PRINTERCLOUD
	6,500	6,500	6,500	BRIEFCASE MAINTENANCE
	7,000	7,000	7,000	CALL CENTER
	7,000	7,000	7,000	UAS MANAGEMENT SOFTWARE
	7,500	7,500	7,500	CODE ENFORCEMENT
	8,000	8,000	8,000	BIBLIOTHECA
	9,000	9,000	9,000	FACILITY DUDE
	10,000	10,000	10,000	CLEARPOINT STRATEGIES
	10,000	10,000	10,000	DISASTER RECOVERY PLANNING
	10,000	10,000	10,000	ECRASH
	10,000	10,000	10,000	ENVISIONWARE
	10,000	10,000	10,000	MOBILE DEVICE MANAGEMENT
	10,000	10,000	10,000	POLICE - FIELD TRAINING
	10,000	10,000	10,000	WEB SUPPORT
	11,000	11,000	11,000	ADOBE CREATIVE CLOUD
	11,000	11,000	11,000	POWER DMS
	12,000	12,000	12,000	PCI CJIS COMPLIANCE MANAGER
	12,000	12,000	12,000	SOCIAL MEDIA ARCHIVING
	12,000	12,000	12,000	GRANICUS
	13,000	13,000	13,000	ANTIVIRUS
	13,000	13,000	13,000	CERTIFICATE MANAGEMENT
	13,000	13,000	13,000	MANAGER PLUS

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10120000 TECHNOLOGY &amp; INNOVATION</b>					
5321	M SOFTWARE	14,000	14,000	14,000	GRANT MANAGEMENT
		15,000	15,000	15,000	AGILOFT
		15,000	15,000	15,000	CITRIX
		15,000	15,000	15,000	DCI
		15,000	15,000	15,000	EXECUTIME
		15,000	15,000	15,000	PIX4D
		15,650	15,650	15,650	POLICE - INTERNAL AFFAIRS
		17,000	17,000	17,000	ANTIMALWARE
		18,000	18,000	18,000	ACCURINT CRIME ANALYSIS
		20,000	20,000	20,000	INTELLEX
		20,000	20,000	20,000	MILESTONE
		20,000	20,000	20,000	NETWRIX
		22,000	22,000	22,000	JONAS CLUBHOUSE
		25,000	25,000	25,000	LASERFICHE
		30,000	30,000	30,000	POLICE - DISPATCH CALL RECORDING
		35,000	35,000	35,000	OPEN GOV
		40,000	40,000	40,000	MULTIFACTOR AUTHENTICATION
		43,000	43,000	43,000	ESRI GIS
		50,000	50,000	50,000	BARRACUDA CLOUD BACKUP
		50,000	50,000	50,000	SITE RECOVERY MANAGER
		50,000	50,000	50,000	VM WARE
		65,000	65,000	65,000	SERVER AND NETWORK MONITORING
		82,500	82,500	82,500	SIRSI DYNIX
		105,000	105,000	105,000	MUNIS
		134,000	134,000	134,000	POLICE - SUPERION SUITE
		220,000	220,000	220,000	MICROSOFT ENTERPRISE AGREEMENT
<b>Total</b>	<b>5321</b>	<b>\$1,428,850</b>	<b>\$1,478,850</b>	<b>\$1,478,850</b>	
5330	POSTAGE	1,000	1,000	1,000	POSTAGE
<b>Total</b>	<b>5330</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5410	RENT EQUIP	400	400	400	COPIER RENTAL
<b>Total</b>	<b>5410</b>	<b>\$400</b>	<b>\$400</b>	<b>\$400</b>	
5505	IT EQUIP	15,000	15,000	15,000	GOLF - WEATHER ALERT SYSTEM
		18,000	18,000	18,000	FIREPOWER MANAGEMENT CENTER 1000
		69,000	69,000	69,000	DISASTER RECOVERY SITE VIRTUAL HOSTS
<b>Total</b>	<b>5505</b>	<b>\$102,000</b>	<b>\$102,000</b>	<b>\$102,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10120000</b>		<b>TECHNOLOGY &amp; INNOVATION</b>			
5525	OTR EQUIP	0	62,000	62,000	LICENSE PLATE READERS
		0	125,000	125,000	SMART LIGHTS
		200,000	200,000	200,000	FIBER EXPANSION (CIP)
<b>Total</b>	<b>5525</b>	<b>\$200,000</b>	<b>\$387,000</b>	<b>\$387,000</b>	
<b>Total</b>	<b>10120000</b>	<b>\$4,592,245</b>	<b>\$4,577,745</b>	<b>\$4,577,745</b>	



## PLANNING AND COMMUNITY DEVELOPMENT

The Planning and Community Development Department guides orderly growth and development within the Town of Mooresville and handles the long and short-term planning for transportation, land use, zoning, code enforcement, community development, annexation, and land development.

### BUDGET BRIEF

The recommended budget for the Planning and Community Development Department reflects an 6.52% increase from the approved FY 2018-2019 General Fund budget. The increase is primarily due to the two new positions that were funded for six months in the prior year budget.

### FY 2019-2020 PLANNING DEPARTMENT BUDGET HIGHLIGHTS

- Zoning Ordinance Update (Year 1 of 2)
- Contracted Retail Recruitment Services for Targeted Town-Wide Economic Development

### DEPARTMENTAL BUDGET SUMMARY

	2016 Actual	2017 Actual	2018 Actual	2019 Approved	2020 Dept Request	2020 MGR Recomm	2020 Approved
Planning & Community Development	\$ -	\$ 754,377	\$ 1,004,409	\$ 1,258,177	\$ 1,340,153	\$ 1,338,153	\$ 1,338,153

Full-Time Position Breakdown	2019 Approved Budget	2020 Department Request	2020 Manager Recommended	2020 Board Approved
Planning/Community Development Dir.	1	1	1	1
Community & Economic Development Dir.	1	1	1	1
Transportation Planner	1	1	1	1
Senior Planner	2	2	2	2
Planner	2	1	1	1
Zoning Administrator		1	1	1
Code Enforcement Officer	1	1	1	1
Land Development Specialist	1	1	1	1
Administrative Specialist	1	1	1	1
<b>Total Planning &amp; Community Development</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10140000 PLANNING &amp; COMMUNITY DEVELOP</b>					
5000	S&W - FT	7,250	7,250	7,250	LONGEVITY FOR 10 FULL-TIME EMPLOYEES
		657,250	657,250	657,250	COMPENSATION FOR 10 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5000</b>	<b>\$664,500</b>	<b>\$664,500</b>	<b>\$664,500</b>	
5010	S&W - TEMP	11,400	11,400	11,400	COMPENSATION FOR 9 PLANNING BOARD MEMBERS
		21,783	21,783	21,783	COMPENSATION FOR PART-TIME EMPLOYEE AND INTERN
<b>Total</b>	<b>5010</b>	<b>\$33,183</b>	<b>\$33,183</b>	<b>\$33,183</b>	
5015	OT	5,000	5,000	5,000	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
<b>Total</b>	<b>5015</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	
5025	FICA	383	383	383	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		872	872	872	FICA FOR 9 PLANNING BOARD MEMBERS
		1,666	1,666	1,666	FICA FOR PART-TIME EMPLOYEE AND INTERN
		50,834	50,834	50,834	FICA FOR 10 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5025</b>	<b>\$53,755</b>	<b>\$53,755</b>	<b>\$53,755</b>	
5030	GRP INSURE	2,069	2,069	2,069	LIFE INSURANCE FOR 10 FULL-TIME EMPLOYEES
		106,000	106,000	106,000	HEALTH INSURANCE FOR 10 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5030</b>	<b>\$108,069</b>	<b>\$108,069</b>	<b>\$108,069</b>	
5035	RETIRE	448	448	448	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		59,473	59,473	59,473	RETIREMENT FOR 10 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5035</b>	<b>\$59,921</b>	<b>\$59,921</b>	<b>\$59,921</b>	
5040	401(K)	250	250	250	OVERTIME 401K FOR NON-EXEMPT EMPLOYEES
		33,225	33,225	33,225	401K FOR 10 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5040</b>	<b>\$33,475</b>	<b>\$33,475</b>	<b>\$33,475</b>	
5105	AR/ENG SVC	100,000	100,000	100,000	ZONING ORDINANCE UPDATE (YEAR 1 OF 2)
<b>Total</b>	<b>5105</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10140000 PLANNING &amp; COMMUNITY DEVELOP</b>					
5110	LEGAL SVCS	15,000	15,000	15,000	OUTSIDE LEGAL SUPPORT TO REVIEW SPECIFIC REGULATIONS RELATIVE TO PROPOSED ZONING ORDINANCE UPDATE
<b>Total</b>	<b>5110</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	
5115	MED LAB SV	750	750	750	NEW HIRE AND RANDOM DRUG TESTING
<b>Total</b>	<b>5115</b>	<b>\$750</b>	<b>\$750</b>	<b>\$750</b>	
5120	PRINT SVC	2,500	2,500	2,500	ECONOMIC DEVELOPMENT AND DEPARTMENT MARKETING MATERIALS
		2,500	2,500	2,500	OUTSOURCED PRINTING FOR BROCHURES AND EDUCATIONAL MATERIALS
		10,000	10,000	10,000	CODIFICATION AND REFORMATTING SERVICES FOR ORDINANCE
<b>Total</b>	<b>5120</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	
5125	BANK SVC	3,000	3,000	3,000	FEEES ASSOCIATED WITH CREDIT CARD PAYMENT SYSTEM
<b>Total</b>	<b>5125</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>	
5145	OTR SVCS	5,000	5,000	5,000	CODE COMPLIANCE SPRING CLEAN EVENT
		5,000	5,000	5,000	EPC BUDGET
		6,000	6,000	6,000	MATCHING FUNDS FOR MDC GRANTS
		10,000	10,000	10,000	BEAUTIFICATION COMMITTEE BUDGET
		10,000	10,000	10,000	CODE COMPLIANCE TALL GRASS AND NUISANCE ABATEMENT
		20,000	20,000	20,000	MINIMUM HOUSING DEMOLITION
		35,000	35,000	35,000	CONTRACTED RETAIL RECRUITMENT SERVICES FOR TARGETED TOWN-WIDE ECONOMIC DEVELOPMENT
		50,000	50,000	50,000	CONTRACTED CODE COMPLIANCE SERVICES
<b>Total</b>	<b>5145</b>	<b>\$141,000</b>	<b>\$141,000</b>	<b>\$141,000</b>	
5205	DUE SUBS	3,000	3,000	3,000	PLANNING DIRECTOR DUES
		4,000	4,000	4,000	IREDELL COUNTY MUNIS PERMITTING DUES
		5,000	5,000	5,000	STAFF PROFESSIONAL DUES
<b>Total</b>	<b>5205</b>	<b>\$12,000</b>	<b>\$12,000</b>	<b>\$12,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10140000 PLANNING &amp; COMMUNITY DEVELOP</b>					
5210	VEH SUPPLY	2,000	0	0	OUTFITTING REQUESTED VEHICLES WITH LIGHTS AND FIELD EQUIPMENT
		3,000	3,000	3,000	SUPPLIES FOR EXISTING DEPARTMENT VEHICLES
<b>Total</b>	<b>5210</b>	<b>\$5,000</b>	<b>\$3,000</b>	<b>\$3,000</b>	
5215	OFF SUPPLY	2,500	2,500	2,500	REPLACE CONFERENCE ROOM CHAIRS
		8,000	8,000	8,000	GENERAL OFFICE SUPPLIES AND WORKSPACE MATERIALS
<b>Total</b>	<b>5215</b>	<b>\$10,500</b>	<b>\$10,500</b>	<b>\$10,500</b>	
5270	OTR SUPPLY	500	500	500	BEREAVEMENT SUPPLIES, PAINT, ETC.
<b>Total</b>	<b>5270</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	
5300	TRAIN TRAN	2,000	2,000	2,000	TRAINING FOR PLANNING BOARD MEMBERS
		5,000	5,000	5,000	ICSC CONFERENCE FOR 2 EMPLOYEES AND 1 BOARD MEMBER
		6,000	6,000	6,000	PLANNING DIRECTOR TRAINING
		17,000	17,000	17,000	STAFF TRAINING, CONTINUING EDUCATION, AND OFF-SITE MEETING EXPENSES
<b>Total</b>	<b>5300</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	
5305	UTILITIES	8,500	8,500	8,500	CELL PHONE AND WIRELESS FEES, STIPENDS
<b>Total</b>	<b>5305</b>	<b>\$8,500</b>	<b>\$8,500</b>	<b>\$8,500</b>	
5310	R&M BLD/ST	7,000	7,000	7,000	FINISH LAYING CARPET IN DEPARTMENT
<b>Total</b>	<b>5310</b>	<b>\$7,000</b>	<b>\$7,000</b>	<b>\$7,000</b>	
5315	R&M VEH	4,000	4,000	4,000	DEPARTMENT VEHICLES-REPAIR AND OUTFITTING
<b>Total</b>	<b>5315</b>	<b>\$4,000</b>	<b>\$4,000</b>	<b>\$4,000</b>	
5325	ADVERTISE	15,000	15,000	15,000	REQUIRED ADVERTISING FOR PLANNING BOARD AND TOWN BOARD
<b>Total</b>	<b>5325</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	
5330	POSTAGE	3,000	3,000	3,000	EVERYDAY POSTAGE AND TARGETED MAILINGS
<b>Total</b>	<b>5330</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>	
5410	RENT EQUIP	12,000	12,000	12,000	COPIER RENTAL FEES
<b>Total</b>	<b>5410</b>	<b>\$12,000</b>	<b>\$12,000</b>	<b>\$12,000</b>	

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<b>Department</b>	<b>Department Request</b>	<b>Manager Recommend</b>	<b>Board Approved</b>	<b>Detail</b>
<b>10140000</b>	<b>PLANNING &amp; COMMUNITY DEVELOP</b>			
<b>Total</b>	<b>10140000</b>	<b>\$1,340,153</b>	<b>\$1,338,153</b>	<b>\$1,338,153</b>



## POLICE

The Police Department is committed to enhancing the quality of life in Mooresville in a professional manner. The Police Department works cooperatively with the community within the framework of the law to preserve peace, reduce fear, and to provide a safe living and working environment.

### BUDGET BRIEF

The recommended budget for the Police Department reflects an 11.01% increase from the approved FY 2018-2019 General Fund budget. The increase is primarily due to the addition of a school resource officer and the design of a new Police Station.

### FY 2019-2020 POLICE BUDGET HIGHLIGHTS

- Design of new Police Station
- School Resource Officer – Langtree Charter
- Replacement CID Vehicles (5)
- Replacement Patrol Vehicles (7)

### DEPARTMENTAL BUDGET SUMMARY

	2016 Actual	2017 Actual	2018 Actual	2019 Approved	2020 Dept Request	2020 MGR Recomm	2020 Approved
Police	\$ 8,398,616	\$10,160,914	\$ 10,345,947	\$11,371,104	\$ 13,309,097	\$12,622,949	\$ 12,622,949

Full-Time Position Breakdown	2019 Approved Budget	2020 Department Request	2020 Manager Recommended	2020 Board Approved
Chief of Police	1	1	1	1
Deputy Police Chief	1	1	1	1
Police Major	2	2	2	2
Police Captain	6	6	6	6
Police Detective	13	12	12	12
Police Detective - Requested Position	0	1	0	0
Police Sergeant	8	9	9	9
Police Logistics Sergeant	1	1	1	1
Police Crime Analyst - Requested Position	0	1	0	0
Police Corporal	10	10	10	10
Police Officer	48	53	49	49
Administrative Services Supervisor	1	1	1	1
Police Telecommunications/Record Manager	1	1	1	1
Administrative Assistant	1	1	1	1
Asst Telecommunicator Supervisor	1	1	1	1
Telecommunicator	10	10	10	10
Evidence Custodian	2	2	2	2
Police Records Clerk	3	3	3	3
Police Accreditation Manager	1	1	1	1
Police Custodian	1	1	1	1
Public Safety Officer	3	3	3	3
<b>Total Police</b>	<b>114</b>	<b>121</b>	<b>115</b>	<b>115</b>

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10200000</b>		<b>POLICE ADMINISTRATION</b>			
5000	S&W - FT	11,938	11,938	11,938	ON-CALL COMPENSATION FOR DETECTIVES
		45,180	0	0	REQUESTED POSITION - COMPENSATION FOR POLICE CRIME ANALYST
		46,738	46,738	46,738	REQUESTED POSITION - COMPENSATION FOR SCHOOL RESOURCE OFFICER - LANGTREE CHARTER
		54,916	0	0	REQUESTED POSITION - COMPENSATION FOR POLICE DETECTIVE
		74,750	74,750	74,750	LONGEVITY FOR 114 FULL-TIME EMPLOYEES
		189,756	0	0	REQUESTED POSITIONS - COMPENSATION FOR 4 POLICE OFFICERS
		6,194,473	6,194,473	6,194,473	COMPENSATION FOR 114 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5000</b>	<b>\$6,617,751</b>	<b>\$6,327,899</b>	<b>\$6,327,899</b>	
5010	S&W - TEMP	115,790	115,790	115,790	COMPENSATION FOR 8 PART-TIME EMPLOYEES
<b>Total</b>	<b>5010</b>	<b>\$115,790</b>	<b>\$115,790</b>	<b>\$115,790</b>	
5015	OT	300,000	300,000	300,000	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
<b>Total</b>	<b>5015</b>	<b>\$300,000</b>	<b>\$300,000</b>	<b>\$300,000</b>	
5025	FICA	3,456	0	0	REQUESTED POSITION - FICA FOR POLICE CRIME ANALYST
		3,575	3,575	3,575	REQUESTED POSITION - FICA FOR SCHOOL RESOURCE OFFICER - LANGTREE CHARTER
		4,201	0	0	REQUESTED POSITION - FICA FOR POLICE DETECTIVE
		8,858	8,858	8,858	FICA FOR PART-TIME EMPLOYEES
		9,412	9,412	9,412	FICA FOR 7 SEPARATION ALLOWANCE RETIREES
		14,516	0	0	REQUESTED POSITIONS - FICA FOR 4 POLICE OFFICERS
		22,950	22,950	22,950	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		480,509	480,509	480,509	FICA FOR 114 FULL TIME EMPLOYEES
<b>Total</b>	<b>5025</b>	<b>\$547,477</b>	<b>\$525,304</b>	<b>\$525,304</b>	



Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10200000</b>		<b>POLICE ADMINISTRATION</b>			
5030	GRP INSURE	144	0	0	REQUESTED POSITION - LIFE INSURANCE FOR POLICE CRIME ANALYST
		147	147	147	REQUESTED POSITION - LIFE INSURANCE FOR SCHOOL RESOURCE OFFICER - LANGTREE CHARTER
		172	0	0	REQUESTED POSITION - LIFE INSURANCE FOR POLICE DETECTIVE
		599	0	0	REQUESTED POSITIONS - LIFE INSURANCE FOR 4 POLICE OFFICERS
		10,600	0	0	REQUESTED POSITION - HEALTH INSURANCE FOR POLICE CRIME ANALYST
		10,600	0	0	REQUESTED POSITION - HEALTH INSURANCE FOR POLICE DETECTIVE
		10,600	10,600	10,600	REQUESTED POSITION - HEALTH INSURANCE FOR SCHOOL RESOURCE OFFICER - LANGTREE CHARTER
		19,481	19,481	19,481	LIFE INSURANCE FOR 114 FULL-TIME EMPLOYEES
		42,400	0	0	REQUESTED POSITIONS - HEALTH INSURANCE FOR 4 POLICE OFFICERS
		1,208,400	1,208,400	1,208,400	HEALTH INSURANCE FOR 114 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5030</b>	<b>\$1,303,143</b>	<b>\$1,238,628</b>	<b>\$1,238,628</b>	
5035	RETIRE	4,382	0	0	REQUESTED POSITION - RETIREMENT FOR POLICE CRIME ANALYST
		4,534	4,534	4,534	REQUESTED POSITION - RETIREMENT FOR SCHOOL RESOURCE OFFICER - LANGTREE CHARTER
		5,327	0	0	REQUESTED POSITION - RETIREMENT FOR POLICE DETECTIVE
		18,406	0	0	REQUESTED POSITIONS - RETIREMENT FOR 4 POLICE OFFICERS
		29,100	29,100	29,100	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		601,247	601,247	601,247	RETIREMENT FOR 114 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5035</b>	<b>\$662,996</b>	<b>\$634,881</b>	<b>\$634,881</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10200000</b>	<b>POLICE ADMINISTRATION</b>				
5040	401(K)	2,259	0	0	REQUESTED POSITION - 401K FOR POLICE CRIME ANALYST
		2,337	2,337	2,337	REQUESTED POSITION - 401K FOR RESOURCE OFFICER - LANGTREE CHARTER
		2,746	0	0	REQUESTED POSITION - 401K FOR POLICE DETECTIVE
		9,488	0	0	REQUESTED POSITIONS - 401K FOR 4 POLICE OFFICERS
		15,000	15,000	15,000	OVERTIME 401K FOR NON-EXEMPT EMPLOYEES
		314,058	314,058	314,058	401K FOR 114 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5040</b>	<b>\$345,888</b>	<b>\$331,395</b>	<b>\$331,395</b>	
5045	FIT & WELL	1,000	1,000	1,000	GYM REIMBURSEMENTS
<b>Total</b>	<b>5045</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5050	SEP ALLOW	123,026	123,026	123,026	SEPARATION ALLOWANCE FOR 7 RETIREES
<b>Total</b>	<b>5050</b>	<b>\$123,026</b>	<b>\$123,026</b>	<b>\$123,026</b>	
5105	AR/ENG SVC	832,528	832,528	832,528	DESIGN OF NEW POLICE HEADQUARTERS (CIP)
<b>Total</b>	<b>5105</b>	<b>\$832,528</b>	<b>\$832,528</b>	<b>\$832,528</b>	
5115	MED LAB SV	2,250	2,250	2,250	PULMONARY FUNCTION FIT TESTS
		10,800	10,800	10,800	K-9 VET EXPENSES AND K-9 INSURANCE
		17,500	17,500	17,500	PRE-EMPLOYMENT EXAMINATIONS AND MISCELLANEOUS EMPLOYEE MEDICAL EXPENSES
		28,000	28,000	28,000	PRIVATE LAB SERVICES
<b>Total</b>	<b>5115</b>	<b>\$58,550</b>	<b>\$58,550</b>	<b>\$58,550</b>	
5120	PRINT SVC	11,000	11,000	11,000	BUSINESS CARDS, ANNUAL REPORT, PRINTED FORMS, ETC.
5120	PRINT SVC	1,375	1,375	1,375	GRANT MATCH FUNDING FOR DOMESTIC VIOLENCE RELATED PRINTING MATERIAL
		4,125	4,125	4,125	GRANT FUNDING FOR DOMESTIC VIOLENCE RELATED PRINTED MATERIALS
<b>Total</b>	<b>5120</b>	<b>\$16,500</b>	<b>\$16,500</b>	<b>\$16,500</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10200000 POLICE ADMINISTRATION</b>					
5145	OTR SVCS	2,500	2,500	2,500	CREDIT CHECKS, TRANSLATION SERVICES, MISCELLANEOUS FEES
		8,000	8,000	8,000	EMPLOYEE COACHING
		25,000	25,000	25,000	ALLEGIANCE STAFFING - TEMPORARY EMPLOYEE FOR RECORDS DIVISION
5145	OTR SVCS	20,000	20,000	20,000	DIAKANOS - VIOLENCE AGAINST WOMEN GRANT SUPPORT
<b>Total</b>	<b>5145</b>	<b>\$55,500</b>	<b>\$55,500</b>	<b>\$55,500</b>	
5200	JAN SUPPLY	7,000	7,000	7,000	JANITORIAL SUPPLIES
<b>Total</b>	<b>5200</b>	<b>\$7,000</b>	<b>\$7,000</b>	<b>\$7,000</b>	
5205	DUE SUBS	6,000	6,000	6,000	LEADS ONLINE
		7,845	7,845	7,845	ANNUAL FEE FOR CALEA ACCREDITATION
		15,150	15,150	15,150	DUES TO PROFESSIONAL ORGANIZATIONS, CIVIC CLUBS, ON-LINE SERVICES, SUBSCRIPTIONS AND PUBLICATIONS
<b>Total</b>	<b>5205</b>	<b>\$28,995</b>	<b>\$28,995</b>	<b>\$28,995</b>	
5210	VEH SUPPLY	250,000	250,000	250,000	FUEL FOR VEHICLE FLEET
<b>Total</b>	<b>5210</b>	<b>\$250,000</b>	<b>\$250,000</b>	<b>\$250,000</b>	
5215	OFF SUPPLY	22,000	22,000	22,000	OFFICE SUPPLIES AND INK CARTRIDGES
<b>Total</b>	<b>5215</b>	<b>\$22,000</b>	<b>\$22,000</b>	<b>\$22,000</b>	
5217	SAF EXP	40,000	40,000	40,000	STATE ASSET FORFEITURE FUND EXPENDITURES
<b>Total</b>	<b>5217</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	
5218	FED FORT	30,000	30,000	30,000	FEDERAL ASSET FORFEITURE FUND EXPENDITURES
<b>Total</b>	<b>5218</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	
5225	SAF SUPPLY	15,695	15,695	15,695	FIRST AID SUPPLIES
<b>Total</b>	<b>5225</b>	<b>\$15,695</b>	<b>\$15,695</b>	<b>\$15,695</b>	
5230	UNIFORMS	5,028	5,028	5,028	SPECIAL RESPONSE TEAM EQUIPMENT
		10,250	10,250	10,250	CLOTHING ALLOWANCE FOR DETECTIVES
		13,875	13,875	13,875	BULLETPROOF VESTS
		60,000	60,000	60,000	NEW AND REPLACEMENT UNIFORMS AND LEATHER GEAR
<b>Total</b>	<b>5230</b>	<b>\$89,153</b>	<b>\$89,153</b>	<b>\$89,153</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10200000 POLICE ADMINISTRATION</b>					
5235	PART SUPP	7,500	7,500	7,500	DARE PROGRAM EXPENSES
<b>Total</b>	<b>5235</b>	<b>\$7,500</b>	<b>\$7,500</b>	<b>\$7,500</b>	
5260	INVEST SUP	25,000	25,000	25,000	INVESTIGATIVE FUNDS
<b>Total</b>	<b>5260</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	
5265	NON CAP EQ	300	300	300	K-9 TRAINING FIREARM
		1,142	1,142	1,142	PORTABLE WORK LIGHTS
		1,500	1,500	1,500	SNIPER RIFLE CHASSIS AND RELATED RIFLE EQUIPMENT
		1,602	1,602	1,602	PHONE ALERT LIGHTS
		2,250	2,250	2,250	TEMPERATURE DISPLAY SIGN
		2,575	2,575	2,575	ULTRASONIC FIREARM CLEANING SYSTEM
		3,028	3,028	3,028	RAD EQUIPMENT
		3,050	3,050	3,050	SRT UNIT DEPLOYMENT BAGS
		3,225	3,225	3,225	STAT TRAK DATA COLLECTOR
		3,695	3,695	3,695	MONEY COUNTER FOR EVIDENCE
		8,875	8,875	8,875	BALLISTIC HELMETS FOR SRT UNIT
		9,000	9,000	9,000	MISCELLANEOUS FURNITURE
		19,140	19,140	19,140	TRIKKE DEFENDERS
		25,000	25,000	25,000	TASER X26P
		29,336	29,336	29,336	BINOCULAR NIGHT VISION OPTICS
		29,577	29,577	29,577	PORTABLE RADIOS FOR COMMUNICATIONS
<b>Total</b>	<b>5265</b>	<b>\$143,295</b>	<b>\$143,295</b>	<b>\$143,295</b>	
5270	OTR SUPPLY	5,000	5,000	5,000	EMPLOYEE RECOGNITION
		5,000	5,000	5,000	NATIONAL NIGHT OUT FUNDS
		6,000	6,000	6,000	EVIDENCE SUPPLIES
		8,800	8,800	8,800	K-9 EQUIPMENT
		13,870	13,870	13,870	TASER CARTRIDGES
		15,000	15,000	15,000	CHEMICAL/LESS LETHAL MUNITIONS AND LAUNCHERS
		15,000	15,000	15,000	CRIME PREVENTION MATERIALS
		40,000	40,000	40,000	MISCELLANEOUS SUPPLIES IN SUPPORT OF DEPARTMENT OPERATIONS
		45,000	45,000	45,000	AMMUNITION
5270	OTR SUPPLY	15,000	15,000	15,000	POLICE ATHLETIC LEAGUE (PAL) PROGRAM
<b>Total</b>	<b>5270</b>	<b>\$168,670</b>	<b>\$168,670</b>	<b>\$168,670</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10200000</b>		<b>POLICE ADMINISTRATION</b>			
5300	TRAIN TRAN	5,000	5,000	5,000	FBI NATIONAL ACADEMY
		13,000	13,000	13,000	ADMINISTRATIVE OFFICERS MANAGEMENT PROGRAM (AOMP)
		13,000	13,000	13,000	SOUTHERN POLICE INSTITUTE (SPI) TRAINING
		80,000	80,000	80,000	TRAVEL AND TRAINING EXPENSES
5300	TRAIN TRAN	769	769	769	GRANT MATCH FUNDING FOR DOMESTIC VIOLENCE RELATED TRAINING
		2,306	2,306	2,306	GRANT FUNDING FOR DOMESTIC VIOLENCE RELATED TRAINING
<b>Total</b>	<b>5300</b>	<b>\$114,075</b>	<b>\$114,075</b>	<b>\$114,075</b>	
5305	UTILITIES	30,944	30,944	30,944	AT&T HOSTED SOLUTION
		120,000	120,000	120,000	UTILITIES
5305	UTILITIES	11,100	11,100	11,100	MAINTENANCE CONTRACT FOR CAD TO CAD CONNECTIVITY
		12,305	12,305	12,305	WIRELESS MAINTENANCE CONTRACT
		12,990	12,990	12,990	RECORDING SOFTWARE UPGRADE
		15,216	15,216	15,216	RECORDING SOFTWARE MAINTENANCE FOR COMMUNICATIONS RECORDING SYSTEM
<b>Total</b>	<b>5305</b>	<b>\$202,555</b>	<b>\$202,555</b>	<b>\$202,555</b>	
5315	R&M VEH	175,000	175,000	175,000	MAINTENANCE AND REPAIRS FOR VEHICLE FLEET
<b>Total</b>	<b>5315</b>	<b>\$175,000</b>	<b>\$175,000</b>	<b>\$175,000</b>	
5320	R&M EQUIP	2,160	2,160	2,160	PADTRAX MAINTENANCE
		25,000	25,000	25,000	REPAIRS AND MAINTENANCE ON EQUIPMENT
<b>Total</b>	<b>5320</b>	<b>\$27,160</b>	<b>\$27,160</b>	<b>\$27,160</b>	
5325	ADVERTISE	8,000	8,000	8,000	DIRECTORY ADVERTISING, UNCLAIMED BICYCLE ADS AND PUBLIC SERVICE ANNOUNCEMENTS
<b>Total</b>	<b>5325</b>	<b>\$8,000</b>	<b>\$8,000</b>	<b>\$8,000</b>	
5330	POSTAGE	2,500	2,500	2,500	POSTAL AND SHIPPING EXPENSES
<b>Total</b>	<b>5330</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>	
5410	RENT EQUIP	15,000	15,000	15,000	COPIERS AND PRINTERS
<b>Total</b>	<b>5410</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10200000</b>		<b>POLICE ADMINISTRATION</b>			
5520	VEHICLES	35,000	0	0	REQUESTED POSITION - VEHICLE FOR POLICE DETECTIVE
		57,000	57,000	57,000	REQUESTED POSITION - VEHICLE FOR LANGTREE SCHOOL RESOURCE OFFICER
		140,000	140,000	140,000	REPLACEMENT CID VEHICLE (CIP)
		232,000	0	0	REQUESTED POSITIONS - VEHICLES FOR 4 POLICE OFFICERS
		406,000	406,000	406,000	REPLACEMENT PATROL VEHICLES (CIP) 7 VEHICLES
<b>Total</b>	<b>5520</b>	<b>\$870,000</b>	<b>\$603,000</b>	<b>\$603,000</b>	
5525	OTR EQUIP	20,000	20,000	20,000	TRAFFIC MESSAGE BOARD
		20,875	20,875	20,875	LIVESCAN FINGERPRINT STATION
		46,475	46,475	46,475	2 PATROL K-9'S
<b>Total</b>	<b>5525</b>	<b>\$87,350</b>	<b>\$87,350</b>	<b>\$87,350</b>	
<b>Total</b>	<b>10200000</b>	<b>\$13,309,097</b>	<b>\$12,622,949</b>	<b>\$12,622,949</b>	

## FIRE

The Fire Department is a full-time staffed fire-rescue organization. The Fire Department is committed to reduce the loss of life and property within the Mooresville community and surrounding area. The Fire Department is divided into three divisions: fire suppression, fire inspection, and administration. The Fire Department has five stations strategically located throughout the Town of Mooresville.

### BUDGET BRIEF

The recommended budget for the Fire Department reflects a 19.11% increase from the approved FY 2018-2019 General Fund budget. The increase is primarily due to an increase in capital expenditures.

### FY 2019-2020 FIRE BUDGET HIGHLIGHTS

- Design of Fire Training Center
- Design of Fire Station 6
- Replacement of Staff Vehicles (4)
- Purchase of Fire Engine

### DEPARTMENTAL BUDGET SUMMARY

	2016 Actual	2017 Actual	2018 Actual	2019 Approved	2020 Dept Request	2020 MGR Recomm	2020 Approved
Fire	\$ 9,239,832	\$ 10,335,627	\$ 8,886,980	\$ 9,391,499	\$ 11,428,710	\$ 11,186,474	\$ 11,186,474

Full-Time Position Breakdown	2019 Approved Budget	2020 Department Request	2020 Manager Recommended	2020 Board Approved
Fire Chief	1	1	1	1
Deputy Fire Chief - Operations	1	1	1	1
Assistant Fire Chief - Training/Safety	1	1	1	1
Fire Admin Chief	1	1	1	1
Fire Marshal	1	1	1	1
Fire Battalion Chief	3	3	3	3
Fire Captain	19	19	19	19
Fire Engineer	19	19	19	19
Senior Firefighter	19	19	19	19
Firefighter	24	24	24	24
Assistant Fire Marshal	4	4	4	4
Administrative Assistant	2	2	2	2
<b>Total Fire</b>	<b>95</b>	<b>95</b>	<b>95</b>	<b>95</b>

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10221000</b>		<b>FIRE SUPPRESSION</b>			
5000	S&W - FT	93,000	93,000	93,000	LONGEVITY FOR 96 FULL-TIME EMPLOYEES
		163,917	0	0	REQUESTED POSITIONS - COMPENSATION FOR 4 FIREFIGHTERS
		5,236,327	5,236,327	5,236,327	COMPENSATION FOR 96 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5000</b>	<b>\$5,493,244</b>	<b>\$5,329,327</b>	<b>\$5,329,327</b>	
5010	S&W - TEMP	10,000	10,000	10,000	COMPENSATION FOR 2 PART-TIME EMPLOYEES
<b>Total</b>	<b>5010</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	
5015	OT	225,000	225,000	225,000	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
<b>Total</b>	<b>5015</b>	<b>\$225,000</b>	<b>\$225,000</b>	<b>\$225,000</b>	
5025	FICA	765	765	765	FICA FOR PART-TIME EMPLOYEES
		12,540	0	0	REQUESTED POSITIONS - FICA FOR 4 FIREFIGHTERS
		17,213	17,213	17,213	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		407,694	407,694	407,694	FICA FOR 96 FULL TIME EMPLOYEES
<b>Total</b>	<b>5025</b>	<b>\$438,212</b>	<b>\$425,672</b>	<b>\$425,672</b>	
5030	GRP INSURE	512	0	0	REQUESTED POSITIONS - LIFE INSURANCE FOR 4 FIREFIGHTERS
		16,480	16,480	16,480	LIFE INSURANCE FOR 96 FULL-TIME EMPLOYEES
		42,400	0	0	REQUESTED POSITIONS - HEALTH INSURANCE FOR 4 FIREFIGHTERS
		1,017,600	1,017,600	1,017,600	HEALTH INSURANCE FOR 96 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5030</b>	<b>\$1,076,992</b>	<b>\$1,034,080</b>	<b>\$1,034,080</b>	
5035	RETIRE	14,671	0	0	REQUESTED POSITIONS - RETIREMENT FOR 4
		20,138	20,138	20,138	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		476,975	476,975	476,975	RETIREMENT FOR 96 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5035</b>	<b>\$511,784</b>	<b>\$497,113</b>	<b>\$497,113</b>	
5040	401(K)	8,196	0	0	REQUESTED POSITIONS - 401K FOR 4 FIREFIGHTERS
		11,250	11,250	11,250	OVERTIME 401K FOR NON-EXEMPT EMPLOYEES
		266,466	266,466	266,466	401K FOR 96 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5040</b>	<b>\$285,912</b>	<b>\$277,716</b>	<b>\$277,716</b>	



Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10221000</b>		<b>FIRE SUPPRESSION</b>			
5045	FIT & WELL	7,200	7,200	7,200	GYM REIMBURSEMENTS
<b>Total</b>	<b>5045</b>	<b>\$7,200</b>	<b>\$7,200</b>	<b>\$7,200</b>	
5105	AR/ENG SVC	203,363	203,363	203,363	FIRE TRAINING CENTER (CIP)
		291,738	291,738	291,738	STATION 6 (CIP)
<b>Total</b>	<b>5105</b>	<b>\$495,101</b>	<b>\$495,101</b>	<b>\$495,101</b>	
5115	MED LAB SV	1,000	1,000	1,000	MEDICAL ASSESSMENTS
		5,000	5,000	5,000	TB TESTING (97)
		29,100	29,100	29,100	IREDELL HEALTH PHYSICALS (97)
<b>Total</b>	<b>5115</b>	<b>\$35,100</b>	<b>\$35,100</b>	<b>\$35,100</b>	
5120	PRINT SVC	2,000	2,000	2,000	BUSINESS CARDS,BROCHURES,FMO COPIES
<b>Total</b>	<b>5120</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	
5135	INS OFF SV	5,000	5,000	5,000	OUTSIDE INSTRUCTION/OFFICIATING
<b>Total</b>	<b>5135</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	
5145	OTR SVCS	2,100	2,100	2,100	BENFIELD-WASTE REMOVAL FIRE TRAINING CENTER
		2,772	2,772	2,772	SAGE QRT, STATIONS 2,3,5
		4,000	4,000	4,000	AWARDS
		4,840	4,840	4,840	CAD/OSSI
		10,000	10,000	10,000	ASSESSMENT CENTERS
		15,000	15,000	15,000	PHOTO/ALBUM COMPOSITES
					YEARBOOKS
		17,500	17,500	17,500	VERIZON
		25,000	25,000	25,000	TOWER MAINTENANCE
		266,787	266,787	266,787	CHARLOTTE RADIO SYSTEM FEE (TOWN-WIDE)
<b>Total</b>	<b>5145</b>	<b>\$347,999</b>	<b>\$347,999</b>	<b>\$347,999</b>	
5200	JAN SUPPLY	12,000	12,000	12,000	JANITORIAL SUPPLIES FOR STATIONS & ADMIN
<b>Total</b>	<b>5200</b>	<b>\$12,000</b>	<b>\$12,000</b>	<b>\$12,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10221000</b>		<b>FIRE SUPPRESSION</b>			
5205	DUE SUBS	225	225	225	FIRE STATS DATA SYSTEM FEE
		300	300	300	FMO FIRE SOFTWARE
		385	385	385	NAFI
		500	500	500	IAAI
		500	500	500	NCAFC
		500	500	500	SAFEKIDS CARSEAT CERTIFICATIONS
		600	600	600	CROSSLAKE PARK STATION 2
		700	700	700	NC COQB
		700	700	700	PIEDMONT COUNCIL/BOY SCOUTS
		750	750	750	LASERFICHE LICENSE
		1,879	1,879	1,879	CAROLINA STAR, VARIOUS ADM & FMO MEMBERSHIPS/DUES
		2,000	2,000	2,000	IAFC
		2,000	2,000	2,000	NC ASSOC OF RESCUE & EMS
		2,500	2,500	2,500	NFPA
		4,000	4,000	4,000	STATION CHECK
		8,000	8,000	8,000	CPSE ACCREDITATION
		8,000	8,000	8,000	NCSFA DUES & FRATERNAL INSURANCE
		9,000	9,000	9,000	FIREFIGHTER RESCUE SQUAD PENSION
		10,600	10,600	10,600	EMERGENCY REPORTING
<b>Total</b>	<b>5205</b>	<b>\$53,139</b>	<b>\$53,139</b>	<b>\$53,139</b>	
5210	VEH SUPPLY	65,000	65,000	65,000	FUEL FOR FIRE APPARATUS
<b>Total</b>	<b>5210</b>	<b>\$65,000</b>	<b>\$65,000</b>	<b>\$65,000</b>	
5215	OFF SUPPLY	6,000	6,000	6,000	OFFICE SUPPLIES FOR 5 STATIONS & ADMIN
<b>Total</b>	<b>5215</b>	<b>\$6,000</b>	<b>\$6,000</b>	<b>\$6,000</b>	
5225	SAF SUPPLY	5,000	5,000	5,000	EARPLUGS, SAFETY GLASSES, SALINE FOR EYE WASH STATION & OTHER SAFETY SUPPLIES
<b>Total</b>	<b>5225</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10221000</b>		<b>FIRE SUPPRESSION</b>			
5230	UNIFORMS	1,000	1,000	1,000	FIRE INVESTIGATOR UNIFORMS (5)
		2,000	2,000	2,000	EXPLORERS
		2,655	2,655	2,655	PPE TRAINING GEAR FOR INSTRUCTORS-FTC
		3,600	3,600	3,600	FF HOODS (100)
		4,000	4,000	4,000	FF EXTRICATION GLOVES (50)
		4,050	4,050	4,050	FF BOOTS (15)
		6,000	6,000	6,000	HONOR GUARD/PIPES & DRUMS
		6,500	6,500	6,500	FF HELMETS (10)
		9,000	9,000	9,000	PPE HAZMAT (LEVEL A & B)
		12,000	12,000	12,000	ARMOR HELMETS (40)
		29,188	29,188	29,188	SPECIALTY RESCUE GEAR
		53,100	53,100	53,100	PPE REPLACEMENT (20 SETS) HEAD/TOE \$2655
		85,000	85,000	85,000	DUTY UNIFORMS
<b>Total</b>	<b>5230</b>	<b>\$218,093</b>	<b>\$218,093</b>	<b>\$218,093</b>	
5235	PART SUPP	500	500	500	CARSEAT PROGRAM SUPPLIES
		500	500	500	JUVENILE FIRESETTERS
		3,000	3,000	3,000	CITIZENS FIRE ACADEMY
		5,000	5,000	5,000	CERT
		6,000	6,000	6,000	CAMP BLAZE (150 PARTICIPANTS)
		25,000	25,000	25,000	FIRE EDUCATION MATERIALS FOR FIRE PREVENTION WEEK, STATION TOURS & PUBLIC APPEARANCES
<b>Total</b>	<b>5235</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	
5240	BOOK SUPP	3,000	3,000	3,000	BOOKS, MANUALS FOR FMO CON-ED
<b>Total</b>	<b>5240</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>	
5245	AV SUPPLY	4,000	4,000	4,000	COMPUTERS, TV, AV EQUIPMENT
		7,000	7,000	7,000	10 REPLACEMENT IPADS
<b>Total</b>	<b>5245</b>	<b>\$11,000</b>	<b>\$11,000</b>	<b>\$11,000</b>	
5255	MED LAB	40,006	40,006	40,006	BANDAGES, EPI PENS, NECK BRACES, AED BATTERIES, NARCAN & AED REPLACEMENT
<b>Total</b>	<b>5255</b>	<b>\$40,006</b>	<b>\$40,006</b>	<b>\$40,006</b>	

Department	Department Request	Manager Recommend	Board Approved	Detail	
<b>10221000</b>	<b>FIRE SUPPRESSION</b>				
5265	NON CAP EQ	1,000	1,000	1,000	BIKE TEAM
		1,000	1,000	1,000	CHAINSAWS (EM, USAR & FF)
		1,000	1,000	1,000	CPR PROGRAM SUPPLIES
		1,050	1,050	1,050	SCBA MASK BAGS (80)
		2,000	2,000	2,000	HYDRANT SUPPLIES (GAUGES, DIFFUSERS)
		3,000	3,000	3,000	FOAM
		3,000	3,000	3,000	REPLACEMENT RESCUE BAGS (FF)
		4,300	4,300	4,300	SCBA VOICE AMPS (10)
		5,000	5,000	5,000	AED (3)
		5,000	5,000	5,000	EMERGENCY MGT SUPPLIES
		5,000	5,000	5,000	HANDTOOLS (AXES, PRY, FORCIBLE ENTRY)
		5,000	5,000	5,000	LIGHTS (PORTABLE INVESTIGATIONS/FF)
		5,615	5,615	5,615	FMO SUPPLIES & EQUIP
		8,000	8,000	8,000	FURNITURE FOR STATIONS/ADMIN
		10,000	10,000	10,000	MISC HOSE ADAPTERS/NOZZLES
		10,500	10,500	10,500	SCBA 60 MIN CYLINDERS (HAZMAT)
		15,000	15,000	15,000	FIRE HOSE (LDH CLOTH, 2 1/2" ATTACK)
		15,600	15,600	15,600	RIT PACKS (SUPPRESSION)
		20,000	20,000	20,000	RADIO (MOBILES, PORTABLES, BASES)
		31,374	31,374	31,374	HAZMAT SUPPLIES (MONITORS, TEST KITS, CLAMPS, ETC)
		36,079	36,079	36,079	RESCUE EQUIPMENT
<b>Total</b>	<b>5265</b>	<b>\$188,518</b>	<b>\$188,518</b>	<b>\$188,518</b>	
5270	OTR SUPPLY	30,000	30,000	30,000	MISCELLANEOUS SUPPLIES FOR 5 STATIONS & ADMIN
<b>Total</b>	<b>5270</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10221000</b>	<b>FIRE SUPPRESSION</b>			
5300 TRAIN TRAN	100	100	100	OSHA CERTIFICATION
	250	250	250	FMO MEETING
	625	625	625	NFSA ONLINE TRAINING
	855	855	855	REID INVESTIGATION INTERVIEWING
	1,000	1,000	1,000	EXPLORERS TRAINING PROGRAM
	1,000	1,000	1,000	NC BREATHING EQUIP SCHOOL
	1,300	1,300	1,300	PUBLIC AGENCY TRAINING COUNCIL FI COURSE
	1,500	1,500	1,500	FMO TESTING
	1,500	1,500	1,500	NATIONAL ASSOC FIRE INVESTIGATORS
	1,500	1,500	1,500	PUBLIC AGENCY TRAINING COUNCIL FI VEHICLE COURSE
	1,660	1,660	1,660	ICC ANNUAL TRAINING COUNCIL
	2,000	2,000	2,000	NCAFC MID-WINTER CONFERENCE
	2,160	2,160	2,160	IAAI CONFERENCE
	2,400	2,400	2,400	IAAI FIRE INVESTIGATOR SYMPOSIUM
	2,655	2,655	2,655	NFPA CONFERENCE
	3,000	3,000	3,000	NATIONAL FIRE ACADEMY
	3,000	3,000	3,000	NC FIRE PREVENTION SCHOOL
	3,000	3,000	3,000	NC FIRE SAFETY EDUCATOR CONFERENCE
	3,500	3,500	3,500	NC/SC IAAI
	4,000	4,000	4,000	DELIVERY AGENCY
	4,000	4,000	4,000	EM TRAINING
	5,000	5,000	5,000	BURN SUPPLIES/PROPS
	5,000	5,000	5,000	FIRE RESCUE INTERNATIONAL
	5,000	5,000	5,000	FLEET TRAINING (FLEET STAFF-EVT TRAINING)
	5,000	5,000	5,000	HONOR GUARD/PIPES & DRUMS
	10,000	10,000	10,000	BLUE CARD CERTIFICATION
	10,000	10,000	10,000	FDIC
	31,000	31,000	31,000	RESCUE (SWIFT WATER, BOAT OPS, LAND SEARCH, HIGH ANGLE, TRENCH, CONFINED SPACE & STRUCTURAL COLLAPSE)
	35,000	35,000	35,000	HAZMAT TRAINING ( MD, FL, RADIATION, TACTICAL)
<b>Total 5300</b>	<b>\$147,005</b>	<b>\$147,005</b>	<b>\$147,005</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10221000</b>		<b>FIRE SUPPRESSION</b>			
5305	UTILITIES	150	150	150	MAGIC PLAN CSI DOCUMENTATION APP
		500	500	500	WIRELESS PUKS FOR USAR & HAZMAT
		1,000	1,000	1,000	ACTIVE 911 RESPONDING PROGRAM
		1,000	1,000	1,000	ADOBE PRO APPLICATIONS
		1,000	1,000	1,000	IPADS FOR APPARATUS
		1,080	1,080	1,080	FIRE MARSHAL PHONES
		3,600	3,600	3,600	DUKE ENERGY FOR FIRE TRAINING CENTER
		9,000	9,000	9,000	PHONE STIPEND FOR FIRE ADMIN
		9,200	9,200	9,200	1/2 UTILITIES FOR SHEPHERDS
		100,000	100,000	100,000	UTILITIES FOR EXISTING STATIONS
<b>Total</b>	<b>5305</b>	<b>\$126,530</b>	<b>\$126,530</b>	<b>\$126,530</b>	
5310	R&M BLD/ST	8,500	8,500	8,500	AIR SUPPLIES FOR APPARATUS- ALL STATIONS
		10,000	10,000	10,000	YARD WORK SUPPLIES
		20,000	20,000	20,000	CONCRETE REPAIRS
		28,000	28,000	28,000	DRIVEWAYS/BAYS
					HVAC STATION 1 & STATION 2 (RECOMMENDED BY FACILITIES MAINTENANCE)
<b>Total</b>	<b>5310</b>	<b>\$66,500</b>	<b>\$66,500</b>	<b>\$66,500</b>	
5315	R&M VEH	8,000	8,000	8,000	ROUTINE R&M FOR ADMIN VEHICLES
		17,000	17,000	17,000	BRAKES FOR APPARATUS
		20,000	20,000	20,000	MISCELLANEOUS REPAIRS AS NEEDED
		25,000	25,000	25,000	WHEELS & TIRES FOR APPARATUS
		50,000	50,000	50,000	FIRE APPARATUS SERVICE
<b>Total</b>	<b>5315</b>	<b>\$120,000</b>	<b>\$120,000</b>	<b>\$120,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10221000</b>		<b>FIRE SUPPRESSION</b>			
5320	R&M EQUIP	1,000	1,000	1,000	BATTERIES FOR FLASHLIGHTS, RADIO, AIR PACKS & OTHER EQUIP
		1,000	1,000	1,000	KNOX BOX REPLACEMENTS/REPAIRS
		1,000	1,000	1,000	NOZZLES
		1,500	1,500	1,500	LADDER TESTING CERTIFICATION
		2,000	2,000	2,000	CHAINSAWS/BLADES/HANDTOOLS REPAIRS
		2,000	2,000	2,000	FIRE ED TRAILER/COMMAND POST
		2,000	2,000	2,000	LIGHTBARS ON EMERGENCY VEHICLES
		2,000	2,000	2,000	SMALL EQUIPMENT REPAIRS
		2,500	2,500	2,500	MOWERS
		3,000	3,000	3,000	EQUIPMENT AT FIRE TRAINING CENTER
		3,000	3,000	3,000	INSPECTIONS FOR MISC EQUIP
		3,000	3,000	3,000	REPAIRS & TESTING FOR GENERATORS
		4,000	4,000	4,000	EXTRICATION EQUIPMENT INSPECTION/R&M
		5,000	5,000	5,000	HAZMAT EQUIPMENT
		6,000	6,000	6,000	RADIO/PARTS/HEADSETS/MICS
		7,000	7,000	7,000	MISCELLANEOUS REPAIRS AS NEEDED
		10,000	10,000	10,000	TRAILER MAINTENANCE/LETTERING
		12,000	12,000	12,000	PPE REPAIRS & MAINTENANCE
		15,000	15,000	15,000	OSHA SCBA/AIR FLOW HYDRO
		15,000	15,000	15,000	PUMP MAINTENANCE & REPAIRS
		20,000	20,000	20,000	FLOW TESTING FOR AIR CYLINDERS
		20,000	20,000	20,000	PLYMOVENTS STATIONS 1 & 5
<b>Total</b>	<b>5320</b>	<b>\$138,000</b>	<b>\$138,000</b>	<b>\$138,000</b>	
5330	POSTAGE	2,000	2,000	2,000	POSTAGE & SHIPPING
<b>Total</b>	<b>5330</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	
5410	RENT EQUIP	2,800	2,800	2,800	MISCELLANEOUS RENTAL EQUIP AS NEEDED
		4,000	4,000	4,000	COPIERS
<b>Total</b>	<b>5410</b>	<b>\$6,800</b>	<b>\$6,800</b>	<b>\$6,800</b>	
5520	VEHICLES	237,365	237,365	237,365	REPLACEMENT STAFF VEHICLES (4) (CIP)
		740,000	740,000	740,000	FIRE ENGINE (CIP)
<b>Total</b>	<b>5520</b>	<b>\$977,365</b>	<b>\$977,365</b>	<b>\$977,365</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10221000</b>		<b>FIRE SUPPRESSION</b>			
5525	OTR EQUIP	9,000	9,000	9,000	E-DRAULICS TOOL SET
		10,000	10,000	10,000	KELSO EMERGENCY RESPONSE KIT (HAZMAT)
		15,750	15,750	15,750	RADEYE X-GN SPECTROSCOPIC (HAZMAT)
		25,000	25,000	25,000	REPLACEMENT RADIOS
		50,000	50,000	50,000	NEW & REPLACEMENT SCBA
<b>Total</b>	<b>5525</b>	<b>\$109,750</b>	<b>\$109,750</b>	<b>\$109,750</b>	
5700	DEBT PRIN	97,394	97,394	97,394	2003 COPS REFI 2012 PRINCIPAL PAYMENT
<b>Total</b>	<b>5700</b>	<b>\$97,394</b>	<b>\$97,394</b>	<b>\$97,394</b>	
5705	DEBT INT	32,066	32,066	32,066	2003 COPS REFI 2012 INTEREST PAYMENT
<b>Total</b>	<b>5705</b>	<b>\$32,066</b>	<b>\$32,066</b>	<b>\$32,066</b>	
<b>Total</b>	<b>10221000</b>	<b>\$11,428,710</b>	<b>\$11,186,474</b>	<b>\$11,186,474</b>	



## PUBLIC SERVICES ADMINISTRATION

The Public Services Administration Department consists of the administrative staff that oversees the Town’s Public Services. Public Services include Engineering, Public Works, and Public Utilities.

### BUDGET BRIEF

The recommended budget for the Public Services Administration Department budget reflects a 2.59% decrease from the approved FY 2018-2019 General Fund budget. The decrease is primarily due to a lower interest payment on the 2010 installment debt.

### FY 2019-2020 PUBLIC SERVICES ADMINISTRATION BUDGET HIGHLIGHTS

- UNC SOG Benchmarking
- APWA Accreditation Fees

### DEPARTMENTAL BUDGET SUMMARY

	2016 Actual	2017 Actual	2018 Actual	2019 Approved	2020 Dept Request	2020 MGR Recomm	2020 Approved
Public Services Administration	\$ 1,553,651	\$ 1,496,132	\$ 1,518,681	\$ 1,499,600	\$ 1,460,773	\$ 1,460,773	\$ 1,460,773

Full-Time Position Breakdown	2019 Approved Budget	2020 Department Request	2020 Manager Recommended	2020 Board Approved
Assistant Town Manager	1	1	1	1
Public Works Director	1	1	1	1
Administrative Specialist	1	1	1	1
<b>Total Public Services Administration</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10300000</b>		<b>PUBLIC SERVICE ADMIN</b>			
5000	S&W - FT	2,750	2,750	2,750	LONGEVITY FOR 3 FULL-TIME EMPLOYEES
		307,477	307,477	307,477	COMPENSATION FOR 3 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5000</b>	<b>\$310,227</b>	<b>\$310,227</b>	<b>\$310,227</b>	
5015	OT	2,500	2,500	2,500	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
<b>Total</b>	<b>5015</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>	
5025	FICA	191	191	191	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		23,732	23,732	23,732	FICA FOR 3 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5025</b>	<b>\$23,923</b>	<b>\$23,923</b>	<b>\$23,923</b>	
5030	GRP INSURE	964	964	964	LIFE INSURANCE FOR 3 FULL-TIME EMPLOYEES
		31,800	31,800	31,800	HEALTH INSURANCE FOR 3 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5030</b>	<b>\$32,764</b>	<b>\$32,764</b>	<b>\$32,764</b>	
5035	RETIRE	224	224	224	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		27,765	27,765	27,765	RETIREMENT FOR 3 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5035</b>	<b>\$27,989</b>	<b>\$27,989</b>	<b>\$27,989</b>	
5040	401(K)	125	125	125	OVERTIME 401K FOR NON-EXEMPT EMPLOYEES
		15,511	15,511	15,511	401K FOR 3 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5040</b>	<b>\$15,636</b>	<b>\$15,636</b>	<b>\$15,636</b>	
5145	OTR SVCS	900	900	900	CARPET CLEANING
		1,350	1,350	1,350	ARROW EXTERMINATING
		5,650	5,650	5,650	APWA ACCREDITATION FEES
		10,000	10,000	10,000	UNC SCHOOL OF GOVT BENCHMARKING PROJECT
		13,283	13,283	13,283	ALLEGIANCE STAFFING - ADMIN ASSISTANCE FOR FRONT DESK - 15 HOURS PER WEEK
<b>Total</b>	<b>5145</b>	<b>\$31,183</b>	<b>\$31,183</b>	<b>\$31,183</b>	
5200	JAN SUPPLY	1,200	1,200	1,200	CARPET RENTALS FOR ENTRANCES
		2,100	2,100	2,100	BATHROOM AND KITCHEN SUPPLIES
		2,400	2,400	2,400	FLOOR CLEANING SUPPLIES
<b>Total</b>	<b>5200</b>	<b>\$5,700</b>	<b>\$5,700</b>	<b>\$5,700</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10300000 PUBLIC SERVICE ADMIN</b>					
5205	DUE SUBS	75	75	75	NC PE BOARD
		250	250	250	AWWA MEMBERSHIP
		325	325	325	NC CITY COUNTY MANAGERS ASSOCIATION
		360	360	360	APWA MEMBERSHIPS
<b>Total</b>	<b>5205</b>	<b>\$1,010</b>	<b>\$1,010</b>	<b>\$1,010</b>	
5210	VEH SUPPLY	500	500	500	GAS FOR VEHICLES
<b>Total</b>	<b>5210</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	
5215	OFF SUPPLY	4,500	4,500	4,500	OFFICE SUPPLIES
<b>Total</b>	<b>5215</b>	<b>\$4,500</b>	<b>\$4,500</b>	<b>\$4,500</b>	
5225	SAF SUPPLY	750	750	750	FIRST AID SUPPLIES
<b>Total</b>	<b>5225</b>	<b>\$750</b>	<b>\$750</b>	<b>\$750</b>	
5270	OTR SUPPLY	400	400	400	MISCELLANEOUS SUPPLIES
<b>Total</b>	<b>5270</b>	<b>\$400</b>	<b>\$400</b>	<b>\$400</b>	
5300	TRAIN TRAN	4,750	4,750	4,750	TRAINING AND EMPLOYEE RECOGNITION
<b>Total</b>	<b>5300</b>	<b>\$4,750</b>	<b>\$4,750</b>	<b>\$4,750</b>	
5305	UTILITIES	4,800	4,800	4,800	WINDSTREAM PHONE LINE FOR DMV
		13,000	13,000	13,000	PSNC GAS BILLS
		54,000	54,000	54,000	DUKE ENERGY BILLS
<b>Total</b>	<b>5305</b>	<b>\$71,800</b>	<b>\$71,800</b>	<b>\$71,800</b>	
5310	R&M BLD/ST	200	200	200	FIRE EXTINGUISHERS PREVENTATIVE MAINTENANCE
		325	325	325	ICE MACHINE PREVENTATIVE MAINTENANCE
		865	865	865	NFPA ANNUAL INSPECTION
		2,550	2,550	2,550	MULCH, AERATE AND OVER SEED
		3,200	3,200	3,200	MISCELLANEOUS PCARD PURCHASES
		9,500	9,500	9,500	SAGE SECURITY
		13,750	13,750	13,750	JANITORIAL SERVICES
		24,805	24,805	24,805	GATE REPAIRS FOR MAIN GATE
<b>Total</b>	<b>5310</b>	<b>\$55,195</b>	<b>\$55,195</b>	<b>\$55,195</b>	
5330	POSTAGE	100	100	100	MISCELLANEOUS POSTAGE
<b>Total</b>	<b>5330</b>	<b>\$100</b>	<b>\$100</b>	<b>\$100</b>	
5410	RENT EQUIP	4,500	4,500	4,500	SYSTEL AND MANAGED PRINT SERVICES
<b>Total</b>	<b>5410</b>	<b>\$4,500</b>	<b>\$4,500</b>	<b>\$4,500</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10300000</b>		<b>PUBLIC SERVICE ADMIN</b>			
5700	DEBT PRIN	631,900	631,900	631,900	INSTALLMENT 2010 PRINCIPAL PAYMENT
<b>Total</b>	<b>5700</b>	<b>\$631,900</b>	<b>\$631,900</b>	<b>\$631,900</b>	
5705	DEBT INT	235,446	235,446	235,446	INSTALLMENT 2010 INTEREST PAYMENT
<b>Total</b>	<b>5705</b>	<b>\$235,446</b>	<b>\$235,446</b>	<b>\$235,446</b>	
<b>Total</b>	<b>10300000</b>	<b>\$1,460,773</b>	<b>\$1,460,773</b>	<b>\$1,460,773</b>	

## ENGINEERING

The Engineering Department supports town departments with design and implementation of capital improvement projects including sidewalks, paving projects, water and sewer lines, and Town facilities.

### BUDGET BRIEF

The recommended budget for the Engineering Department reflects an 2.84% decrease from the approved FY 2018-2019 General Fund budget. The decrease is primarily due to a decrease in other services.

### FY 2019-2020 ENGINEERING DEPARTMENT BUDGET HIGHLIGHTS

- Replacement of two trucks
- Update of Synchro Software
- CRTPO dues stabilized

### DEPARTMENTAL BUDGET SUMMARY

	2016 Actual	2017 Actual	2018 Actual	2019 Approved	2020 Dept Request	2020 MGR Recomm	2020 Approved
Engineering	\$ 1,430,772	\$ 856,561	\$ 687,958	\$ 818,391	\$ 795,189	\$ 795,189	\$ 795,189

Full-Time Position Breakdown	2019 Approved Budget	2020 Department Request	2020 Manager Recommended	2020 Board Approved
Engineering Services Director	1	1	1	1
Civil Engineer	1	1	1	1
Transportation Engineer	1	1	1	1
Engineering Tech	1	1	1	1
Construction Inspector	3	3	3	3
<b>Total Engineering</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10301000</b>		<b>ENGINEERING</b>			
5000	S&W - FT	4,750	4,750	4,750	LONGEVITY FOR 7 FULL-TIME EMPLOYEES
		475,632	475,632	475,632	COMPENSATION FOR 7 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5000</b>	<b>\$480,382</b>	<b>\$480,382</b>	<b>\$480,382</b>	
5015	OT	1,000	1,000	1,000	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
<b>Total</b>	<b>5015</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5025	FICA	77	77	77	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		36,749	36,749	36,749	FICA FOR 7 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5025</b>	<b>\$36,826</b>	<b>\$36,826</b>	<b>\$36,826</b>	
5030	GRP INSURE	1,498	1,498	1,498	LIFE INSURANCE FOR 7 FULL-TIME EMPLOYEES
		74,200	74,200	74,200	HEALTH INSURANCE FOR 7 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5030</b>	<b>\$75,698</b>	<b>\$75,698</b>	<b>\$75,698</b>	
5035	RETIRE	90	90	90	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		42,994	42,994	42,994	RETIREMENT FOR 7 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5035</b>	<b>\$43,084</b>	<b>\$43,084</b>	<b>\$43,084</b>	
5040	401(K)	50	50	50	OVERTIME 401K FOR NON-EXEMPT EMPLOYEES
		24,019	24,019	24,019	401K FOR 7 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5040</b>	<b>\$24,069</b>	<b>\$24,069</b>	<b>\$24,069</b>	
5045	FIT & WELL	480	480	480	GYM REIMBURSEMENTS
<b>Total</b>	<b>5045</b>	<b>\$480</b>	<b>\$480</b>	<b>\$480</b>	
5115	MED LAB SV	150	150	150	NEW HIRE DRUG TEST
<b>Total</b>	<b>5115</b>	<b>\$150</b>	<b>\$150</b>	<b>\$150</b>	
5120	PRINT SVC	500	500	500	OUTSIDE PLAN PRODUCTION AS NEEDED
<b>Total</b>	<b>5120</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	
5205	DUE SUBS	2,500	2,500	2,500	PROFESSIONAL ORGANIZATION DUES (APWA, AWWA, ITRE, PE, ETC.)
		4,000	4,000	4,000	SYNCHRO UPGRADE
		5,500	5,500	5,500	AUTOCAD LICENSE RENEWAL
		30,000	30,000	30,000	CRTPD DUES
<b>Total</b>	<b>5205</b>	<b>\$42,000</b>	<b>\$42,000</b>	<b>\$42,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10301000</b>	<b>ENGINEERING</b>				
5210	VEH SUPPLY	5,000	5,000	5,000	FUEL FOR VEHICLES
<b>Total</b>	<b>5210</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	
5215	OFF SUPPLY	1,200	1,200	1,200	GENERAL OFFICE SUPPLIES
<b>Total</b>	<b>5215</b>	<b>\$1,200</b>	<b>\$1,200</b>	<b>\$1,200</b>	
5225	SAF SUPPLY	700	700	700	PPE
<b>Total</b>	<b>5225</b>	<b>\$700</b>	<b>\$700</b>	<b>\$700</b>	
5300	TRAIN TRAN	5,000	5,000	5,000	CONTINUING EDUCATION AND CERTIFICATION, OFF-SITE MEETING EXPENSES
<b>Total</b>	<b>5300</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	
5305	UTILITIES	6,000	6,000	6,000	CELL PHONE AND IPAD CHARGES
<b>Total</b>	<b>5305</b>	<b>\$6,000</b>	<b>\$6,000</b>	<b>\$6,000</b>	
5315	R&M VEH	2,500	2,500	2,500	REPAIR AND MAINTENANCE OF DEPARTMENT VEHICLES
<b>Total</b>	<b>5315</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>	
5320	R&M EQUIP	200	200	200	REPAIR AND MAINTENANCE OF GPS UNITS
<b>Total</b>	<b>5320</b>	<b>\$200</b>	<b>\$200</b>	<b>\$200</b>	
5330	POSTAGE	400	400	400	POSTAGE
<b>Total</b>	<b>5330</b>	<b>\$400</b>	<b>\$400</b>	<b>\$400</b>	
5520	VEHICLES	35,000	35,000	35,000	REPLACEMENT TRUCK 4001 (SCORED 15 ON ASSESSMENT) (CIP)
		35,000	35,000	35,000	REPLACEMENT TRUCK 4026 (SCORED 15 ON ASSESSMENT) (CIP)
<b>Total</b>	<b>5520</b>	<b>\$70,000</b>	<b>\$70,000</b>	<b>\$70,000</b>	
<b>Total</b>	<b>10301000</b>	<b>\$795,189</b>	<b>\$795,189</b>	<b>\$795,189</b>	





## STREETS

The Streets Department is responsible for Town maintained streets and sidewalks. The department is also responsible for the Town’s Powell Bill Program (see Powell Bill Fund on page 297).

### BUDGET BRIEF

The recommended budget for the Streets Department reflects a 40.21% increase from the approved FY 2018-2019 General Fund budget. The increase is primarily due to the addition of the principal and interest payments for General Obligation Bond, Series 2019 and the inclusion in the budget of 6.2 miles of street resurfacing.

### FY 2019-2020 STREETS BUDGET HIGHLIGHTS

- Road resurfacing
- Replacement of F350 Truck

### DEPARTMENTAL BUDGET SUMMARY

	2016 Actual	2017 Actual	2018 Actual	2019 Approved	2020 Dept Request	2020 MGR Recomm	2020 Approved
Streets	\$ 3,312,458	\$ 3,225,365	\$ 3,532,504	\$ 3,496,834	\$ 4,902,990	\$ 4,902,990	\$ 4,902,990

Full-Time Position Breakdown	2019 Approved Budget	2020 Department Request	2020 Manager Recommended	2020 Board Approved
Street Maintenance Supervisor	2	2	2	2
Street Maintenance Crew Leader	2	2	2	2
Street Maintenance Tech II	5	4	4	4
Street Maintenance Tech I	3	4	4	4
Lead Traffic Control Tech	1	1	1	1
Traffic Control Tech	2	2	2	2
Street Equipment Operator	6	6	6	6
<b>Total Streets</b>	<b>21</b>	<b>21</b>	<b>21</b>	<b>21</b>

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10302000</b>	<b>STREETS</b>				
5000	S&W - FT	14,750	14,750	14,750	LONGEVITY FOR 21 FULL-TIME EMPLOYEES
		883,040	883,040	883,040	COMPENSATION FOR 21 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5000</b>	<b>\$897,790</b>	<b>\$897,790</b>	<b>\$897,790</b>	
5015	OT	21,000	21,000	21,000	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
<b>Total</b>	<b>5015</b>	<b>\$21,000</b>	<b>\$21,000</b>	<b>\$21,000</b>	
5025	FICA	1,607	1,607	1,607	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		68,681	68,681	68,681	FICA FOR 21 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5025</b>	<b>\$70,288</b>	<b>\$70,288</b>	<b>\$70,288</b>	
5030	GRP INSURE	2,789	2,789	2,789	LIFE INSURANCE FOR 21 FULL-TIME EMPLOYEES
		222,600	222,600	222,600	HEALTH INSURANCE FOR 21 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5030</b>	<b>\$225,389</b>	<b>\$225,389</b>	<b>\$225,389</b>	
5035	RETIRE	1,880	1,880	1,880	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		80,352	80,352	80,352	RETIREMENT FOR 21 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5035</b>	<b>\$82,232</b>	<b>\$82,232</b>	<b>\$82,232</b>	
5040	401(K)	1,050	1,050	1,050	OVERTIME 401K FOR NON-EXEMPT EMPLOYEES
		44,889	44,889	44,889	401K FOR 21 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5040</b>	<b>\$45,939</b>	<b>\$45,939</b>	<b>\$45,939</b>	
5045	FIT & WELL	240	240	240	GYM REIMBURSEMENT
<b>Total</b>	<b>5045</b>	<b>\$240</b>	<b>\$240</b>	<b>\$240</b>	
5115	MED LAB SV	500	500	500	RANDOM TESTING/PRE-EMPLOYMENT
<b>Total</b>	<b>5115</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	
5145	OTR SVCS	2,500	2,500	2,500	IWORQ
		25,000	25,000	25,000	ALLEGIANCE STAFFING SERVICES
		140,000	140,000	140,000	CONTRACTED MOWING
<b>Total</b>	<b>5145</b>	<b>\$167,500</b>	<b>\$167,500</b>	<b>\$167,500</b>	
5205	DUE SUBS	300	300	300	ISMA DUES
		500	500	500	TWO APWA MEMBERSHIPS
<b>Total</b>	<b>5205</b>	<b>\$800</b>	<b>\$800</b>	<b>\$800</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10302000</b>	<b>STREETS</b>				
5210	VEH SUPPLY	40,000	40,000	40,000	GASOLINE, DIESEL FUEL
<b>Total</b>	<b>5210</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	
5225	SAF SUPPLY	2,300	2,300	2,300	CONES, BARRICADES AND WORK ZONE SIGNS
		3,000	3,000	3,000	VESTS, GLOVES, HARD HATS AND HARNESSSES
		4,200	4,200	4,200	SAFETY BOOTS FOR THE DEPARTMENT
<b>Total</b>	<b>5225</b>	<b>\$9,500</b>	<b>\$9,500</b>	<b>\$9,500</b>	
5230	UNIFORMS	7,500	7,500	7,500	UNIFORMS, HATS AND COVERALLS
<b>Total</b>	<b>5230</b>	<b>\$7,500</b>	<b>\$7,500</b>	<b>\$7,500</b>	
5250	ST SUPPLY	10,000	10,000	10,000	SUPPLIES FOR STREET NAME SIGNS
		20,000	20,000	20,000	REPLACE OVERHEAD STREET SIGNS
<b>Total</b>	<b>5250</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	
5265	NON CAP EQ	4,000	4,000	4,000	SHOVELS, SAWS, SAW BLADES, HAND TOOLS, WEED EATERS, BLOWERS, DRILLS AND DIAGNOSTIC TOOLS
		6,000	6,000	6,000	RADIO REPAIRS AND PURCHASES
<b>Total</b>	<b>5265</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	
5270	OTR SUPPLY	1,000	1,000	1,000	MISCELLANEOUS WAREHOUSE PURCHASES
<b>Total</b>	<b>5270</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5300	TRAIN TRAN	500	500	500	CDL REIMBURSEMENT
		500	500	500	TEAM BUILDING
		1,000	1,000	1,000	NCSU ITRE TRAINING
		1,500	1,500	1,500	APWA CONFERENCE
		1,500	1,500	1,500	ISMA TRAINING AND APWA TRAINING
		3,000	3,000	3,000	PRINCIPLES OF MANAGEMENT
<b>Total</b>	<b>5300</b>	<b>\$8,000</b>	<b>\$8,000</b>	<b>\$8,000</b>	
5305	UTILITIES	400	400	400	IPAD DATA
		750	750	750	UTILITIES FOR 422 MOORE AVENUE
		1,200	1,200	1,200	ON CALL PHONE AND DATA FOR IPAD
		1,900	1,900	1,900	PHONE STIPENDS
		18,000	18,000	18,000	ENERGY UNITED STREET LIGHTS
		285,000	285,000	285,000	DUKE ENERGY STREET LIGHTS, ADDITIONAL LIGHTS IN NEW SUBDIVISIONS
<b>Total</b>	<b>5305</b>	<b>\$307,250</b>	<b>\$307,250</b>	<b>\$307,250</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10302000</b>	<b>STREETS</b>				
5310	R&M BLD/ST	10,000	10,000	10,000	SUPPLIES FOR NON-POWELL PROJECTS
<b>Total</b>	<b>5310</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	
5315	R&M VEH	40,000	40,000	40,000	REPAIR OF TANDEM, SMALL DUMP TRUCKS, BUCKET TRUCKS AND PICK UPS
<b>Total</b>	<b>5315</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	
5320	R&M EQUIP	2,000	2,000	2,000	REPAIR AND CALIBRATION OF TESTING EQUIPMENT
		43,000	43,000	43,000	REPAIRS FOR BACKHOES, LOADERS, GRADERS AND ROLLERS
<b>Total</b>	<b>5320</b>	<b>\$45,000</b>	<b>\$45,000</b>	<b>\$45,000</b>	
5410	RENT EQUIP	1,000	1,000	1,000	LEASE OF MISCELLANEOUS EQUIPMENT
<b>Total</b>	<b>5410</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5520	VEHICLES	70,000	70,000	70,000	REPLACEMENT F350 TRUCK - CIP PROJECT
<b>Total</b>	<b>5520</b>	<b>\$70,000</b>	<b>\$70,000</b>	<b>\$70,000</b>	
5550	OTR IMPROV	622,096	622,096	622,096	RESURFACING PROGRAM-6.2 MILES (\$700,000 IN ADDITIONAL FUNDS WILL COME FROM POWELL)
<b>Total</b>	<b>5550</b>	<b>\$622,096</b>	<b>\$622,096</b>	<b>\$622,096</b>	
5700	DEBT PRIN	138,353	138,353	138,353	GOB 2009 PRINCIPAL PAYMENT
		222,846	222,846	222,846	GOB 2007 PRINCIPAL PAYMENT
		500,000	500,000	500,000	GOB 2015 PRINCIPAL PAYMENT
		500,000	500,000	500,000	GOB 2019 PRINCIPAL PAYMENT
<b>Total</b>	<b>5700</b>	<b>\$1,361,199</b>	<b>\$1,361,199</b>	<b>\$1,361,199</b>	
5705	DEBT INT	60,836	60,836	60,836	GOB 2009 INTEREST PAYMENT
		90,167	90,167	90,167	GOB 2007 INTEREST PAYMENT
		276,875	276,875	276,875	GOB 2015 INTEREST PAYMENT
		400,889	400,889	400,889	GOB 2019 INTEREST PAYMENT
<b>Total</b>	<b>5705</b>	<b>\$828,767</b>	<b>\$828,767</b>	<b>\$828,767</b>	
<b>Total</b>	<b>10302000</b>	<b>\$4,902,990</b>	<b>\$4,902,990</b>	<b>\$4,902,990</b>	

## SANITATION

The Sanitation Department collects household waste, yard waste, leaf waste, and recycling. The Town participates in single stream recycling.

### BUDGET BRIEF

The recommended budget for the Sanitation Department reflects a 1.20% increase from the approved FY 2018-2019 General Fund budget. The increase is primarily due to replacement cans and gasoline and fuel.

### FY 2019-2020 SANITATION BUDGET HIGHLIGHTS

- Purchase of Knuckleboom – Transfer from Capital Reserve
- Replacement Sideloader – Transfer from Capital Reserve

### DEPARTMENTAL BUDGET SUMMARY

	2016 Actual	2017 Actual	2018 Actual	2019 Approved	2020 Dept Request	2020 MGR Recomm	2020 Approved
Sanitation	\$ 2,197,657	\$ 2,030,645	\$ 2,202,128	\$ 2,315,729	\$ 2,343,482	\$ 2,343,482	\$ 2,343,482

Full-Time Position Breakdown	2019 Approved Budget	2020 Department Request	2020 Manager Recommended	2020 Board Approved
Sanitation Superintendent	0	0	0	0
Sanitation Supervisor	2	2	2	2
Sanitation Crew Leader	2	2	2	2
Sanitation Equipment Operator I	5	5	5	5
Sanitation Equipment Operator II	11	11	11	11
Sanitation Technician	4	4	4	4
<b>Total Sanitation</b>	<b>24</b>	<b>24</b>	<b>24</b>	<b>24</b>

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10303000</b>		<b>SANITATION</b>			
5000	S&W - FT	7,750	7,750	7,750	LONGEVITY FOR 24 FULL-TIME EMPLOYEES
		863,131	863,131	863,131	COMPENSATION FOR 24 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5000</b>	<b>\$870,881</b>	<b>\$870,881</b>	<b>\$870,881</b>	
5015	OT	35,000	35,000	35,000	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
<b>Total</b>	<b>5015</b>	<b>\$35,000</b>	<b>\$35,000</b>	<b>\$35,000</b>	
5025	FICA	2,678	2,678	2,678	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		66,622	66,622	66,622	FICA FOR 24 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5025</b>	<b>\$69,300</b>	<b>\$69,300</b>	<b>\$69,300</b>	
5030	GRP INSURE	2,730	2,730	2,730	LIFE INSURANCE FOR 24 FULL-TIME EMPLOYEES
		254,400	254,400	254,400	HEALTH INSURANCE FOR 24 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5030</b>	<b>\$257,130</b>	<b>\$257,130</b>	<b>\$257,130</b>	
5035	RETIRE	3,133	3,133	3,133	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		77,944	77,944	77,944	RETIREMENT FOR 24 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5035</b>	<b>\$81,077</b>	<b>\$81,077</b>	<b>\$81,077</b>	
5040	401(K)	1,750	1,750	1,750	OVERTIME 401K FOR NON-EXEMPT EMPLOYEES
		43,544	43,544	43,544	401K FOR 24 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5040</b>	<b>\$45,294</b>	<b>\$45,294</b>	<b>\$45,294</b>	
5115	MED LAB SV	1,000	1,000	1,000	RANDOM TESTING/PRE-EMPLOYMENT SCREENING
<b>Total</b>	<b>5115</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5120	PRINT SVC	750	750	750	BROCHURES
		1,000	1,000	1,000	CALENDARS
		1,000	1,000	1,000	HANGTAGS FOR RECYCLING/GARBAGE
<b>Total</b>	<b>5120</b>	<b>\$2,750</b>	<b>\$2,750</b>	<b>\$2,750</b>	
5145	OTR SVCS	2,400	2,400	2,400	MOBILE 311
		2,500	2,500	2,500	BENFIELD SANITATION
		2,500	2,500	2,500	FLEETMATICS
		8,000	8,000	8,000	SAMSARA
<b>Total</b>	<b>5145</b>	<b>\$15,400</b>	<b>\$15,400</b>	<b>\$15,400</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10303000</b>		<b>SANITATION</b>			
5205	DUE SUBS	250	250	250	SWANA MEMBERSHIP
		500	500	500	APWA MEMBERSHIPS
<b>Total</b>	<b>5205</b>	<b>\$750</b>	<b>\$750</b>	<b>\$750</b>	
5210	VEH SUPPLY	135,000	135,000	135,000	GASOLINE AND DIESEL FUEL
<b>Total</b>	<b>5210</b>	<b>\$135,000</b>	<b>\$135,000</b>	<b>\$135,000</b>	
5225	SAF SUPPLY	4,400	4,400	4,400	STEEL TOED BOOTS
		5,600	5,600	5,600	SAFETY VESTS, GLOVES AND SAFETY GLASSES
<b>Total</b>	<b>5225</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	
5230	UNIFORMS	8,500	8,500	8,500	UNIFORMS
<b>Total</b>	<b>5230</b>	<b>\$8,500</b>	<b>\$8,500</b>	<b>\$8,500</b>	
5265	NON CAP EQ	5,000	5,000	5,000	CARDBOARD SPECIAL EVENT CANS, 800MHZ RADIOS, SHOVELS, RAKES AND PITCHFORKS
<b>Total</b>	<b>5265</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	
5270	OTR SUPPLY	10,000	10,000	10,000	REPLACEMENT CANS
		10,000	10,000	10,000	REPLACEMENT LIDS
		100,000	100,000	100,000	NEW CANS
<b>Total</b>	<b>5270</b>	<b>\$120,000</b>	<b>\$120,000</b>	<b>\$120,000</b>	
5300	TRAIN TRAN	1,000	1,000	1,000	APWA STATE CONFERENCE
		1,000	1,000	1,000	SAWANA
		1,000	1,000	1,000	TEAM BUILDING
		1,400	1,400	1,400	ROAD E-O
		2,500	2,500	2,500	PROFESSIONAL DEVELOPMENT
<b>Total</b>	<b>5300</b>	<b>\$6,900</b>	<b>\$6,900</b>	<b>\$6,900</b>	
5305	UTILITIES	2,000	2,000	2,000	PHONE STIPENDS
		2,500	2,500	2,500	MOBILE PHONES AND DATA
<b>Total</b>	<b>5305</b>	<b>\$4,500</b>	<b>\$4,500</b>	<b>\$4,500</b>	
5315	R&M VEH	125,000	125,000	125,000	SIDELoader, REARLOADER, LEAF TRUCK AND PICK-UP REPAIR
<b>Total</b>	<b>5315</b>	<b>\$125,000</b>	<b>\$125,000</b>	<b>\$125,000</b>	
5320	R&M EQUIP	40,000	40,000	40,000	LEAF MACHINE REPAIRS
<b>Total</b>	<b>5320</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10303000</b>		<b>SANITATION</b>			
5370	TIP FEES	10,000	10,000	10,000	HOUSEHOLD HAZARDOUS WASTE (OFFSET BY SOLID WASTE DISPOSAL TAX)
		10,000	10,000	10,000	STREET SWEEPING, MISCELLANEOUS TIPPING FEES
<b>Total</b>	<b>5370</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>	
5520	VEHICLES	160,000	160,000	160,000	REPLACEMENT KNUCKLE BOOM (FROM CAPITAL RESERVE) - CIP PROJECT
		330,000	330,000	330,000	REPLACEMENT SIDELOADER (FROM CAPITAL RESERVE) - CIP PROJECT
<b>Total</b>	<b>5520</b>	<b>\$490,000</b>	<b>\$490,000</b>	<b>\$490,000</b>	
<b>Total</b>	<b>10303000</b>	<b>\$2,343,482</b>	<b>\$2,343,482</b>	<b>\$2,343,482</b>	



## FLEET MAINTENANCE

The Fleet Maintenance Department is responsible for the care and maintenance of all Town rolling stock and assists departments with the purchase of vehicles and equipment. Fleet Maintenance also has a partnership with NAPA auto parts to deliver efficient services to Town departments.

### BUDGET BRIEF

The recommended budget for the Fleet Maintenance Department reflects an 17.00% increase from the approved FY 2018-2019 General Fund budget. The increase is primarily due to the design of the Fleet Building Expansion.

### FY 2019-2020 FLEET BUDGET HIGHLIGHTS

- NAPA Contract
- Design of Fleet Expansion

### DEPARTMENTAL BUDGET SUMMARY

	2016 Actual	2017 Actual	2018 Actual	2019 Approved	2020 Dept Request	2020 MGR Recomm	2020 Approved
Fleet Maintenance	\$ 763,853	\$ 804,615	\$ 792,763	\$ 996,368	\$ 1,165,736	\$ 1,165,736	\$ 1,165,736

Full-Time Position Breakdown	2019 Approved Budget	2020 Department Request	2020 Manager Recommended	2020 Board Approved
Fleet Superintendent	1	1	1	1
Mechanic Supervisor	1	1	1	1
Mechanic Assistant	2	2	2	2
Mechanic II		1	1	1
Automotive Mechanic	2	2	2	2
Fleet Customer Service Advisor	1	1	1	1
Welder-Fabricator	2	1	1	1
Small Engine Repair Mechanic	1	1	1	1
<b>Total Fleet</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10304000</b>	<b>FLEET MAINTENANCE</b>				
5000	S&W - FT	6,000	6,000	6,000	LONGEVITY FOR 10 FULL-TIME EMPLOYEES
		475,453	475,453	475,453	COMPENSATION FOR 10 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5000</b>	<b>\$481,453</b>	<b>\$481,453</b>	<b>\$481,453</b>	
5015	OT	18,000	18,000	18,000	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
<b>Total</b>	<b>5015</b>	<b>\$18,000</b>	<b>\$18,000</b>	<b>\$18,000</b>	
5025	FICA	1,377	1,377	1,377	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		36,831	36,831	36,831	FICA FOR 10 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5025</b>	<b>\$38,208</b>	<b>\$38,208</b>	<b>\$38,208</b>	
5030	GRP INSURE	1,501	1,501	1,501	LIFE INSURANCE FOR 10 FULL-TIME EMPLOYEES
		106,000	106,000	106,000	HEALTH INSURANCE FOR 10 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5030</b>	<b>\$107,501</b>	<b>\$107,501</b>	<b>\$107,501</b>	
5035	RETIRE	1,611	1,611	1,611	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		43,090	43,090	43,090	RETIREMENT FOR 10 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5035</b>	<b>\$44,701</b>	<b>\$44,701</b>	<b>\$44,701</b>	
5040	401(K)	900	900	900	OVERTIME 401K FOR NON-EXEMPT EMPLOYEES
		24,073	24,073	24,073	401K FOR 10 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5040</b>	<b>\$24,973</b>	<b>\$24,973</b>	<b>\$24,973</b>	
5105	AR/ENG SVC	0	197,000	197,000	DESIGN OF FLEET EXPANSION (CIP)
		197,000	0	0	
<b>Total</b>	<b>5105</b>	<b>\$197,000</b>	<b>\$197,000</b>	<b>\$197,000</b>	
5115	MED LAB SV	500	500	500	RANDOM TESTING/PRE-EMPLOYMENT SREENING
<b>Total</b>	<b>5115</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	
5145	OTR SVCS	150,000	150,000	150,000	NAPA CONTRACT (PS OPS CENTER)
<b>Total</b>	<b>5145</b>	<b>\$150,000</b>	<b>\$150,000</b>	<b>\$150,000</b>	
5200	JAN SUPPLY	900	900	900	CLEANING SUPPLIES
		2,100	2,100	2,100	SHOP TOWELS AND MATS
<b>Total</b>	<b>5200</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10304000 FLEET MAINTENANCE</b>					
5205	DUE SUBS	100	100	100	FIREMANS ASSOCIATION
		500	500	500	APWA
		850	850	850	FORD IDS HELM
		1,800	1,800	1,800	CUMMINS INSIGHT
		2,000	2,000	2,000	JPRO
		2,000	2,000	2,000	MODIUS UPDATES
		4,200	4,200	4,200	PRO-LINK UPDATES
		5,000	5,000	5,000	SHOP KEY
<b>Total</b>	<b>5205</b>	<b>\$16,450</b>	<b>\$16,450</b>	<b>\$16,450</b>	
5210	VEH SUPPLY	1,000	1,000	1,000	USED OIL FILTER DISPOSAL
		2,000	2,000	2,000	NC INSPECTION E-STICKERS
		3,000	3,000	3,000	TRANSPORTER TAG RENEWAL
		4,000	4,000	4,000	WELDING SUPPLIES
					GASOLINE
<b>Total</b>	<b>5210</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	
5225	SAF SUPPLY	2,000	2,000	2,000	STEEL TOED BOOTS
		2,000	2,000	2,000	WELDING COATS, GLOVES AND GLASSES
		2,650	2,650	2,650	FIRE EXTINGUISHER INSPECTIONS
<b>Total</b>	<b>5225</b>	<b>\$6,650</b>	<b>\$6,650</b>	<b>\$6,650</b>	
5230	UNIFORMS	4,500	4,500	4,500	UNIFORMS, COVERALLS AND HATS
<b>Total</b>	<b>5230</b>	<b>\$4,500</b>	<b>\$4,500</b>	<b>\$4,500</b>	
5265	NON CAP EQ	1,500	1,500	1,500	STATE INSPECTION MACHINE
		18,000	18,000	18,000	HAND TOOLS, JACKS, AIRGUNS AND OTHER SMALL EQUIPMENT FOR ALL EMPLOYEES
<b>Total</b>	<b>5265</b>	<b>\$19,500</b>	<b>\$19,500</b>	<b>\$19,500</b>	
5300	TRAIN TRAN	500	500	500	ASE RECERTIFICATION
		500	500	500	CDL REIMBURSEMENT
		500	500	500	NC INSPECTION RECERTIFICATION
		500	500	500	NEW EMPLOYEE TRAINING
		1,500	1,500	1,500	APWA CONFERENCE
		2,000	2,000	2,000	MOBILE HYDRAULICS TRAINING
		4,000	4,000	4,000	EVT/PIERCE TRAINING
<b>Total</b>	<b>5300</b>	<b>\$9,500</b>	<b>\$9,500</b>	<b>\$9,500</b>	
5305	UTILITIES	2,500	2,500	2,500	TOWN PHONES
<b>Total</b>	<b>5305</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10304000</b>	<b>FLEET MAINTENANCE</b>				
5310	R&M BLD/ST	5,000	5,000	5,000	DRIVEWAY FOR GATE ON LIGHT DUTY SIDE
		10,000	10,000	10,000	GATE IN FENCE ON THE LIGHT DUTY SIDE
<b>Total</b>	<b>5310</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	
5315	R&M VEH	4,500	4,500	4,500	MAINTENANCE AND REPAIR FOR FOUR TRUCKS
<b>Total</b>	<b>5315</b>	<b>\$4,500</b>	<b>\$4,500</b>	<b>\$4,500</b>	
5320	R&M EQUIP	1,500	1,500	1,500	FORK LIFT MAINTENANCE
		2,150	2,150	2,150	ALL LIFT INSPECTIONS
		2,500	2,500	2,500	MISC MACHINE MAINTENANCE
		3,850	3,850	3,850	REPAIRS FOR TWO PRESSURE WASHERS
<b>Total</b>	<b>5320</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	
5410	RENT EQUIP	200	200	200	MANAGED PRINT SERVICES CHARGES
		600	600	600	SYSTEL COPIER CHARGES
		1,000	1,000	1,000	RENTAL OF MISCELLANEOUS EQUIPMENT
<b>Total</b>	<b>5410</b>	<b>\$1,800</b>	<b>\$1,800</b>	<b>\$1,800</b>	
<b>Total</b>	<b>10304000</b>	<b>\$1,165,736</b>	<b>\$1,165,736</b>	<b>\$1,165,736</b>	

## PARK SERVICES

The Park Services Department is responsible for care and maintenance of Town parks and cemeteries.

### BUDGET BRIEF

The recommended budget for the Park Services Department reflects a 6.13% increase from the approved FY 2018-2019 General Fund budget. The increase is primarily due to a slight increase of other services this fiscal year.

### FY 2019-2020 PARK SERVICES BUDGET HIGHLIGHTS

- Ballfield Light Repair
- Top Dressing Sports Fields
- Cemetery Restoration Project
- Laser Grading
- Concrete Work

### DEPARTMENTAL BUDGET SUMMARY

	2016 Actual	2017 Actual	2018 Actual	2019 Approved	2020 Dept Request	2020 MGR Recomm	2020 Approved
Park Services	\$ 1,860,122	\$ 1,648,334	\$ 1,647,960	\$ 1,525,961	\$ 1,619,452	\$ 1,619,452	\$ 1,619,452

Full-Time Position Breakdown	2019 Approved Budget	2020 Department Request	2020 Manager Recommended	2020 Board Approved
Parks Services Superintendent	1	1	1	1
Parks Services Supervisor	2	2	2	2
Park Services Technician II	7	7	7	7
<b>Total Park Services</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10305000</b>	<b>PARK SERVICES</b>				
5000	S&W - FT	9,250	9,250	9,250	LONGEVITY FOR 10 FULL-TIME EMPLOYEES
		409,840	409,840	409,840	COMPENSATION FOR 10 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5000</b>	<b>\$419,090</b>	<b>\$419,090</b>	<b>\$419,090</b>	
5005	S&W - PT	14,000	14,000	14,000	COMPENSATION FOR PART-TIME EMPLOYEE
<b>Total</b>	<b>5005</b>	<b>\$14,000</b>	<b>\$14,000</b>	<b>\$14,000</b>	
5015	OT	15,000	15,000	15,000	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
<b>Total</b>	<b>5015</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	
5025	FICA	1,071	1,071	1,071	FICA FOR PART-TIME EMPLOYEE
		1,148	1,148	1,148	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		32,060	32,060	32,060	FICA FOR 10 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5025</b>	<b>\$34,279</b>	<b>\$34,279</b>	<b>\$34,279</b>	
5030	GRP INSURE	1,295	1,295	1,295	LIFE INSURANCE FOR 10 FULL-TIME EMPLOYEES
		106,000	106,000	106,000	HEALTH INSURANCE FOR 10 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5030</b>	<b>\$107,295</b>	<b>\$107,295</b>	<b>\$107,295</b>	
5035	RETIRE	1,343	1,343	1,343	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		37,509	37,509	37,509	RETIREMENT FOR 10 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5035</b>	<b>\$38,852</b>	<b>\$38,852</b>	<b>\$38,852</b>	
5040	401(K)	750	750	750	OVERTIME 401K FOR NON-EXEMPT EMPLOYEES
		20,955	20,955	20,955	401K FOR 10 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5040</b>	<b>\$21,705</b>	<b>\$21,705</b>	<b>\$21,705</b>	
5115	MED LAB SV	500	500	500	EMPLOYEE SCREENINGS
<b>Total</b>	<b>5115</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10305000</b>	<b>PARK SERVICES</b>				
5145	OTR SVCS	500	500	500	FIRE EXTINGUISHER FEES
		2,000	2,000	2,000	ENGRAVING NICHES, SCATTER GARDEN NAMEPLATES
		3,000	3,000	3,000	JANITORIAL SERVICES FOR PARK SERVICES BUILDING
		5,000	5,000	5,000	BATTING CAGE REPAIR/REPLACE
		6,000	6,000	6,000	REPAINT NESBIT AND BELLINGHAM PLAYGROUNDS
		10,000	10,000	10,000	CONCRETE REPAIRS/CURBING AT PARKS AND CEMETERIES
		14,000	14,000	14,000	SPRIGGING SPORTS FIELDS
		14,050	14,050	14,050	LASER GRADE/LIP REMOVAL-3 BALLFIELDS: NORTH MAIN PARK - FIELD #3, CORNELIUS ROAD PARK - FIELDS #1,#2
		18,000	18,000	18,000	CONCRETE WORK AT CORNELIUS ROAD PARK
		18,000	18,000	18,000	TREE REMOVAL SERVICES
		21,000	21,000	21,000	CEMETERY RESTORATION PROJECT - TREE REMOVAL
		23,000	23,000	23,000	TOP DRESSING SPORTS FIELDS (4)
		25,000	25,000	25,000	ANNUAL BALLFIELD LIGHT REPAIRS
		31,351	31,351	31,351	MOWING OF TOWN PROPERTIES
		48,600	48,600	48,600	OPEN/CLOSE GRAVES
		70,000	70,000	70,000	CEMETERY MOWING
		186,580	186,580	186,580	ALLEGIANCE STAFFING - 14 POSITIONS
<b>Total</b>	<b>5145</b>	<b>\$496,081</b>	<b>\$496,081</b>	<b>\$496,081</b>	
5200	JAN SUPPLY	16,500	16,500	16,500	JANITORIAL SUPPLIES FOR PARK RESTROOMS
<b>Total</b>	<b>5200</b>	<b>\$16,500</b>	<b>\$16,500</b>	<b>\$16,500</b>	
5205	DUE SUBS	1,000	1,000	1,000	APWA DUES/ TURF COUNCIL
<b>Total</b>	<b>5205</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5210	VEH SUPPLY	15,000	15,000	15,000	OFF ROAD DIESEL / FUEL FOR MOWERS
		20,000	20,000	20,000	VEHICLE FUEL
<b>Total</b>	<b>5210</b>	<b>\$35,000</b>	<b>\$35,000</b>	<b>\$35,000</b>	
5215	OFF SUPPLY	1,200	1,200	1,200	OFFICE SUPPLIES
<b>Total</b>	<b>5215</b>	<b>\$1,200</b>	<b>\$1,200</b>	<b>\$1,200</b>	
5225	SAF SUPPLY	5,400	5,400	5,400	PPE SAFETY SUPPLIES FOR EMPLOYEES
<b>Total</b>	<b>5225</b>	<b>\$5,400</b>	<b>\$5,400</b>	<b>\$5,400</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10305000</b>		<b>PARK SERVICES</b>			
5230	UNIFORMS	700	700	700	PART-TIME STAFF UNIFORMS
		3,500	3,500	3,500	FULL-TIME STAFF UNIFORMS
<b>Total</b>	<b>5230</b>	<b>\$4,200</b>	<b>\$4,200</b>	<b>\$4,200</b>	
5250	ST SUPPLY	500	500	500	STREET SIGNS FOR PARKS AND CEMETERIES
<b>Total</b>	<b>5250</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	
5265	NON CAP EQ	1,300	1,300	1,300	3 POINT ATTACHMENT FOR BALLFIELD TRACTOR
		1,300	1,300	1,300	TRACTOR-ROLLER ATTACHMENT FOR BALLFIELD PREP
		3,900	3,900	3,900	TRACTOR-ROTO TILLER ATTACHMENT FOR BALLFIELDS
		5,500	5,500	5,500	WEEDEATERS, CHAINSAWS, BLOWERS, ETC.
<b>Total</b>	<b>5265</b>	<b>\$12,000</b>	<b>\$12,000</b>	<b>\$12,000</b>	
5270	OTR SUPPLY	500	500	500	BRICK DUST (MAZEPPA 4 WARNING TRACK)
		500	500	500	FLAG REPLACEMENT AT PARKS AND CEMETERIES
		600	600	600	PAINT FOR BALLFIELD PREP
		750	750	750	6 DRAINAGE BOXES/ PIPE (MAZEPPA 4 WARNING TRACK)
		1,000	1,000	1,000	ICE MELT FOR PARKING LOTS AND SIDEWALKS
		1,600	1,600	1,600	CHALK FOR BALLFIELD PREP
		2,000	2,000	2,000	VARIOUS WAREHOUSE SUPPLIES
		4,000	4,000	4,000	GRASS/PLANT MAINTENANCE AT PARKS AND CEMETERIES
		4,000	4,000	4,000	STONE RIP RAP FOR PARKS AND CEMETERIES
		8,200	8,200	8,200	TURFACE (BALLFIELD MAINTENANCE)
		9,500	9,500	9,500	BLEACHERS, BENCHES AND DUGOUT COVERS FOR CORNELIUS ROAD PARK
		10,000	10,000	10,000	MULCH FOR PARKS AND RECREATION FACILITIES
		18,000	18,000	18,000	FERTILIZER/WEED CONTROL
		19,800	19,800	19,800	BALLFIELD MIX FOR LASER GRADING
		30,000	30,000	30,000	ANNUAL FIRE ANT CONTROL
<b>Total</b>	<b>5270</b>	<b>\$110,450</b>	<b>\$110,450</b>	<b>\$110,450</b>	



Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10305000</b>		<b>PARK SERVICES</b>			
5300	TRAIN TRAN	200	200	200	CDL TRAINING LICENSE FEES
		700	700	700	TEAM BUILDING
		800	800	800	TURFGRASS CONFERENCE CLASSES
		1,000	1,000	1,000	PESTICIDE CLASSES AND TRAINING
		4,000	4,000	4,000	MAINTENANCE MANAGEMENT SCHOOL - 2 EMPLOYEES
<b>Total</b>	<b>5300</b>	<b>\$6,700</b>	<b>\$6,700</b>	<b>\$6,700</b>	
5305	UTILITIES	500	500	500	DUKE ENERGY CHARGES - GLENWOOD CEMETERY
		6,000	6,000	6,000	PHONE/IPAD STIPENDS
		9,000	9,000	9,000	DUKE ENERGY CHARGES - PARKS SERVICES BUILDING
		10,000	10,000	10,000	ADDITIONAL METER
<b>Total</b>	<b>5305</b>	<b>\$25,500</b>	<b>\$25,500</b>	<b>\$25,500</b>	
5310	R&M BLD/ST	3,000	3,000	3,000	SMALL ASPHALT REPAIRS - IN HOUSE
		5,000	5,000	5,000	REPLACE SOFFIT/GUTTERS - BELLINGHAM
		5,500	5,500	5,500	REPLACE PLUMBING FIXTURES - CODDLE CREEK
		7,000	7,000	7,000	NEW HVAC UNIT FOR PARKS SERVICES BUILDING
		7,500	7,500	7,500	ANNUAL MGSD FIELD MAINTENANCE OBLIGATION
		12,000	12,000	12,000	REPLACE PAVILLION SIDING - BELLINGHAM PARK
<b>Total</b>	<b>5310</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	
5315	R&M VEH	18,000	18,000	18,000	REPAIR / MAINTENANCE OF ALL PARKS SERVICES VEHICLES
<b>Total</b>	<b>5315</b>	<b>\$18,000</b>	<b>\$18,000</b>	<b>\$18,000</b>	
5320	R&M EQUIP	1,500	1,500	1,500	TOOLS FOR HANDYMAN MAINTENANCE CREW
		2,500	2,500	2,500	IRRIGATION REPAIRS AT PARKS
		5,000	5,000	5,000	PARK FENCE REPAIRS
		5,000	5,000	5,000	REPLACE/STANDARDIZE PARK TRASH CANS
		5,000	5,000	5,000	SKATE PARK REPAIRS
		6,000	6,000	6,000	SEALANT FOR 2 PLAYGROUND SURFACES
		15,000	15,000	15,000	UNFORESEEN PLAYGROUND/PARK REPAIRS
		23,000	23,000	23,000	REPAIR OF PARKS SERVICES EQUIPMENT
<b>Total</b>	<b>5320</b>	<b>\$63,000</b>	<b>\$63,000</b>	<b>\$63,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10305000</b>	<b>PARK SERVICES</b>				
5410	RENT EQUIP	1,400	1,400	1,400	RENTAL EQUIPMENT AS NEEDED (STUMP GRINDER, ARBOR BITS, ETC.)
		1,500	1,500	1,500	SYSTEL COPIER CHARGES
		2,100	2,100	2,100	DUMPSTER RENTAL
<b>Total 5410</b>		<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	
5520	VEHICLES	36,000	36,000	36,000	F-250 TO REPLACE 2006 FORD RANGER (6132)
<b>Total 5520</b>		<b>\$36,000</b>	<b>\$36,000</b>	<b>\$36,000</b>	
5525	OTR EQUIP	6,200	6,200	6,200	TILT TRAILER TO REPLACE LANDSCAPE TRAILER
		15,000	15,000	15,000	CLUB CAR TO REPLACE TORO CART
		34,000	34,000	34,000	BAT WING MOWER
		37,000	37,000	37,000	JOHN DEERE TRACTOR
<b>Total 5525</b>		<b>\$92,200</b>	<b>\$92,200</b>	<b>\$92,200</b>	
<b>Total 10305000</b>		<b>\$1,619,452</b>	<b>\$1,619,452</b>	<b>\$1,619,452</b>	

## FACILITY MAINTENANCE

The Facility Maintenance Department is responsible for care and maintenance of all Town buildings and facilities. The Facility Maintenance Department was established in fiscal year 2018.

### BUDGET BRIEF

The recommended budget for the Facility Maintenance Department reflects an 89.36% increase from the approved FY 2018-2019 General Fund Budget. This reflects increased responsibility for the maintenance of all Town Facilities.

### FY 2019-2020 FACILITY MAINTENANCE BUDGET HIGHLIGHTS

- Absorption of all building repair and maintenance – Allocation of \$0.75 per square foot
- Additional Position – HVAC Specialist

### DEPARTMENTAL BUDGET SUMMARY

	2016 Actual	2017 Actual	2018 Actual	2019 Approved	2020 Dept Request	2020 MGR Recomm	2020 Approved
Facility Maintenance	\$ -	\$ -	\$ -	\$ 398,964	\$ 983,646	\$ 755,517	\$ 755,517

Full-Time Position Breakdown	2019 Approved Budget	2020 Department Request	2020 Manager Recommended	2020 Board Approved
Facilities Maintenance Supervisor	1	1	1	1
Facilities Specialist	2	3	2	2
Construction & Facilities Director	1	1	1	1
Custodian	1	1	1	1
HVAC Specialist		1	1	1
<b>Total Facility Maintenance</b>	<b>5</b>	<b>7</b>	<b>6</b>	<b>6</b>

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10307000 FACILITY MAINTENANCE</b>					
5000	S&W - FT	750	750	750	LONGEVITY FOR 4 FULL-TIME EMPLOYEES
		40,979	0	0	REQUESTED POSITION - COMPENSATION FOR FACILITIES SPECIALIST
		52,301	52,301	52,301	REQUESTED POSITION - COMPENSATION FOR HVAC SPECIALIST
		208,955	208,955	208,955	COMPENSATION FOR 4 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5000</b>	<b>\$302,985</b>	<b>\$262,006</b>	<b>\$262,006</b>	
5005	S&W - PT	188	188	188	LONGEVITY FOR 1- 75% EMPLOYEE
		20,491	20,491	20,491	COMPENSATION FOR 1 - 75% EMPLOYEE
<b>Total</b>	<b>5005</b>	<b>\$20,679</b>	<b>\$20,679</b>	<b>\$20,679</b>	
5015	OT	5,000	5,000	5,000	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
<b>Total</b>	<b>5015</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	
5025	FICA	383	383	383	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		1,582	1,582	1,582	FICA FOR 1 - 75% EMPLOYEE
		3,135	0	0	REQUESTED POSITION - FICA FOR FACILITIES SPECIALIST
		4,001	4,001	4,001	REQUESTED POSITION - FICA FOR HVAC SPECIALIST
		16,042	16,042	16,042	FICA FOR 4 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5025</b>	<b>\$25,143</b>	<b>\$22,008</b>	<b>\$22,008</b>	
5030	GRP INSURE	66	66	66	LIFE INSURANCE FOR 1 - 75% EMPLOYEE
		128	0	0	REQUESTED POSITION - LIFE INSURANCE FOR FACILITIES SPECIALIST
		165	165	165	REQUESTED POSITION - LIFE INSURANCE FOR HVAC SPECIALIST
		658	658	658	LIFE INSURANCE FOR 4 FULL-TIME EMPLOYEES
		7,950	7,950	7,950	HEALTH INSURANCE FOR 1 - 75% EMPLOYEE
		10,600	0	0	REQUESTED POSITION - HEALTH INSURANCE FOR FACILITIES SPECIALIST
		10,600	10,600	10,600	REQUESTED POSITION - HEALTH INSURANCE FOR HVAC SPECIALIST
		42,400	42,400	42,400	HEALTH INSURANCE FOR 4 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5030</b>	<b>\$72,567</b>	<b>\$61,839</b>	<b>\$61,839</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10307000</b>		<b>FACILITY MAINTENANCE</b>			
5035	RETIRE	448	448	448	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		1,851	1,851	1,851	RETIREMENT FOR1 - 75% EMPLOYEE
		3,668	0	0	REQUESTED POSITION - RETIREMENT FOR FACILITIES SPECIALIST
		4,681	4,681	4,681	REQUESTED POSITION - RETIREMENT FOR HVAC SPECIALIST
		18,769	18,769	18,769	RETIREMENT FOR 4 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5035</b>	<b>\$29,417</b>	<b>\$25,749</b>	<b>\$25,749</b>	
5040	401(K)	250	250	250	OVERTIME 401K FOR NON-EXEMPT EMPLOYEES
		1,034	1,034	1,034	401K FOR 1 - 75% EMPLOYEE
		2,049	0	0	REQUESTED POSITION - 401K FOR FACILITIES SPECIALIST
		2,615	2,615	2,615	REQUESTED POSITION - 401K FOR HVAC SPECIALIST
		10,485	10,485	10,485	401K FOR 4 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5040</b>	<b>\$16,433</b>	<b>\$14,384</b>	<b>\$14,384</b>	
5120	PRINT SVC	100	100	100	PRINTING SERVICES
<b>Total</b>	<b>5120</b>	<b>\$100</b>	<b>\$100</b>	<b>\$100</b>	
5200	JAN SUPPLY	3,000	3,000	3,000	JANITORIAL SUPPLIES
<b>Total</b>	<b>5200</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>	
5210	VEH SUPPLY	7,855	7,855	7,855	FUEL
		8,147	3,000	3,000	REQUESTED POSITION - VEHICLES SUPPLIES
<b>Total</b>	<b>5210</b>	<b>\$16,002</b>	<b>\$10,855</b>	<b>\$10,855</b>	
5215	OFF SUPPLY	800	800	800	GENERAL OFFICE SUPPLIES
<b>Total</b>	<b>5215</b>	<b>\$800</b>	<b>\$800</b>	<b>\$800</b>	
5225	SAF SUPPLY	2,460	850	850	REQUESTED POSITION - PERSONAL PROTECTIVE EQUIPMENT
		2,460	2,460	2,460	PERSONAL PROTECTIVE EQUIPMENT
<b>Total</b>	<b>5225</b>	<b>\$4,920</b>	<b>\$3,310</b>	<b>\$3,310</b>	
5230	UNIFORMS	1,200	1,200	1,200	UNIFORMS FOR EMPLOYEES
		1,600	300	300	REQUESTED POSITION - UNIFORMS
<b>Total</b>	<b>5230</b>	<b>\$2,800</b>	<b>\$1,500</b>	<b>\$1,500</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10307000 FACILITY MAINTENANCE</b>					
5265	NON CAP EQ	5,000	5,000	5,000	USE / WEAR AND TEAR FOR NEW HAND AND POWER TOOLS
		15,000	7,000	7,000	REQUESTED POSITION - TOOLS FOR HVAC SPECIALIST AND FACILITIES SPECIALIST
<b>Total</b>	<b>5265</b>	<b>\$20,000</b>	<b>\$12,000</b>	<b>\$12,000</b>	
5270	OTR SUPPLY	1,000	1,000	1,000	VARIOUS OTHER SUPPLIES
<b>Total</b>	<b>5270</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5305	UTILITIES	6,300	4,500	4,500	CELL PHONE STIPEND FOR 5 EMPLOYEES: 4 CURRENT EMPLOYEES + 1 REQUESTED EMPLOYEE
<b>Total</b>	<b>5305</b>	<b>\$6,300</b>	<b>\$4,500</b>	<b>\$4,500</b>	
5310	R&M BLD/ST	19,995	15,595	15,595	GOLF COURSE BUILDINGS REPAIR & MAINTENANCE
		24,530	19,133	19,133	TOWN HALL REPAIR & MAINTENANCE
		27,500	21,440	21,440	FIRE STATIONS REPAIR & MAINTENANCE
		33,230	25,919	25,919	UTILITY FACILITIES REPAIR & MAINTENANCE
		41,375	32,272	32,272	PUBLIC LIBRARY REPAIR & MAINTENANCE
		44,250	34,515	34,515	CHARLES MACK CITIZEN CENTER REPAIR & MAINTENANCE
		44,750	35,905	35,905	POLICE STATION REPAIR & MAINTENANCE
		69,000	54,820	54,820	PUBLIC OPERATIONS FACILITIES REPAIR & MAINTENANCE
		80,370	63,688	63,688	PARKS AND RECREATION FACILITIES REPAIR & MAINTENANCE
<b>Total</b>	<b>5310</b>	<b>\$385,000</b>	<b>\$303,287</b>	<b>\$303,287</b>	
5315	R&M VEH	3,500	3,500	3,500	VEHICLE REPAIR AND MAINTENANCE
<b>Total</b>	<b>5315</b>	<b>\$3,500</b>	<b>\$3,500</b>	<b>\$3,500</b>	
5520	VEHICLES	68,000	0	0	REQUESTED POSITIONS - 2 VEHICLES
<b>Total</b>	<b>5520</b>	<b>\$68,000</b>	<b>\$0</b>	<b>\$0</b>	
<b>Total</b>	<b>10307000</b>	<b>\$983,646</b>	<b>\$755,517</b>	<b>\$755,517</b>	

## ECONOMIC DEVELOPMENT

The Economic Development Department consists of the management of economic development grants and incentives, approved by the Board of Commissioners. Though the department does not have a physical address, a majority of the work performed within the department is handled by the Finance and Legal Departments. Also, the Town funds a portion of the Mooresville South Iredell Economic Development Corporation through the Economic Development Department.

### BUDGET BRIEF

The recommended budget for the Economic Development reflects a 11.64% decrease from the approved FY 2018-2019 General Fund budget. The decrease is primarily due to a decrease in Economic Development Incentives.

### FY 2019-2020 FLEET BUDGET HIGHLIGHTS

- Reduction due to larger incentives rolling off this fiscal year

### DEPARTMENTAL BUDGET SUMMARY

	2016 Actual	2017 Actual	2018 Actual	2019 Approved	2020 Dept Request	2020 MGR Recomm	2020 Approved
Economic Development	\$ 2,070,107	\$ 1,943,121	\$ 1,798,411	\$ 2,139,980	\$ 1,982,905	\$ 1,890,905	\$ 1,890,905

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10400000</b>		<b>ECONOMIC DEVELOPMENT</b>			
5665	INCENTIVE	150,000	150,000	150,000	MSIEDC OUTSIDE AGENCY REQUEST
		1,832,905	1,740,905	1,740,905	ECONOMIC DEVELOPMENT INCENTIVES
<b>Total</b>	<b>5665</b>	<b>\$1,982,905</b>	<b>\$1,890,905</b>	<b>\$1,890,905</b>	
<b>Total</b>	<b>10400000</b>	<b>\$1,982,905</b>	<b>\$1,890,905</b>	<b>\$1,890,905</b>	



## RECREATION ADMINISTRATION

The Recreation Administration Department consists of the administrative staff for Cultural and Recreation Services. Their main function is to oversee the operations and personnel of Cultural and Recreation services.

### BUDGET BRIEF

The recommended budget for Recreation Administration reflects an 4.22% increase from the approved FY 2018-2019 General Fund budget. The increase is primarily due to capital improvements.

### FY 2019-2020 RECREATION ADMINISTRATION BUDGET HIGHLIGHTS

- Increase festival attractions
- Disc Golf Course Reconstruction
- Increase Spinners' Contribution
- Capital Improvements at Liberty Park including a stage, audio equipment, a kiosk, signage throughout the park and a Veteran's Art Piece.
- Park Entrance Signs for Bellingham, Cornelius Road, Willow Valley and Lee Street Parks
- SUV replacement for Administrative Offices

### DEPARTMENTAL BUDGET SUMMARY

	2016 Actual	2017 Actual	2018 Actual	2019 Approved	2020 Dept Request	2020 MGR Recomm	2020 Approved
Recreation Administration	\$ 4,099,300	\$ 3,489,530	\$ 3,512,213	\$ 3,817,799	\$ 3,978,896	\$ 3,978,896	\$ 3,978,896

Full-Time Position Breakdown	2019 Approved Budget	2020 Department Request	2020 Manager Recommended	2020 Board Approved
Parks and Recreation Director	1	1	1	1
Assistant Parks & Recreation Director	1	1	1	1
Recreation Program Manager	1	1	1	1
Special Events & Marketing Coordinator	1	1	1	1
Office Assistant	2	2	2	2
<b>Total Recreation Administration</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>1060000</b>		<b>RECREATION ADMINISTRATION</b>			
5000	S&W - FT	4,750	4,750	4,750	LONGEVITY FOR 6 FULL-TIME EMPLOYEES
		355,577	355,577	355,577	COMPENSATION FOR 6 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5000</b>	<b>\$360,327</b>	<b>\$360,327</b>	<b>\$360,327</b>	
5010	S&W - TEMP	93,230	93,230	93,230	COMPENSATION FOR PART-TIME EMPLOYEES
<b>Total</b>	<b>5010</b>	<b>\$93,230</b>	<b>\$93,230</b>	<b>\$93,230</b>	
5015	OT	2,500	2,500	2,500	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
<b>Total</b>	<b>5015</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>	
5025	FICA	191	191	191	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		7,132	7,132	7,132	FICA FOR PART-TIME EMPLOYEE
		27,565	27,565	27,565	FICA FOR 6 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5025</b>	<b>\$34,888</b>	<b>\$34,888</b>	<b>\$34,888</b>	
5030	GRP INSURE	1,117	1,117	1,117	LIFE INSURANCE FOR 6 FULL-TIME EMPLOYEES
		63,600	63,600	63,600	HEALTH INSURANCE FOR 6 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5030</b>	<b>\$64,717</b>	<b>\$64,717</b>	<b>\$64,717</b>	
5035	RETIRE	224	224	224	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		32,249	32,249	32,249	RETIREMENT FOR 6 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5035</b>	<b>\$32,473</b>	<b>\$32,473</b>	<b>\$32,473</b>	
5040	401(K)	125	125	125	OVERTIME 401K FOR NON-EXEMPT EMPLOYEES
		18,016	18,016	18,016	401K FOR 6 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5040</b>	<b>\$18,141</b>	<b>\$18,141</b>	<b>\$18,141</b>	
5045	FIT & WELL	480	480	480	GYM REIMBURSEMENT
<b>Total</b>	<b>5045</b>	<b>\$480</b>	<b>\$480</b>	<b>\$480</b>	
5105	AR/ENG SVC	5,000	5,000	5,000	DOG PARK DESIGN
		65,000	65,000	65,000	MASTER PLAN FOR WAR MEMORIAL / LIBERTY PARK
<b>Total</b>	<b>5105</b>	<b>\$70,000</b>	<b>\$70,000</b>	<b>\$70,000</b>	
5115	MED LAB SV	800	800	800	MEDICAL LAB WORK FOR EMPLOYEES
<b>Total</b>	<b>5115</b>	<b>\$800</b>	<b>\$800</b>	<b>\$800</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10600000</b>		<b>RECREATION ADMINISTRATION</b>			
5120	PRINT SVC	360	360	360	BUSINESS CARDS FOR FULL-TIME STAFF
		3,000	3,000	3,000	MAPS, BROCHURES AND PUBLIC HANDOUTS
		3,500	3,500	3,500	REC NEWS PRINTING (6 TIMES ANNUALLY)
		4,000	4,000	4,000	PROGRAM GUIDE PUBLICATION
		5,000	5,000	5,000	BANNERS, SIGNS, DECALS FOR SPECIAL EVENTS
		5,000	5,000	5,000	SPECIAL PRINTING FOR FESTIVALS, EVENTS, ETC.
<b>Total</b>	<b>5120</b>	<b>\$20,860</b>	<b>\$20,860</b>	<b>\$20,860</b>	
5125	BANK SVC	1,000	1,000	1,000	SQUARE BANK CHARGES
		27,000	27,000	27,000	CIVIC REC BANK CHARGES
<b>Total</b>	<b>5125</b>	<b>\$28,000</b>	<b>\$28,000</b>	<b>\$28,000</b>	
5135	INS OFF SV	2,000	2,000	2,000	THERAPEUTIC PROGRAMMING NEEDS
<b>Total</b>	<b>5135</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	
5145	OTR SVCS	300	300	300	FIRE EXTINGUISHER SERVICE FOR ADMINISTRATIVE OFFICES
		450	450	450	PEST CONTROL FOR ADMINISTRATIVE OFFICES
		1,200	1,200	1,200	CHEM DRY CARPET CLEANING FOR ADMINISTRATIVE OFFICES
		3,000	3,000	3,000	PUMPKIN RUN TIMING SERVICES
		5,000	5,000	5,000	LIBERTY PARK PHASE I GRAND OPENING ENTERTAINMENT
		10,500	10,500	10,500	SPECIAL EVENT CONCERTS (JUNETEENTH, JULY 4, VETERANS DAY, ETC.)
		11,000	11,000	11,000	ALLEGIANCE - 2 PART-TIME EMPLOYEES
		36,000	36,000	36,000	MUSIC ON MAIN OUTDOOR CONCERT SERIES
		44,500	44,500	44,500	FESTIVAL ATTRACTIONS AND ENTERTAINMENT
		49,000	49,000	49,000	DISC GOLF COURSE
		50,000	50,000	50,000	RE-CONSTRUCTION AT CORNELIUS ROAD PARK
		50,000	50,000	50,000	SPINNERS ANNUAL CONTRACT CONTRIBUTION
<b>Total</b>	<b>5145</b>	<b>\$210,950</b>	<b>\$210,950</b>	<b>\$210,950</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10600000</b>		<b>RECREATION ADMINISTRATION</b>			
5200	JAN SUPPLY	500	500	500	CLEANING SUPPLIES FOR ADMINISTRATIVE OFFICES
		500	500	500	RUG / MAT PURCHASE FOR ADMINISTRATIVE OFFICES
<b>Total</b>	<b>5200</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5205	DUE SUBS	250	250	250	NORTH CAROLINA FESTIVAL OF EVENTS ANNUAL DUES
		360	360	360	COUNCIL FOR ACCREDITATION OF PARKS AND RECREATION AGENCIES (CAPRA) ANNUAL DUES
		450	450	450	CIVIC ORGANIZATION DUES
		600	600	600	SISTER CITIES ANNUAL DUES
		1,000	1,000	1,000	NORTH CAROLINA RECREATION AND PARKS ASSOCIATION (NCRPA) ANNUAL DUES
		1,100	1,100	1,100	NATIONAL RECREATION AND PARKS ASSOCIATION (NRPA) ANNUAL DUES
<b>Total</b>	<b>5205</b>	<b>\$3,760</b>	<b>\$3,760</b>	<b>\$3,760</b>	
5210	VEH SUPPLY	2,000	2,000	2,000	PARTS AND SUPPLIES FOR ALL PARKS AND RECREATION VEHICLES (MINUS GOLF AND PARK SERVICES)
		4,000	4,000	4,000	FUEL FOR ALL PARKS AND RECREATION VEHICLES (MINUS GOLF AND PARK SERVICES)
<b>Total</b>	<b>5210</b>	<b>\$6,000</b>	<b>\$6,000</b>	<b>\$6,000</b>	
5215	OFF SUPPLY	4,500	4,500	4,500	OFFICE SUPPLIES FOR ADMINISTRATIVE OFFICES, MARKETING AND THERAPEUTIC RECREATION
<b>Total</b>	<b>5215</b>	<b>\$4,500</b>	<b>\$4,500</b>	<b>\$4,500</b>	
5225	SAF SUPPLY	300	300	300	FIRST-AID SUPPLIES FOR ADMINISTRATIVE OFFICES
<b>Total</b>	<b>5225</b>	<b>\$300</b>	<b>\$300</b>	<b>\$300</b>	
5230	UNIFORMS	700	700	700	FULL-TIME STAFF UNIFORMS
		1,000	1,000	1,000	SPECIAL EVENT T-SHIRTS FOR STAFF AND VOLUNTEERS
<b>Total</b>	<b>5230</b>	<b>\$1,700</b>	<b>\$1,700</b>	<b>\$1,700</b>	

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10600000</b>	<b>RECREATION ADMINISTRATION</b>			
5235 PART SUPP	1,000	1,000	1,000	FARMERS MARKET SUPPLIES
	1,000	1,000	1,000	OUTDOOR EDUCATION PROGRAM SUPPLIES
	1,000	1,000	1,000	TOUCH-A-TRUCK EVENT SUPPLIES
	2,500	2,500	2,500	CONCERTS, MOVIES AND SPECIAL EVENT SUPPLIES
	2,500	2,500	2,500	WORKING FINGERS CRAFT SHOW SUPPLIES
	3,000	3,000	3,000	LIGHTS ON AFTER-SCHOOL PROGRAM SUPPLIES
	3,000	3,000	3,000	MOBILE RECREATION UNIT SUPPLIES
	3,000	3,000	3,000	SUMMER CAMP CELEBRATION SUPPLIES
	4,000	4,000	4,000	EASTER EGGSTRAVAGANZA SUPPLIES
	4,000	4,000	4,000	VOLUNTEER APPRECIATION SUPPLIES
	5,000	5,000	5,000	SISTER CITIES VISITOR GIFTS AND SUPPLIES
	6,000	6,000	6,000	THERAPEUTIC PROGRAM SUPPLIES
	7,000	7,000	7,000	PUMPKIN RUN ROAD RACE SUPPLIES
	10,000	10,000	10,000	CHRISTMAS SPECTACULAR SUPPLIES
<b>Total 5235</b>	<b>\$53,000</b>	<b>\$53,000</b>	<b>\$53,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10600000</b>		<b>RECREATION ADMINISTRATION</b>			
5265	NON CAP EQ	750	750	750	DSLR CAMERA FOR MARKETING
		2,500	2,500	2,500	EAGLE SCOUT PROJECT ASSISTANCE
		2,500	2,500	2,500	LARGER PURCHASES (PARK PLAQUES, OFFICE FURNITURE, ETC.)
		5,000	5,000	5,000	FLAG POLES - LIBERTY PARK - BOARD RETREAT APPROVED ITEM
		5,000	5,000	5,000	SERVICE MEDALLIONS ON VETERANS' PROMENADE - LIBERTY PARK - BOARD RETREAT APPROVED ITEM
		5,000	5,000	5,000	TRASHCANS THROUGHOUT THE PARK - LIBERTY PARK - BOARD RETREAT APPROVED ITEM
		9,000	9,000	9,000	BENCHES THROUGHOUT THE PARK - LIBERTY PARK - BOARD RETREAT APPROVED ITEM
		11,000	11,000	11,000	FURNITURE FOR MULTI-USE ROOM - LIBERTY PARK - BOARD RETREAT APPROVED ITEM
		30,000	30,000	30,000	FOLDING AND STORABLE TABLES AND CHAIRS FOR EVENT RENTALS - LIBERTY PARK - BOARD RETREAT APPROVED ITEM
<b>Total</b>	<b>5265</b>	<b>\$70,750</b>	<b>\$70,750</b>	<b>\$70,750</b>	
5270	OTR SUPPLY	2,000	2,000	2,000	SMALL PURCHASES (BOOKS, DECORATIONS, ETC.)
<b>Total</b>	<b>5270</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	
5300	TRAIN TRAN	250	250	250	SHOWFEST CONFERENCE
		750	750	750	EXCEPTIONAL CHILDRENS CONFERENCE
		800	800	800	NCPC MUSIC BOOKING SUMMIT
		1,000	1,000	1,000	MARKETING AND EVENTS SUMMIT
		1,000	1,000	1,000	PARKS AND RECREATION DIRECTOR'S CONFERENCE
		1,300	1,300	1,300	NATIONAL RECREATION AND PARKS ASSOCIATION (NRPA) ANNUAL CONFERENCE - 1 EMPLOYEE
		1,500	1,500	1,500	DEPARTMENT-WIDE LEADERSHIP TRAINING
		2,500	2,500	2,500	CONTINUING EDUCATION TRAINING FOR ALL STAFF
		4,000	4,000	4,000	NORTH CAROLINA RECREATION AND PARKS ASSOCIATION (NCRPA) ANNUAL CONFERENCE - 5 EMPLOYEES
<b>Total</b>	<b>5300</b>	<b>\$13,100</b>	<b>\$13,100</b>	<b>\$13,100</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10600000</b>		<b>RECREATION ADMINISTRATION</b>			
5305	UTILITIES	1,000	1,000	1,000	PSNC ENERGY CHARGES FOR ADMINISTRATIVE OFFICES
		1,080	1,080	1,080	IPAD DATA FEES
		3,600	3,600	3,600	TOWN-ISSUED PHONES AND PHONE STIPENDS
		185,000	185,000	185,000	DUKE ENERGY CHARGES FOR ADMINISTRATIVE OFFICES AND ALL PARKS
<b>Total</b>	<b>5305</b>	<b>\$190,680</b>	<b>\$190,680</b>	<b>\$190,680</b>	
5310	R&M BLD/ST	500	500	500	SECURITY MONITORING FOR ADMINISTRATIVE OFFICES
<b>Total</b>	<b>5310</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	
5315	R&M VEH	5,000	5,000	5,000	REPAIR AND MAINTENANCE FOR ALL PARKS AND RECREATION VEHICLES (MINUS GOLF AND PARK SERVICES)
<b>Total</b>	<b>5315</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	
5325	ADVERTISE	3,000	3,000	3,000	SOCIAL MEDIA ADVERTISING
		12,000	12,000	12,000	PRINT ADVERTISING IN PUBLICATIONS
<b>Total</b>	<b>5325</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	
5330	POSTAGE	300	300	300	POSTAGE FOR ADMINISTRATIVE OFFICES
		300	300	300	SPECIALTY PACKAGE AND FREIGHT MAILING
<b>Total</b>	<b>5330</b>	<b>\$600</b>	<b>\$600</b>	<b>\$600</b>	
5410	RENT EQUIP	2,500	2,500	2,500	MANAGED PRINT SERVICES
		2,500	2,500	2,500	SYSTEL COPIER CHARGES
		5,000	5,000	5,000	SANI-CANS FOR SPECIAL EVENTS
<b>Total</b>	<b>5410</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	
5520	VEHICLES	35,000	35,000	35,000	MID-SIZE SUV TO REPLACE EXISTING CHEVY TAHOE FOR ADMINISTRATIVE OFFICES
<b>Total</b>	<b>5520</b>	<b>\$35,000</b>	<b>\$35,000</b>	<b>\$35,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10600000</b>		<b>RECREATION ADMINISTRATION</b>			
5525	OTR EQUIP	6,000	6,000	6,000	KIOSK - LIBERTY PARK - BOARD RETREAT APPROVED ITEM
		8,000	8,000	8,000	BASEBALL SCULPTURE AND PLAQUE - LIBERTY PARK - BOARD RETREAT APPROVED ITEM
		16,000	16,000	16,000	STAGE - LIBERTY PARK - BOARD RETREAT APPROVED ITEM
		30,000	30,000	30,000	SIGNAGE THROUGHOUT PARK - LIBERTY PARK - BOARD RETREAT APPROVED ITEM
		39,000	39,000	39,000	PARK ENTRANCE SIGNS FOR BELLINGHAM, CORNELIUS ROAD, WILLOW VALLEY AND LEE STREET PARKS
		50,000	50,000	50,000	AUDIO EQUIPMENT - LIBERTY PARK - BOARD RETREAT APPROVED
		75,000	75,000	75,000	VETERAN'S ART PIECE - LIBERTY PARK - BOARD RETREAT APPROVED ITEM
<b>Total</b>	<b>5525</b>	<b>\$224,000</b>	<b>\$224,000</b>	<b>\$224,000</b>	
5550	OTR IMPROV	50,000	50,000	50,000	UPFIT TO EXISTING BATHROOM FACILITY - LIBERTY PARK - BOARD RETREAT APPROVED ITEM
<b>Total</b>	<b>5550</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	
5700	DEBT PRIN	265,000	265,000	265,000	GOB 2015 PRINCIPAL PAYMENT
		300,385	300,385	300,385	MAZEPPA ROAD PRINCIPAL PAYMENT
		557,154	557,154	557,154	GOB 2007 PRINCIPAL PAYMENT
		576,648	576,648	576,648	GOB 2009 PRINCIPAL PAYMENT
<b>Total</b>	<b>5700</b>	<b>\$1,699,187</b>	<b>\$1,699,187</b>	<b>\$1,699,187</b>	
5705	DEBT INT	27,711	27,711	27,711	MAZEPPA ROAD PROPERTY INTEREST PAYMENT
		146,744	146,744	146,744	GOB 2015 INTEREST PAYMENT
		225,434	225,434	225,434	GOB 2007 INTEREST PAYMENT
		253,564	253,564	253,564	GOB 2009 INTEREST PAYMENT
<b>Total</b>	<b>5705</b>	<b>\$653,453</b>	<b>\$653,453</b>	<b>\$653,453</b>	
<b>Total</b>	<b>10600000</b>	<b>\$3,978,896</b>	<b>\$3,978,896</b>	<b>\$3,978,896</b>	



## ATHLETIC SERVICES

The Athletic Services Department oversees the Town’s park and recreation athletic programs and events. They are responsible for Town sponsored athletic leagues, tournaments, and leisure programs.

### BUDGET BRIEF

The recommended budget for the Athletic Services Department reflects a 4.36% decrease from the approved Fiscal Year 2018-2019 General Fund budget. The decrease is primarily due to a reduction in instruction and officiating services.

### FY 2019-2020 ATHLETIC SERVICES BUDGET HIGHLIGHTS

- Cornelius Road Park Improvements – Portable fencing, portable pitching mounds and 4 sets of bleachers

### DEPARTMENTAL BUDGET SUMMARY

	2016 Actual	2017 Actual	2018 Actual	2019 Approved	2020 Dept Request	2020 MGR Recomm	2020 Approved
Athletic Services	\$ 792,080	\$ 748,956	\$ 676,073	\$ 792,962	\$ 758,414	\$ 758,414	\$ 758,414

Full-Time Position Breakdown	2019 Approved Budget	2020 Department Request	2020 Manager Recommended	2020 Board Approved
Athletic Activities Manager	1	1	1	1
Assistant Athletic Manager	2	2	2	2
<b>Total Athletic Services</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10601000</b>		<b>ATHLETIC SERVICES</b>			
5000	S&W - FT	2,500	2,500	2,500	LONGEVITY FOR 3 FULL-TIME EMPLOYEES
		140,627	140,627	140,627	COMPENSATION FOR 3 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5000</b>	<b>\$143,127</b>	<b>\$143,127</b>	<b>\$143,127</b>	
5005	S&W - PT	18,300	18,300	18,300	COMPENSATION FOR PART-TIME EMPLOYEES
<b>Total</b>	<b>5005</b>	<b>\$18,300</b>	<b>\$18,300</b>	<b>\$18,300</b>	
5015	OT	1,500	1,500	1,500	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
<b>Total</b>	<b>5015</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>	
5025	FICA	115	115	115	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		1,400	1,400	1,400	FICA FOR PART-TIME EMPLOYEES AND INTERNS
		10,949	10,949	10,949	FICA FOR 3 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5025</b>	<b>\$12,464</b>	<b>\$12,464</b>	<b>\$12,464</b>	
5030	GRP INSURE	443	443	443	LIFE INSURANCE FOR 3 FULL-TIME EMPLOYEES
		31,800	31,800	31,800	HEALTH INSURANCE FOR 3 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5030</b>	<b>\$32,243</b>	<b>\$32,243</b>	<b>\$32,243</b>	
5035	RETIRE	134	134	134	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		12,810	12,810	12,810	RETIREMENT FOR 3 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5035</b>	<b>\$12,944</b>	<b>\$12,944</b>	<b>\$12,944</b>	
5040	401(K)	75	75	75	OVERTIME 401K FOR NON-EXEMPT EMPLOYEES
		7,156	7,156	7,156	401K FOR 3 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5040</b>	<b>\$7,231</b>	<b>\$7,231</b>	<b>\$7,231</b>	
5045	FIT & WELL	240	240	240	GYM REIMBURSEMENT
<b>Total</b>	<b>5045</b>	<b>\$240</b>	<b>\$240</b>	<b>\$240</b>	
5115	MED LAB SV	800	800	800	DRUG SCREENS FOR NEW EMPLOYEES
<b>Total</b>	<b>5115</b>	<b>\$800</b>	<b>\$800</b>	<b>\$800</b>	
5120	PRINT SVC	100	100	100	BUSINESS CARDS
		1,500	1,500	1,500	PARK SIGNAGE (FIELD CLOSED, CONCESSIONS, ETC.)
<b>Total</b>	<b>5120</b>	<b>\$1,600</b>	<b>\$1,600</b>	<b>\$1,600</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10601000</b>		<b>ATHLETIC SERVICES</b>			
5135	INS OFF SV	500	500	500	COACHING CLINICS X 2
		500	500	500	YOUTH WRESTLING MATCH OFFICIALS
		5,000	5,000	5,000	NEW FITNESS/ATHLETIC PROGRAMS
		10,000	10,000	10,000	WATER AEROBICS
		16,000	16,000	16,000	LNU LACROSSE REGISTRATIONS
		20,000	20,000	20,000	MYA FOOTBALL REGISTRATIONS
		20,000	20,000	20,000	SUMMER SPORTS CAMPS
		25,000	25,000	25,000	TENNIS INSTRUCTORS
		125,000	125,000	125,000	ALL SPORTS OFFICIALS
<b>Total</b>	<b>5135</b>	<b>\$222,000</b>	<b>\$222,000</b>	<b>\$222,000</b>	
5145	OTR SVCS	2,500	2,500	2,500	PEST CONTROL AT VARIOUS PARKS
		95,110	95,110	95,110	ALLEGIANCE STAFFING - 25 POSITIONS
<b>Total</b>	<b>5145</b>	<b>\$97,610</b>	<b>\$97,610</b>	<b>\$97,610</b>	
5200	JAN SUPPLY	150	150	150	HAND WASHING SOAP
		300	300	300	MOPS, BUCKETS, BROOMS, ETC.
		350	350	350	CLEANING CHEMICALS
<b>Total</b>	<b>5200</b>	<b>\$800</b>	<b>\$800</b>	<b>\$800</b>	
5205	DUE SUBS	100	100	100	BJ'S MEMBERSHIP
		100	100	100	COSTCO MEMBERSHIP
		100	100	100	SAM'S MEMBERSHIP
		375	375	375	CONCESSION STAND PERMITS
		1,000	1,000	1,000	PONY BASEBALL SANCTION FEES
<b>Total</b>	<b>5205</b>	<b>\$1,675</b>	<b>\$1,675</b>	<b>\$1,675</b>	
5220	PURCH RES	30,000	30,000	30,000	ITEMS TO BE SOLD IN CONCESSIONS - SPRING
		35,000	35,000	35,000	ITEMS TO BE SOLD IN CONCESSIONS - FALL
<b>Total</b>	<b>5220</b>	<b>\$65,000</b>	<b>\$65,000</b>	<b>\$65,000</b>	
5225	SAF SUPPLY	200	200	200	FIRST AID KITS
		600	600	600	CONES FOR PARKING LOTS
<b>Total</b>	<b>5225</b>	<b>\$800</b>	<b>\$800</b>	<b>\$800</b>	
5230	UNIFORMS	600	600	600	UNIFORMS FOR FULL-TIME STAFF
		1,000	1,000	1,000	UNIFORMS FOR PART-TIME STAFF
<b>Total</b>	<b>5230</b>	<b>\$1,600</b>	<b>\$1,600</b>	<b>\$1,600</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10601000</b>		<b>ATHLETIC SERVICES</b>			
5235	PART SUPP	5,000	5,000	5,000	COACH APPRECIATION SHIRTS
		5,000	5,000	5,000	NEW PROGRAM SUPPLIES
		8,000	8,000	8,000	AWARDS FOR YOUTH LEAGUES
		10,000	10,000	10,000	SPORTING GOODS
		35,000	35,000	35,000	UNIFORMS FOR YOUTH LEAGUES
<b>Total</b>	<b>5235</b>	<b>\$63,000</b>	<b>\$63,000</b>	<b>\$63,000</b>	
5265	NON CAP EQ	1,000	1,000	1,000	SOCCER GOAL ANCHOR BAGS
		2,500	2,500	2,500	PORTABLE PITCHING MOUNDS - CORNELIUS ROAD PARK - BOARD RETREAT APPROVED
		5,000	5,000	5,000	PORTABLE PITCHING MOUNDS
		5,000	5,000	5,000	PORTABLE FENCING - CORNELIUS ROAD PARK - BOARD RETREAT APPROVED ITEM
		8,000	8,000	8,000	CONCESSION EQUIPMENT
		9,500	9,500	9,500	BLEACHERS - 4 SETS - CORNELIUS ROAD PARK - BOARD RETREAT APPROVED ITEM
<b>Total</b>	<b>5265</b>	<b>\$31,000</b>	<b>\$31,000</b>	<b>\$31,000</b>	
5270	OTR SUPPLY	5,000	5,000	5,000	CONCESSION SUPPLIES (CUPS, PLATES,NAPKINS, ETC)
<b>Total</b>	<b>5270</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	
5300	TRAIN TRAN	1,000	1,000	1,000	CERTIFIED YOUTH SPORTS ADMINISTRATOR
		1,300	1,300	1,300	ATHLETIC BUSINESS CONFERENCE
		1,500	1,500	1,500	SERVSAFE TRAINING
		2,000	2,000	2,000	CONTINUING EDUCATION FOR ATHLETIC STAFF
		2,400	2,400	2,400	NCRPA CONFERENCE - 3 EMPLOYEES
<b>Total</b>	<b>5300</b>	<b>\$8,200</b>	<b>\$8,200</b>	<b>\$8,200</b>	
5305	UTILITIES	1,080	1,080	1,080	IPAD DATA
		2,700	2,700	2,700	CELL PHONE STIPEND
<b>Total</b>	<b>5305</b>	<b>\$3,780</b>	<b>\$3,780</b>	<b>\$3,780</b>	
5320	R&M EQUIP	3,000	3,000	3,000	CONCESSION EQUIPMENT REPAIRS
		4,000	4,000	4,000	PORTABLE FENCING REPAIRS / REPLACEMENT
<b>Total</b>	<b>5320</b>	<b>\$7,000</b>	<b>\$7,000</b>	<b>\$7,000</b>	
5410	RENT EQUIP	9,500	9,500	9,500	DUMPSTERS
		11,000	11,000	11,000	PORTABLE RESTROOMS
<b>Total</b>	<b>5410</b>	<b>\$20,500</b>	<b>\$20,500</b>	<b>\$20,500</b>	

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<b>Department</b>	<b>Department Request</b>	<b>Manager Recommend</b>	<b>Board Approved</b>	<b>Detail</b>
<b>10601000</b>	<b>ATHLETIC SERVICES</b>			
<b>Total</b>	<b>10601000</b>	<b>\$758,414</b>	<b>\$758,414</b>	



## CHARLES MACK CITIZEN CENTER

The Charles Mack Citizen Center is the Town’s civic center and houses the South Iredell Senior Center. Users rent space for trade shows, regional meetings, weddings, and other special events.

### BUDGET BRIEF

The recommended budget for the Charles Mack Citizen Center reflects a 2.39% increase from the approved Fiscal Year 2018-2019 General Fund budget. The increase is primarily due to maintenance and repairs needs and additional funding for the Mooresville Community Children Theater.

### FY 2019-2020 CHARLES MACK CITIZEN CENTER BUDGET HIGHLIGHTS

- Future reorganization of how Janitorial/Custodial duties are handled Town-Wide
- New Banquet Chairs for Facility
- HVAC Unit for Lowrance/Office Area

### DEPARTMENTAL BUDGET SUMMARY

	2016 Actual	2017 Actual	2018 Actual	2019 Approved	2020 Dept Request	2020 MGR Recomm	2020 Approved
Charles Mack Citizen Center	\$ 1,027,433	\$ 1,270,986	\$ 1,305,067	\$ 1,387,470	\$ 1,405,622	\$ 1,420,622	\$ 1,420,622

Full-Time Position Breakdown	2019 Approved Budget	2020 Department Request	2020 Manager Recommended	2020 Board Approved
Performing Arts Manager	1	1	1	1
Event Services Crew Leader	2	2	2	2
Facility Rental Coordinator	1	1	1	1
Event Services Worker	2.5	2	2	2
Office Assistant	1	1	1	1
CMCC Marketing Coordinator	0	1	1	1
<b>Total Charles Mack Citizen Center</b>	<b>7.5</b>	<b>8</b>	<b>8</b>	<b>8</b>

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10602621</b>		<b>MACK CENTER</b>			
5000	S&W - FT	5,000	5,000	5,000	LONGEVITY FOR 8 FULL-TIME EMPLOYEES
		360,141	360,141	360,141	COMPENSATION FOR 8 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5000</b>	<b>\$365,141</b>	<b>\$365,141</b>	<b>\$365,141</b>	
5005	S&W - PT	23,057	23,057	23,057	COMPENSATION FOR PART-TIME EMPLOYEES
<b>Total</b>	<b>5005</b>	<b>\$23,057</b>	<b>\$23,057</b>	<b>\$23,057</b>	
5015	OT	2,000	2,000	2,000	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
<b>Total</b>	<b>5015</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	
5025	FICA	153	153	153	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		1,764	1,764	1,764	FICA FOR PART-TIME EMPLOYEES
		27,933	27,933	27,933	FICA FOR 8 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5025</b>	<b>\$29,850</b>	<b>\$29,850</b>	<b>\$29,850</b>	
5030	GRP INSURE	1,136	1,136	1,136	LIFE INSURANCE FOR 8 FULL-TIME EMPLOYEES
		84,800	84,800	84,800	HEALTH INSURANCE FOR 8 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5030</b>	<b>\$85,936</b>	<b>\$85,936</b>	<b>\$85,936</b>	
5035	RETIRE	179	179	179	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		32,680	32,680	32,680	RETIREMENT FOR 8 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5035</b>	<b>\$32,859</b>	<b>\$32,859</b>	<b>\$32,859</b>	
5040	401(K)	100	100	100	OVERTIME 401K FOR NON-EXEMPT EMPLOYEES
		18,257	18,257	18,257	401K FOR 8 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5040</b>	<b>\$18,357</b>	<b>\$18,357</b>	<b>\$18,357</b>	
5045	FIT & WELL	480	480	480	GYM REIMBURSEMENTS
<b>Total</b>	<b>5045</b>	<b>\$480</b>	<b>\$480</b>	<b>\$480</b>	
5115	MED LAB SV	800	800	800	DRUG SCREEN FOR NEW EMPLOYEES
<b>Total</b>	<b>5115</b>	<b>\$800</b>	<b>\$800</b>	<b>\$800</b>	
5120	PRINT SVC	200	200	200	BUSINESS CARDS
		4,000	4,000	4,000	MARKETING MATERIALS - RACK CARDS / PROMOTIONAL ITEMS
<b>Total</b>	<b>5120</b>	<b>\$4,200</b>	<b>\$4,200</b>	<b>\$4,200</b>	



Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10602621</b>	<b>MACK CENTER</b>				
5125	BANK SVC	9,000	9,000	9,000	CREDIT CARD AND MERCHANT FEES
<b>Total</b>	<b>5125</b>	<b>\$9,000</b>	<b>\$9,000</b>	<b>\$9,000</b>	
5145	OTR SVCS	950	950	950	CO2 RENTAL
		1,000	1,000	1,000	HOLIDAY DECORATOR
		1,200	1,200	1,200	TRASH COLLECTION
		2,000	2,000	2,000	MLK COMMUNITY BREAKFAST - BOUK MANAGEMENT
		2,200	2,200	2,200	PEST CONTROL
		9,500	9,500	9,500	POOL MANAGEMENT CONTRACT
		65,000	65,000	65,000	INDOOR MUSIC SERIES
		89,500	89,500	89,500	ALLEGIANCE STAFFING
<b>Total</b>	<b>5145</b>	<b>\$171,350</b>	<b>\$171,350</b>	<b>\$171,350</b>	
5200	JAN SUPPLY	5,000	5,000	5,000	POOL MAINTENANCE SUPPLIES
		13,000	13,000	13,000	JANITORIAL SUPPLIES
<b>Total</b>	<b>5200</b>	<b>\$18,000</b>	<b>\$18,000</b>	<b>\$18,000</b>	
5205	DUE SUBS	350	350	350	ANNUAL POOL PERMIT
		2,500	2,500	2,500	WHEN2WORK STAFFING SCHEDULE SOFTWARE, VARIOUS EVENT SUBSCRIPTIONS
		5,000	5,000	5,000	SOCIAL TABLES - DIAGRAM / SCHEDULING SOFTWARE
<b>Total</b>	<b>5205</b>	<b>\$7,850</b>	<b>\$7,850</b>	<b>\$7,850</b>	
5215	OFF SUPPLY	12,000	12,000	12,000	STANDARD OFFICE SUPPLIES
<b>Total</b>	<b>5215</b>	<b>\$12,000</b>	<b>\$12,000</b>	<b>\$12,000</b>	
5225	SAF SUPPLY	200	200	200	FIRST AID
		1,000	1,000	1,000	PERSONAL PROTECTION EQUIPMENT
<b>Total</b>	<b>5225</b>	<b>\$1,200</b>	<b>\$1,200</b>	<b>\$1,200</b>	
5230	UNIFORMS	1,000	1,000	1,000	STEEL TOE BOOTS FOR EVENT STAFF
		5,000	5,000	5,000	NEW CMCC BRANDED UNIFORMS - ALL STAFF
<b>Total</b>	<b>5230</b>	<b>\$6,000</b>	<b>\$6,000</b>	<b>\$6,000</b>	
5235	PART SUPP	1,000	1,000	1,000	COMMUNITY CHRISTMAS CAROLING EVENT
		3,000	3,000	3,000	CHILDRENS HOLIDAY PARTY, BRIDAL FAIRS
<b>Total</b>	<b>5235</b>	<b>\$4,000</b>	<b>\$4,000</b>	<b>\$4,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10602621</b>		<b>MACK CENTER</b>			
5265	NON CAP EQ	750	750	750	CAMERA FOR MARKETING COORDINATOR
		10,000	10,000	10,000	NEW OFFICE FURNITURE, DESK, CHAIRS, DECORATIONS
		10,000	10,000	10,000	WALL ART - BURGIN RECOMMENDED
		45,000	45,000	45,000	NEW BANQUET CHAIRS (450)
<b>Total</b>	<b>5265</b>	<b>\$65,750</b>	<b>\$65,750</b>	<b>\$65,750</b>	
5270	OTR SUPPLY	2,000	2,000	2,000	LANDSCAPE MATERIALS FOR COURTYARD AND GARDEN
		2,500	2,500	2,500	CHRISTMAS TREES/DECORATIONS
		6,500	6,500	6,500	SUPPLIES FOR RENTABLES - LINEN, EQUIPMENT, BEVERAGE
<b>Total</b>	<b>5270</b>	<b>\$11,000</b>	<b>\$11,000</b>	<b>\$11,000</b>	
5300	TRAIN TRAN	250	250	250	SHOWFEST CONFERENCE
		800	800	800	NCPC MUSIC BOOKING SUMMIT
		1,000	1,000	1,000	MARKETING AND EVENTS SUMMIT
		10,500	10,500	10,500	SALES AND CUSTOMER SERVICE TRAINING FOR STAFF
<b>Total</b>	<b>5300</b>	<b>\$12,550</b>	<b>\$12,550</b>	<b>\$12,550</b>	
5305	UTILITIES	700	700	700	CONTINUUM
		900	900	900	WINDSTREAM
		3,000	3,000	3,000	PHONE STIPENDS
		20,000	20,000	20,000	PSNC
		70,000	70,000	70,000	UTILITIES - DUKE
<b>Total</b>	<b>5305</b>	<b>\$94,600</b>	<b>\$94,600</b>	<b>\$94,600</b>	
5310	R&M BLD/ST	1,800	1,800	1,800	FIRE EXTINGUISHER INSPECTION AND REPLACEMENT
		3,000	3,000	3,000	SPRINKLER SUPPRESSION SYSTEM MAINTENANCE
		5,000	5,000	5,000	DROP CEILING LOWERED - BURGIN RECOMMENDED
		5,000	5,000	5,000	LOCKER RENOVATIONS
		10,000	10,000	10,000	ELEVATOR MAINTENANCE
		10,000	10,000	10,000	INSTALLATION OF ENTRY SCREEN EQUIPMENT- BURGIN RECOMMENDED
		10,000	10,000	10,000	LED HALLWAY UPGRADE
		10,000	10,000	10,000	POOL BATHROOM PARTITIONS
		10,000	10,000	10,000	SAGE SECURITY/FIRE MONITORING
		60,000	60,000	60,000	GLASS ENCLOSURES / WINDOW TREATMENTS - BURGIN RECOMMENDED
<b>Total</b>	<b>5310</b>	<b>\$124,800</b>	<b>\$124,800</b>	<b>\$124,800</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10602621</b>	<b>MACK CENTER</b>				
5315	R&M VEH	3,000	3,000	3,000	MAINTENANCE FOR TOWN VEHICLE
<b>Total</b>	<b>5315</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>	
5320	R&M EQUIP	5,000	5,000	5,000	AIRWALL INSPECTIONS
		15,000	15,000	15,000	A/V EQUIPMENT REPAIR
<b>Total</b>	<b>5320</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>	
5325	ADVERTISE	5,000	5,000	5,000	SOCIAL MEDIA ADVERTISING
		10,000	10,000	10,000	PRINT ADVERTISING
<b>Total</b>	<b>5325</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	
5330	POSTAGE	300	300	300	POSTAGE - SPECIALTY PACKAGE AND FREIGHT MAILING
<b>Total</b>	<b>5330</b>	<b>\$300</b>	<b>\$300</b>	<b>\$300</b>	
5375	OTR OBLIG	2,000	2,000	2,000	CMCC ABC PERMIT
		30,000	45,000	45,000	MOORESVILLE COMMUNITY CHILDRENS THEATER
<b>Total</b>	<b>5375</b>	<b>\$32,000</b>	<b>\$47,000</b>	<b>\$47,000</b>	
5410	RENT EQUIP	6,200	6,200	6,200	PRINTER / COPIER
<b>Total</b>	<b>5410</b>	<b>\$6,200</b>	<b>\$6,200</b>	<b>\$6,200</b>	
5545	BLDG IMPR	100,000	100,000	100,000	HVAC UNIT FOR LOWRANCE/BURLINGTON/OFFICE AREA
<b>Total</b>	<b>5545</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	
5700	DEBT PRIN	96,682	96,682	96,682	2003 COPS REFI 2012 PRINCIPAL PAYMENT
<b>Total</b>	<b>5700</b>	<b>\$96,682</b>	<b>\$96,682</b>	<b>\$96,682</b>	
5705	DEBT INT	31,660	31,660	31,660	2003 COPS REFI 2012 INTEREST PAYMENT
<b>Total</b>	<b>5705</b>	<b>\$31,660</b>	<b>\$31,660</b>	<b>\$31,660</b>	
<b>Total</b>	<b>10602621</b>	<b>\$1,405,622</b>	<b>\$1,420,622</b>	<b>\$1,420,622</b>	



## WINNIE HOOPER CENTER

The Winnie Hooper Center is one of the Town’s four strategically located recreation centers. The Winnie Hooper Center offers various programs and services including summer camps, after school activities, and senior programs.

### BUDGET BRIEF

The recommended budget for the Winnie Hooper Center reflects a 10.01% decrease from the approved Fiscal Year 2018-2019 General Fund budget. The decrease is primarily due to a reduction in part-time staff costs.

### FY 2019-2020 WINNIE HOOPER CENTER BUDGET HIGHLIGHTS

- Replacement of 10-Ton HVAC Unit

### DEPARTMENTAL BUDGET SUMMARY

	2016 Actual	2017 Actual	2018 Actual	2019 Approved	2020 Dept Request	2020 MGR Recomm	2020 Approved
Winnie Hooper Center	\$ 180,429	\$ 178,358	\$ 213,609	\$ 290,213	\$ 261,155	\$ 261,155	\$ 261,155

Full-Time Position Breakdown	2019 Approved Budget	2020 Department Request	2020 Manager Recommended	2020 Board Approved
Recreation Supervisor	1	1	1	1
Recreation Assistant	1	1	1	1
<b>Total Winnie Hooper Center</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10602622</b>	<b>HOOPER CENTER</b>				
5000	S&W - FT	3,000	3,000	3,000	LONGEVITY FOR 2 FULL-TIME EMPLOYEES
		100,676	100,676	100,676	COMPENSATION FOR 2 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5000</b>	<b>\$103,676</b>	<b>\$103,676</b>	<b>\$103,676</b>	
5015	OT	1,000	1,000	1,000	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
<b>Total</b>	<b>5015</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5025	FICA	77	77	77	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		7,931	7,931	7,931	FICA FOR 2 FULL TIME EMPLOYEES
<b>Total</b>	<b>5025</b>	<b>\$8,008</b>	<b>\$8,008</b>	<b>\$8,008</b>	
5030	GRP INSURE	318	318	318	LIFE INSURANCE FOR 2 FULL-TIME EMPLOYEES
		21,200	21,200	21,200	HEALTH INSURANCE FOR 2 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5030</b>	<b>\$21,518</b>	<b>\$21,518</b>	<b>\$21,518</b>	
5035	RETIRE	90	90	90	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		9,279	9,279	9,279	RETIREMENT FOR 2 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5035</b>	<b>\$9,369</b>	<b>\$9,369</b>	<b>\$9,369</b>	
5040	401(K)	50	50	50	OVERTIME 401K FOR NON-EXEMPT EMPLOYEES
		5,184	5,184	5,184	401K FOR 2 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5040</b>	<b>\$5,234</b>	<b>\$5,234</b>	<b>\$5,234</b>	
5045	FIT & WELL	240	240	240	GYM REIMBURSEMENT
<b>Total</b>	<b>5045</b>	<b>\$240</b>	<b>\$240</b>	<b>\$240</b>	
5115	MED LAB SV	400	400	400	DRUG SCREEN FOR NEW EMPLOYEES
<b>Total</b>	<b>5115</b>	<b>\$400</b>	<b>\$400</b>	<b>\$400</b>	
5120	PRINT SVC	100	100	100	BUSINESSS CARDS
<b>Total</b>	<b>5120</b>	<b>\$100</b>	<b>\$100</b>	<b>\$100</b>	
5145	OTR SVCS	450	450	450	PEST CONTROL
		1,000	1,000	1,000	FIRE EXTINGUISHER SERVICE
		57,460	57,460	57,460	ALLEGIANCE STAFFING - 7 POSITIONS
<b>Total</b>	<b>5145</b>	<b>\$58,910</b>	<b>\$58,910</b>	<b>\$58,910</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10602622</b>	<b>HOOPER CENTER</b>				
5200	JAN SUPPLY	2,000	2,000	2,000	PURCHASE OF FLOOR /RESTROOM MATS
		4,000	4,000	4,000	CLEANING SUPPLIES FOR FACILITY
<b>Total</b>	<b>5200</b>	<b>\$6,000</b>	<b>\$6,000</b>	<b>\$6,000</b>	
5205	DUE SUBS	180	180	180	PERIODICALS AND PUBLICATIONS
		200	200	200	ONLINE ENRICHMENT SUBSCRIPTION
<b>Total</b>	<b>5205</b>	<b>\$380</b>	<b>\$380</b>	<b>\$380</b>	
5215	OFF SUPPLY	2,500	2,500	2,500	OFFICE SUPPLIES
<b>Total</b>	<b>5215</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>	
5225	SAF SUPPLY	600	600	600	FIRST AID SUPPLIES
<b>Total</b>	<b>5225</b>	<b>\$600</b>	<b>\$600</b>	<b>\$600</b>	
5230	UNIFORMS	400	400	400	FULL TIME STAFF UNIFORMS
		500	500	500	PART TIME STAFF UNIFORM
<b>Total</b>	<b>5230</b>	<b>\$900</b>	<b>\$900</b>	<b>\$900</b>	
5235	PART SUPP	500	500	500	SUMMER CAMP SHIRTS FOR PARTICPANTS
		1,000	1,000	1,000	FIT AND STRONG SUPPLIES
		1,500	1,500	1,500	FIELD TRIPS FOR AFTERSCHOOL AND SUMMER CAMPS
		1,900	1,900	1,900	GROOVE AND MOVE PROGRAM SUPPLIES
		8,000	8,000	8,000	FIELD TRIPS, GAMES, SNACKS (AFTERSCHOOL AND SUMMER)
<b>Total</b>	<b>5235</b>	<b>\$12,900</b>	<b>\$12,900</b>	<b>\$12,900</b>	
5270	OTR SUPPLY	500	500	500	UNFORSEEN SMALL PURCHASES
		650	650	650	2-WAY RADIOS X 4
<b>Total</b>	<b>5270</b>	<b>\$1,150</b>	<b>\$1,150</b>	<b>\$1,150</b>	
5300	TRAIN TRAN	600	600	600	NC CAP AFTERSCHOOL CONFERENCE - 1 EMPLOYEE
		800	800	800	NCRPA ANNUAL CONFERENCE - 1 EMPLOYEE
		900	900	900	LEAD HER SHIP CONFERENCE - 1 EMPLOYEE
		1,500	1,500	1,500	CPR/FIRST AID TRAINING
<b>Total</b>	<b>5300</b>	<b>\$3,800</b>	<b>\$3,800</b>	<b>\$3,800</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10602622</b>		<b>HOOPER CENTER</b>			
5305	UTILITIES	450	450	450	MI CONNECTION (CONTINUUM)
		1,320	1,320	1,320	CELL PHONE STIPEND
		2,000	2,000	2,000	PSNC ENERGY
		5,600	5,600	5,600	DUKE ENERGY
<b>Total</b>	<b>5305</b>	<b>\$9,370</b>	<b>\$9,370</b>	<b>\$9,370</b>	
5310	R&M BLD/ST	2,000	2,000	2,000	SAGE-FIRE/SECURITY MONITORING
<b>Total</b>	<b>5310</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	
5320	R&M EQUIP	1,500	1,500	1,500	REPAIR OF ONSITE EQUIPMENT
<b>Total</b>	<b>5320</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>	
5330	POSTAGE	100	100	100	POSTAGE AND FREIGHT
<b>Total</b>	<b>5330</b>	<b>\$100</b>	<b>\$100</b>	<b>\$100</b>	
5410	RENT EQUIP	1,500	1,500	1,500	SYSTEL COPIER
<b>Total</b>	<b>5410</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>	
5545	BLDG IMPR	10,000	10,000	10,000	HVAC UNIT
<b>Total</b>	<b>5545</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	
<b>Total</b>	<b>10602622</b>	<b>\$261,155</b>	<b>\$261,155</b>	<b>\$261,155</b>	



## WAR MEMORIAL CENTER

The War Memorial Center offers summer youth programs, outdoor pool and tennis facilities, and access to Liberty Park.

### BUDGET BRIEF

The recommended budget for the War Memorial Center reflects an 5.95% decrease from the approved Fiscal Year 2018-2019 General Fund budget. The decrease is related to request for fewer building improvements in the fiscal year 2020 budget.

### FY 2019-2020 WAR MEMORIAL CENTER BUDGET HIGHLIGHTS

- Replace 10-ton HVAC Unit for the Ballroom
- Reassignment of Part-Time Employee

### DEPARTMENTAL BUDGET SUMMARY

	2016 Actual	2017 Actual	2018 Actual	2019 Approved	2020 Dept Request	2020 MGR Recomm	2020 Approved
War Memorial Center	\$ 334,141	\$ 374,174	\$ 363,476	\$ 508,722	\$ 478,435	\$ 478,435	\$ 478,435

Full-Time Position Breakdown	2019 Approved Budget	2020 Department Request	2020 Manager Recommended	2020 Board Approved
Recreation Supervisor	1	1	1	1
Recreation Assistant	1	1	1	1
Facility Maintenance Worker I	0.5	0	0	0
<b>Total War Memorial Center</b>	<b>2.5</b>	<b>2</b>	<b>2</b>	<b>2</b>

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10602623</b>	<b>WAR MEMORIAL</b>				
5000	S&W - FT	2,250	2,250	2,250	LONGEVITY FOR 2 FULL-TIME EMPLOYEES
		96,398	96,398	96,398	COMPENSATION FOR 2 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5000</b>	<b>\$98,648</b>	<b>\$98,648</b>	<b>\$98,648</b>	
5010	S&W - TEMP	81,532	81,532	81,532	COMPENSATION FOR PART-TIME EMPLOYEES
<b>Total</b>	<b>5010</b>	<b>\$81,532</b>	<b>\$81,532</b>	<b>\$81,532</b>	
5015	OT	1,000	1,000	1,000	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
<b>Total</b>	<b>5015</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5025	FICA	77	77	77	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		6,237	6,237	6,237	FICA FOR PART-TIME EMPLOYEES
		7,547	7,547	7,547	FICA FOR 2 FULL TIME EMPLOYEES
<b>Total</b>	<b>5025</b>	<b>\$13,861</b>	<b>\$13,861</b>	<b>\$13,861</b>	
5030	GRP INSURE	303	303	303	LIFE INSURANCE FOR 2 FULL-TIME EMPLOYEES
		21,200	21,200	21,200	HEALTH INSURANCE FOR 2 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5030</b>	<b>\$21,503</b>	<b>\$21,503</b>	<b>\$21,503</b>	
5035	RETIRE	90	90	90	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		8,829	8,829	8,829	RETIREMENT FOR 2 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5035</b>	<b>\$8,919</b>	<b>\$8,919</b>	<b>\$8,919</b>	
5040	401(K)	50	50	50	OVERTIME 401K FOR NON-EXEMPT EMPLOYEES
		4,932	4,932	4,932	401K FOR 2 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5040</b>	<b>\$4,982</b>	<b>\$4,982</b>	<b>\$4,982</b>	
5045	FIT & WELL	240	240	240	GYM REIMBURSEMENT
<b>Total</b>	<b>5045</b>	<b>\$240</b>	<b>\$240</b>	<b>\$240</b>	
5115	MED LAB SV	1,200	1,200	1,200	DRUG SCREENS FOR NEW EMPLOYEES
<b>Total</b>	<b>5115</b>	<b>\$1,200</b>	<b>\$1,200</b>	<b>\$1,200</b>	
5120	PRINT SVC	100	100	100	BUSINESS CARDS
<b>Total</b>	<b>5120</b>	<b>\$100</b>	<b>\$100</b>	<b>\$100</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10602623</b>		<b>WAR MEMORIAL</b>			
5135	INS OFF SV	1,200	1,200	1,200	SQUARE DANCE
		2,000	2,000	2,000	YOUTH PROGRAMS/CAMPS
		5,000	5,000	5,000	NEW PROGRAMS
		7,500	7,500	7,500	MARTIAL ARTS
<b>Total</b>	<b>5135</b>	<b>\$15,700</b>	<b>\$15,700</b>	<b>\$15,700</b>	
5145	OTR SVCS	1,000	1,000	1,000	FIRE EXTINGUISHER SERVICE
		2,000	2,000	2,000	EXTERMINATORS
		2,000	2,000	2,000	FLOOR CLEANING AND RESURFACING (GYM AND VCT)
		2,000	2,000	2,000	SAGE SECURITY MONITORING
		106,700	106,700	106,700	ALLEGIANCE STAFFING - 21 EMPLOYEES- MAINTENANCE ATTENDANTS AND SUMMER CAMP STAFF
<b>Total</b>	<b>5145</b>	<b>\$113,700</b>	<b>\$113,700</b>	<b>\$113,700</b>	
5200	JAN SUPPLY	4,000	4,000	4,000	CLEANING SUPPLIES FOR FACILITY
<b>Total</b>	<b>5200</b>	<b>\$4,000</b>	<b>\$4,000</b>	<b>\$4,000</b>	
5205	DUE SUBS	100	100	100	DITIGAL MEDIA SUBSCRIPTIONS
		300	300	300	PERIODICALS AND PUBLICATIONS
		400	400	400	MPLC UMBRELLA LICENSE
<b>Total</b>	<b>5205</b>	<b>\$800</b>	<b>\$800</b>	<b>\$800</b>	
5215	OFF SUPPLY	2,500	2,500	2,500	OFFICE SUPPLIES FOR FACILITY
<b>Total</b>	<b>5215</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>	
5225	SAF SUPPLY	600	600	600	FIRST AID SUPPLIES
<b>Total</b>	<b>5225</b>	<b>\$600</b>	<b>\$600</b>	<b>\$600</b>	
5230	UNIFORMS	400	400	400	FULL TIME STAFF
		1,600	1,600	1,600	PART TIME STAFF
<b>Total</b>	<b>5230</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	
5235	PART SUPP	1,000	1,000	1,000	GYM/PE SUPPLIES FOR ADULT AND YOUTH
		1,000	1,000	1,000	SENIORS CLUB SUPPLIES
		1,000	1,000	1,000	SHIRTS FOR AFTERSCHOOL AND SUMMER CAMP PARTICIPANTS
		2,000	2,000	2,000	SUMMER CAMP SUPPLIES
		2,500	2,500	2,500	ARTS AND CRAFT SUPPLIES FOR AFTERSCHOOL AND SUMMER CAMP
		3,000	3,000	3,000	GENERAL PROGRAM SUPPLIES
		4,000	4,000	4,000	AFTERSCHOOL PROGRAM SNACKS
<b>Total</b>	<b>5235</b>	<b>\$14,500</b>	<b>\$14,500</b>	<b>\$14,500</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10602623</b>		<b>WAR MEMORIAL</b>			
5265	NON CAP EQ	500	500	500	UNFORSEEN EQUIPMENT NEEDS
		5,000	5,000	5,000	NEW TABLES/REPLACEMENTS
		6,000	6,000	6,000	CONFERENCE TABLES/CHAIRS
		9,000	9,000	9,000	NEW OFFICE FURNITURE (4 OFFICES)
<b>Total</b>	<b>5265</b>	<b>\$20,500</b>	<b>\$20,500</b>	<b>\$20,500</b>	
5270	OTR SUPPLY	500	500	500	UNFORSEEN SMALL PURCHASES
		650	650	650	2 WAY RADIOS X 4
<b>Total</b>	<b>5270</b>	<b>\$1,150</b>	<b>\$1,150</b>	<b>\$1,150</b>	
5300	TRAIN TRAN	800	800	800	NCRPA CONFERENCE - 1 EMPLOYEE
		2,000	2,000	2,000	CPR/FIRST AID TRAINING
		3,000	3,000	3,000	CONTINUING EDUCATION CLASSES FOR FULL- TME STAFF
<b>Total</b>	<b>5300</b>	<b>\$5,800</b>	<b>\$5,800</b>	<b>\$5,800</b>	
5305	UTILITIES	2,200	2,200	2,200	PSNC ENERGY
		2,400	2,400	2,400	TOWN ISSUED MOBILE PHONES - 2 EMPLOYEES
		23,000	23,000	23,000	DUKE ENERGY
<b>Total</b>	<b>5305</b>	<b>\$27,600</b>	<b>\$27,600</b>	<b>\$27,600</b>	
5310	R&M BLD/ST	2,400	2,400	2,400	REPLACE KITCHEN FLOOR
		4,200	4,200	4,200	REPLACE OFFICE FLOORS
		5,400	5,400	5,400	REPLACE BLUE ROOM FLOOR
<b>Total</b>	<b>5310</b>	<b>\$12,000</b>	<b>\$12,000</b>	<b>\$12,000</b>	
5320	R&M EQUIP	1,500	1,500	1,500	UNFORESEEN REPAIRS
<b>Total</b>	<b>5320</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>	
5330	POSTAGE	100	100	100	POSTAGE AND FREIGHT
<b>Total</b>	<b>5330</b>	<b>\$100</b>	<b>\$100</b>	<b>\$100</b>	
5410	RENT EQUIP	500	500	500	UNFORSEEN RENTAL NEEDS
		1,500	1,500	1,500	MANAGED PRINT SERVICES
		1,500	1,500	1,500	SYSTEL COPIER SERVICE CHARGE
		2,500	2,500	2,500	DUST MOPS RENTALS
		3,000	3,000	3,000	DUMPSTER
<b>Total</b>	<b>5410</b>	<b>\$9,000</b>	<b>\$9,000</b>	<b>\$9,000</b>	
5545	BLDG IMPR	15,000	15,000	15,000	10 TON HVAC UNIT REPLACEMENT (BALLROOM)
<b>Total</b>	<b>5545</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	
<b>Total</b>	<b>10602623</b>	<b>\$478,435</b>	<b>\$478,435</b>	<b>\$478,435</b>	

## TALBERT CENTER

The Talbert Center is the Town’s main athletic and tournament center. The offices of Athletic Services are located within the Talbert Center.

### BUDGET BRIEF

The recommended budget for the Talbert Center reflects a 1.01% increase from the approved Fiscal Year 2018-2019 General Fund budget.

### FY 2019-2020 TALBERT CENTER BUDGET HIGHLIGHTS

- HVAC replacement
- Addition of 3 sets of retractable bleachers
- Gym floor refinishing

### DEPARTMENTAL BUDGET SUMMARY

	2016 Actual	2017 Actual	2018 Actual	2019 Approved	2020 Dept Request	2020 MGR Recomm	2020 Approved
Talbert Center	\$ 409,010	\$ 325,247	\$ 287,644	\$ 389,953	\$ 393,877	\$ 393,877	\$ 393,877

Full-Time Position Breakdown	2019 Approved Budget	2020 Department Request	2020 Manager Recommended	2020 Board Approved
Recreation Supervisor	1	1	1	1
Recreation Assistant	1	1	1	1
<b>Total Talbert Center</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10602624</b>	<b>TALBERT CENTER</b>				
5000	S&W - FT	1,250	1,250	1,250	LONGEVITY FOR 2 FULL-TIME EMPLOYEES
		79,678	79,678	79,678	COMPENSATION FOR 2 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5000</b>	<b>\$80,928</b>	<b>\$80,928</b>	<b>\$80,928</b>	
5010	S&W - TEMP	19,940	19,940	19,940	COMPENSATION FOR PART-TIME EMPLOYEES
<b>Total</b>	<b>5010</b>	<b>\$19,940</b>	<b>\$19,940</b>	<b>\$19,940</b>	
5015	OT	1,000	1,000	1,000	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
<b>Total</b>	<b>5015</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5025	FICA	77	77	77	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		1,525	1,525	1,525	FICA FOR PART-TIME EMPLOYEE
		6,191	6,191	6,191	FICA FOR 2 FULL TIME EMPLOYEES
<b>Total</b>	<b>5025</b>	<b>\$7,793</b>	<b>\$7,793</b>	<b>\$7,793</b>	
5030	GRP INSURE	253	253	253	LIFE INSURANCE FOR 2 FULL-TIME EMPLOYEES
		21,200	21,200	21,200	HEALTH INSURANCE FOR 2 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5030</b>	<b>\$21,453</b>	<b>\$21,453</b>	<b>\$21,453</b>	
5035	RETIRE	90	90	90	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		7,243	7,243	7,243	RETIREMENT FOR 2 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5035</b>	<b>\$7,333</b>	<b>\$7,333</b>	<b>\$7,333</b>	
5040	401(K)	50	50	50	OVERTIME 401K FOR NON-EXEMPT EMPLOYEES
		4,046	4,046	4,046	401K FOR 2 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5040</b>	<b>\$4,096</b>	<b>\$4,096</b>	<b>\$4,096</b>	
5045	FIT & WELL	480	480	480	GYM REIMBURSEMENT
<b>Total</b>	<b>5045</b>	<b>\$480</b>	<b>\$480</b>	<b>\$480</b>	
5115	MED LAB SV	160	160	160	DRUG SCREENS FOR NEW HIRES
<b>Total</b>	<b>5115</b>	<b>\$160</b>	<b>\$160</b>	<b>\$160</b>	
5120	PRINT SVC	100	100	100	BUSINESS CARDS
		1,000	1,000	1,000	GENERAL FACILITY SIGNAGE (NOT ADVERTISING)
<b>Total</b>	<b>5120</b>	<b>\$1,100</b>	<b>\$1,100</b>	<b>\$1,100</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10602624</b>		<b>TALBERT CENTER</b>			
5135	INS OFF SV	4,000	4,000	4,000	RADKIDS
		5,000	5,000	5,000	NEW PROGRAMS
		10,000	10,000	10,000	BASKETBALL CAMPS
		50,000	50,000	50,000	BOBW BASKETBALL LEAGUES
<b>Total</b>	<b>5135</b>	<b>\$69,000</b>	<b>\$69,000</b>	<b>\$69,000</b>	
5145	OTR SVCS	1,000	1,000	1,000	FIRE EXTINGUISHER SERVICE
		1,500	1,500	1,500	PEST CONTROL SERVICE
		48,744	48,744	48,744	ALLEGIANCE STAFFING - 4 POSITIONS
<b>Total</b>	<b>5145</b>	<b>\$51,244</b>	<b>\$51,244</b>	<b>\$51,244</b>	
5200	JAN SUPPLY	600	600	600	HAND SOAP FOR DISPENSERS
		600	600	600	REPLACE DOOR MATS AND RUGS
		1,000	1,000	1,000	BROOMS, MOPS, ETC
		1,000	1,000	1,000	TRASH BAGS
		1,300	1,300	1,300	CLEANING SUPPLIES AND CHEMICALS
		2,000	2,000	2,000	TOILET PAPER
<b>Total</b>	<b>5200</b>	<b>\$6,500</b>	<b>\$6,500</b>	<b>\$6,500</b>	
5215	OFF SUPPLY	3,000	3,000	3,000	OFFICE SUPPLIES FOR FACILITY
<b>Total</b>	<b>5215</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>	
5225	SAF SUPPLY	1,000	1,000	1,000	FIRST-AID SUPPLIES
<b>Total</b>	<b>5225</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5230	UNIFORMS	350	350	350	PART TIME STAFF UNIFORMS
		400	400	400	FULL TIME STAFF UNIFORMS
<b>Total</b>	<b>5230</b>	<b>\$750</b>	<b>\$750</b>	<b>\$750</b>	
5235	PART SUPP	1,500	1,500	1,500	FITNESS SUPPLIES
		1,500	1,500	1,500	PROGRAM GARDEN SUPPLIES
		2,000	2,000	2,000	PICKLEBALL SUPPLIES
		5,000	5,000	5,000	SPORTING GOODS FOR FACILITY (BASKETBALLS, VOLLEYBALLS, NETS, ETC)
<b>Total</b>	<b>5235</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	
5270	OTR SUPPLY	1,500	1,500	1,500	FACILITY BRANDING (WINDOW DECALS, TABLECLOTHS, ETC.)
		3,000	3,000	3,000	REPLACE DAMAGED TABLES AND CHAIRS
<b>Total</b>	<b>5270</b>	<b>\$4,500</b>	<b>\$4,500</b>	<b>\$4,500</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10602624</b>		<b>TALBERT CENTER</b>			
5300	TRAIN TRAN	1,200	1,200	1,200	CPR/AED TRAINING
		1,600	1,600	1,600	NCRPA CONFERENCE FOR TWO FULL TIME EMPLOYEES
		2,000	2,000	2,000	CONTINUING EDUCATION CLASSES FOR FULL TIME STAFF
<b>Total</b>	<b>5300</b>	<b>\$4,800</b>	<b>\$4,800</b>	<b>\$4,800</b>	
5305	UTILITIES	720	720	720	IPAD DATA CHARGES
		1,500	1,500	1,500	PSNC ENERGY
		1,680	1,680	1,680	WINDSTREAM
		1,700	1,700	1,700	FIRE ALARM MONITORING
		23,000	23,000	23,000	DUKE ENERGY
<b>Total</b>	<b>5305</b>	<b>\$28,600</b>	<b>\$28,600</b>	<b>\$28,600</b>	
5310	R&M BLD/ST	5,000	5,000	5,000	HALLWAY DOOR ADDED WITH BADGE ACCESS
		10,000	10,000	10,000	GYM FLOOR REFINISHING, PICKLEBALL LINES ADDED ON COURT 1, DARKENING THE THREE POINT AREAS, PAINT REDONE AS NEEDED
<b>Total</b>	<b>5310</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	
5320	R&M EQUIP	5,000	5,000	5,000	BASKETBALL GOALS AND CURTAIN MAINTENANCE
<b>Total</b>	<b>5320</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	
5330	POSTAGE	100	100	100	POSTAGE AND FREIGHT
<b>Total</b>	<b>5330</b>	<b>\$100</b>	<b>\$100</b>	<b>\$100</b>	
5410	RENT EQUIP	1,100	1,100	1,100	DUMPSTER RENTAL
		2,000	2,000	2,000	SYSTEL COPIER CHARGES
<b>Total</b>	<b>5410</b>	<b>\$3,100</b>	<b>\$3,100</b>	<b>\$3,100</b>	
5545	BLDG IMPR	20,000	20,000	20,000	HVAC REPLACEMENT (20 TON UNIT)
		27,000	27,000	27,000	RETRACTABLE BLEACHERS (3 SETS)
<b>Total</b>	<b>5545</b>	<b>\$47,000</b>	<b>\$47,000</b>	<b>\$47,000</b>	
<b>Total</b>	<b>10602624</b>	<b>\$393,877</b>	<b>\$393,877</b>	<b>\$393,877</b>	



## SELMA BURKE CENTER

The Selma Burke Center is the Town’s main youth education center. The \$4,760,600 renovation to the center is projected to be complete in December 2019. Funding for the major renovation originates from a \$500,000 Parts and Recreation Trust Fund Grant, \$4,060,600 General Obligation Bonds, Series 2015 and \$200,000 from the General Fund.

### BUDGET BRIEF

The recommended budget for the Selma Burke Center reflects a 14.31% decrease from the approved FY 2018-2019 General Fund budget. The decrease is due in part to the completion of HVAC replacement during the last fiscal year.

### FY 2019-2020 SELMA BURKE CENTER BUDGET HIGHLIGHTS

- New Fitness Equipment
- Decrease due to HVAC replacement being completed in FY 2019

### DEPARTMENTAL BUDGET SUMMARY

	2016 Actual	2017 Actual	2018 Actual	2019 Approved	2020 Dept Request	2020 MGR Recomm	2020 Approved
Selma Burke Center	\$ 311,059	\$ 298,617	\$ 319,116	\$ 489,680	\$ 419,612	\$ 419,612	\$ 419,612

Full-Time Position Breakdown	2019 Approved Budget	2020 Department Request	2020 Manager Recommended	2020 Board Approved
Recreation Supervisor	1	1	1	1
Camp and After School Supervisor	1	1	1	1
Rec Center Maintenance Worker	1	1	1	1
<b>Total Selma Burke</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10602625 SELMA BURKE COMMUNITY CENTER</b>					
5000	S&W - FT	1,250	1,250	1,250	LONGEVITY FOR 3 FULL-TIME EMPLOYEES
		136,722	136,722	136,722	COMPENSATION FOR 3 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5000</b>	<b>\$137,972</b>	<b>\$137,972</b>	<b>\$137,972</b>	
5010	S&W - TEMP	2,640	2,640	2,640	COMPENSATION FOR PART-TIME EMPLOYEES
<b>Total</b>	<b>5010</b>	<b>\$2,640</b>	<b>\$2,640</b>	<b>\$2,640</b>	
5015	OT	1,500	1,500	1,500	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
<b>Total</b>	<b>5015</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>	
5025	FICA	115	115	115	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		202	202	202	FICA FOR PART-TIME EMPLOYEE
		10,555	10,555	10,555	FICA FOR 3 FULL TIME EMPLOYEES
<b>Total</b>	<b>5025</b>	<b>\$10,872</b>	<b>\$10,872</b>	<b>\$10,872</b>	
5030	GRP INSURE	431	431	431	LIFE INSURANCE FOR 3 FULL-TIME EMPLOYEES
		31,800	31,800	31,800	HEALTH INSURANCE FOR 3 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5030</b>	<b>\$32,231</b>	<b>\$32,231</b>	<b>\$32,231</b>	
5035	RETIRE	134	134	134	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		12,349	12,349	12,349	RETIREMENT FOR 3 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5035</b>	<b>\$12,483</b>	<b>\$12,483</b>	<b>\$12,483</b>	
5040	401(K)	75	75	75	OVERTIME 401K FOR NON-EXEMPT EMPLOYEES
		6,899	6,899	6,899	401K FOR 3 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5040</b>	<b>\$6,974</b>	<b>\$6,974</b>	<b>\$6,974</b>	
5045	FIT & WELL	240	240	240	GYM REIMBURSEMENT
<b>Total</b>	<b>5045</b>	<b>\$240</b>	<b>\$240</b>	<b>\$240</b>	
5115	MED LAB SV	600	600	600	DRUG SCREEN FOR NEW EMPLOYEES
<b>Total</b>	<b>5115</b>	<b>\$600</b>	<b>\$600</b>	<b>\$600</b>	
5120	PRINT SVC	100	100	100	BUSINESS CARDS
<b>Total</b>	<b>5120</b>	<b>\$100</b>	<b>\$100</b>	<b>\$100</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10602625</b>		<b>SELMA BURKE COMMUNITY CENTER</b>			
5135	INS OFF SV	2,500	2,500	2,500	AFTERSCHOOL CONTRACTED PROGRAMS
		2,500	2,500	2,500	SUMMER CAMP CONTRACTED PROGRAMS
		3,000	3,000	3,000	FUTSAL-INDOOR SOCCER PROGRAM
		3,000	3,000	3,000	GENERAL RECREATION PROGRAMS
<b>Total</b>	<b>5135</b>	<b>\$11,000</b>	<b>\$11,000</b>	<b>\$11,000</b>	
5145	OTR SVCS	2,000	2,000	2,000	FIRE EXTIGUISHER SERVICES
		4,500	4,500	4,500	FIRE ALARM MONITORING
		9,000	9,000	9,000	SECURITY MONITORING
		78,000	78,000	78,000	ALLEGIANCE STAFFING - 11 POSITIONS
<b>Total</b>	<b>5145</b>	<b>\$93,500</b>	<b>\$93,500</b>	<b>\$93,500</b>	
5200	JAN SUPPLY	6,000	6,000	6,000	GENERAL CLEANING SUPPLIES
<b>Total</b>	<b>5200</b>	<b>\$6,000</b>	<b>\$6,000</b>	<b>\$6,000</b>	
5205	DUE SUBS	250	250	250	ONLINE ENRICHMENT SUBSCRIPTIONS
		1,000	1,000	1,000	DIGITAL MEDIA SUBSCRIPTIONS
<b>Total</b>	<b>5205</b>	<b>\$1,250</b>	<b>\$1,250</b>	<b>\$1,250</b>	
5215	OFF SUPPLY	2,500	2,500	2,500	OFFICE SUPPLIES FOR FACILITY
<b>Total</b>	<b>5215</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>	
5225	SAF SUPPLY	600	600	600	FIRST AID SUPPLIES
<b>Total</b>	<b>5225</b>	<b>\$600</b>	<b>\$600</b>	<b>\$600</b>	
5230	UNIFORMS	600	600	600	FULL TIME STAFF UNIFORMS
		1,000	1,000	1,000	PART TIME STAFF UNIFORMS
<b>Total</b>	<b>5230</b>	<b>\$1,600</b>	<b>\$1,600</b>	<b>\$1,600</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10602625</b>		<b>SELMA BURKE COMMUNITY CENTER</b>			
5235	PART SUPP	750	750	750	SUMMER CAMP SHIRTS
		2,500	2,500	2,500	TEEN/VISUAL ART PROGRAM SUPPLIES
		3,000	3,000	3,000	LOUNGE AREA: GAME TABLES, AIR HOCKEY,PING PONG, GAMES
		4,000	4,000	4,000	PROGRAM SUPPLIES - NEW AND EXISTING
		4,000	4,000	4,000	SNACKS FOR AFTERSCHOOL AND SUMMER CAMPS
		6,000	6,000	6,000	CHARTER BUS TRANSPORTATION FOR TRIPS
		7,500	7,500	7,500	SOCIAL ENRICHMENT FIELDTRIPS FOR AFTERSCHOOL AND SUMMER CAMP
		9,500	9,500	9,500	FITNESS EQUIPMENT FOR NEW HEALTH INITIATIVE
<b>Total</b>	<b>5235</b>	<b>\$37,250</b>	<b>\$37,250</b>	<b>\$37,250</b>	
5265	NON CAP EQ	600	600	600	SMALL TOOLS
		3,500	3,500	3,500	SMALL FLOOR BUFFER/SCRUBBER
<b>Total</b>	<b>5265</b>	<b>\$4,100</b>	<b>\$4,100</b>	<b>\$4,100</b>	
5270	OTR SUPPLY	500	500	500	UNFORSEEN SMALL PURCHASES
<b>Total</b>	<b>5270</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	
5300	TRAIN TRAN	1,600	1,600	1,600	NCPRA CONFERENCE - 2 EMPLOYEES
		1,600	1,600	1,600	NCRPA RECREATION PROGRAM SUMMIT - 2 EMPLOYEES
		1,600	1,600	1,600	SYNERGY AFTER SCHOOL CONFERENCE - 2 EMPLOYEES
		2,000	2,000	2,000	CPR/FIRST AID TRAINING
<b>Total</b>	<b>5300</b>	<b>\$6,800</b>	<b>\$6,800</b>	<b>\$6,800</b>	
5305	UTILITIES	2,300	2,300	2,300	PHONE STIPENDS
		4,000	4,000	4,000	PSNC ENERGY
		24,000	24,000	24,000	DUKE ENERGY
<b>Total</b>	<b>5305</b>	<b>\$30,300</b>	<b>\$30,300</b>	<b>\$30,300</b>	
5310	R&M BLD/ST	6,000	6,000	6,000	SAGE SECURITY FIRE AND SECURITY MONITORING
<b>Total</b>	<b>5310</b>	<b>\$6,000</b>	<b>\$6,000</b>	<b>\$6,000</b>	
5320	R&M EQUIP	1,500	1,500	1,500	REPAIR TO ONSITE EQUIPMENT
<b>Total</b>	<b>5320</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>	
5330	POSTAGE	100	100	100	POSTAGE AND FREIGHT
<b>Total</b>	<b>5330</b>	<b>\$100</b>	<b>\$100</b>	<b>\$100</b>	

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10602625 SELMA BURKE COMMUNITY CENTER</b>				
5410	RENT EQUIP	1,500	1,500	MANAGED PRINT SERVICES
		2,500	2,500	DUST MOP RENTALS
		3,000	3,000	SYSTEL COPIER CHARGES
		4,000	4,000	DUMPSTER (2 ADDITIONAL UNITS)
<b>Total</b>	<b>5410</b>	<b>\$11,000</b>	<b>\$11,000</b>	
<b>Total</b>	<b>10602625</b>	<b>\$419,612</b>	<b>\$419,612</b>	



## SPECIAL FACILITIES/PROGRAMS

The department's main focus is the expenditures and revenues generated from the outdoor pool at the War Memorial Center.

### BUDGET BRIEF

The recommended budget for the Special Facilities/Programs Department reflects a 20.08% decrease from the approved Fiscal Year 2018-2019 General Fund. The decrease is due to a reduction in request for capital improvements.

### FY 2019-2020 SPECIAL FACILITIES/PROGRAMS BUDGET HIGHLIGHTS

- Pool Management Company Contract

### DEPARTMENTAL BUDGET SUMMARY

	2016 Actual	2017 Actual	2018 Actual	2019 Approved	2020 Dept Request	2020 MGR Recomm	2020 Approved
Special Facilities/Programs	\$ 104,937	\$ 95,508	\$ 100,555	\$ 156,025	\$ 124,697	\$ 124,697	\$ 124,697

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10604000 SPECIAL FACIL/PROGRAMS</b>					
5010	S&W - TEMP	11,000	11,000	11,000	COMPENSATION FOR PART-TIME EMPLOYEES
<b>Total</b>	<b>5010</b>	<b>\$11,000</b>	<b>\$11,000</b>	<b>\$11,000</b>	
5025	FICA	842	842	842	FICA FOR PART-TIME EMPLOYEES
<b>Total</b>	<b>5025</b>	<b>\$842</b>	<b>\$842</b>	<b>\$842</b>	
5115	MED LAB SV	600	600	600	DRUG SCREENS FOR NEW HIRES
<b>Total</b>	<b>5115</b>	<b>\$600</b>	<b>\$600</b>	<b>\$600</b>	
5120	PRINT SVC	1,000	1,000	1,000	POOL SIGNAGE (ADA COMPLIANT)
<b>Total</b>	<b>5120</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5135	INS OFF SV	2,800	2,800	2,800	LIFEGUARD FEES FOR PRIVATE RENTALS
<b>Total</b>	<b>5135</b>	<b>\$2,800</b>	<b>\$2,800</b>	<b>\$2,800</b>	
5145	OTR SVCS	2,500	2,500	2,500	ADDITIONAL LIFEGUARD FEES OUTSIDE OF POOL CONTRACT
		22,880	22,880	22,880	ALLEGIANCE STAFFING - 8 POSITIONS
		49,500	49,500	49,500	POOL MANAGEMENT COMPANY CONTRACT
<b>Total</b>	<b>5145</b>	<b>\$74,880</b>	<b>\$74,880</b>	<b>\$74,880</b>	
5200	JAN SUPPLY	500	500	500	JANITORIAL AND CHEMICAL SUPPLIES
<b>Total</b>	<b>5200</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	
5205	DUE SUBS	325	325	325	ANNUAL POOL PERMIT
<b>Total</b>	<b>5205</b>	<b>\$325</b>	<b>\$325</b>	<b>\$325</b>	
5215	OFF SUPPLY	200	200	200	OFFICE SUPPLIES FOR FRONT DESK
<b>Total</b>	<b>5215</b>	<b>\$200</b>	<b>\$200</b>	<b>\$200</b>	
5220	PURCH RES	7,000	7,000	7,000	CONCESSION ITEMS TO BE SOLD
<b>Total</b>	<b>5220</b>	<b>\$7,000</b>	<b>\$7,000</b>	<b>\$7,000</b>	
5225	SAF SUPPLY	500	500	500	FIRST AID SUPPLIES
		1,500	1,500	1,500	RESCUE EQUIPMENT
<b>Total</b>	<b>5225</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	
5230	UNIFORMS	150	150	150	UNIFORM FOR SWIM INSTRUCTORS
		150	150	150	UNIFORMS FOR GATE ATTENDANTS
<b>Total</b>	<b>5230</b>	<b>\$300</b>	<b>\$300</b>	<b>\$300</b>	



Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10604000</b>		<b>SPECIAL FACIL/PROGRAMS</b>			
5235	PART SUPP	500	500	500	SUPPLIES FOR PROGRAMS AND EVENTS
		500	500	500	SWIM LESSONS EQUIPMENT
		500	500	500	WRISTBANDS FOR ADMISSIONS
<b>Total</b>	<b>5235</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>	
5265	NON CAP EQ	200	200	200	LEAF RAKES/CLEANING EQUIPMENT
		500	500	500	POOL POLES, ETC.
<b>Total</b>	<b>5265</b>	<b>\$700</b>	<b>\$700</b>	<b>\$700</b>	
5270	OTR SUPPLY	250	250	250	WATER TESTING KITS
		800	800	800	FLOOR MATS
<b>Total</b>	<b>5270</b>	<b>\$1,050</b>	<b>\$1,050</b>	<b>\$1,050</b>	
5300	TRAIN TRAN	1,500	1,500	1,500	SWIM INSTRUCTOR TRAINING
<b>Total</b>	<b>5300</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>	
5305	UTILITIES	12,000	12,000	12,000	UTLITIES FOR FACILITY
<b>Total</b>	<b>5305</b>	<b>\$12,000</b>	<b>\$12,000</b>	<b>\$12,000</b>	
5320	R&M EQUIP	2,000	2,000	2,000	UNFORSEEN REPAIRS TO PUMP/VACUUM
<b>Total</b>	<b>5320</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	
5410	RENT EQUIP	4,500	4,500	4,500	EQUIPMENT RENTAL
<b>Total</b>	<b>5410</b>	<b>\$4,500</b>	<b>\$4,500</b>	<b>\$4,500</b>	
<b>Total</b>	<b>10604000</b>	<b>\$124,697</b>	<b>\$124,697</b>	<b>\$124,697</b>	



## PERFORMING ARTS CENTER

The Performing Arts Center Division oversees the operations of the Town of Mooresville's contribution to the Mooresville Performing Arts Center. The Performing Arts Center Division holds promotions, bookings, and operations of various forms of entertainment.

### BUDGET BRIEF

The recommended budget for the Performing Arts Center reflects a 57.55% decrease from the approved Fiscal Year 2018-2019 General Fund budget. The change reflects a reduction in advertising and the number of performances.

### FY 2019-2020 PERFORMING ARTS CENTER BUDGET HIGHLIGHTS

- Concert Series
- Decrease in Concert Expenditures
- Decrease in Advertising for Concert Series

### DEPARTMENTAL BUDGET SUMMARY

	2016 Actual	2017 Actual	2018 Actual	2019 Approved	2020 Dept Request	2020 MGR Recomm	2020 Approved
Performing Arts Center	\$ -	\$ -	\$ 1,347,633	\$ 116,000	\$ 49,240	\$ 49,240	\$ 49,240

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10605000</b>		<b>PERFORMING ARTS</b>			
5120	PRINT SVC	3,000	3,000	3,000	POSTERS, FLYERS, BROCHURES, MARKETING MATERIALS
<b>Total</b>	<b>5120</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>	
5145	OTR SVCS	5,000	5,000	5,000	ALLEGIANCE STAFFING (REQUIRED BY AGREEMENT FOR ALL EVENTS)
		6,240	6,240	6,240	MGSD CLEANING SUPERVISOR (REQUIRED BY AGREEMENT FOR ALL EVENTS @ \$30/HR)
		30,000	30,000	30,000	CONCERT ENTERTAINMENT - HOSPITALITY, HOTEL AND TRANSPORTATION
<b>Total</b>	<b>5145</b>	<b>\$41,240</b>	<b>\$41,240</b>	<b>\$41,240</b>	
5325	ADVERTISE	5,000	5,000	5,000	TV, NEWSPAPER, MAGAZINE, SOCIAL ADVERTISING
<b>Total</b>	<b>5325</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	
<b>Total</b>	<b>10605000</b>	<b>\$49,240</b>	<b>\$49,240</b>	<b>\$49,240</b>	

## GOLF OPERATIONS

The Golf Operation Department oversees the administration of the Mooresville Golf Course. The Mooresville Golf Course is a full service municipal course offering rounds, programs, driving range, lessons, and tournaments.

### BUDGET BRIEF

The recommended budget for the Golf Operations Department reflects a .77% increase from the approved Fiscal Year 2018-2019 General Fund budget.

### FY 2019-2020 GOLF OPERATIONS BUDGET HIGHLIGHTS

- Trap Rake Replacement
- Rough Mower Replacement

### DEPARTMENTAL BUDGET SUMMARY

	2016 Actual	2017 Actual	2018 Actual	2019 Approved	2020 Dept Request	2020 MGR Recomm	2020 Approved
Golf Operations	\$ 148,219	\$ 2,131,241	\$ 2,523,998	\$ 2,604,912	\$ 2,624,897	\$ 2,624,897	\$ 2,624,897

Full-Time Position Breakdown	2019 Approved Budget	2020 Department Request	2020 Manager Recommended	2020 Board Approved
Golf Course Manager	1	1	1	1
Head PGA Professional	1	1	1	1
Assistant Golf Professional	1	1	1	1
Golf Course Supervisor	1	1	1	1
Golf Crew Leader	1	1	1	1
Golf Technician III	2	2	2	2
Golf Technician II	2	2	2	2
Golf Mechanic	1	1	1	1
<b>Total Golf Operations</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10620000</b>		<b>GOLF OPERATIONS</b>			
5000	S&W - FT	9,250	9,250	9,250	LONGEVITY FOR 10 FULL-TIME EMPLOYEES
		490,347	490,347	490,347	COMPENSATION FOR 10 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5000</b>	<b>\$499,597</b>	<b>\$499,597</b>	<b>\$499,597</b>	
5010	S&W - TEMP	114,972	114,972	114,972	COMPENSATION FOR 18 PART-TIME EMPLOYEES
<b>Total</b>	<b>5010</b>	<b>\$114,972</b>	<b>\$114,972</b>	<b>\$114,972</b>	
5015	OT	14,000	14,000	14,000	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
<b>Total</b>	<b>5015</b>	<b>\$14,000</b>	<b>\$14,000</b>	<b>\$14,000</b>	
5025	FICA	1,071	1,071	1,071	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		8,795	8,795	8,795	FICA FOR PART-TIME EMPLOYEES
		38,219	38,219	38,219	FICA FOR 10 FULL TIME EMPLOYEES
<b>Total</b>	<b>5025</b>	<b>\$48,085</b>	<b>\$48,085</b>	<b>\$48,085</b>	
5030	GRP INSURE	1,551	1,551	1,551	LIFE INSURANCE FOR 10 FULL-TIME EMPLOYEES
		106,000	106,000	106,000	HEALTH INSURANCE FOR 10 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5030</b>	<b>\$107,551</b>	<b>\$107,551</b>	<b>\$107,551</b>	
5035	RETIRE	1,253	1,253	1,253	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		44,714	44,714	44,714	RETIREMENT FOR 10 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5035</b>	<b>\$45,967</b>	<b>\$45,967</b>	<b>\$45,967</b>	
5040	401(K)	700	700	700	OVERTIME 401K FOR NON-EXEMPT EMPLOYEES
		24,980	24,980	24,980	401K FOR 10 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5040</b>	<b>\$25,680</b>	<b>\$25,680</b>	<b>\$25,680</b>	
5045	FIT & WELL	480	480	480	GYM REIMBURSEMENT
<b>Total</b>	<b>5045</b>	<b>\$480</b>	<b>\$480</b>	<b>\$480</b>	
5115	MED LAB SV	400	400	400	DRUG SCREENS FOR NEW HIRES
<b>Total</b>	<b>5115</b>	<b>\$400</b>	<b>\$400</b>	<b>\$400</b>	
5120	PRINT SVC	150	150	150	BUSINESS CARDS FOR MANAGERS / SUPERVISORS
<b>Total</b>	<b>5120</b>	<b>\$150</b>	<b>\$150</b>	<b>\$150</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10620000</b>		<b>GOLF OPERATIONS</b>			
5125	BANK SVC	28,000	28,000	28,000	MERCHANT FEES - MONTHLY CREDIT CARD CHARGES
<b>Total</b>	<b>5125</b>	<b>\$28,000</b>	<b>\$28,000</b>	<b>\$28,000</b>	
5145	OTR SVCS	1,250	1,250	1,250	DOG FOOD AND SHOTS FOR CHIEF
		2,000	2,000	2,000	PUMP HOUSE
		4,884	4,884	4,884	MAINTENANCE - ANNUAL FEE
		5,110	5,110	5,110	MONTHLY BATHROOM CLEANING AT CLUBHOUSE
		6,000	6,000	6,000	NEWPORT PROPERTIES ANNUAL FEE PER CONTRACT
		10,000	10,000	10,000	USGA HANDICAP FEES FOR MEMBERS AND GUESTS
		123,278	123,278	123,278	TREE REMOVAL THROUGHOUT GOLF COURSE
<b>Total</b>	<b>5145</b>	<b>\$152,522</b>	<b>\$152,522</b>	<b>\$152,522</b>	ALLEGIANCE STAFFING - 12 POSITIONS
5200	JAN SUPPLY	5,000	5,000	5,000	JANITORIAL SUPPLIES FOR CLUBHOUSE AND GOLF COURSE BATHROOMS
<b>Total</b>	<b>5200</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	
5205	DUE SUBS	110	110	110	USGA ANNUAL MEMBERSHIP FEE
		150	150	150	ETS ANNUAL FEE
		250	250	250	NATIONAL GOLF FOUNDATION MEMBERSHIP FEE
		400	400	400	CAROLINA GOLF ASSOCIATION MEMBERSHIP FEE
		425	425	425	NORTH CAROLINA AND IREDELL COUNTY ALCOHOL PERMIT FEES
		500	500	500	PGA DUES FOR STAFF
		1,000	1,000	1,000	NATIONAL SUPERINTENDENT ASSOCIATION, MECHANIC ASSOCIATION FEES
		2,638	2,638	2,638	PGA LEVEL 1 CERTIFICATION PROGRAM FEES
<b>Total</b>	<b>5205</b>	<b>\$5,473</b>	<b>\$5,473</b>	<b>\$5,473</b>	
5210	VEH SUPPLY	15,000	15,000	15,000	UNLEADED AND DIESEL GAS FOR GOLF COURSE EQUIPMENT
<b>Total</b>	<b>5210</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10620000</b>		<b>GOLF OPERATIONS</b>			
5215	OFF SUPPLY	500	500	500	PENCILS WITH GOLF COURSE LOGO
		600	600	600	RECEIPT/REGISTER PAPER FOR GOLF SHOP
		1,200	1,200	1,200	OFFICE SUPPLIES
		2,000	2,000	2,000	TOURNAMENT SUPPLIES
<b>Total</b>	<b>5215</b>	<b>\$4,300</b>	<b>\$4,300</b>	<b>\$4,300</b>	
5220	PURCH RES	20,000	20,000	20,000	SPECIAL ORDERS FOR MEMBERS AND GUESTS
		90,000	90,000	90,000	STOCK GOLF SHOP MERCHANDISE FOR RESALE
<b>Total</b>	<b>5220</b>	<b>\$110,000</b>	<b>\$110,000</b>	<b>\$110,000</b>	
5225	SAF SUPPLY	1,000	1,000	1,000	FIRE/OSHA INSPECTIONS
		2,000	2,000	2,000	SAFETY SUPPLIES
		3,000	3,000	3,000	BOOTS, GLOVES, SPRAY UNITS FOR MAINTENANCE STAFF
<b>Total</b>	<b>5225</b>	<b>\$6,000</b>	<b>\$6,000</b>	<b>\$6,000</b>	
5230	UNIFORMS	600	600	600	FULL TIME ADMINISTRATIVE STAFF X 3
		2,300	2,300	2,300	PART TIME STAFF X 23
		2,800	2,800	2,800	FULL TIME MAINTENANCE STAFF X 7
<b>Total</b>	<b>5230</b>	<b>\$5,700</b>	<b>\$5,700</b>	<b>\$5,700</b>	
5235	PART SUPP	5,000	5,000	5,000	TROPHIES FOR MEMBER TOURNAMENTS
		15,000	15,000	15,000	GIFTS FOR MEMBER TOURNAMENTS
		30,000	30,000	30,000	FOOD AND BEVERAGE FOR MEMBER TOURNAMENTS
<b>Total</b>	<b>5235</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	
5265	NON CAP EQ	2,000	2,000	2,000	BLOWERS, WEED-EATERS, EDGERS, AND TRIMMERS
		2,500	2,500	2,500	NEW BALL WASHER FOR DRIVING RANGE
		6,953	6,953	6,953	FLAGD FOR DRIVING RANGE - 12 UNITS
<b>Total</b>	<b>5265</b>	<b>\$11,453</b>	<b>\$11,453</b>	<b>\$11,453</b>	



Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10620000</b>	<b>GOLF OPERATIONS</b>				
5270	OTR SUPPLY	2,500	2,500	2,500	NEW BAG STANDS FOR THE DRIVING RANGE
		10,000	10,000	10,000	COURSE SUPPLIES (FLAGS, CUPS, FLAG STICKS, ETC.)
		10,000	10,000	10,000	LANDSCAPING THROUGHOUT THE GOLF COURSE
		10,000	10,000	10,000	SUPPLIES FOR WINTER REPAIRS/SPRIGGING REPAIRS
		12,000	12,000	12,000	RANGE SUPPLIES (BALLS, BAGS, MATS, ETC.)
		150,000	150,000	150,000	FERTILIZER, CHEMICALS, SAND, MULCH, PINE STRAW, PAINT, ETC.
<b>Total</b>	<b>5270</b>	<b>\$194,500</b>	<b>\$194,500</b>	<b>\$194,500</b>	
5300	TRAIN TRAN	2,500	2,500	2,500	PGA LEVEL 1 CERTIFICATIONS PROGRAM
		2,500	2,500	2,500	PGA SHOW, MEALS, TRAVEL, HOTEL X 2 EMPLOYEES
		3,000	3,000	3,000	MAINTENANCE STAFF TRAINING
<b>Total</b>	<b>5300</b>	<b>\$8,000</b>	<b>\$8,000</b>	<b>\$8,000</b>	
5305	UTILITIES	5,400	5,400	5,400	PHONE STIPEND FOR 6 FULL TIME EMPLOYEES
		65,000	65,000	65,000	UTILITIES FOR CLUBHOUSE AND PUMP HOUSE
<b>Total</b>	<b>5305</b>	<b>\$70,400</b>	<b>\$70,400</b>	<b>\$70,400</b>	
5310	R&M BLD/ST	1,000	1,000	1,000	POWER WASHING CLUBHOUSE
		5,000	5,000	5,000	REPLACE GOLF SHOP CARPET
		10,000	10,000	10,000	RESURFACE STAINED CONCRETE AT CLUBHOUSE
<b>Total</b>	<b>5310</b>	<b>\$16,000</b>	<b>\$16,000</b>	<b>\$16,000</b>	
5315	R&M VEH	500	500	500	TOWN VEHICLE MAINTENANCE
		3,000	3,000	3,000	ANNUAL MAINTENANCE FOR 72 GOLF CART FLEET
		3,500	3,500	3,500	GOLF CART PARTS AND REPAIRS
<b>Total</b>	<b>5315</b>	<b>\$7,000</b>	<b>\$7,000</b>	<b>\$7,000</b>	
5320	R&M EQUIP	27,000	27,000	27,000	REPAIRS ON ALL GOLF COURSE EQUIPMENT (REELS, BED KNIVES, ETC.)
<b>Total</b>	<b>5320</b>	<b>\$27,000</b>	<b>\$27,000</b>	<b>\$27,000</b>	
5325	ADVERTISE	6,000	6,000	6,000	MARKETING AND ADVERTISING
<b>Total</b>	<b>5325</b>	<b>\$6,000</b>	<b>\$6,000</b>	<b>\$6,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10620000</b>		<b>GOLF OPERATIONS</b>			
5330	POSTAGE	750	750	750	STAMPS, CLUB RETURNS, AND MEMBER BILLING
<b>Total</b>	<b>5330</b>	<b>\$750</b>	<b>\$750</b>	<b>\$750</b>	
5410	RENT EQUIP	1,500	1,500	1,500	COPIER/PRINTER FEES
		1,600	1,600	1,600	EQUIPMENT RENTAL FOR GOLF COURSE MAINTENANCE
		4,320	4,320	4,320	ANNUAL MAINTENANCE FOR GOLF CART GPS SYSTEM
		4,500	4,500	4,500	PROPERTY TAXES FOR GOLF CART FLEET
		88,025	88,025	88,025	CLUB CAR LEASE INCLUDING GPS SYSTEMS
<b>Total</b>	<b>5410</b>	<b>\$99,945</b>	<b>\$99,945</b>	<b>\$99,945</b>	
5525	OTR EQUIP	11,000	11,000	11,000	ADA COMPLIANT GOLF CART
		20,000	20,000	20,000	TRAP RAKE REPLACEMENT FOR GOLF COURSE MAINTENANCE
		70,000	70,000	70,000	ROUGH MOWER REPLACEMENT FOR GOLF COURSE MAINTENANCE
<b>Total</b>	<b>5525</b>	<b>\$101,000</b>	<b>\$101,000</b>	<b>\$101,000</b>	
5700	DEBT PRIN	235,000	235,000	235,000	GOB 2015 PRINCIPAL PAYMENT
		400,000	400,000	400,000	2015 INSTALLMENT GOLF CLUBHOUSE PRINCIPAL PAYMENT
<b>Total</b>	<b>5700</b>	<b>\$635,000</b>	<b>\$635,000</b>	<b>\$635,000</b>	
5705	DEBT INT	78,840	78,840	78,840	2015 INSTALLMENT GOLF CLUBHOUSE INTEREST PAYMENT
		130,132	130,132	130,132	GOB 2015 GOLF INTEREST PAYMENT
<b>Total</b>	<b>5705</b>	<b>\$208,972</b>	<b>\$208,972</b>	<b>\$208,972</b>	
<b>Total</b>	<b>10620000</b>	<b>\$2,624,897</b>	<b>\$2,624,897</b>	<b>\$2,624,897</b>	

## LIBRARY

The Library Department oversees the operations of the Mooresville Public Library. The Mooresville Public Library is partially funded by Iredell County, as the Library serves the southern portion of Iredell County.

### BUDGET BRIEF

The recommended budget for the Library Department reflects an 11.25% increase from the approved Fiscal Year 2018-2019 General Fund budget. The increase is primarily due to capital improvements.

### FY 2019-2020 LIBRARY BUDGET HIGHLIGHTS

- Consolidation of Library Administration, Circulation Services, Technology Services, Adult Services and Youth Services into one account
- HVAC for Main Floor of Public Library
- Complete renovation, including HVAC and Life Safety issues at Mooresville Historic Depot
- Replacement vehicle for outreach

### DEPARTMENTAL BUDGET SUMMARY

	2016 Actual	2017 Actual	2018 Actual	2019 Approved	2020 Dept Request	2020 MGR Recomm	2020 Approved
Library	\$ 2,279,061	\$ 2,563,999	\$ 2,618,091	\$ 2,870,549	\$ 3,193,427	\$ 3,193,427	\$ 3,193,427

Full-Time Position Breakdown	2019 Approved Budget	2020 Department Request	2020 Manager Recommended	2020 Board Approved
Library Director	1	1	1	1
Assistant Library Director	1	1	1	1
Administrative Specialist	1	1	1	1
Curator of Special Collections	1	1	1	1
Cataloging Specialist I	1	2	2	2
Cataloging Specialist II	1	1	1	1
Staff Librarian	3	3	3	3
Library Head of Circulation	1	0	0	0
Library Services Manager	0	3	3	3
Library Services Specialist	4	3	3	3
Library Associate	10	8	8	8
<b>Total Library Administration</b>	<b>24</b>	<b>24</b>	<b>24</b>	<b>24</b>

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10640000</b>		<b>LIBRARY ADMINISTRATION</b>			
5000	S&W - FT	15,250	15,250	15,250	LONGEVITY FOR 24 FULL-TIME EMPLOYEES
		1,126,179	1,126,179	1,126,179	COMPENSATION FOR 24 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5000</b>	<b>\$1,141,429</b>	<b>\$1,141,429</b>	<b>\$1,141,429</b>	
5010	S&W - TEMP	182,510	182,510	182,510	COMPENSATION FOR 17 PART-TIME EMPLOYEES
<b>Total</b>	<b>5010</b>	<b>\$182,510</b>	<b>\$182,510</b>	<b>\$182,510</b>	
5015	OT	500	500	500	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
<b>Total</b>	<b>5015</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	
5025	FICA	38	38	38	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		13,962	13,962	13,962	FICA FOR PART-TIME EMPLOYEES
		87,319	87,319	87,319	FICA FOR 24 FULL TIME EMPLOYEES
<b>Total</b>	<b>5025</b>	<b>\$101,319</b>	<b>\$101,319</b>	<b>\$101,319</b>	
5030	GRP INSURE	3,554	3,554	3,554	LIFE INSURANCE FOR 24 FULL-TIME EMPLOYEES
		254,400	254,400	254,400	HEALTH INSURANCE FOR 24 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5030</b>	<b>\$257,954</b>	<b>\$257,954</b>	<b>\$257,954</b>	
5035	RETIRE	45	45	45	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		102,158	102,158	102,158	RETIREMENT FOR 24 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5035</b>	<b>\$102,203</b>	<b>\$102,203</b>	<b>\$102,203</b>	
5040	401(K)	25	25	25	OVERTIME 401K FOR NON-EXEMPT EMPLOYEES
		57,071	57,071	57,071	401K FOR 24 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5040</b>	<b>\$57,096</b>	<b>\$57,096</b>	<b>\$57,096</b>	
5045	FIT & WELL	1,850	1,850	1,850	GYM REIMBURSEMENTS
<b>Total</b>	<b>5045</b>	<b>\$1,850</b>	<b>\$1,850</b>	<b>\$1,850</b>	
5115	MED LAB SV	2,300	2,300	2,300	
<b>Total</b>	<b>5115</b>	<b>\$2,300</b>	<b>\$2,300</b>	<b>\$2,300</b>	
5120	PRINT SVC	5,000	5,000	5,000	DESIGN AND PRINT LIBRARY SERVICES BROCHURE FOR NEW CARD HOLDERS
<b>Total</b>	<b>5120</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	

Department	Department Request	Manager Recommend	Board Approved	Detail	
<b>10640000</b>	<b>LIBRARY ADMINISTRATION</b>				
5125	BANK SVC	3,000	3,000	3,000	MERCHANT FEES ON CREDIT CARDS
<b>Total</b>	<b>5125</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>	
5145	OTR SVCS	2,000	2,000	2,000	ARCHIVAL FRAMING OF HISTORIC PAINTING
		8,500	8,500	8,500	UNIQUE MANAGEMENT DEBT COLLECT SERVICE
		10,000	10,000	10,000	MLK SPEAKER, AUTHOR SERIES AND EDUCATIONAL/SUMMER READING YOUTH SERIES
		15,423	15,423	15,423	ALLEGIANCE
		25,000	25,000	25,000	STAFFING - MOORESVILLE MUSEUM
					ALLEGIANCE STAFFING
					MOORESVILLE ARTS
<b>Total</b>	<b>5145</b>	<b>\$60,923</b>	<b>\$60,923</b>	<b>\$60,923</b>	
5200	JAN SUPPLY	6,500	6,500	6,500	
<b>Total</b>	<b>5200</b>	<b>\$6,500</b>	<b>\$6,500</b>	<b>\$6,500</b>	
5205	DUE SUBS	20,436	20,436	20,436	ALA, NCLA MEMBERSHIPS
					COSUGI MEMBERSHIP
					PRINT PERIODICALS EBSCO
					ARCHIVE AND HISTORICAL MEMBERSHIPS
<b>Total</b>	<b>5205</b>	<b>\$20,436</b>	<b>\$20,436</b>	<b>\$20,436</b>	
5210	VEH SUPPLY	850	850	850	
<b>Total</b>	<b>5210</b>	<b>\$850</b>	<b>\$850</b>	<b>\$850</b>	
5215	OFF SUPPLY	22,500	22,500	22,500	GENERAL OFFICE SUPPLIES
<b>Total</b>	<b>5215</b>	<b>\$22,500</b>	<b>\$22,500</b>	<b>\$22,500</b>	
5225	SAF SUPPLY	2,500	2,500	2,500	
<b>Total</b>	<b>5225</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>	
5235	PART SUPP	250	250	250	SPECIAL COLLECTIONS
		2,000	2,000	2,000	PROGRAMMING
		8,500	8,500	8,500	YOUNG ADULT PROGRAMING
		10,500	10,500	10,500	ADULT SERVICES PROGRAMMING
					INTERACTIVE STEM PROGRAMMING FOR SCHOOL AGE YOUTH INCLUDING STEM KITS, FESTIVALS AND PROMOTIONAL MATERIAL
<b>Total</b>	<b>5235</b>	<b>\$21,250</b>	<b>\$21,250</b>	<b>\$21,250</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10640000</b>		<b>LIBRARY ADMINISTRATION</b>			
5240	BOOK SUPP	500	500	500	PROFESSIONAL DEVELOPMENT
		12,000	12,000	12,000	SPECIAL COLLECTIONS MATERIALS, PRINT AND BOUND MATERIALS
		65,000	65,000	65,000	ADULT AND YOUNG ADULT NON FICTION, PRINT AND E-RESOURCE MATERIALS INCREASE IN COST
		71,000	71,000	71,000	ADULT FICTION PRINT AND EBOOKS
		71,000	71,000	71,000	YOUTH SERVICES PRINT AND E-BOOKS; OUTREACH SERVICES FOR YOUTH; INCREASED USE OF NCKIDS DIGITAL LIBRARY
<b>Total</b>	<b>5240</b>	<b>\$219,500</b>	<b>\$219,500</b>	<b>\$219,500</b>	
5245	AV SUPPLY	109,360	109,360	109,360	ADULT, TEEN AND YOUTH AV MATERIALS AUDIOBOOKS, HOOPLA, AND DVDS
<b>Total</b>	<b>5245</b>	<b>\$109,360</b>	<b>\$109,360</b>	<b>\$109,360</b>	
5265	NON CAP EQ	1,200	1,200	1,200	REPLACEMENT LAMPS AND SHADES IN ADULT SERVICES
		2,850	2,850	2,850	DESK REPLACEMENT, MONEY COUNTERS, STANCHIONS FOR ARCHIVE AREA
		5,000	5,000	5,000	DISPLAY UNITS FOR SPECIAL COLLECTIONS ARCHIVE
		6,000	6,000	6,000	LAUNCHPADS: INTERACTIVE CURATED SOFTWARE DEVICES; BRAIN GAMES FOR ADULTS
		10,000	10,000	10,000	REPLACE AND UPGRADE LIGHTING AND BOLLARDS AT LIBRARY
<b>Total</b>	<b>5265</b>	<b>\$25,050</b>	<b>\$25,050</b>	<b>\$25,050</b>	
5270	OTR SUPPLY	2,500	2,500	2,500	ADMINISTRATION
		6,000	6,000	6,000	ARCHIVAL SUPPLIES: BOXES, ACID FREE PAPER, STORAGE MATERIALS
		8,000	8,000	8,000	EPHEMERAL MATERIALS: POSTCARDS, REALIA, MANUSCRIPTS
		10,000	10,000	10,000	RFID TAGS, BARCODES, LABELS
		13,000	13,000	13,000	LIBRARY CARDS, PLASTIC BAGS, EARBUDS, FLASHDRIVES, BATTERIES,
<b>Total</b>	<b>5270</b>	<b>\$39,500</b>	<b>\$39,500</b>	<b>\$39,500</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10640000</b>	<b>LIBRARY ADMINISTRATION</b>				
5300	TRAIN TRAN	24,000	24,000	24,000	CONFERENCES:NCPLDA (3/YR) NCLA, COSUGI, OVERDRIVE, PLA, HISTORICAL ASSOCIATION WORKSHOPS: STATE LIBRARY, YOUTH SERVICES, LEADERSHIP INSTITUTE
<b>Total</b>	<b>5300</b>	<b>\$24,000</b>	<b>\$24,000</b>	<b>\$24,000</b>	
5305	UTILITIES	82,000	82,000	82,000	UTILITIES AT LIBRARY, M'ART/DEPOT AND MUSEUM SPRINT HOT SPOTS PHONE STIPENDS
<b>Total</b>	<b>5305</b>	<b>\$82,000</b>	<b>\$82,000</b>	<b>\$82,000</b>	
5310	R&M BLD/ST	1,000	1,000	1,000	FIRE PROTECTION
		1,500	1,500	1,500	AUTOMATED DOOR MAINTENANCE
		1,550	1,550	1,550	HANDRAIL BESIDE BUILDING GOING TO THE PARKING LOT
		3,000	3,000	3,000	POWERWASH EXTERIOR OF THE BUILDING FACING THE LOWER PARKING LOT
		4,000	4,000	4,000	EXTERMINATOR LIBRARY AND DEPOT
		4,000	4,000	4,000	LANDSCAPING
		4,850	4,850	4,850	ELEVATOR MAINTENANCE
		15,000	15,000	15,000	ABATEMENT OF NOISE LEVEL BASED ON PREVIOUS YEAR ASSESSMENT
		20,000	20,000	20,000	CONTINUED CARPET REPLACEMENT IN PUBLIC AREAS OF THE BUILDING
		21,500	21,500	21,500	ALARM SECURITY SERVICES
		30,000	30,000	30,000	JANITORIAL SERVICES LIBRARY AND HISTORIC DEPOT
<b>Total</b>	<b>5310</b>	<b>\$106,400</b>	<b>\$106,400</b>	<b>\$106,400</b>	
5315	R&M VEH	2,500	2,500	2,500	VEHICLE MAINTENANCE
<b>Total</b>	<b>5315</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>	
5320	R&M EQUIP	8,000	8,000	8,000	BOOKEYE SCANNER MISCELLANEOUS REPAIRS TO EQUIPMENT
<b>Total</b>	<b>5320</b>	<b>\$8,000</b>	<b>\$8,000</b>	<b>\$8,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10640000</b>	<b>LIBRARY ADMINISTRATION</b>				
5321	M SOFTWARE	500	500	500	NCPLDA KIDS DIGITAL
		950	950	950	PAST PERFECT ARCHIVE SOFTWARE
		1,000	1,000	1,000	EBSCO LIBRARY AWARE
		1,000	1,000	1,000	TUMBLE BOOKS
		1,900	1,900	1,900	OCLC INTERLIBRARY LOAN
		3,000	3,000	3,000	EVANCED PUBLIC COMPUTER PRINT MANAGEMENT SOFTWARE
		3,500	3,500	3,500	NCPLDA: ANCESTRY LIBRARY EDITION, AF/AM HERITAGE, FOLD 3 ADVANCED
		4,000	4,000	4,000	CONTENT DM ONLINE ARCHIVE SOFTWARE
		5,000	5,000	5,000	GALE ONLINE COURSES
		5,370	5,370	5,370	EBSCO: MY HERITAGE, LEARNING EXPRESS
		6,000	6,000	6,000	OVERDRIVE; PLATFORM FEES AND DIGITAL MAGAZINES
		11,000	11,000	11,000	OCLC CATALOGING AND WEB DEWEY
<b>Total</b>	<b>5321</b>	<b>\$43,220</b>	<b>\$43,220</b>	<b>\$43,220</b>	
5325	ADVERTISE	2,750	2,750	2,750	BANNERS, FACEBOOK BOOSTS, POSTERS
<b>Total</b>	<b>5325</b>	<b>\$2,750</b>	<b>\$2,750</b>	<b>\$2,750</b>	
5330	POSTAGE	3,500	3,500	3,500	POSTAGE, INCLUDING INTERLIBRARY LOANS
<b>Total</b>	<b>5330</b>	<b>\$3,500</b>	<b>\$3,500</b>	<b>\$3,500</b>	
5400	RENT PROP	17,200	17,200	17,200	RENTAL FOR LAND UNDER RAILROAD DEPOT, CURRENTLY THE MOORESVILLE ART GUILD GALLERY
<b>Total</b>	<b>5400</b>	<b>\$17,200</b>	<b>\$17,200</b>	<b>\$17,200</b>	
5410	RENT EQUIP	25,000	25,000	25,000	BENFIELD SANITATION SYSTEL MANAGEMENT PRINT SERVICES SYSTEL COPIER CHARGES
<b>Total</b>	<b>5410</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	
5520	VEHICLES	35,000	35,000	35,000	REPLACEMENT FOR 22 YEAR OLD CROWN VIC TO SERVICE OUTREACH LOCATIONS
<b>Total</b>	<b>5520</b>	<b>\$35,000</b>	<b>\$35,000</b>	<b>\$35,000</b>	



Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10640000</b>		<b>LIBRARY ADMINISTRATION</b>			
5545	BLDG IMPR	90,000	90,000	90,000	COMPLETE WAREHOUSE RENOVATION INCLUDING HVAC AND LIFE SAFETY ISSUES
		120,000	120,000	120,000	REPLACE 15 YEAR OLD HVAC MAIN FLOOR LIBRARY (CIP)
<b>Total</b>	<b>5545</b>	<b>\$210,000</b>	<b>\$210,000</b>	<b>\$210,000</b>	
5550	OTR IMPROV	7,000	7,000	7,000	SIGN AT CHURCH STREET ENTRANCE
<b>Total</b>	<b>5550</b>	<b>\$7,000</b>	<b>\$7,000</b>	<b>\$7,000</b>	
5700	DEBT PRIN	183,186	183,186	183,186	2003 COPS REFI 2012 PRINCIPAL PAYMENT
<b>Total</b>	<b>5700</b>	<b>\$183,186</b>	<b>\$183,186</b>	<b>\$183,186</b>	
5705	DEBT INT	60,141	60,141	60,141	2003 COPS REFI 2012 INTEREST PAYMENT
<b>Total</b>	<b>5705</b>	<b>\$60,141</b>	<b>\$60,141</b>	<b>\$60,141</b>	
<b>Total</b>	<b>10640000</b>	<b>\$3,193,427</b>	<b>\$3,193,427</b>	<b>\$3,193,427</b>	



**UTILITY FUND – BUDGET SUMMARY**

The Utility Fund is used to account for the Town’s water and sewer operations. As a proprietary fund the operating revenues and expenses are recorded separately from non-operating items. Operating revenues and expenses result from providing services and producing and delivering goods in connection with a proprietary fund’s principal ongoing operations. The principal operating revenues of the Town’s Utility Fund are charges to customers for sales and services. Operating expenses for the Utility Fund include the cost of sales and services, administrative expenses and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

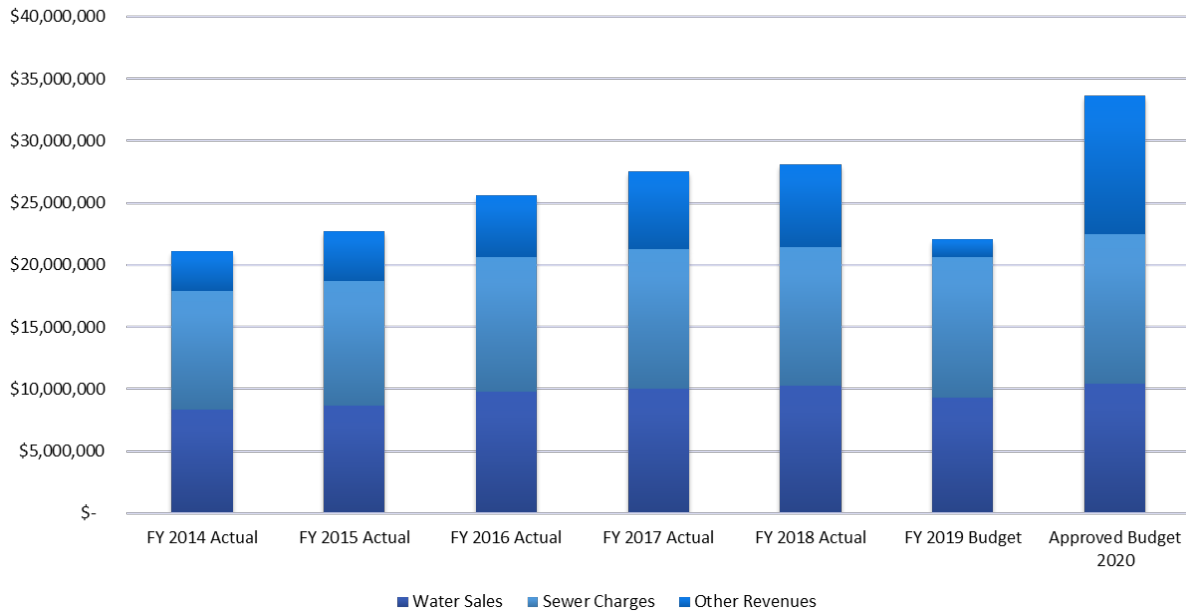
The following charts display a history of operating revenues and expenses.

	FY 2013-2014 Actual	FY 2014-2015 Actual	FY 2015-2016 Actual	FY 2016-2017 Actual	FY 2017-2018 Actual	FY 2018-2019 Budget	FY 2019-2020 Approved Budget
Revenues	\$ 21,139,861	\$ 22,689,647	\$ 25,630,189	\$ 27,569,276	\$ 28,086,401	\$ 22,102,839	\$ 33,617,391
Expenses	18,398,019	23,765,939	23,052,577	27,122,017	28,945,801	22,102,839	33,617,391
Difference	\$ 2,741,842	\$ (1,076,292)	\$ 2,577,612	\$ 447,259	\$ (859,400)	\$ -	\$ -

**Water and Sewer Revenues**

Actual water and sewer fees and charges can be found in the Fee Schedule section of the FY 2019-2020 Recommended Budget. The Town uses an independent rate consultant to perform a study of budgeted expenses to determine appropriate rates and fees for the upcoming fiscal year. The rate study consists of analyzing departmental requested budget expenses to identify the net revenue requirements from user rate revenues.

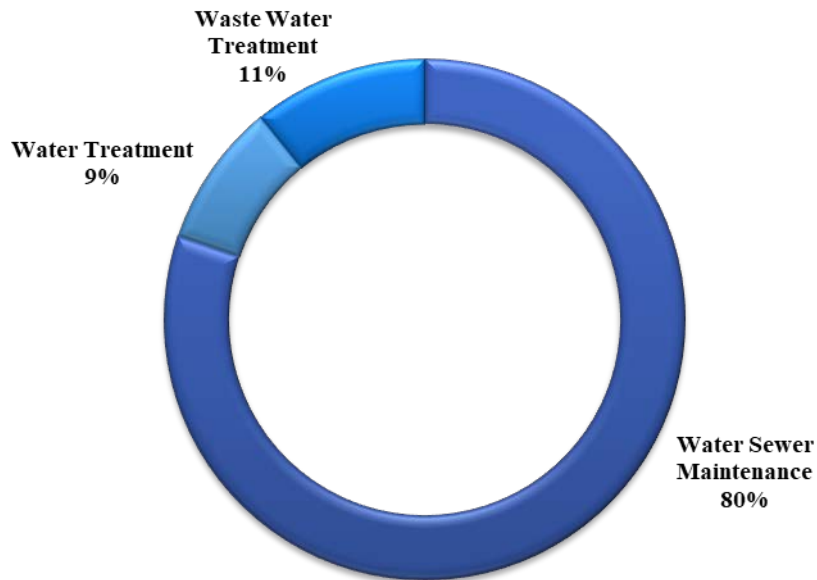
**Water Sales, Sewer Charges, and Other Revenues**



**UTILITY FUND REVENUES BY CATEGORY**

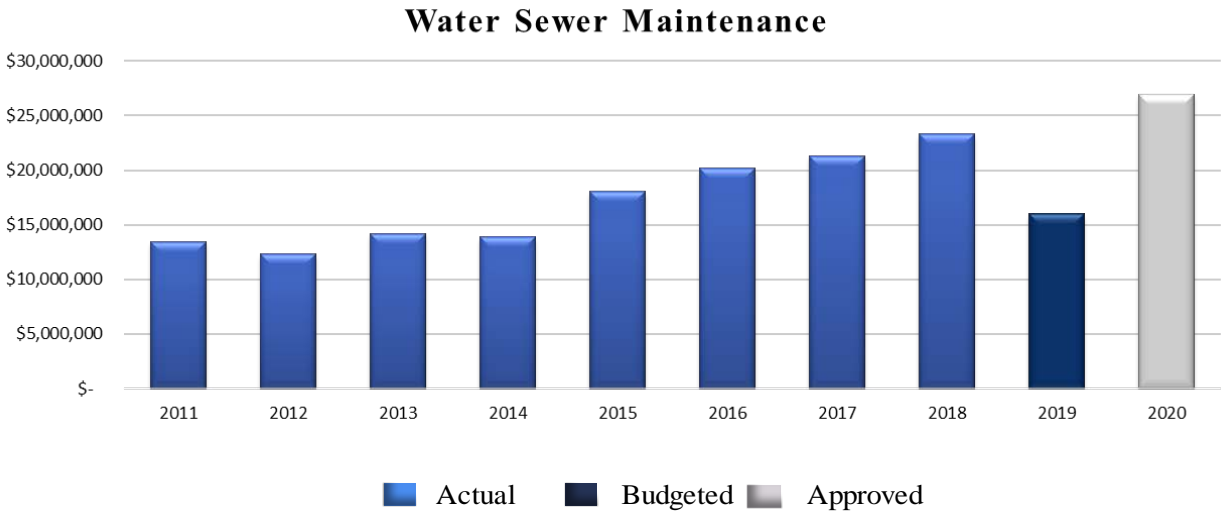
UTILITY FUND REVENUES	ACTUAL REVENUES					BUDGET	APPROVED
	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
Water Sales	\$ 8,377,444	\$ 8,708,418	\$ 9,777,433	\$ 10,027,809	\$ 10,268,594	\$ 9,279,598	\$ 10,468,605
Sewer Charges	9,551,930	10,017,718	10,870,871	11,217,972	11,208,386	11,341,701	12,030,026
Water & Sewer Taps	76,767	96,475	107,618	191,150	183,983	130,000	150,000
Penalties	58,200	163,595	78,330	86,221	103,154	85,000	105,000
Fees	608,775	703,744	974,882	963,189	815,122	610,000	630,000
Miscellaneous	962,637	785,804	844,582	873,971	801,557	616,540	627,615
Availability Fees & Charges	1,063,722	1,563,745	2,147,552	3,005,841	-	-	-
System Development Fees	435,542	646,827	821,280	1,176,109	4,663,780	-	-
Interest on Investments	4,844	3,321	7,641	27,014	41,825	40,000	40,000
Appropriated Earnings	-	-	-	-	-	-	9,566,145
Transfers from Other Fund	-	-	-	-	-	-	-
<b>TOTAL REVENUES</b>	<b>\$ 21,139,861</b>	<b>\$ 22,689,647</b>	<b>\$ 25,630,189</b>	<b>\$ 27,569,276</b>	<b>\$ 28,086,401</b>	<b>\$ 22,102,839</b>	<b>\$ 33,617,391</b>

Water Sewer Maintenance           \$ 26,971,560  
 Water Treatment                       \$ 3,005,557  
 Waste Water Treatment           \$ 3,640,274



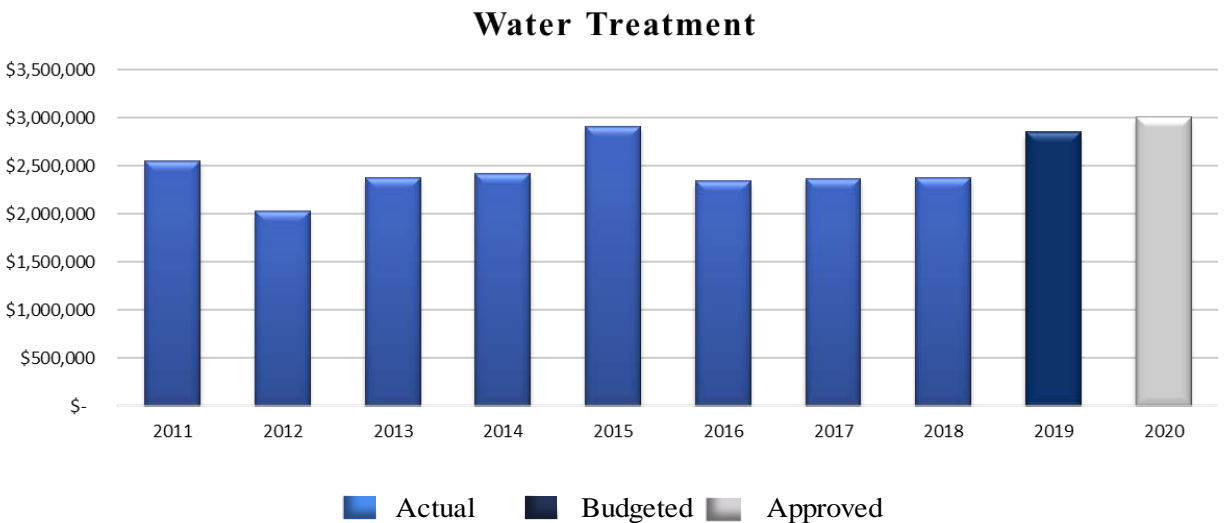
Water Sewer Maintenance

Included in the Water Sewer Maintenance functional area are the departments of Water Sewer Administration, Meter Reading, Line Maintenance, and Pump Maintenance.



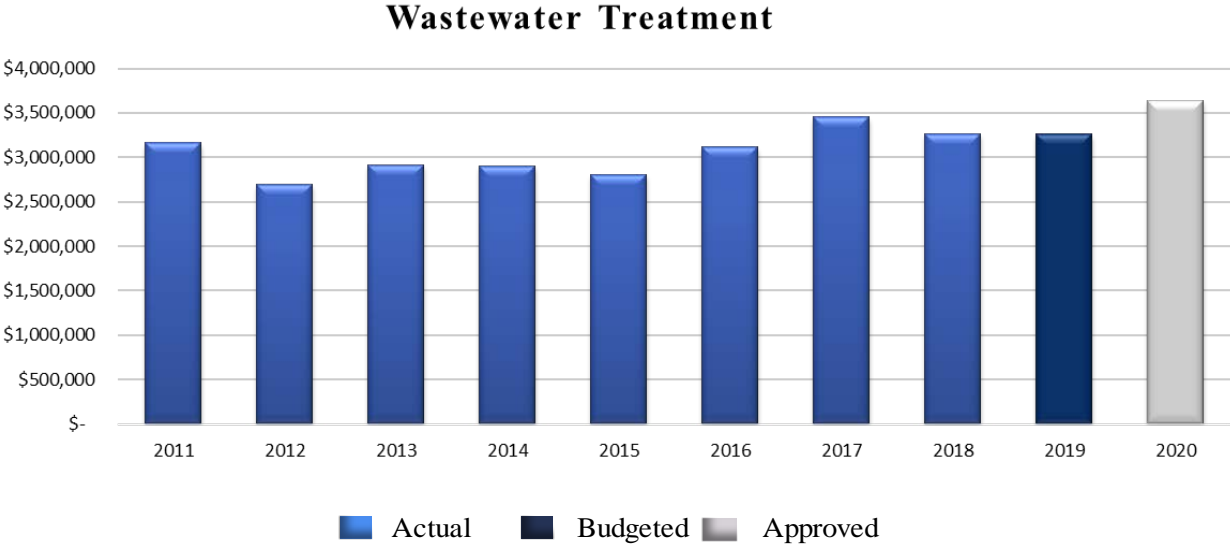
Water Treatment

Included in the Water Treatment functional area are the departments of Water Treatment Administration, Water Treatment Plant 1, and Water Treatment Plant 2.



Wastewater Treatment

Included in the Wastewater Treatment functional area is the department of Wastewater Treatment.



**UTILITY FUND EXPENDITURES BY DEPARTMENT**

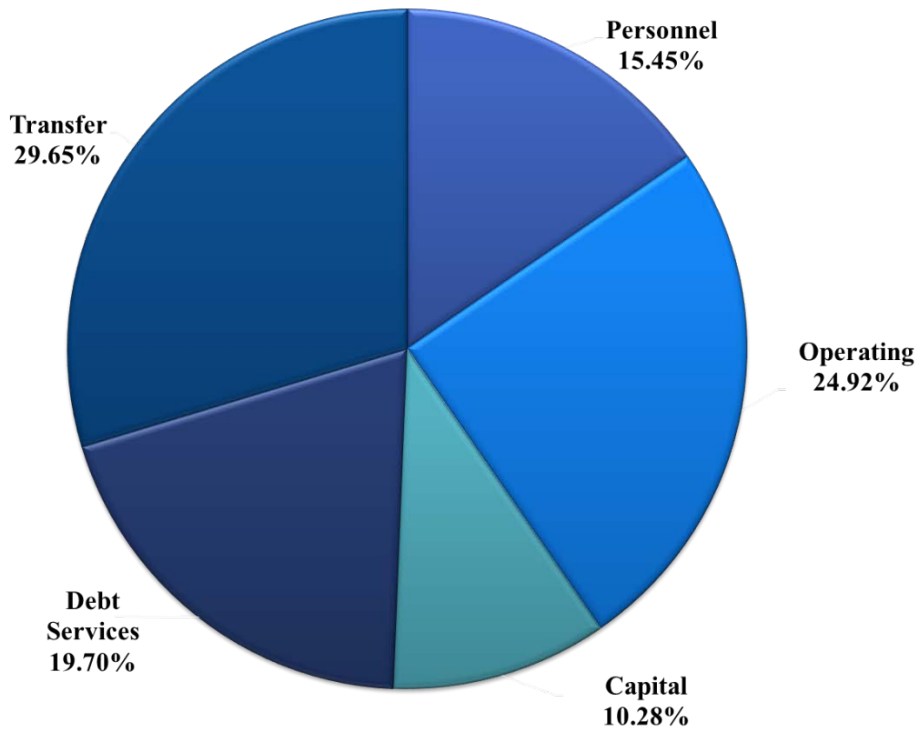
	ACTUAL				APPROVED	REQUESTED	RECOMMENDED	APPROVED
	2014-2015	2015-2016	2016-2017	2017-2018				
<b>Water Sewer Maintenance</b>								
Water Sewer Administration	\$ 13,868,875	\$ 15,705,538	\$ 16,955,081	\$ 20,134,508	\$ 10,514,473	\$ 18,498,052	\$ 18,538,052	\$ 18,538,052
Meter Reading	497,256	450,368	574,471	770,989	986,402	1,042,957	1,042,957	1,042,957
Line Maintenance	3,146,316	3,253,190	3,065,303	1,652,263	3,667,585	5,991,535	5,991,535	5,991,535
Pump Maintenance	533,894	734,539	704,347	747,651	819,127	1,399,016	1,399,016	1,399,016
<b>Total Water Sewer Maintenance</b>	<b>\$ 18,046,341</b>	<b>\$ 20,143,634</b>	<b>\$ 21,299,201</b>	<b>\$ 23,305,411</b>	<b>\$ 15,987,587</b>	<b>\$ 26,931,560</b>	<b>\$ 26,971,560</b>	<b>\$ 26,971,560</b>
<b>Water Treatment</b>								
Water Treatment Administration	918,620	940,913	976,056	998,347	1,091,882	2,161,557	2,161,557	2,161,557
Water Treatment I	942,056	707,608	707,626	796,735	1,036,250	200,000	200,000	200,000
Water Treatment II	1,053,336	692,588	686,486	577,586	724,400	644,000	644,000	644,000
<b>Total Water Treatment</b>	<b>\$ 2,914,013</b>	<b>\$ 2,341,109</b>	<b>\$ 2,370,167</b>	<b>\$ 2,372,668</b>	<b>\$ 2,852,532</b>	<b>\$ 3,005,557</b>	<b>\$ 3,005,557</b>	<b>\$ 3,005,557</b>
<b>Wastewater Treatment</b>								
Wastewater Treatment	2,805,194	3,116,126	3,452,648	3,267,722	3,262,720	3,640,274	3,640,274	3,640,274
<b>Total Wastewater Treatment</b>	<b>\$ 2,805,194</b>	<b>\$ 3,116,126</b>	<b>\$ 3,452,648</b>	<b>\$ 3,267,722</b>	<b>\$ 3,262,720</b>	<b>\$ 3,640,274</b>	<b>\$ 3,640,274</b>	<b>\$ 3,640,274</b>
<b>TOTAL UTILITY FUND</b>	<b>\$ 23,765,548</b>	<b>\$ 25,600,870</b>	<b>\$ 27,122,016</b>	<b>\$ 28,945,801</b>	<b>\$ 22,102,839</b>	<b>\$ 33,577,391</b>	<b>\$ 33,617,391</b>	<b>\$ 33,617,391</b>

**UTILITY FUND CHANGE IN EXPENDITURES BY DEPARTMENT**

	APPROVED	REQUESTED	RECOMMENDED	APPROVED	\$ Change	% Change
	2018-2019	2019-2020	2019-2020	2019-2020		
<b>Water Sewer Maintenance</b>						
Water Sewer Maintenance	\$ 10,514,473	\$ 18,498,052	\$ 18,538,052	\$ 18,538,052	\$ 8,023,579	76.31%
Meter Reading	986,402	1,042,957	1,042,957	1,042,957	56,555	5.73%
Line Maintenance	3,667,585	5,991,535	5,991,535	5,991,535	2,323,950	63.36%
Pump Maintenance	819,127	1,399,016	1,399,016	1,399,016	579,889	70.79%
<b>Total Water Sewer Maintenance</b>	<b>\$ 15,987,587</b>	<b>\$ 26,931,560</b>	<b>\$ 26,971,560</b>	<b>\$ 26,971,560</b>	<b>\$ 10,983,973</b>	<b>68.70%</b>
<b>Water Treatment</b>						
Water Treatment Administration	1,091,882	2,161,557	2,161,557	2,161,557	1,069,675	97.97%
Water Treatment I	1,036,250	200,000	200,000	200,000	(836,250)	-80.70%
Water Treatment II	724,400	644,000	644,000	644,000	(80,400)	-11.10%
<b>Total Water Treatment</b>	<b>\$ 2,852,532</b>	<b>\$ 3,005,557</b>	<b>\$ 3,005,557</b>	<b>\$ 3,005,557</b>	<b>\$ 153,025</b>	<b>5.36%</b>
<b>Wastewater Treatment</b>						
Wastewater Treatment	3,262,720	3,640,274	3,640,274	3,640,274	377,554	11.57%
<b>Total Wastewater Treatment</b>	<b>\$ 3,262,720</b>	<b>\$ 3,640,274</b>	<b>\$ 3,640,274</b>	<b>\$ 3,640,274</b>	<b>\$ 377,554</b>	<b>11.57%</b>
<b>TOTAL UTILITY FUND</b>	<b>\$ 22,102,839</b>	<b>\$ 33,577,391</b>	<b>\$ 33,617,391</b>	<b>\$ 33,617,391</b>	<b>\$ 11,514,552</b>	<b>52.10%</b>

## EXPENDITURES BY FUNCTIONAL AREA AND CATEGORY

	Personnel	Operating	Capital	Debt Services	Transfer	Total
Water Sewer Maintenance	\$ 2,631,465	\$ 4,591,990	\$ 3,455,000	\$ 6,623,421	\$ 9,669,684	\$ 26,971,560
Water Treatment	1,179,357	1,526,200	-	-	300,000	3,005,557
Wastewater Treatment	1,381,924	2,258,350	-	-	-	3,640,274
<b>TOTAL EXPENDITURES</b>	<b>\$5,192,746</b>	<b>\$8,376,540</b>	<b>\$3,455,000</b>	<b>\$ 6,623,421</b>	<b>\$ 9,969,684</b>	<b>\$ 33,617,391</b>



### UTILITY FUND OUTSTANDING LONG TERM DEBT

Project	Original Date	Maturity Date	June 30, 2018 Balance	FY 2018-2019 Principal	FY2018-2019 Interest	FY 2019-2020 Principal	FY 2019-2020 Interest	FY 2021-2036 Debt Service
Installment Purchase -								
W&S Extension & Elevated Tank	12/13/1999	10/15/2019	\$ 170,000	\$ 85,000	\$ 9,353	\$ 85,000	\$ 4,709	\$ -
Revenue Bonds - 2010	4/29/2010	5/1/2035	19,360,000	880,000	1,156,350	905,000	1,113,864	17,575,000
Revenue Bonds - 2012	3/20/2012	5/1/2029	32,485,000	2,495,000	1,337,100	2,555,000	1,237,300	27,435,000
State Revolving Loan	7/15/2011	5/1/2031	8,007,437	544,782	177,765	556,877	165,671	6,905,778
<b>TOTALS</b>			<b>\$ 60,022,437</b>	<b>\$ 4,004,782</b>	<b>\$ 2,680,568</b>	<b>\$ 4,101,877</b>	<b>\$ 2,521,544</b>	<b>\$ 51,915,778</b>



## CAPITAL OUTLAY BY DEPARTMENT

(Expenditures over \$5,000 & Items Transferred to Project Ordinances)

DEPARTMENT - ITEM/DESCRIPTION	REQUESTED	RECOMMENDED	APPROVED
<b>WATER SEWER MAINTENANCE</b>			
Wiggins Road Forcemain Construction	3,444,000	3,444,000	\$ 3,444,000
Wiggins Road Pump Station Construction	3,959,326	3,959,326	\$ 3,959,326
<b>DEPARTMENT TOTAL</b>	<b>\$7,403,326</b>	<b>\$ 7,403,326</b>	<b>\$ 7,403,326</b>
<b>METER READING</b>			
Vehicle - Requested Position - Water Meter Specialist II	35,000	35,000	\$ 35,000
	<b>\$35,000</b>	<b>\$35,000</b>	<b>\$ 35,000</b>
<b>LINE MAINTENANCE</b>			
Replacement F150	35,000	35,000	\$ 35,000
US 21 and Connector Road Transmission Lines	3,000,000	3,000,000	\$ 3,000,000
<b>DEPARTMENT TOTAL</b>	<b>\$3,035,000</b>	<b>\$ 3,035,000</b>	<b>\$ 3,035,000</b>
<b>PUMP MAINTENANCE</b>			
Replacement F150	35,000	35,000	\$ 35,000
Professional Services & Purchase Northside Pump Station Bar Screen	350,000	350,000	\$ 350,000
<b>DEPARTMENT TOTAL</b>	<b>385,000</b>	<b>\$ 385,000</b>	<b>\$ 385,000</b>
<b>WATER TREATMENT</b>			
Design of High Pressure Pump Station at WTP II	300,000	300,000	300,000
<b>DEPARTMENT TOTAL</b>	<b>\$300,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>
<b>TOTAL UTILITY FUND CAPITAL OUTLAY</b>	<b>\$11,158,326</b>	<b>\$ 11,158,326</b>	<b>\$ 11,158,326</b>

### AUTHORIZED FUNDED POSITIONS WITH BENEFITS

Departments	Funded Benefited Positions						Approved	Requested	Recommended	Approved
	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	2019	FY 2020		
Water Sewer Administration	3	2	3	3	3	3	4	4	4	4
Meter Reading	3	4	5	5	5	5	5	6	6	6
Line Maintenance	19	19	19	20	20	20	21	21	21	21
Pump Maintenance	4	4	3	3	4	4	4	4	4	4
Water Treatment	12	12	13	13	13	13	13	14	14	14
Wastewater Treatment	18	18	19	19	19	19	19	19	19	19
<i>Utility Fund Total</i>	<i>59</i>	<i>59</i>	<i>62</i>	<i>63</i>	<i>64</i>	<i>64</i>	<i>66</i>	<i>68</i>	<i>68</i>	<i>68</i>



Department		Department Request	Manager Recommend	Board Approved	Detail
<b>3001000 GENERAL REVENUES</b>					
3700	INT INVEST	-40,000	-40,000	-40,000	INTEREST ON INVESTMENTS
<b>Total</b>	<b>3700</b>	<b><u>-\$40,000</u></b>	<b><u>-\$40,000</u></b>	<b><u>-\$40,000</u></b>	
3703	MISC REV	-491,103	-491,103	-491,103	INTEREST REBATE - SERIES 2010 B
		-53,460	-53,460	-53,460	AT&T WIRELESS LEASE INCOME
		-43,704	-43,704	-43,704	VERIZON WIRELESS LEASE - CHURCH STREET WATER
		-39,348	-39,348	-39,348	VERIZON WIRELESS-WATER TOWER AT FIRE STATION 2
<b>Total</b>	<b>3703</b>	<b><u>-\$627,615</u></b>	<b><u>-\$627,615</u></b>	<b><u>-\$627,615</u></b>	
3752	APPRO RE	-9,566,145	-9,566,145	-9,566,145	APPROPRIATED RETAINED EARNINGS
<b>Total</b>	<b>3752</b>	<b><u>-\$9,566,145</u></b>	<b><u>-\$9,566,145</u></b>	<b><u>-\$9,566,145</u></b>	
<b>Total</b>	<b>3001000</b>	<b><u>-\$10,233,760</u></b>	<b><u>-\$10,233,760</u></b>	<b><u>-\$10,233,760</u></b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>3002700 CHGS FOR SERVICE UTIL ADMIN</b>					
3414	LATE FEE	-90,000	-105,000	-105,000	LATE FEES
<b>Total</b>	<b>3414</b>	<b>-\$90,000</b>	<b>-\$105,000</b>	<b>-\$105,000</b>	
3438	PROCESS FE	-80,000	-85,000	-85,000	PROCESSING FEES
<b>Total</b>	<b>3438</b>	<b>-\$80,000</b>	<b>-\$85,000</b>	<b>-\$85,000</b>	
3450	TAP CONNCT	-140,000	-150,000	-150,000	TAP AND CONNECTION FEES
<b>Total</b>	<b>3450</b>	<b>-\$140,000</b>	<b>-\$150,000</b>	<b>-\$150,000</b>	
<b>Total</b>	<b>3002700</b>	<b>-\$310,000</b>	<b>-\$340,000</b>	<b>-\$340,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>3002800</b>		<b>CHGS FOR SERVICE WATER TREAT</b>			
3451	WATER	-10,468,605	-10,468,605	-10,468,605	WATER REVENUE
<b>Total</b>	<b>3451</b>	<b>-10,468,605</b>	<b>-10,468,605</b>	<b>-10,468,605</b>	
<b>Total</b>	<b>3002800</b>	<b>-10,468,605</b>	<b>-10,468,605</b>	<b>-10,468,605</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>3002900 CHGS FOR SERVICE WASTEWATER</b>					
3428	PERMIT FEE	-535,000	-545,000	-545,000	PERMIT FEES
<b>Total</b>	<b>3428</b>	<b><u>-\$535,000</u></b>	<b><u>-\$545,000</u></b>	<b><u>-\$545,000</u></b>	
3444	SEWER	-12,030,026	-12,030,026	-12,030,026	SEWER REVENUE
<b>Total</b>	<b>3444</b>	<b><u>-\$12,030,026</u></b>	<b><u>-\$12,030,026</u></b>	<b><u>-\$12,030,026</u></b>	
<b>Total</b>	<b>3002900</b>	<b><u>-\$12,565,026</u></b>	<b><u>-\$12,575,026</u></b>	<b><u>-\$12,575,026</u></b>	

## WATER SEWER ADMINISTRATION

The Water Sewer Administration Department consists of the administrative positions for the Utility Fund and Water Sewer Maintenance.

### BUDGET BRIEF

The approved budget for the Water Sewer Administration budget reflects a 76.51% increase from the approved Fiscal Year 2018-2019 Utility Fund budget. The increase is primarily due to an additional position along with an increase in capital expense.

### FY 2019-2020 WATER SEWER ADMINISTRATION BUDGET HIGHLIGHTS

- Begin construction of Wiggins Road Pump Station and Force Main
- Begin construction of Sewer Outfalls to Wiggins Road Pump Station

### DEPARTMENTAL BUDGET SUMMARY

	2016 Actual	2017 Actual	2018 Actual	2019 Approved	2020 Dept Request	2020 MGR Recomm	2020 Approved
Water Sewer Administration	\$ 15,488,865	\$ 13,674,121	\$ 20,134,508	\$ 10,514,473	\$ 18,498,052	\$ 18,538,052	\$ 18,538,052

Full-Time Position Breakdown	2019 Approved Budget	2020 Department Request	2020 Manager Recommended	2020 Board Approved
Public Utilities Director	1	1	1	1
GIS Specialist	1	1	1	1
Water Sewer Field Supervisor	2	2	2	2
<b>Total Water Sewer Administration</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>30700000</b>		<b>WSM ADMINISTRATION</b>			
5000	S&W - FT	3,250	3,250	3,250	LONGEVITY FOR 4 FULL-TIME EMPLOYEES
		20,768	20,768	20,768	PAY CLASS STUDY
		271,865	271,865	271,865	COMPENSATION FOR 4 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5000</b>	<b>\$295,883</b>	<b>\$295,883</b>	<b>\$295,883</b>	
5015	OT	8,500	8,500	8,500	OVERTIME FOR NON-EXEMPT EMPLOYEES
<b>Total</b>	<b>5015</b>	<b>\$8,500</b>	<b>\$8,500</b>	<b>\$8,500</b>	
5025	FICA	650	650	650	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		1,589	1,589	1,589	FICA FOR PAY CLASS STUDY
		21,047	21,047	21,047	FICA FOR 4 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5025</b>	<b>\$23,286</b>	<b>\$23,286</b>	<b>\$23,286</b>	
5030	GRP INSURE	855	855	855	LIFE INSURANCE FOR 4 FULL-TIME EMPLOYEES
		42,400	42,400	42,400	HEALTH INSURANCE FOR 4 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5030</b>	<b>\$43,255</b>	<b>\$43,255</b>	<b>\$43,255</b>	
5035	RETIRE	761	761	761	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		1,859	1,859	1,859	RETIREMENT FOR PAY CLASS STUDY
		24,623	24,623	24,623	RETIREMENT FOR 4 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5035</b>	<b>\$27,243</b>	<b>\$27,243</b>	<b>\$27,243</b>	
5040	401(K)	425	425	425	OVERTIME 401K FOR NON-EXEMPT EMPLOYEES
		1,038	1,038	1,038	401K FOR PAY CLASS STUDY
		13,757	13,757	13,757	401K FOR 4 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5040</b>	<b>\$15,220</b>	<b>\$15,220</b>	<b>\$15,220</b>	
5105	AR/ENG SVC	5,000	5,000	5,000	CONSULTANT FEES
<b>Total</b>	<b>5105</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	
5115	MED LAB SV	100	100	100	RANDOM DRUG TEST
<b>Total</b>	<b>5115</b>	<b>\$100</b>	<b>\$100</b>	<b>\$100</b>	
5120	PRINT SVC	27,000	27,000	27,000	PRINTING SERVICES
<b>Total</b>	<b>5120</b>	<b>\$27,000</b>	<b>\$27,000</b>	<b>\$27,000</b>	
5125	BANK SVC	185,000	185,000	185,000	BANKING FEES AND MERCHANT FEES
<b>Total</b>	<b>5125</b>	<b>\$185,000</b>	<b>\$185,000</b>	<b>\$185,000</b>	



Department		Department Request	Manager Recommend	Board Approved	Detail
<b>30700000 WSM ADMINISTRATION</b>					
5145	OTR SVCS	20,000	20,000	20,000	CREDIT CHECK SERVICES FOR UTILITY CUSTOMERS
		25,000	25,000	25,000	RATE STUDY
		27,000	27,000	27,000	ANNUAL SCADA AND TANK CONTRACT SERVICES
		115,500	115,500	115,500	SCADA FOR DEVELOPER CONSTRUCTED PUMP STATIONS. PASS THROUGH COST. ASSUMES 7 NEW STATIONS IN FY 20
5145	OTR SVCS	1,000,000	1,000,000	1,000,000	UTILITY RELOCATION AGREEMENT
<b>Total</b>	<b>5145</b>	<b>\$1,187,500</b>	<b>\$1,187,500</b>	<b>\$1,187,500</b>	
5200	JAN SUPPLY	50	50	50	JANITORIAL SUPPLIES
<b>Total</b>	<b>5200</b>	<b>\$50</b>	<b>\$50</b>	<b>\$50</b>	
5205	DUE SUBS	19,910	19,910	19,910	RENEWALS FOR STATE CERTIFICATIONS, SYSTEM PERMIT DUES, CWWMG, CDL RENEWALS, AWWA ETC
<b>Total</b>	<b>5205</b>	<b>\$19,910</b>	<b>\$19,910</b>	<b>\$19,910</b>	
5210	VEH SUPPLY	65,000	65,000	65,000	FUEL FOR ENTIRE DEPARTMENT
<b>Total</b>	<b>5210</b>	<b>\$65,000</b>	<b>\$65,000</b>	<b>\$65,000</b>	
5215	OFF SUPPLY	2,000	2,000	2,000	PAPER INK AND JOURNALS FOR ALL WATER SEWER
<b>Total</b>	<b>5215</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	
5225	SAF SUPPLY	5,500	5,500	5,500	STEEL TOE BOOTS FOR ENTIRE DEPT
<b>Total</b>	<b>5225</b>	<b>\$5,500</b>	<b>\$5,500</b>	<b>\$5,500</b>	
5230	UNIFORMS	12,000	12,000	12,000	UNIFORMS FOR ENTIRE DEPARTMENT INCLUDING COLD WEATHER GEAR AND FIRE RATED CLOTHING
<b>Total</b>	<b>5230</b>	<b>\$12,000</b>	<b>\$12,000</b>	<b>\$12,000</b>	
5270	OTR SUPPLY	500	500	500	MISC DEPT PICK TICKETS
<b>Total</b>	<b>5270</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	
5300	TRAIN TRAN	13,000	13,000	13,000	STATE CERTIFICATION AND CE SCHOOLS LODGING FOR STAFF
<b>Total</b>	<b>5300</b>	<b>\$13,000</b>	<b>\$13,000</b>	<b>\$13,000</b>	
5305	UTILITIES	230,000	230,000	230,000	UTILITY BILLS FOR LIFT STATIONS AND OTHER FACILITIES WITHIN WATER SEWER
<b>Total</b>	<b>5305</b>	<b>\$230,000</b>	<b>\$230,000</b>	<b>\$230,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>30700000 WSM ADMINISTRATION</b>					
5310	R&M BLD/ST	2,000	2,000	2,000	BUILDING MAINTENANCE TO UTILITY AREAS WITHIN OPS
<b>Total</b>	<b>5310</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	
5315	R&M VEH	2,000	2,000	2,000	MAINTENANCE FOR ADMIN VEHICLES
<b>Total</b>	<b>5315</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	
5325	ADVERTISE	500	500	500	JOB ADVERTISEMENTS AND PUBLIC NOTICES FOR SSO'S IN LOCAL MEDIA OUTLETS
<b>Total</b>	<b>5325</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	
5330	POSTAGE	2,000	2,000	2,000	OTHER POSTAGE AND CONTRACT
		2,500	2,500	2,500	MONTH END POSTAGE
		69,000	69,000	69,000	UTILITY BILL POSTAGE
<b>Total</b>	<b>5330</b>	<b>\$73,500</b>	<b>\$73,500</b>	<b>\$73,500</b>	
5410	RENT EQUIP	1,000	1,000	1,000	COPIERS AND RENTAL EQUIPMENT
<b>Total</b>	<b>5410</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5700	DEBT PRIN	85,000	85,000	85,000	W&S ELEVATED TANK PRINCIPAL PAYMENT
		556,877	556,877	556,877	STATE REVOLVING LOAN PRINCIPAL PAYMENT
		905,000	905,000	905,000	REVENUE BONDS - SERIES 2010 - PRINCIPAL PAYMENT
		2,555,000	2,555,000	2,555,000	REVENUE BONDS - SERIES 2012 PRINCIPAL PAYMENT
<b>Total</b>	<b>5700</b>	<b>\$4,101,877</b>	<b>\$4,101,877</b>	<b>\$4,101,877</b>	
5705	DEBT INT	4,709	4,709	4,709	W&S EXTENSION & ELEVATED TANK INTEREST PAYMENT
		165,671	165,671	165,671	STATE REVOLVING LOAN INTEREST PAYMENT
		1,113,864	1,113,864	1,113,864	REVENUE BONDS - SERIES 2010 INTEREST PAYMENT
		1,237,300	1,237,300	1,237,300	REVENUE BONDS - SERIES 2012 INTEREST PAYMENT
<b>Total</b>	<b>5705</b>	<b>\$2,521,544</b>	<b>\$2,521,544</b>	<b>\$2,521,544</b>	

Department	Department Request	Manager Recommend	Board Approved	Detail	
<b>30700000 WSM ADMINISTRATION</b>					
5900	XFER TO	2,226,358	2,266,358	2,266,358	OPERATING TRANSFER TO REIMBURSE FOR PERSONNEL AND SERVICES PAID OUT OF THE GENERAL FUND
		3,444,000	3,444,000	3,444,000	XFER TO WIGGINS ROAD FM & PS FOR FORCEMAIN CONSTRUCTION 77560591-5550
		3,959,326	3,959,326	3,959,326	XFER TO WIGGINS ROAD PS & FM FOR PUMP STATION CONSTRUCTION 77560591-5550
<b>Total</b>	<b>5900</b>	<b>\$9,629,684</b>	<b>\$9,669,684</b>	<b>\$9,669,684</b>	
<b>Total</b>	<b>30700000</b>	<b>\$18,498,052</b>	<b>\$18,538,052</b>	<b>\$18,538,052</b>	



## METER READING

The Meter Reading Department oversees the Town’s network of water and sewer meters. Meter Reading is responsible for the collection of monthly utility reads and service contacts and disconnect.

### BUDGET BRIEF

The approved budget for the Meter Reading budget reflects a 5.73% increase from the approved Fiscal Year 2018-2019 Utility Fund budget. The increase is primarily due to the addition of one position.

### FY 2019-2020 METER READING BUDGET HIGHLIGHTS

- New Position – Water Meter Specialist II
- Vehicle for requested position

### DEPARTMENTAL BUDGET SUMMARY

	2016 Actual	2017 Actual	2018 Actual	2019 Approved	2020 Dept Request	2020 MGR Recomm	2020 Approved
Meter Reading	\$ 553,190	\$ 974,533	\$ 770,989	\$ 986,402	\$ 1,042,957	\$ 1,042,957	\$ 1,042,957

Full-Time Position Breakdown	2019 Approved	2020 Department	2020 Manager	2020 Board
Water Meter Crew Leader	1	1	1	1
Backflow/Cross Connection Coor	1	1	1	1
Water Meter Specialist I	3	3	3	3
Water Meter Specialist II	0	1	1	1
<b>Total Meter Reading</b>	<b>5</b>	<b>6</b>	<b>6</b>	<b>6</b>

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>30701000</b>		<b>METER READING</b>			
5000	S&W - FT	4,250	4,250	4,250	LONGEVITY FOR 5 FULL-TIME EMPLOYEES
		39,604	39,604	39,604	REQUESTED POSITION - WATER METER SPECIALIST II
		214,996	214,996	214,996	COMPENSATION FOR 5 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5000</b>	<b>\$258,850</b>	<b>\$258,850</b>	<b>\$258,850</b>	
5015	OT	6,000	6,000	6,000	OVERTIME
<b>Total</b>	<b>5015</b>	<b>\$6,000</b>	<b>\$6,000</b>	<b>\$6,000</b>	
5025	FICA	459	459	459	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		3,030	3,030	3,030	REQUESTED POSITION - WATER METER SPECIALIST II - FICA
		16,772	16,772	16,772	FICA FOR 5 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5025</b>	<b>\$20,261</b>	<b>\$20,261</b>	<b>\$20,261</b>	
5030	GRP INSURE	125	125	125	REQUESTED POSITION - WATER METER SPECIALIST II - LIFE INSURANCE
		674	674	674	LIFE INSURANCE FOR 5 FULL-TIME EMPLOYEES
		10,600	10,600	10,600	REQUESTED POSITION - WATER METER SPECIALIST II - HEALTH INSURANCE
		53,000	53,000	53,000	HEALTH INSURANCE FOR 5 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5030</b>	<b>\$64,399</b>	<b>\$64,399</b>	<b>\$64,399</b>	
5035	RETIRE	537	537	537	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		3,545	3,545	3,545	REQUESTED POSITION - WATER METER SPECIALIST II - RETIREMENT
		19,623	19,623	19,623	RETIREMENT FOR 5 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5035</b>	<b>\$23,705</b>	<b>\$23,705</b>	<b>\$23,705</b>	
5040	401(K)	300	300	300	OVERTIME 401K FOR NON-EXEMPT EMPLOYEES
		1,980	1,980	1,980	REQUESTED POSITION - WATER METER SPECIALIST II - 401K
		10,962	10,962	10,962	401K FOR 5 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5040</b>	<b>\$13,242</b>	<b>\$13,242</b>	<b>\$13,242</b>	
5115	MED LAB SV	100	100	100	RANDOM DRUG TESTS
<b>Total</b>	<b>5115</b>	<b>\$100</b>	<b>\$100</b>	<b>\$100</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>30701000 METER READING</b>					
5120	PRINT SVC	400	400	400	DOOR KNOCKERS AND INFORMATIONAL FLYERS FOR CUSTOMERS
<b>Total</b>	<b>5120</b>	<b>\$400</b>	<b>\$400</b>	<b>\$400</b>	
5265	NON CAP EQ	5,000	5,000	5,000	CUBICLES FOR METER READERS
		600,000	600,000	600,000	METER & ERTS
<b>Total</b>	<b>5265</b>	<b>\$605,000</b>	<b>\$605,000</b>	<b>\$605,000</b>	
5270	OTR SUPPLY	1,500	1,500	1,500	OTHER SUPPLIES
<b>Total</b>	<b>5270</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>	
5315	R&M VEH	3,000	3,000	3,000	REPAIR AND MAINTENANCE FOR VEHICLES
<b>Total</b>	<b>5315</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>	
5320	R&M EQUIP	11,500	11,500	11,500	ANNUAL SERVICE AGREEMENT
<b>Total</b>	<b>5320</b>	<b>\$11,500</b>	<b>\$11,500</b>	<b>\$11,500</b>	
5520	VEHICLES	35,000	35,000	35,000	ADD VEHICLE FOR NEW HIRE
<b>Total</b>	<b>5520</b>	<b>\$35,000</b>	<b>\$35,000</b>	<b>\$35,000</b>	
<b>Total</b>	<b>30701000</b>	<b>\$1,042,957</b>	<b>\$1,042,957</b>	<b>\$1,042,957</b>	





## LINE MAINTENANCE

The Line Maintenance Department is responsible for the Town’s network of water and sewer lines.

### BUDGET BRIEF

The approved budget for the Line Maintenance budget reflects a 63.36% increase from the approved Fiscal Year 2018-2019 Utility Fund budget. The increase is primarily due to a large-scale capital project.

### FY 2019-2020 LINE MAINTENANCE BUDGET HIGHLIGHTS

- Replacement F150 Truck
- Construction of US 21 & Connector Road water lines

### DEPARTMENTAL BUDGET SUMMARY

	2016 Actual	2017 Actual	2018 Actual	2019 Approved	2020 Dept Request	2020 MGR Recomm	2020 Approved
Line Maintenance	\$ 3,559,749	\$ 3,661,855	\$ 1,652,263	\$ 3,667,585	\$ 5,991,535	\$ 5,991,535	\$ 5,991,535

Full-Time Position Breakdown	2019 Approved Budget	2020 Department Request	2020 Manager Recommended	2020 Board Approved
Line Maintenance Crew Leader	4	4	4	4
Line Maintenance Mechanic II	5	5	5	5
Line Maintenance Mechanic I	7	7	7	7
Camera Technician	1	1	1	1
Utility Locator	2	2	2	2
Utility Electrician	2	2	2	2
<b>Total Line Maintenance</b>	<b>21</b>	<b>21</b>	<b>21</b>	<b>21</b>

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>30702000</b>		<b>LINE MAINTENANCE</b>			
5000	S&W - FT	13,464	13,464	13,464	ON-CALL COMPENSATION FOR NON-EXEMPT EMPLOYEES
		21,750	21,750	21,750	LONGEVITY FOR 21 FULL-TIME EMPLOYEES
		961,522	961,522	961,522	COMPENSATION FOR 21 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5000</b>	<b>\$996,736</b>	<b>\$996,736</b>	<b>\$996,736</b>	
5015	OT	45,000	45,000	45,000	OVERTIME
<b>Total</b>	<b>5015</b>	<b>\$45,000</b>	<b>\$45,000</b>	<b>\$45,000</b>	
5025	FICA	3,443	3,443	3,443	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		76,250	76,250	76,250	FICA FOR 21 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5025</b>	<b>\$79,693</b>	<b>\$79,693</b>	<b>\$79,693</b>	
5030	GRP INSURE	3,033	3,033	3,033	LIFE INSURANCE FOR 21 FULL-TIME EMPLOYEES
		222,600	222,600	222,600	HEALTH INSURANCE FOR 21 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5030</b>	<b>\$225,633</b>	<b>\$225,633</b>	<b>\$225,633</b>	
5035	RETIRE	4,028	4,028	4,028	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		89,208	89,208	89,208	RETIREMENT FOR 21 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5035</b>	<b>\$93,236</b>	<b>\$93,236</b>	<b>\$93,236</b>	
5040	401(K)	2,250	2,250	2,250	OVERTIME 401K FOR NON-EXEMPT EMPLOYEES
		49,837	49,837	49,837	401K FOR 21 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5040</b>	<b>\$52,087</b>	<b>\$52,087</b>	<b>\$52,087</b>	
5115	MED LAB SV	450	450	450	RANDOM DRUG TESTS
<b>Total</b>	<b>5115</b>	<b>\$450</b>	<b>\$450</b>	<b>\$450</b>	
5145	OTR SVCS	40,000	40,000	40,000	LARGE DIAMETER SEWER LINE CLEANING AND ROOT CONTROL
<b>Total</b>	<b>5145</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	
5200	JAN SUPPLY	900	900	900	JANITORIAL SUPPLIES
<b>Total</b>	<b>5200</b>	<b>\$900</b>	<b>\$900</b>	<b>\$900</b>	
5215	OFF SUPPLY	800	800	800	GENERAL OFFICE SUPPLIES
<b>Total</b>	<b>5215</b>	<b>\$800</b>	<b>\$800</b>	<b>\$800</b>	
5225	SAF SUPPLY	10,000	10,000	10,000	SAFETY SUPPLIES- IE CONES, SIGNS, PPE
<b>Total</b>	<b>5225</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>30702000 LINE MAINTENANCE</b>					
5265	NON CAP EQ	13,000	13,000	13,000	5 REPLACEMENT 800mh RADIOS FOR STAFF
		20,000	20,000	20,000	MISC EQUIPMENT SUCH AS SAWS, ROOT BITS, TAPPING MACHINES
<b>Total</b>	<b>5265</b>	<b>\$33,000</b>	<b>\$33,000</b>	<b>\$33,000</b>	
5270	OTR SUPPLY	250,000	250,000	250,000	INVENTORY ITEMS-PIPE, PIPE FITTINGS, HYDRANTS, AND MATERIAL FOR WSM STAFF. ALL METERS NOW COME OUT OF -701 SO SPENDING HAS DROPPED IN THIS LINE ITEM.
<b>Total</b>	<b>5270</b>	<b>\$250,000</b>	<b>\$250,000</b>	<b>\$250,000</b>	
5305	UTILITIES	5,500	5,500	5,500	PHONE STIPEND FOR CREW LEADERS AND PEOPLE OVER TWO MAN CREWS
<b>Total</b>	<b>5305</b>	<b>\$5,500</b>	<b>\$5,500</b>	<b>\$5,500</b>	
5310	R&M BLD/ST	45,000	45,000	45,000	STONE, ASPHALT, AND CONCRETE FOR UTILITY CUTS
		1,000,000	1,000,000	1,000,000	ANNUAL SEWER (I/I) AND WATER REHAB
<b>Total</b>	<b>5310</b>	<b>\$1,045,000</b>	<b>\$1,045,000</b>	<b>\$1,045,000</b>	
5315	R&M VEH	35,000	35,000	35,000	REPAIR AND MAINTENANCE TO LINE MAINTENANCE VEHICLES
<b>Total</b>	<b>5315</b>	<b>\$35,000</b>	<b>\$35,000</b>	<b>\$35,000</b>	
5320	R&M EQUIP	37,000	37,000	37,000	REPAIR AND MAINTENANCE TO LINE MAINTENANCE EQUIPMENT
<b>Total</b>	<b>5320</b>	<b>\$37,000</b>	<b>\$37,000</b>	<b>\$37,000</b>	
5410	RENT EQUIP	6,500	6,500	6,500	RENTAL OF EQUIPMENT
<b>Total</b>	<b>5410</b>	<b>\$6,500</b>	<b>\$6,500</b>	<b>\$6,500</b>	
5520	VEHICLES	35,000	35,000	35,000	REPLACEMENT F150 FOR TRUCK #7146
<b>Total</b>	<b>5520</b>	<b>\$35,000</b>	<b>\$35,000</b>	<b>\$35,000</b>	
5550	OTR IMPROV	3,000,000	3,000,000	3,000,000	CONSTRUCTION OF US 21 & CONNECTOR RD WATERLINES
<b>Total</b>	<b>5550</b>	<b>\$3,000,000</b>	<b>\$3,000,000</b>	<b>\$3,000,000</b>	
<b>Total</b>	<b>30702000</b>	<b>\$5,991,535</b>	<b>\$5,991,535</b>	<b>\$5,991,535</b>	



## PUMP MAINTENANCE

The Pump Maintenance Department is responsible for the Town’s sewer pumps and lift stations in the collection system.

### BUDGET BRIEF

The approved budget for the Pump Maintenance budget reflects a 70.79% increase from the approved Fiscal Year 2018-2019 Utility Fund budget. The increase reflects an increase in capital expenditures and other services.

### FY 2019-2020 PUMP MAINTENANCE BUDGET HIGHLIGHT

- South Iredell Bar Screen and Wet-well Relining Design
- Reeds Creek Wet-well Relining
- New Bar Screen at Northside Pump Station
- Replacement of F150 Truck

### DEPARTMENTAL BUDGET SUMMARY

	2016 Actual	2017 Actual	2018 Actual	2019 Approved	2020 Dept Request	2020 MGR Recomm	2020 Approved
Pump Maintenance	\$ 681,743	\$ 1,126,370	\$ 1,745,998	\$ 819,127	\$ 1,399,016	\$ 1,399,016	\$ 1,399,016

Full-Time Position Breakdown	2019 Approved Budget	2020 Department Request	2020 Manager Recommended	2020 Board Approved
Senior Pump Maintenance Mechanic	1	1	1	1
Pump Maintenance Mechanic	2	2	2	2
Pump Station Crew Leader	1	1	1	1
<b>Total Pump Maintenance</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>30703000</b>		<b>PUMP MAINTENANCE</b>			
5000	S&W - FT	4,250	4,250	4,250	LONGEVITY FOR 4 FULL-TIME EMPLOYEES
		8,206	8,206	8,206	ON-CALL COMPENSATION FOR NON-EXEMPT EMPLOYEES
		205,121	205,121	205,121	COMPENSATION FOR 4 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5000</b>	<b>\$217,577</b>	<b>\$217,577</b>	<b>\$217,577</b>	
5015	OT	26,000	26,000	26,000	OVERTIME
<b>Total</b>	<b>5015</b>	<b>\$26,000</b>	<b>\$26,000</b>	<b>\$26,000</b>	
5025	FICA	1,989	1,989	1,989	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		16,645	16,645	16,645	FICA FOR 4 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5025</b>	<b>\$18,634</b>	<b>\$18,634</b>	<b>\$18,634</b>	
5030	GRP INSURE	646	646	646	LIFE INSURANCE FOR 4 FULL-TIME EMPLOYEES
		42,400	42,400	42,400	HEALTH INSURANCE FOR 4 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5030</b>	<b>\$43,046</b>	<b>\$43,046</b>	<b>\$43,046</b>	
5035	RETIRE	2,327	2,327	2,327	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		19,473	19,473	19,473	RETIREMENT FOR 4 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5035</b>	<b>\$21,800</b>	<b>\$21,800</b>	<b>\$21,800</b>	
5040	401(K)	1,300	1,300	1,300	OVERTIME 401K FOR NON-EXEMPT EMPLOYEES
		10,879	10,879	10,879	401K FOR 4 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5040</b>	<b>\$12,179</b>	<b>\$12,179</b>	<b>\$12,179</b>	
5115	MED LAB SV	150	150	150	RANDOM DRUG TESTS
<b>Total</b>	<b>5115</b>	<b>\$150</b>	<b>\$150</b>	<b>\$150</b>	
5145	OTR SVCS	3,000	3,000	3,000	BENFIELD SANITATION
		10,000	10,000	10,000	FUEL CLEANING
		13,000	13,000	13,000	TEGG SERVICES
		13,275	13,275	13,275	LIFT STATION MOWING
		25,000	25,000	25,000	GENERATOR REPAIRS
		50,000	50,000	50,000	S IREDELL BAR SCREEN & WETWELL RELINING PROF SERVICES
		100,000	100,000	100,000	REEDS CREEK WETWELL RELINING
		110,000	110,000	110,000	ODOR CONTROL FOR STATIONS
<b>Total</b>	<b>5145</b>	<b>\$324,275</b>	<b>\$324,275</b>	<b>\$324,275</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>30703000 PUMP MAINTENANCE</b>					
5205	DUE SUBS	255	255	255	CDL AND ELECTRICIAN LICENSE RENEWAL
<b>Total</b>	<b>5205</b>	<b>\$255</b>	<b>\$255</b>	<b>\$255</b>	
5225	SAF SUPPLY	2,000	2,000	2,000	ELECTRICAL PPE
<b>Total</b>	<b>5225</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	
5270	OTR SUPPLY	27,500	27,500	27,500	TOOLS, FITTINGS, AND OTHER MATERIAL NEEDED FOR LIFT STATIONS
<b>Total</b>	<b>5270</b>	<b>\$27,500</b>	<b>\$27,500</b>	<b>\$27,500</b>	
5305	UTILITIES	2,600	2,600	2,600	PHONES FOR STAFF
<b>Total</b>	<b>5305</b>	<b>\$2,600</b>	<b>\$2,600</b>	<b>\$2,600</b>	
5315	R&M VEH	13,000	13,000	13,000	REPAIR AND MAINTENANCE TO PUMP STAFF VEHICLES
<b>Total</b>	<b>5315</b>	<b>\$13,000</b>	<b>\$13,000</b>	<b>\$13,000</b>	
5320	R&M EQUIP	100,000	100,000	100,000	UNPLANNED PUMP REPLACEMENTS AND MISC. MAINTENANCE
		200,000	200,000	200,000	PLANNED PRIORITY PREVENTATIVE MAINTENANCE-REPLACEMENT PUMPS, IMPELLARS, CONTROL PANELS, CHECK VALVES, ETC.
<b>Total</b>	<b>5320</b>	<b>\$300,000</b>	<b>\$300,000</b>	<b>\$300,000</b>	
5410	RENT EQUIP	5,000	5,000	5,000	BYPASS RENTALS AT LIFT STATIONS
<b>Total</b>	<b>5410</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	
5520	VEHICLES	35,000	35,000	35,000	REPLACEMENT F150 FOR TRUCK # 7109
<b>Total</b>	<b>5520</b>	<b>\$35,000</b>	<b>\$35,000</b>	<b>\$35,000</b>	
5525	OTR EQUIP	350,000	350,000	350,000	PROF SERVICES & PURCHASE FOR NEW BAR SCREEN AT NORTHSIDE PS
<b>Total</b>	<b>5525</b>	<b>\$350,000</b>	<b>\$350,000</b>	<b>\$350,000</b>	
<b>Total</b>	<b>30703000</b>	<b>\$1,399,016</b>	<b>\$1,399,016</b>	<b>\$1,399,016</b>	





## WATER TREATMENT

The Water Treatment Department is responsible for the Town’s two water treatment plants, elevated storage tanks, and booster pumping station.

### BUDGET BRIEF

The recommended budget for the Water Treatment department reflects an 3.22% increase from the approved Fiscal Year 2018-2019 Utility Fund budget. The increase is primarily due to increased capital expenditure.

### FY 2019-2020 WATER TREATMENT BUDGET HIGHLIGHTS

- Design of High-Pressure Pump Station at Water Treatment Plant 2
- Filter Rehab at Water Treatment Plant 2
- New Position – Maintenance Technician/Relief Operator

### DEPARTMENTAL BUDGET SUMMARY

	2016 Actual	2017 Actual	2018 Actual	2019 Approved	2020 Dept Request	2020 MGR Recomm	2020 Approved
Water Treatment	\$ 20,283,547	\$ 2,445,018	\$ 1,374,321	\$ 2,852,532	\$ 3,005,557	\$ 3,005,557	\$ 3,005,557

Full-Time Position Breakdown	2019 Approved Budget	2020 Department Request	2020 Manager Recommended	2020 Board Approved
WTP Manager	1	1	1	1
Lead WTP Operator	1	1	1	1
Treatment Plant Operator IV	5	5	5	5
Treatment Plant Operator II	3	3	3	3
Maintenance Technician/Relief Operator	0	1	1	1
Environmental Analyst	1	1	1	1
Treatment Plant Operator I	1	1	1	1
Plant Technician	1	1	1	1
<b>TOTALS</b>	<b>13</b>	<b>14</b>	<b>14</b>	<b>14</b>

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>30800000 WATER TREATMENT ADMINISTRATION</b>					
5000	S&W - FT	10,500	10,500	10,500	LONGEVITY FOR 13 FULL-TIME EMPLOYEES
		41,585	41,585	41,585	REQUESTED POSITION - MAINTENANCE TECHNICIAN / RELIEF OPERATOR
		681,929	681,929	681,929	COMPENSATION FOR 13 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5000</b>	<b>\$734,014</b>	<b>\$734,014</b>	<b>\$734,014</b>	
5005	S&W - PT	4,800	4,800	4,800	COMPENSATION FOR INTERNS
		19,980	19,980	19,980	COMPENSATION FOR PART-TIME EMPLOYEES
<b>Total</b>	<b>5005</b>	<b>\$24,780</b>	<b>\$24,780</b>	<b>\$24,780</b>	
5015	OT	90,000	90,000	90,000	MANDATORY OVERTIME COSTS FOR OPERATORS
<b>Total</b>	<b>5015</b>	<b>\$90,000</b>	<b>\$90,000</b>	<b>\$90,000</b>	
5025	FICA	1,896	1,896	1,896	FICA FOR PART-TIME EMPLOYEES AND INTERNS
		3,181	3,181	3,181	REQUESTED POSITION - MAINTENANCE TECHNICIAN / RELIEF
		6,885	6,885	6,885	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		52,971	52,971	52,971	FICA FOR 13 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5025</b>	<b>\$64,933</b>	<b>\$64,933</b>	<b>\$64,933</b>	
5030	GRP INSURE	131	131	131	REQUESTED POSITION - MAINTENANCE TECHNICIAN / RELIEF
		2,150	2,150	2,150	LIFE INSURANCE FOR 13 FULL-TIME EMPLOYEES
		10,600	10,600	10,600	REQUESTED POSITION - MAINTENANCE TECHNICIAN / RELIEF
		137,800	137,800	137,800	HEALTH INSURANCE FOR 13 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5030</b>	<b>\$150,681</b>	<b>\$150,681</b>	<b>\$150,681</b>	
5035	RETIRE	3,722	3,722	3,722	REQUESTED POSITION - MAINTENANCE TECHNICIAN / RELIEF
		8,055	8,055	8,055	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		61,972	61,972	61,972	RETIREMENT FOR 13 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5035</b>	<b>\$73,749</b>	<b>\$73,749</b>	<b>\$73,749</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>30800000 WATER TREATMENT ADMINISTRATION</b>					
5040	401(K)	2,079	2,079	2,079	REQUESTED
		4,500	4,500	4,500	POSITION - MAINTENANCE TECHNICIAN / RELIEF
		34,621	34,621	34,621	OVERTIME 401K FOR NON-EXEMPT EMPLOYEES
<b>Total</b>	<b>5040</b>	<b>\$41,200</b>	<b>\$41,200</b>	<b>\$41,200</b>	401K FOR 13 FULL-TIME EMPLOYEES
5115	MED LAB SV	40,000	40,000	40,000	EXTERNAL LAB SERVICES, WATER QUALITY TESTING, LAB SUPPLIES
<b>Total</b>	<b>5115</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	
5120	PRINT SVC	500	500	500	PROMOTIONAL ITEMS FOR SCHOOL TOURS, CITIZENS ACADEMY, ETC
<b>Total</b>	<b>5120</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	
5145	OTR SVCS	4,000	4,000	4,000	IWORQ ASSET MANAGEMENT
		9,000	9,000	9,000	CALIBRATION SERVICES
		14,000	14,000	14,000	FUEL CLEANING AND CONDITIONING FOR DIESEL TANKS
		17,000	17,000	17,000	LOADBANKING GENERATORS
		25,000	25,000	25,000	SWITCHGEAR MAINTENANCE ALL FACILITIES
		30,000	30,000	30,000	GENERATOR MAINTENANCE CONTRACT
		30,000	30,000	30,000	MISC SCADA SERVICES AND INSTRUMENTATION
		70,000	70,000	70,000	FACILITY MOWING CONTRACT
		140,000	140,000	140,000	ELEVATED TANK MAINTENANCE CONTRACT
<b>Total</b>	<b>5145</b>	<b>\$339,000</b>	<b>\$339,000</b>	<b>\$339,000</b>	
5200	JAN SUPPLY	2,500	2,500	2,500	CLEANING AND SUPPLIES FOR DAY TO DAY MAINTENANCE
<b>Total</b>	<b>5200</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>	
5205	DUE SUBS	8,000	8,000	8,000	STAFF CERTIFICATIONS AND PERMIT RENEWAL FEES
<b>Total</b>	<b>5205</b>	<b>\$8,000</b>	<b>\$8,000</b>	<b>\$8,000</b>	
5210	VEH SUPPLY	7,000	7,000	7,000	VEHICLE SUPPLIES
<b>Total</b>	<b>5210</b>	<b>\$7,000</b>	<b>\$7,000</b>	<b>\$7,000</b>	
5215	OFF SUPPLY	2,700	2,700	2,700	GENERAL OFFICE SUPPLIES
<b>Total</b>	<b>5215</b>	<b>\$2,700</b>	<b>\$2,700</b>	<b>\$2,700</b>	
5225	SAF SUPPLY	3,500	3,500	3,500	PPE AND OTHER SAFETY SUPPLIES REQUIRED BY OSHA
<b>Total</b>	<b>5225</b>	<b>\$3,500</b>	<b>\$3,500</b>	<b>\$3,500</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>30800000 WATER TREATMENT ADMINISTRATION</b>					
5230	UNIFORMS	6,000	6,000	6,000	UNIFORM ALLOWANCE
<b>Total</b>	<b>5230</b>	<b>\$6,000</b>	<b>\$6,000</b>	<b>\$6,000</b>	
5270	OTR SUPPLY	80,000	80,000	80,000	MISC SUPPLIES FOR RWPS, TANKS AND GENERAL PLANT SUPPLIES
<b>Total</b>	<b>5270</b>	<b>\$80,000</b>	<b>\$80,000</b>	<b>\$80,000</b>	
5300	TRAIN TRAN	6,500	6,500	6,500	CONTINUING EDUCATION CLASSES AND MISC TRAVEL
<b>Total</b>	<b>5300</b>	<b>\$6,500</b>	<b>\$6,500</b>	<b>\$6,500</b>	
5305	UTILITIES	7,000	7,000	7,000	PHONES AND MEDIA DEVICES FOR EMPLOYEES
		160,000	160,000	160,000	ELECTRIC COSTS FOR RWPS AND TANKS
<b>Total</b>	<b>5305</b>	<b>\$167,000</b>	<b>\$167,000</b>	<b>\$167,000</b>	
5315	R&M VEH	8,500	8,500	8,500	ROUTINE MAINTENANCE AND REPAIR OF WATER TREATMENT PLANT VEHICLES
<b>Total</b>	<b>5315</b>	<b>\$8,500</b>	<b>\$8,500</b>	<b>\$8,500</b>	
5320	R&M EQUIP	10,000	10,000	10,000	EQUIPMENT MAINTENANCE AT RWPS TANKS AND MAZEPPA BPS
<b>Total</b>	<b>5320</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	
5410	RENT EQUIP	1,000	1,000	1,000	COPIER RENTALS
<b>Total</b>	<b>5410</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5900	XFER TO	300,000	300,000	300,000	XFER TO NEW CAPITALIZED ACCOUNT - DESIGN OF HIGH PRESSURE PUMP STATION AT WTP 2 TO FACILITATE PRESSURE ZONE CHANGES PER STUDY RECOMMENDATIONS
<b>Total</b>	<b>5900</b>	<b>\$300,000</b>	<b>\$300,000</b>	<b>\$300,000</b>	
<b>Total</b>	<b>30800000</b>	<b>\$2,161,557</b>	<b>\$2,161,557</b>	<b>\$2,161,557</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>30800801 WATER TREATMENT</b>					
5105	AR/ENG SVC	15,000	15,000	15,000	TECHNICAL ENGINEERING SERVICE
<b>Total</b>	<b>5105</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	
5270	OTR SUPPLY	10,000	10,000	10,000	DIESEL FUEL FOR GENERATORS
		60,000	60,000	60,000	CHEMICALS AND OTHER SUPPLIES USED IN DAY TO DAY OPERATION OF WTP 1
<b>Total</b>	<b>5270</b>	<b>\$70,000</b>	<b>\$70,000</b>	<b>\$70,000</b>	
5305	UTILITIES	70,000	70,000	70,000	ENERGY COSTS FOR WTP 1
<b>Total</b>	<b>5305</b>	<b>\$70,000</b>	<b>\$70,000</b>	<b>\$70,000</b>	
5310	R&M BLD/ST	25,000	25,000	25,000	ROUTINE AND EMERGENCY REPAIRS OF FACILITIES AND DRIVES
<b>Total</b>	<b>5310</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	
5320	R&M EQUIP	20,000	20,000	20,000	MISCELLANEOUS REPAIR OF EQUIPMENT
<b>Total</b>	<b>5320</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>	
<b>Total</b>	<b>30800801</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>30800802</b>		<b>WATER TREATMENT II</b>			
5105	AR/ENG SVC	15,000	15,000	15,000	TECHNICAL ENGINEERING SERVICES
<b>Total</b>	<b>5105</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	
5145	OTR SVCS	49,000	49,000	49,000	SLUDGE REMOVAL (CONTINUATION OF REGULAR SERVICE)
<b>Total</b>	<b>5145</b>	<b>\$49,000</b>	<b>\$49,000</b>	<b>\$49,000</b>	
5270	OTR SUPPLY	10,000	10,000	10,000	DIESEL FUEL FOR GENERATORS
		90,000	90,000	90,000	CHEMICALS AND OTHER SUPPLIES USED IN DAY TO DAY OPERATIONS
<b>Total</b>	<b>5270</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	
5305	UTILITIES	170,000	170,000	170,000	ENERGY COSTS FOR WTP 2
<b>Total</b>	<b>5305</b>	<b>\$170,000</b>	<b>\$170,000</b>	<b>\$170,000</b>	
5310	R&M BLD/ST	20,000	20,000	20,000	ROUTINE AND EMERGENCY REPAIRS FOR FACILITIES AND DRIVES
		200,000	200,000	200,000	FILTER REHAB PLANT 2
<b>Total</b>	<b>5310</b>	<b>\$220,000</b>	<b>\$220,000</b>	<b>\$220,000</b>	
5320	R&M EQUIP	40,000	40,000	40,000	REPLACE/REPAIR INLET VALVES AT FILTERS
		50,000	50,000	50,000	MISCELLANEOUS REPAIRS OF PLANT EQUIPMENT/PUMPS ETC.
<b>Total</b>	<b>5320</b>	<b>\$90,000</b>	<b>\$90,000</b>	<b>\$90,000</b>	
<b>Total</b>	<b>30800802</b>	<b>\$644,000</b>	<b>\$644,000</b>	<b>\$644,000</b>	

## WASTEWATER TREATMENT

The Wastewater Treatment Department is responsible for the Town’s wastewater treatment plant.

### BUDGET BRIEF

The approved budget for the Wastewater Treatment department reflects an 1.94% increase from the approved Fiscal Year 2018-2019 Utility Fund budget. The increase is due to greater expenditure on the repair and maintenance of equipment.

### FY 2019-2020 WASTEWATER TREATMENT BUDGET HIGHLIGHTS

- Backup Power at Belt Press Hopper
- Replace RAS Pump #2
- Effluent Filter Disk Replacement

### DEPARTMENTAL BUDGET SUMMARY

	2016 Actual	2017 Actual	2018 Actual	2019 Approved	2020 Dept Request	2020 MGR Recomm	2020 Approved
Wastewater Treatment	\$ 3,449,272	\$ 3,621,885	\$ 3,267,722	\$ 3,262,720	\$ 3,640,274	\$ 3,640,274	\$ 3,640,274

Full-Time Position Breakdown	2019 Approved	2020 Department	2020 Manager	2020 Board
WWTP Manager	1	1	1	1
Environment Compliance Supervisor	1	1	1	1
Environment Compliance Officer	1	1	1	1
WWTP Operation Maintenance Coordinator	1	1	1	1
Biosolids Coordinator	1	1	1	1
WWTP Operator IV	3	3	3	3
WWTP Operator II	5	5	5	5
FOG Compliance Officer	2	2	2	2
Environmental Analyst	2	2	2	2
WWTP Operator I	1	1	1	1
Plant Technician	1	1	1	1
<b>Total Waste Water Treatment</b>	<b>19</b>	<b>19</b>	<b>19</b>	<b>19</b>

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>30900000</b>		<b>WASTEWATER TREATMENT</b>			
5000	S&W - FT	7,093	7,093	7,093	ON-CALL COMPENSATION FOR NON-EXEMPT EMPLOYEES
		11,750	11,750	11,750	LONGEVITY FOR 19 FULL-TIME EMPLOYEES
		907,375	907,375	907,375	COMPENSATION FOR 19 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5000</b>	<b>\$926,218</b>	<b>\$926,218</b>	<b>\$926,218</b>	
5005	S&W - PT	4,800	4,800	4,800	COMPENSATION FOR INTERNS
<b>Total</b>	<b>5005</b>	<b>\$4,800</b>	<b>\$4,800</b>	<b>\$4,800</b>	
5015	OT	38,000	38,000	38,000	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
<b>Total</b>	<b>5015</b>	<b>\$38,000</b>	<b>\$38,000</b>	<b>\$38,000</b>	
5025	FICA	367	367	367	FICA FOR INTERN
		2,907	2,907	2,907	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		70,856	70,856	70,856	FICA FOR 19 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5025</b>	<b>\$74,130</b>	<b>\$74,130</b>	<b>\$74,130</b>	
5030	GRP INSURE	2,867	2,867	2,867	LIFE INSURANCE FOR 19 FULL-TIME EMPLOYEES
		201,400	201,400	201,400	HEALTH INSURANCE FOR 19 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5030</b>	<b>\$204,267</b>	<b>\$204,267</b>	<b>\$204,267</b>	
5035	RETIRE	3,401	3,401	3,401	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		82,897	82,897	82,897	RETIREMENT FOR 19 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5035</b>	<b>\$86,298</b>	<b>\$86,298</b>	<b>\$86,298</b>	
5040	401(K)	1,900	1,900	1,900	OVERTIME 401K FOR NON-EXEMPT EMPLOYEES
		46,311	46,311	46,311	401K FOR 19 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5040</b>	<b>\$48,211</b>	<b>\$48,211</b>	<b>\$48,211</b>	
5105	AR/ENG SVC	12,000	12,000	12,000	ENVIRONMENTAL ASSESSMENT FOR MONO FILL CLOSURE STUDY AND ADDITIONAL SAMPLING FOR ASSESSMENT
<b>Total</b>	<b>5105</b>	<b>\$12,000</b>	<b>\$12,000</b>	<b>\$12,000</b>	
5110	LEGAL SVCS	500	500	500	LEGAL FEES
<b>Total</b>	<b>5110</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	



Department		Department Request	Manager Recommend	Board Approved	Detail
<b>30900000 WASTEWATER TREATMENT</b>					
5115	MED LAB SV	26,000	26,000	26,000	CONTRACTED LAB ANALYTICAL SERVICE
<b>Total</b>	<b>5115</b>	<b>\$26,000</b>	<b>\$26,000</b>	<b>\$26,000</b>	
5120	PRINT SVC	1,300	1,300	1,300	FOG EDUCATION ITEMS FOR TOUR GROUPS, CITIZEN ACADEMY & RELATED FESTIVALS
<b>Total</b>	<b>5120</b>	<b>\$1,300</b>	<b>\$1,300</b>	<b>\$1,300</b>	
5145	OTR SVCS	7,000	7,000	7,000	GENERATOR SERVICE CONTRACT QUARTERLY
		19,000	19,000	19,000	UV SERVICE CONTRACT
		28,000	28,000	28,000	CONTRACT FOR MOWING SERVICES
		33,000	33,000	33,000	CALIBRATION SERVICE FLOW DO METERS , DRYER SERVICE CONTRACT, PEST CONTROL, MISCELLANEOUS MAINTENANCE CONTRACTS SCADA SERVICE
<b>Total</b>	<b>5145</b>	<b>\$87,000</b>	<b>\$87,000</b>	<b>\$87,000</b>	
5200	JAN SUPPLY	5,000	5,000	5,000	CLEANING SUPPLIES , TP, PAPER TOWELS AND HAND SOAP ETC
<b>Total</b>	<b>5200</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	
5205	DUE SUBS	26,000	26,000	26,000	DUES AND FEES FOR STATE PERMITS AND WATER QUALITY ASSOCIATIONS, EMPLOYEE CERT FEES
<b>Total</b>	<b>5205</b>	<b>\$26,000</b>	<b>\$26,000</b>	<b>\$26,000</b>	
5210	VEH SUPPLY	7,500	7,500	7,500	TIRES, BELTS AND OTHER VEHICLE SUPPLIES
<b>Total</b>	<b>5210</b>	<b>\$7,500</b>	<b>\$7,500</b>	<b>\$7,500</b>	
5215	OFF SUPPLY	3,000	3,000	3,000	COPIER PAPER, PENS, BINDERS , CALENDARS MISC
<b>Total</b>	<b>5215</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>	
5225	SAF SUPPLY	8,200	8,200	8,200	SAFETY BOOTS, SPILL CONTAINMENT, EYE WASH STATIONS AND FIRST AID SUPPLIES
<b>Total</b>	<b>5225</b>	<b>\$8,200</b>	<b>\$8,200</b>	<b>\$8,200</b>	
5230	UNIFORMS	7,000	7,000	7,000	UNIFORMS FOR 19 FT EMPLOYEES
<b>Total</b>	<b>5230</b>	<b>\$7,000</b>	<b>\$7,000</b>	<b>\$7,000</b>	
5240	BOOK SUPP	350	350	350	FUNDS TO PURCHASE COPY OF STANDARD METHODS 20TH EDITION
<b>Total</b>	<b>5240</b>	<b>\$350</b>	<b>\$350</b>	<b>\$350</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>30900000 WASTEWATER TREATMENT</b>					
5255	MED LAB	18,000	18,000	18,000	CHEMICALS, REAGENTS, GLASSWARE, QA/QC SAMPLES
<b>Total</b>	<b>5255</b>	<b>\$18,000</b>	<b>\$18,000</b>	<b>\$18,000</b>	
5265	NON CAP EQ	15,000	15,000	15,000	PH METERS, PH PROBES, PT SAMPLIERS LDO SENSORS AND METERING EQUIPMENT
<b>Total</b>	<b>5265</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	
5270	OTR SUPPLY	270,000	270,000	270,000	CHEMICALS REQUIRED FOR WWTP TREATMENT AND OTHER MISCELLANEOUS SUPPLIES FOR FACILITY
<b>Total</b>	<b>5270</b>	<b>\$270,000</b>	<b>\$270,000</b>	<b>\$270,000</b>	
5300	TRAIN TRAN	17,000	17,000	17,000	BIOLOGICAL WASTEWATER SCHOOLS, CONTINUING EDUCATION AND EXAMS, NC PT SCHOOL AND CONFERENCE AND AS NEEDED COMPUTER TRAINING FOR 19 EMPLOYEES
<b>Total</b>	<b>5300</b>	<b>\$17,000</b>	<b>\$17,000</b>	<b>\$17,000</b>	
5305	UTILITIES	750,000	750,000	750,000	NATURAL GAS FOR DRYER, POWER AND DIESEL FOR GENERATORS
<b>Total</b>	<b>5305</b>	<b>\$750,000</b>	<b>\$750,000</b>	<b>\$750,000</b>	
5310	R&M BLD/ST	30,000	30,000	30,000	HVAC REPAIRS, PAVING AND ROOF REPAIRS
<b>Total</b>	<b>5310</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	
5315	R&M VEH	14,000	14,000	14,000	REPAIR AND MAINTENANCE OF VEHICLES, LOADER, EXCAVATOR AND GATOR
<b>Total</b>	<b>5315</b>	<b>\$14,000</b>	<b>\$14,000</b>	<b>\$14,000</b>	
5320	R&M EQUIP	75,000	75,000	75,000	BACKUP POWER AT BELT PRESS HOPPER
		125,000	125,000	125,000	REPLACE RAS PUMP #2
		150,000	150,000	150,000	REPLACEMENT OF UV BULBS AND PARTS
		200,000	200,000	200,000	EFFLUENT FILTER DISK REPLACEMENT
		215,000	215,000	215,000	REPAIR AND MAINTENANCE ON PLANT EQUIPMENT (PP PUMPS , SCREENS , EFF PUMPS)
<b>Total</b>	<b>5320</b>	<b>\$765,000</b>	<b>\$765,000</b>	<b>\$765,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>30900000 WASTEWATER TREATMENT</b>					
5321	M SOFTWARE	5,000	5,000	5,000	SOFTWARE MAINTENANCE FOR DATABASE MANAGEMENT AND MODIFICATION FOR REPORTING REQUIREMENTS
<b>Total</b>	<b>5321</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	
5325	ADVERTISE	200	200	200	ADVERTISEMENT FOR INDUSTRIAL USERS SNC SIGNIFICANT NON-COMPLIANCE
<b>Total</b>	<b>5325</b>	<b>\$200</b>	<b>\$200</b>	<b>\$200</b>	
5330	POSTAGE	300	300	300	POSTAGE AND FREIGHT
<b>Total</b>	<b>5330</b>	<b>\$300</b>	<b>\$300</b>	<b>\$300</b>	
5375	OTR OBLIG	1,000	1,000	1,000	NOTICES OF VIOLATION
<b>Total</b>	<b>5375</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5400	RENT PROP	185,000	185,000	185,000	HAULING AND DISPOSAL FEES FOR BIO-SOLIDS
<b>Total</b>	<b>5400</b>	<b>\$185,000</b>	<b>\$185,000</b>	<b>\$185,000</b>	
5410	RENT EQUIP	4,000	4,000	4,000	RENTAL OF EQUIPMENT (CRANES, PUMPS AND HEAVY DUTY LIFTS)
<b>Total</b>	<b>5410</b>	<b>\$4,000</b>	<b>\$4,000</b>	<b>\$4,000</b>	
<b>Total</b>	<b>30900000</b>	<b>\$3,640,274</b>	<b>\$3,640,274</b>	<b>\$3,640,274</b>	



**STORMWATER FUND – BUDGET SUMMARY**

The Stormwater Fund is used to account for the Town’s stormwater operations. Stormwater fees, which are based on property type, fulfill regulatory compliance and provide operations and maintenance costs. Both tax-paying and tax-exempt properties receive a monthly bill. Single family residential properties are billed a flat fee of \$3.40. Commercial and all non-single-family properties are billed an amount proportional to the impervious area on a parcel, regardless of the parcels total area. Revenue generated by the Stormwater Fund covers such items as the cost of permit compliance, capital improvements, and increased street sweeping.

The following charts display a history of operating revenues and expenses.

	<b>FY 2014-2015</b>	<b>FY 2015-2016</b>	<b>FY 2016-2017</b>	<b>FY 2017-2018</b>	<b>FY 2018-2019</b>	<b>FY 2019-2020</b>
	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Approved Budget</b>
Revenues	\$ 1,067,589	\$ 1,606,732	\$ 1,675,695	\$ 1,722,396	\$ 1,645,729	\$ 1,529,542
Expenses	137,546	703,362	2,025,779	1,393,958	1,645,729	1,529,542
Change in Fund Balance	\$ 930,043	\$ 1,921,051	\$ (350,084)	\$ 328,438	\$ -	\$ -

\*The Stormwater Fund was established in Fiscal Year 2015.

**Stormwater Revenues**

Stormwater fees can be found on page 348 in the Fee Schedule section of the FY 2019-2020 Approved Budget. Before approving the Stormwater Utility, the Town Board of Commissioners’ used an independent consultant to perform a study to determine the most equitable fee. The consultant recommended setting a fee that would generate an appropriate amount of revenue to cover projected expenses over a five-year period.

**Stormwater Expenditures**

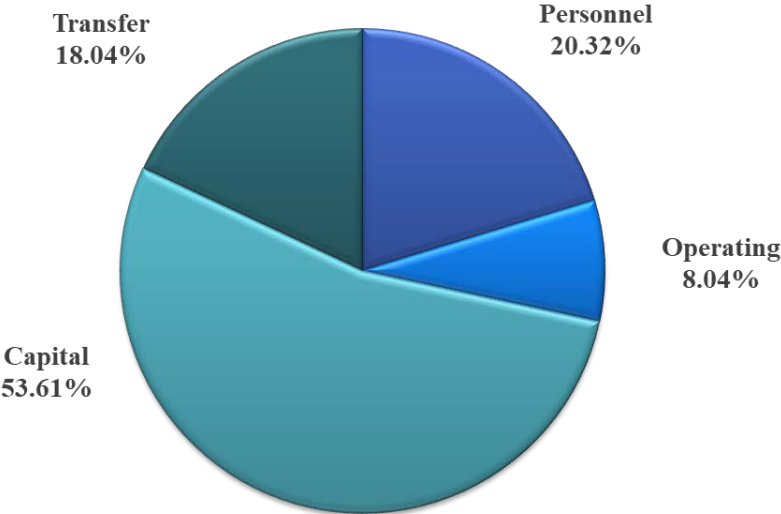
**STORMWATER FUND EXPENDITURES**

	ACTUALS					APPROVED	REQUESTED	RECOMMENDED	APPROVED
	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019			2019-2020	
Stormwater	\$ 137,546	\$ 703,362	\$ 2,025,779	\$ 1,393,958	\$ 1,645,729	\$ 1,524,542	\$ 1,529,542	\$ 1,529,542	\$ 1,529,542
<b>TOTAL STORMWATER</b>	<b>\$ 137,546</b>	<b>\$ 703,362</b>	<b>\$ 2,025,779</b>	<b>\$ 1,393,958</b>	<b>\$ 1,645,729</b>	<b>\$ 1,524,542</b>	<b>\$ 1,529,542</b>	<b>\$ 1,529,542</b>	<b>\$ 1,529,542</b>

The Stormwater Fund is not divided into functional areas like the General and Utilities Funds. However, the Stormwater Fund does contain the same category areas of personnel, operating, capital, economic, debt service, and transfer.

**EXPENDITURES BY FUNCTIONAL AREA AND CATEGORY**  
**STORMWATER FUND EXPENDITURES BY CATEGORY**

	Personnel	Operating	Capital	Economic	Debt Services	Transfer	Total
Stormwater	\$ 310,741	\$ 122,900	\$ 820,000	\$ -	\$ -	\$ 275,901	\$ 1,529,542
<b>TOTAL EXPENDITURES</b>	\$ 310,741	\$ 122,900	\$ 820,000	\$ -	\$ -	\$ 275,901	\$ 1,529,542



**Stormwater Capital**

Recommended Stormwater Fund capital outlay consist of land acquisitions, Edgemoor/Cedar Culvert Replacement and Mill Village Phase II & III Infrastructure Improvements.

**CAPITAL OUTLAY BY DEPARTMENT**

(Expenditures over \$5,000)

DEPARTMENT - ITEM/DESCRIPTION	REQUESTED	RECOMMENDED	APPROVED
<b>STORMWATER</b>			
Land Acquisitions	30,000	30,000	30,000
Edgemoor/Cedar Culvert Replacement	290,000	290,000	290,000
Mill Village Phase II & III Infrastructure Improvements	500,000	500,000	500,000
<b>DEPARTMENT TOTAL</b>	<b>\$ 820,000</b>	<b>\$ 820,000</b>	<b>\$ 820,000</b>
<b>TOTAL STORMWATER FUND CAPITAL OUTLAY</b>	<b>\$ 820,000</b>	<b>\$ 820,000</b>	<b>\$ 820,000</b>

**AUTHORIZED FUNDED POSITIONS WITH BENEFIT**

Departments	Funded Benefited Positions					Approved	Requested	Recommended	Approved
	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019			
Stormwater	-	-	1	4	4	5	5	5	5
<i>Stormwater Fund Total</i>	-	-	1	4	4	5	5	5	5

## STORMWATER

The Stormwater Department is responsible for maintenance of the storm water drainage system for the Town which prevents flooding, property damage and other safety hazards.

### BUDGET BRIEF

The approved budget for the Stormwater Department reflects a 7.36% decrease from the approved Fiscal Year 2018-2019 Stormwater Fund budget. The decrease is primarily due to a reduction in capital expenditures.

### FY 2019-2020 STORMWATER BUDGET HIGHLIGHTS

- Edgemoore Drive and Cedar Street Culvert Replacement (CIP)
- Mill Village Phase II Improvements Project (CIP)
- Stormwater Rate Study (5-year cycle)
- Right-of-Way for Woodberry Drive, North Maple Street, Edgemoore Drive and Cedar Street Improvements
- Shovel-Ready Plans for Woodberry Drive and North Maple Street

### DEPARTMENTAL EXPENDITURE SUMMARY

	2016 Actual	2017 Actual	2018 Actual	2019 Approved	2020 Dept Request	2020 MGR Recomm	2020 Approved
Stormwater	\$ 703,362	\$ 2,025,779	\$ 1,393,958	\$ 1,645,729	\$ 1,524,542	\$ 1,529,542	\$ 1,529,542

Full-Time Position Breakdown	2019 Approved Budget	2020 Department Request	2020 Manager Recommended	2020 Board Approved
Stormwater Program Specialist	1	1	1	1
Stormwater Maintenance Tech II	1	1	1	1
Stormwater Equipment Operator	1	1	1	1
Stormwater Crew Leader	1	1	1	1
Stormwater Supervisor	1	1	1	1
<b>Total Stormwater</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>



Department		Department Request	Manager Recommend	Board Approved	Detail
<b>3102990 CHGS FOR SERVICE STORM WATER</b>					
3490	STRM FEE	-1,524,542	-1,529,542	-1,529,542	STORMWATER REVENUE
<b>Total</b>	<b>3490</b>	<b>-1,524,542</b>	<b>-1,529,542</b>	<b>-1,529,542</b>	
<b>Total</b>	<b>3102990</b>	<b>-1,524,542</b>	<b>-1,529,542</b>	<b>-1,529,542</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>31990000</b>		<b>STORM WATER</b>			
5000	S&W - FT	1,302	1,302	1,302	PAY CLASS STUDY
		1,750	1,750	1,750	LONGEVITY FOR 5 FULL-TIME EMPLOYEES
		203,379	203,379	203,379	COMPENSATION FOR 5 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5000</b>	<b>\$206,431</b>	<b>\$206,431</b>	<b>\$206,431</b>	
5015	OT	5,000	5,000	5,000	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
<b>Total</b>	<b>5015</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	
5025	FICA	100	100	100	FICA FOR PAY CLASS STUDY
		383	383	383	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		15,692	15,692	15,692	FICA FOR 5 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5025</b>	<b>\$16,175</b>	<b>\$16,175</b>	<b>\$16,175</b>	
5030	GRP INSURE	640	640	640	LIFE INSURANCE FOR 5 FULL-TIME EMPLOYEES
		53,000	53,000	53,000	HEALTH INSURANCE FOR 5 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5030</b>	<b>\$53,640</b>	<b>\$53,640</b>	<b>\$53,640</b>	
5035	RETIRE	117	117	117	RETIREMENT FOR PAY CLASS STUDY
		448	448	448	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		18,359	18,359	18,359	RETIREMENT FOR 5 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5035</b>	<b>\$18,924</b>	<b>\$18,924</b>	<b>\$18,924</b>	
5040	401(K)	65	65	65	401K FOR PAY CLASS STUDY
		250	250	250	OVERTIME 401K FOR NON-EXEMPT EMPLOYEES
		10,256	10,256	10,256	401K FOR 5 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5040</b>	<b>\$10,571</b>	<b>\$10,571</b>	<b>\$10,571</b>	
5115	MED LAB SV	500	500	500	PRE-EMPLOYMENT SCREENING AND OTHER PREVENTATIVE SERVICES
<b>Total</b>	<b>5115</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	
5120	PRINT SVC	300	300	300	EDUCATION INFORMATION-DOOR HANGARS, MAILERS ETC.
<b>Total</b>	<b>5120</b>	<b>\$300</b>	<b>\$300</b>	<b>\$300</b>	
5140	REAL EST	6,000	6,000	6,000	SURVEYS FOR STORM EASEMENTS
<b>Total</b>	<b>5140</b>	<b>\$6,000</b>	<b>\$6,000</b>	<b>\$6,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>31990000</b>		<b>STORM WATER</b>			
5145	OTR SVCS	500	500	500	MONTHLY GPS CHARGE FOR STREET SWEEPER
		6,000	6,000	6,000	TOWN-OWNED BMP INSPECTION AND MAINTENANCE (\$6,000 IF FIRE STATION 5 BMP NEEDS INSPECTION AND \$3,000 IF NOT)
		25,000	25,000	25,000	STORMWATER RATE STUDY
<b>Total</b>	<b>5145</b>	<b>\$31,500</b>	<b>\$31,500</b>	<b>\$31,500</b>	
5205	DUE SUBS	1,000	1,000	1,000	ANNUAL PHASE II PERMIT
		4,000	4,000	4,000	STORMWATER PARTNERSHIP DUES
<b>Total</b>	<b>5205</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	
5210	VEH SUPPLY	20,000	20,000	20,000	FUEL FOR VEHICLES AND FIELD EQUIPMENT
<b>Total</b>	<b>5210</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>	
5225	SAF SUPPLY	500	500	500	PPE
		1,000	1,000	1,000	SAFETY SHOE ALLOWANCE FOR FIVE FT EMPLOYEES
<b>Total</b>	<b>5225</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>	
5230	UNIFORMS	1,500	1,500	1,500	STORMWATER UNIFORMS AND HATS FOR FOUR FT EMPLOYEES
<b>Total</b>	<b>5230</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>	
5265	NON CAP EQ	1,000	1,000	1,000	NEW EQUIPMENT
<b>Total</b>	<b>5265</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5300	TRAIN TRAN	3,000	3,000	3,000	TRAINING-APWA OPPORTUNITIES, BMP INSPECTION TRAINING AND EROSION CONTROL INSPECTION TRAINING
<b>Total</b>	<b>5300</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>	
5305	UTILITIES	1,000	1,000	1,000	CELL PHONE CHARGES-MAINTENANCE SUPERVISOR & STORMWATER TECHNICIAN
<b>Total</b>	<b>5305</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5315	R&M VEH	25,000	25,000	25,000	REPAIR/MAINTENANCE OF VEHICLES-3 TRUCKS, 1 VACALL, 1 LEAF TRUCK, 1 STREET SWEEPER
<b>Total</b>	<b>5315</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>31990000</b>		<b>STORM WATER</b>			
5320	R&M EQUIP	10,000	10,000	10,000	REPAIR/MAINTENANCE OF EQUIPMENT-1 SKID STEER, 1 MINI-EXCAVATOR, 1 CAMERA & TRAILER, MISCELLANEOUS EQUIPMENT
<b>Total</b>	<b>5320</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	
5325	ADVERTISE	500	500	500	ADVERTISING, PROMOTIONAL STORMWATER ITEMS
<b>Total</b>	<b>5325</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	
5330	POSTAGE	100	100	100	POSTAGE FOR MAILINGS
<b>Total</b>	<b>5330</b>	<b>\$100</b>	<b>\$100</b>	<b>\$100</b>	
5350	DRAIN STOR	15,000	15,000	15,000	MATERIALS FOR IN-HOUSE REPAIRS AND MAINTENANCE
<b>Total</b>	<b>5350</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	
5410	RENT EQUIP	1,000	1,000	1,000	OCCASIONAL RENTAL NEEDS
<b>Total</b>	<b>5410</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5540	LAND	30,000	30,000	30,000	RW ACQUISITION FOR WOODBERRY DRIVE IMPROVEMENTS, NORTH MAPLE STREET CULVERT REPLACEMENT, EDGEMOORE DRIVE CULVERT REPLACEMENT, AND CEDAR STREET CULVERT REPLACEMENT
<b>Total</b>	<b>5540</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	
5550	OTR IMPROV	290,000	290,000	290,000	EDGEMOORE DRIVE AND CEDAR STREET CULVERT REPLACEMENT-CIP PROJECT
		500,000	500,000	500,000	MILL VILLAGE PHASE II IMPROVEMENTS PROJECT-CIP PROJECT
<b>Total</b>	<b>5550</b>	<b>\$790,000</b>	<b>\$790,000</b>	<b>\$790,000</b>	
5900	XFER TO	270,901	275,901	275,901	OPERATING TRANSFER TO REIMBURSE FOR PERSONNEL AND SERVICES PAID OUT OF THE GENERAL FUND
<b>Total</b>	<b>5900</b>	<b>\$270,901</b>	<b>\$275,901</b>	<b>\$275,901</b>	
<b>Total</b>	<b>31990000</b>	<b>\$1,524,542</b>	<b>\$1,529,542</b>	<b>\$1,529,542</b>	

## COMMUNITY DEVELOPMENT

The Community Development Fund is associated with development projects and initiatives approved and funded through federal HOME program guidelines. This funding can be used for homebuyer education, land acquisition, renovation, and new construction to benefit low-to-moderate income households as defined by federal guidelines.

### BUDGET BRIEF

The approved budget for the Community Development Fund reflects a 15.6% increase from the approved Fiscal Year 2018-2019 budget.

### DEPARTMENTAL BUDGET SUMMARY

	2016 Actual	2017 Actual	2018 Actual	2019 Approved	2020 Dept Request	2020 MGR Recomm	2020 Approved
Community Development	\$ 176,979	\$ 155,941	\$ 133,431	\$ 651,219	\$ 752,990	\$ 752,990	\$ 752,990

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>4001500 GENERAL REVENUES CD HOME</b>					
3211	HOME CONSR	-142,547	-142,547	-142,547	HOME FUNDS 18-19
		-101,545	-101,545	-101,545	HOME FUNDS 17-18
		-97,448	-97,448	-97,448	HOME FUNDS 14-15
		-82,517	-82,517	-82,517	HOME FUNDS 16-17
		-82,075	-82,075	-82,075	HOME FUNDS 19-20
<b>Total</b>	<b>3211</b>	<b>-\$506,132</b>	<b>-\$506,132</b>	<b>-\$506,132</b>	
3426	LOAN PAY	-36,000	-36,000	-36,000	NOMA MONTHLY LOAN PAYMENTS
<b>Total</b>	<b>3426</b>	<b>-\$36,000</b>	<b>-\$36,000</b>	<b>-\$36,000</b>	
3750	OPER XFER	-19,358	-19,358	-19,358	MATCHING FUNDS
<b>Total</b>	<b>3750</b>	<b>-\$19,358</b>	<b>-\$19,358</b>	<b>-\$19,358</b>	
3751	APPRO RES	-191,500	-191,500	-191,500	PRIOR PROCEEDS
<b>Total</b>	<b>3751</b>	<b>-\$191,500</b>	<b>-\$191,500</b>	<b>-\$191,500</b>	
<b>Total</b>	<b>4001500</b>	<b>-\$752,990</b>	<b>-\$752,990</b>	<b>-\$752,990</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>40500000</b>		<b>HOME</b>			
5145	OTR SVCS	37,500	37,500	37,500	DOWN PAYMENT ASSISTANCE
<b>Total</b>	<b>5145</b>	<b>\$37,500</b>	<b>\$37,500</b>	<b>\$37,500</b>	
5550	OTR IMPROV	487,990	487,990	487,990	HOME FUNDS FOR HOUSING
<b>Total</b>	<b>5550</b>	<b>\$487,990</b>	<b>\$487,990</b>	<b>\$487,990</b>	
<b>Total</b>	<b>40500000</b>	<b>\$525,490</b>	<b>\$525,490</b>	<b>\$525,490</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>40510000 CDBG</b>					
5145	OTR SVCS	150,000	150,000	150,000	ECONOMIC DEVELOPMENT GRANTS AND LOANS
<b>Total</b>	<b>5145</b>	<b>\$150,000</b>	<b>\$150,000</b>	<b>\$150,000</b>	
5300	TRAIN TRAN	2,500	2,500	2,500	STAFF TRAINING
<b>Total</b>	<b>5300</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>	
5550	OTR IMPROV	75,000	75,000	75,000	CRITICAL REPAIRS
<b>Total</b>	<b>5550</b>	<b>\$75,000</b>	<b>\$75,000</b>	<b>\$75,000</b>	
<b>Total</b>	<b>40510000</b>	<b>\$227,500</b>	<b>\$227,500</b>	<b>\$227,500</b>	



## POWELL BILL FUND – BUDGET SUMMARY

Powell Bill projects are funded by state share revenues and are used for projects related to maintenance of the Town’s surface transportation system. The Town qualifies for state aid based on North Carolina General Statute 136-41.1 through 136-41.4. Funds are disbursed on or before October 1<sup>st</sup> and January 1<sup>st</sup> of each fiscal year. Powell Bill funds shall be expended primarily for resurfacing streets within the corporate limits, but may also be used for maintaining, repairing, constructing, reconstructing or widening streets or public thoroughfares within the Town limits or for planning, construction, and maintenance of bikeways, greenways or sidewalks.

The following charts display a history of operating revenues and expenses.

	<b>FY 2013-2014</b> Actual	<b>FY 2014-2015</b> Actual	<b>FY 2015-2016</b> Actual	<b>FY 2016-2017</b> Actual	<b>FY 2017-2018</b> Actual	<b>FY 2018-2019</b> Budget	<b>FY 2019-2020</b> Approved Budget
Revenues	\$ 923,560	\$ 942,554	\$ 965,389	\$ 960,000	\$ 1,006,643	\$ 1,002,400	\$ 1,002,400
Expenses	1,191,487	1,465,332	1,206,960	941,373	861,994	1,002,400	1,002,400
Change in Fund Balance	\$ (267,927)	\$ (522,778)	\$ (241,571)	\$ 18,627	\$ 144,649	\$ -	\$ -

### Powell Bill Revenues

The primary source of revenue is the Powell Bill authorization granted by the State on an annual basis to municipalities from proceeds generated from the state gasoline tax. The authorization is based on a funding formula, with 25% represented by the number of town-maintained street system miles and 75% for relative population.

### Powell Bill Expenses

The Powell Bill is not divided into functional areas like the General and Utilities Funds, and the Powell Bill Fund does not contain personnel expenses. The largest share of funds is dedicated to the Town’s street resurfacing program. Additional expenditures include salt and equipment repair for snow and ice removal, traffic signal system maintenance and surface transportation system maintenance.

**EXPENDITURES BY FUNCTIONAL AREA AND CATEGORY**  
**POWELL BILL FUND EXPENDITURES BY CATEGORY**

	Personnel	Operating	Capital	Economic	Debt Services	Transfer	Total
<b>Powell Bill</b>	\$ -	\$ 302,400	\$ 700,000	\$ -	\$ -	\$ -	\$ 1,002,400
<b>TOTAL EXPENDITURES</b>	\$ -	\$ 302,400	\$ 700,000	\$ -	\$ -	\$ -	\$ 1,002,400

**Powell Bill Expenditures by Category**



**POWELL BILL FUND EXPENDITURES**

	ACTUAL					APPROVED	REQUESTED	RECOMMENDED	APPROVED
	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020		
Powell Bill	1,191,487	1,465,332	1,206,960	941,373	861,994	1,002,400	1,002,400	1,002,400	1,002,400
<b>TOTAL POWELL BILL</b>	<b>\$ 1,191,487</b>	<b>\$ 1,465,332</b>	<b>\$ 1,206,960</b>	<b>\$ 941,373</b>	<b>\$ 861,994</b>	<b>\$ 1,002,400</b>	<b>\$ 1,002,400</b>	<b>\$ 1,002,400</b>	<b>\$ 1,002,400</b>

**Powell Bill Capital**

Approved Powell Bill Fund capital outlay consists of the funds dedicated to the Town’s street resurfacing program.

**CAPITAL OUTLAY BY DEPARTMENT**  
(Expenditures over \$5,000)

DEPARTMENT - ITEM/DESCRIPTION	REQUESTED	RECOMMENDED	APPROVED
<b>POWELL BILL</b>			
Paving Program	700,000	700,000	700,000
<b>DEPARTMENT TOTAL</b>	<b>\$ 700,000</b>	<b>\$ 700,000</b>	<b>\$ 700,000</b>
<b>TOTAL POWELL BILL FUND CAPITAL OUTLAY</b>	<b>\$ 700,000</b>	<b>\$ 700,000</b>	<b>\$ 700,000</b>

## POWELL BILL

The Powell Bill Fund is associated with street and sidewalk operations on Town maintained roads. The revenues from the Powell Bill Fund are generated from the State’s gasoline tax and a percentage of this tax is returned to the Town through a formula based on population and municipal maintained street mileage. Powell Bill Funds can only be used for street maintenance, street construction, traffic signs, sidewalks, curbs, gutters, and other related needs.

### BUDGET BRIEF

The approved budget for the Powell Bill Fund reflects no change in amount from the approved Fiscal Year 2018-2019 budget.

### FY 2019-2020 POWELL BILL BUDGET HIGHLIGHTS

- Street Resurfacing

### DEPARTMENTAL BUDGET SUMMARY

	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Approved	2020 Dept Request	2020 MGR Recomm	2020 Approved
Powell Bill Fund	\$ 1,465,332	\$ 1,206,960	\$ 941,373	\$ 861,994	\$ 1,002,400	\$ 1,002,400	\$ 1,002,400	\$ 1,002,400

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Department		Department Request	Manager Recommend	Board Approved	Detail
<b>5001000</b>		<b>GENERAL REVENUES</b>			
3700	INT INVEST	-2,400	-2,400	-2,400	INTEREST EARNINGS
<b>Total</b>	<b>3700</b>	<u><b>-\$2,400</b></u>	<u><b>-\$2,400</b></u>	<u><b>-\$2,400</b></u>	
<b>Total</b>	<b>5001000</b>	<b>-\$2,400</b>	<b>-\$2,400</b>	<b>-\$2,400</b>	

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>5004000</b>	<b>POW OPERATING GRANTS</b>			
3204 GRANT ST	-1,000,000	-1,000,000	-1,000,000	STATE ALLOCATION OF POWELL BILL FUNDS
<b>Total 3204</b>	<b><u>-\$1,000,000</u></b>	<b><u>-\$1,000,000</u></b>	<b><u>-\$1,000,000</u></b>	
<b>Total 5004000</b>	<b><u>-\$1,000,000</u></b>	<b><u>-\$1,000,000</u></b>	<b><u>-\$1,000,000</u></b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>50302000</b>		<b>POWELL</b>			
5340	SNOW ICE	80,000	80,000	80,000	SALT AND EQUIPMENT REPAIR FOR SNOW AND ICE REMOVAL
<b>Total</b>	<b>5340</b>	<b>\$80,000</b>	<b>\$80,000</b>	<b>\$80,000</b>	
5345	POWEL MAIN	20,000	20,000	20,000	MISC CONTRACT SERVICES
		40,000	40,000	40,000	ROAD REPAIRS
		86,400	86,400	86,400	SIDEWALK MAINTENANCE
<b>Total</b>	<b>5345</b>	<b>\$146,400</b>	<b>\$146,400</b>	<b>\$146,400</b>	
5360	TRAFFIC	5,500	5,500	5,500	DUKE FOR TRAFFIC SIGNALS
		6,000	6,000	6,000	ANNUAL MAINTENANCE OF RAILROAD CROSSING AND BRIDGE INSPECTIONS
		10,000	10,000	10,000	SOLAR FLASHERS
		15,000	15,000	15,000	REPLACE SIGNAL LOOPS
		19,500	19,500	19,500	SIGN MAKING SUPPLIES
		20,000	20,000	20,000	RESTRIPING AFTER PAVING AND WORN OUT LINES
<b>Total</b>	<b>5360</b>	<b>\$76,000</b>	<b>\$76,000</b>	<b>\$76,000</b>	
5550	OTR IMPROV	700,000	700,000	700,000	PAVING PROGRAM - CIP PROJECT
<b>Total</b>	<b>5550</b>	<b>\$700,000</b>	<b>\$700,000</b>	<b>\$700,000</b>	
<b>Total</b>	<b>50302000</b>	<b>\$1,002,400</b>	<b>\$1,002,400</b>	<b>\$1,002,400</b>	





**CAPITAL RESERVE FUND – SANITATION – BUDGET SUMMARY**

This fund is used to purchase Sanitation vehicles and equipment. The maximum annual contribution is \$500,000 and the maximum total reserve balance permitted is \$750,000.

The following charts display a history of operating revenues and expenses.

	<b>FY 2013-2014</b> Actual	<b>FY 2014-2015</b> Actual	<b>FY 2015-2016</b> Actual	<b>FY 2016-2017</b> Actual	<b>FY 2017-2018</b> Actual	<b>FY 2018-2019</b> Budget	<b>FY 2019-2020</b> Approved Budget
Revenues	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 495,000	\$ 490,000
Expenses	392,305	458,081	560,333	368,779	677,132	495,000	490,000
Change in Fund Balance	\$ 107,695	\$ 41,919	\$ (60,333)	\$ 131,221	\$ (177,132)	\$ -	\$ -

**Capital Reserve Fund – Sanitation Revenues**

Revenue for the Capital Reserve Fund is received through the collection of solid waste fees. This fee is billed annually and collected by Iredell County. The first \$500,000 of revenue collected each budget year is posted to the reserve fund.

**Capital Reserve Fund – Sanitation Expenditures**

Funds are transferred from the Capital Reserve Fund – Sanitation to the General Fund to purchase Sanitation vehicles and equipment.

**EXPENDITURES BY FUNCTIONAL AREA AND CATEGORY**  
**CAPITAL RESERVE FUND - SANITATION EXPENDITURES BY CATEGORY**

	Personnel	Operating	Capital	Economic	Debt Services	Transfer	Total
<b>Capital Reserve</b>	\$ -	\$ -	\$ 490,000	\$ -	\$ -	\$ -	\$ 490,000
<b>TOTAL EXPENDITURES</b>	\$ -	\$ -	\$ 490,000	\$ -	\$ -	\$ -	\$ 490,000

**CAPITAL RESERVE FUND - SANITATION EXPENDITURES**

	ACTUAL					APPROVED	REQUESTED	RECOMMENDED	APPROVED
	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020		
Capital Reserve - Sanitation	392,305	458,081	560,333	368,779	677,132	495,000	490,000	490,000	490,000
<b>TOTAL CAPITAL RESERVE</b>	<b>\$ 392,305</b>	<b>\$ 458,081</b>	<b>\$ 560,333</b>	<b>\$ 368,779</b>	<b>\$ 677,132</b>	<b>\$ 495,000</b>	<b>\$ 490,000</b>	<b>\$ 490,000</b>	<b>\$ 490,000</b>

**Capital Reserve - Sanitation**

Approved Capital Reserve Fund – Sanitation – capital outlay consists of purchases of a Replacement Sideloader and a Knuckle Boom Loader.

**CAPITAL OUTLAY BY DEPARTMENT**  
**(Expenditures over \$5,000)**

DEPARTMENT - ITEM/DESCRIPTION	REQUESTED	RECOMMENDED	APPROVED
<b>CAPITAL RESERVE - SANITATION</b>			
Xfer to Other Funds			
for purchase of Replacement Sideloader	330,000	330,000	330,000
Knuckle Boom	160,000	160,000	160,000
<b>DEPARTMENT TOTAL</b>	<b>\$ 490,000</b>	<b>\$ 490,000</b>	<b>\$ 490,000</b>
<b>TOTAL CAPITAL RESERVE FUND - SANITATION</b>	<b>\$ 490,000</b>	<b>\$ 490,000</b>	<b>\$ 490,000</b>

## CAPITAL RESERVE FUND - SANITATION

The Capital Reserve Fund – Sanitation is used for the purchase of sanitation vehicles and equipment. The maximum annual contribution to this fund is \$500,000 and the maximum total reserve balance permitted is \$750,000.

### BUDGET BRIEF

The approved budget reflects a 1% decrease from the approved FY 2019-2020 Capital Reserve Fund – Sanitation budget.

### DEPARTMENTAL BUDGET SUMMARY

	2016 Actual	2017 Actual	2018 Actual	2019 Approved	2020 Dept Request	2020 MGR Recomm	2020 Approved
Capital Reserve - Sanitation	\$ 560,333	\$ 368,779	\$ 677,132	\$ 495,000	\$ 490,000	\$ 490,000	\$ 490,000

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>7202303 CHGS FOR SERVICE SANITATION</b>					
3460	R SOL WAST	-490,000	-490,000	-490,000	RESIDENTIAL SOLID WASTE
<b>Total</b>	<b>3460</b>	<b><u>-\$490,000</u></b>	<b><u>-\$490,000</u></b>	<b><u>-\$490,000</u></b>	
<b>Total</b>	<b>7202303</b>	<b><u>-\$490,000</u></b>	<b><u>-\$490,000</u></b>	<b><u>-\$490,000</u></b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>72303000 SANITATION CAPITAL RESERVE</b>					
5900	XFER TO	490,000	490,000	490,000	TRANSFER TO OTHER FUND
<b>Total</b>	<b>5900</b>	<b>\$490,000</b>	<b>\$490,000</b>	<b>\$490,000</b>	
<b>Total</b>	<b>72303000</b>	<b>\$490,000</b>	<b>\$490,000</b>	<b>\$490,000</b>	



## **CAPITAL RESERVE FUND - UTILITIES**

The Capital Reserve Fund – This fund is specifically dedicated to setting aside financial resources for long term or large-scale capital projects for the proprietary fund.

### **BUDGET BRIEF**

The approved Capital Reserve Fund budget reflects the adopted analysis and fee structure prepared by Willdan Financial Services to fulfill requirements for House Bill 436. The Capital Reserve Fund holds revenue generated from System Development fees which are a one-time fee applied only to new system customers. Fees collected will be used to recover capital costs incurred to provide system capacity to new users and protect exiting customers from paying for future expansions through rates.

### **FY 2019-2020 CAPITAL RESERVE FUND – UTILITIES BUDGET HIGHLIGHTS**

System Development fees were budgeted in the Utility Fund in prior years and transferred to the Capital Reserve Fund at year end. Beginning in FY 2018-2019 System Development Fees are budgeted to be posted as revenue is collected.

### **DEPARTMENTAL BUDGET SUMMARY**

	2016 Actual	2017 Actual	2018 Actual	2019 Approved	2020 Dept Request	2020 MGR Recomm	2020 Approved
Capital Reserve -Utilities	\$ -	\$ 2,968,832	\$ -	\$ 3,350,000	\$ 3,735,000	\$ 3,735,000	\$ 3,735,000

**EXPENDITURES BY FUNCTIONAL AREA AND CATEGORY**  
**CAPITAL RESERVE FUND - UTILITIES EXPENDITURES BY CATEGORY**

	Personnel	Operating	Capital	Economic	Debt Services	Transfer	Total
Capital Reserve			\$ 3,735,000				\$ 3,735,000
<b>TOTAL EXPENDITURES</b>	\$ -	\$ -	\$ 3,735,000	\$ -	\$ -	\$ -	\$ 3,735,000

**CAPITAL RESERVE FUND - UTILITIES EXPENDITURES**

	ACTUAL					APPROVED	REQUESTED	RECOMMENDED	APPROVED
	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020		
Capital Reserve - Utilities						3,350,000	\$ 3,735,000.00	3,735,000	3,735,000
<b>TOTAL CAPITAL RESERVE</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,350,000	\$ 3,735,000	\$ 3,735,000	\$ 3,735,000



Department		Department Request	Manager Recommend	Board Approved	Detail
<b>7802800 CHGS FOR SERVICE WATER CAP RES</b>					
3449	SYS DEV	-1,665,000	-1,665,000	-1,665,000	SYSTEM DEVELOPMENT FEES - WATER
<b>Total</b>	<b>3449</b>	<b><u>-\$1,665,000</u></b>	<b><u>-\$1,665,000</u></b>	<b><u>-\$1,665,000</u></b>	
3472	CAPACITY	-15,750	-15,750	-15,750	CAPACITY FEES - WATER
<b>Total</b>	<b>3472</b>	<b><u>-\$15,750</u></b>	<b><u>-\$15,750</u></b>	<b><u>-\$15,750</u></b>	
<b>Total</b>	<b>7802800</b>	<b><u>-\$1,680,750</u></b>	<b><u>-\$1,680,750</u></b>	<b><u>-\$1,680,750</u></b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>7802900 CHGS FOR SERVICE SEWER CAP RES</b>					
3449	SYS DEV	-2,035,000	-2,035,000	-2,035,000	SYSTEM DEVELOPMENT FEES
<b>Total</b>	<b>3449</b>	<b><u>-\$2,035,000</u></b>	<b><u>-\$2,035,000</u></b>	<b><u>-\$2,035,000</u></b>	
3472	CAPACITY	-19,250	-19,250	-19,250	CAPACITY FEES - SEWER
<b>Total</b>	<b>3472</b>	<b><u>-\$19,250</u></b>	<b><u>-\$19,250</u></b>	<b><u>-\$19,250</u></b>	
<b>Total</b>	<b>7802900</b>	<b><u>-\$2,054,250</u></b>	<b><u>-\$2,054,250</u></b>	<b><u>-\$2,054,250</u></b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>78780000</b>	<b>CAPITAL RESERVE - UF</b>				
5550	OTR IMPROV	3,735,000	3,735,000	3,735,000	SYSTEM DEVELOPMENT FEES
<b>Total</b>	<b>5550</b>	<b>\$3,735,000</b>	<b>\$3,735,000</b>	<b>\$3,735,000</b>	
<b>Total</b>	<b>78780000</b>	<b>\$3,735,000</b>	<b>\$3,735,000</b>	<b>\$3,735,000</b>	



**TOWN OF MOORESVILLE  
FEE SCHEDULE  
EFFECTIVE JULY 1, 2019**

**TOWN CLERK FEES**

<b>ITEM</b>	<b>CURRENT FEE</b>
Town Code (per page)	\$ 0.10
Resolution (per page)	\$ 0.10
Bound Agenda Packet (per book)	\$ 35.00
Unbound Agenda Packet (per page)	\$ 0.10
Agenda Packet Sunshine List (if mailed) - set by state law	\$ 10.00
Board of Commissioner's Meeting Minutes (per page)	\$ 0.10
electronic version	No Cost
Black and White copy of Town files (per page)	\$ 0.10
Color copy of Town files (per page)	\$ 0.10
Certified copies	\$ 0.10
Newspaper advertisement (excludes annexations)	At Cost

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**TOWN OF MOORESVILLE  
FEE SCHEDULE  
EFFECTIVE JULY 1, 2019**

**FINANCE FEES**

<b>ITEM</b>	<b>CURRENT FEE</b>
Financial document (per page)	\$ 0.10
Financial document - electronic version	No cost
Return Check or Bank Draft	\$ 25.00
Credit Card chargeback	\$ 25.00
Peddler's Permit	\$ 100.00

**TOWN OF MOORESVILLE  
FEE SCHEDULE  
EFFECTIVE JULY 1, 2019**

**PLANNING & COMMUNITY DEVELOPMENT FEES**

<b>ITEM</b>	<b>CURRENT FEE</b>	
<b><u>Permits</u></b>		
Zoning Permits Approvals (All)	\$	50.00
Change of Use Permits	\$	50.00
Sign Permit	\$	50.00
Conditional Use Permit (Without Rezoning)	\$	500.00
Conditional Use Permit Amendment	\$	250.00
Zoning Verification	\$	50.00
Certificate of Appropriateness	\$	300.00
Certificate of Appropriateness (after the fact)	\$	500.00
Minor (Administrative) Certificate of Appropriateness	\$	50.00
<b><u>Rezoning, Appeals, Board of Adjustment</u></b>		
Conditional Zoning (No Base District Charge)	\$	500.00
Annexations (per parcel)	\$	200.00
Variance	\$	500.00
Appeal of Administrative Official	\$	500.00
Vested Rights (Without Rezoning)	\$	5,000.00
Waiver of Rezoning Time Limit	\$	500.00
Rezoning (Change of Base District)	<u>General</u>	<u>Conditional</u>
0 - 2 acres	\$ 300.00	\$ 500.00
2.1 - 10 acres	\$ 500.00	\$ 700.00
10.1 - 25 acres	\$ 700.00	\$ 900.00
> 25 acres	\$ 900.00	\$ 1,200.00
<b><u>Payment in Lieu</u></b>		
Payment in Lieu of Sidewalk Fee (per Linear Foot)	*	\$ 35.00
Inclusionary Housing; Single Family (Detached, Condominium, Townhome) *(per unit)	*	\$26,550.00
Inclusionary Housing: Multifamily (Apartments, Duplex) *(per unit)	*	\$12,444.00

*(continued on next page)*

**PLANNING & COMMUNITY DEVELOPMENT FEES** *(continued)*

ITEM	CURRENT FEE
<b><u>Subdivision, Plans, and Text Changes</u></b>	
Minor Plat	\$ 100.00
Major Plat - Final Record Plat (each phase)	\$ 100.00
Recombination Plats	\$ 50.00
Final Plat Revision	\$ 100.00
Review	\$ 500.00
(fees apply as per each task performed by TRC and are cumulative)	* \$ 200.00
*plus an additional \$5.00 /lot or unit	
Major Plat (preliminary plat review- each phase)	
<b><u>Commercial Site Plan Review (cumulative)</u></b>	
< 2,000 sf	\$ 200.00
2,001 - 5,000 sf	\$ 400.00
5,001 - 25,000 sf	\$ 600.00
25,001 - 50,000 sf	\$ 800.00
> 50,000 sf	\$ 1,000.00
Sketch Plan Review	No Fee
Text Amendments	\$ 500.00
Land Use Plan Amendments	\$ 500.00
Commercial Upfit Review	\$ 50.00
<b><u>Wireless Communications Facilities</u></b>	
New Telecommunication Tower	Fee for TRC (see Review)
<b><u>Small Wireless Facility</u></b>	
per facility for the first five facilities	\$ 100.00
per facility thereafter (per application)	\$ 50.00
technical fee (per application)	\$ 500.00
<b><u>Other</u></b>	
Code Compliance Administrative Fee	\$ 75.00
House Moving (within or in/out of town)	* \$ 300.00
*plus an additional \$1,000 refundable deposit	
Large Wall Maps (per copy)	\$ 20.00
Certified and Bulk Mailings	At Cost
Street/Alley Way Closings	\$ 500.00
Copies (per page)	\$ 0.10
Zoning Ordinance (hard copy)	\$ 50.00
Minimum Mowing Fee	Cost of Contractor + Administrative Fee



**TOWN OF MOORESVILLE  
FEE SCHEDULE  
EFFECTIVE JULY 1, 2019**

**POLICE FEES**

<b>ITEM</b>	<b>CURRENT FEE</b>
Two-hour parking	\$ 25.00
Parking fine	\$ 25.00
Parking in a fire lane	\$ 25.00
No parking zone	\$ 25.00
Parking within 20 ft of crosswalk at an intersection	\$ 25.00
Double parking	\$ 25.00
Parking obstructing traffic	\$ 25.00
Parking in a loading zone	\$ 25.00
Parking in passenger loading zone	\$ 25.00
Parking in restricted zone	\$ 25.00
Parking on wrong side facing traffic	\$ 25.00
Failure to angle park in an angle parking zone	\$ 25.00
Parking in entrance of alley or driveway	\$ 25.00
Parking more than 18" curb	\$ 25.00
Parking over white lines	\$ 25.00
Parking adjacent to schools	\$ 25.00
Parking with lights on during nighttime	\$ 25.00
Parking in Town owned off-street parking areas	\$ 25.00
Parking within 30ft upon the approach of flashing beacon, stop sign, or traffic control signal	\$ 25.00
Parking between safety zone and the adjacent curb within 30 ft	\$ 25.00
Parking 20 ft of Fire Station entrance and 75 ft on the opposite side of the street	\$ 25.00
Parking upon any bridge or other elevated structure upon a highway or within a highway tunnel	\$ 25.00
Parking near hazardous or congested places	\$ 25.00
Parking a truck tractor and/or trailer, motor home, utility, boat and/or trailer, camper on residential street	\$ 25.00
Parking violations- buses and taxi cab	\$ 25.00
Parking on private property without express or implied consent	\$ 25.00

*(continued on next page)*

**POLICE FEES (continued)**

ITEM	CURRENT FEE
Community outreach speakers with corporation limits	No fee
Copy of accident/criminal investigation report	No fee
Fingerprints (includes 2 fingerprint cards)	\$ 10.00
Additional fingerprint cards (per card above initial two issued)	\$ 2.00
Taxi driver's license fee	\$ 1.00
Basketball goal on or facing road 10 ft	\$ 100.00
Circulars on vehicles	\$ 100.00
Posting of signs on poles	\$ 50.00
Soliciting without permit	\$ 50.00
Noise complaint	\$ 100.00
Bicycle or skateboard on business sidewalk	\$ 50.00
Off Duty Officer (per hour) (3 hour minimum)	\$ 30.00
<p>When four or more officers are requested or needed, a supervisor must be present at a rate of \$40.00 per hour for the supervisor only. Officers will be paid \$30.00 an hour. Funds are paid directly to the officer(s).</p>	
Off Duty Officer (per hour) (3 hour minimum)- <b>Holidays</b>	\$ 40.00
<p>When four or more officers are requested or needed, a supervisor must be present at a rate of \$50.00 per hour for the supervisor only. Officers will be paid \$40.00 an hour. Funds are paid directly to the officer(s).</p>	
<p><b>Holidays include:</b> New Year's Eve, New Year's Easter Sunday, Memorial Day, Independence Day, Labor Day, Thanksgiving (including Black Friday) Christmas Eve and Christmas Day.</p>	

**TOWN OF MOORESVILLE  
FEE SCHEDULE  
EFFECTIVE JULY 1, 2019**

**FIRE FEES**

<b>ITEM</b>	<b>CURRENT FEE</b>
No key holder to response	\$ 125.00
False Alarm Ordinance fee	\$ 125.00
New construction/upfit review (per sq. ft) (min \$25.00/max \$15,000)	\$ 0.0125
Fire detection system plan (per sq. ft) (min \$25.00/max \$15,000)	\$ 0.02
Fire sprinkler/standpipe system plans (per sq. ft) (min \$25.00/max \$15,000)	\$ 0.02
Fire detection/fire suppression plans (min \$25.00/max \$15,000)	\$ 0.04
Fire protection hood system (per hood)	\$ 75.00
Fire protection spray booth (per booth)	\$ 125.00
Copies of pictures	\$ 25.00
ABC Inspection	\$ 50.00
Out of schedule inspection	\$ 35.00

**TOWN OF MOORESVILLE  
FEE SCHEDULE  
EFFECTIVE JULY 1, 2019**

**ENGINEERING FEES**

<b>ITEM</b>	<b>CURRENT FEE</b>
Construction Plan Review (per hour)	\$ 130.00
Inspection Fees	
Roadways (per linear foot)	\$ 1.00
Storm Drain (per linear foot)	\$ 1.00
Water (per linear foot)	\$ 1.00
Sewer (per linear foot)	\$ 1.00
Minimum Fee	\$ 50.00
Stormwater Facilities	\$ 300.00
Water Permit Application	\$ 150.00
Sewer Permit Application	\$ 150.00
Pump Station Inspection and SCADA Fee	\$ 16,500.00
Certified and Bulk Mailings	At Cost

**TOWN OF MOORESVILLE  
FEE SCHEDULE  
EFFECTIVE JULY 1, 2019**

**SIGN FEES**

<b>ITEM</b>	<b>CURRENT FEE</b>
<b><u>Decorative Posts</u></b>	
Single Stop and Street Name	\$ 550.00
2 Way Stop and Street Name	\$ 950.00
4 Way Stop and Street Name	\$ 1,450.00
Any Other Warning or Regulatory Signs	\$ 400.00
<b><u>U-Channel Galvanized Post</u></b>	
Single Stop and Street Name	\$ 150.00
2 Way Stop and Street Name	\$ 250.00
4 Way Stop and Street Name	\$ 450.00
Any Other Warning or Regulatory Signs	No Fee
Street Improvement Assessments	Varies
Unusual Lights and/or Light Poles	At Cost

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**TOWN OF MOORESVILLE  
FEE SCHEDULE  
EFFECTIVE JULY 1, 2019**

**SOLID WASTE AND RECYCLING FEES**

<b>ITEM</b>	<b>CURRENT FEE</b>
Solid Waste Fee (per year)	\$ 120.00
Extra Rollout Trash Can (per can)	\$ 60.00
Second Recycling Rollout	No Fee

**TOWN OF MOORESVILLE  
FEE SCHEDULE  
EFFECTIVE JULY 1, 2019**

**CEMETERY FEES**

<b>ITEM</b>	<b>CURRENT FEE</b>	
	<b><u>Resident</u></b>	<b><u>Non-Resident</u></b>
<b><u>Graves</u></b>		
Baby	\$ 250.00	\$ 500.00
Adult	\$ 700.00	\$ 1,400.00
Cremation	\$ 350.00	\$ 700.00
Cremation Open/Close	\$ 275.00	\$ 550.00
<b><u>Openings</u></b>		
Baby	\$ 325.00	\$ 650.00
Adult	\$ 600.00	\$ 1,200.00
Urn	\$ 275.00	\$ 550.00
Perpetual Care	\$ 100.00	\$ 100.00
<b><u>Columbarium</u></b>		
Open/Close	\$ 75.00	\$ 100.00
per Niche	\$ 425.00	\$ 625.00
per Nameplate	\$ 325.00	\$ 325.00
Second Nameplate	\$ 150.00	\$ 150.00
		<b><u>COST</u></b>
<b>Marker Supervision</b>		\$ 50.00
<b>Scatter Garden</b>		\$ 150.00

**TOWN OF MOORESVILLE  
FEE SCHEDULE  
EFFECTIVE JULY 1, 2019**

**RECREATION FEES - RENTALS**

	<u>Hourly Rates</u>		
	<u>Non-Profit</u>	<u>Private no revenue</u>	<u>Private with revenue</u>
<b><u>Multi-Purpose Rooms - Small</u></b>			
Pine Room (War Memorial)	\$ 10.00	\$ 20.00	\$ 30.00
Classroom (Selma Burke)	\$ 10.00	\$ 20.00	\$ 30.00
Multi-Purpose (Winnie Hooper)	\$ 10.00	\$ 20.00	\$ 30.00
<b><u>Multi-Purpose Rooms - Medium</u></b>			
Blue Room (War Memorial)	\$ 15.00	\$ 25.00	\$ 35.00
Multi-Purpose (Selma Burke)	\$ 15.00	\$ 25.00	\$ 35.00
<b><u>Multi-Purpose Rooms - Large</u></b>			
Ballroom (War Memorial)	\$ 20.00	\$ 30.00	\$ 40.00
Multi-Purpose (Talbert)	\$ 20.00	\$ 30.00	\$ 40.00
<b><u>Gymnasiums</u></b>			
1/2 Court - 3 goals (Talbert)	\$ 10.00	\$ 20.00	\$ 30.00
Full Court - 6 goals (Talbert)*	\$ 20.00	\$ 40.00	\$ 60.00
Full Court - 2 goals (War Memorial)*	\$ 15.00	\$ 30.00	\$ 45.00
Full Court - 2 goals (Selma Burke)*	\$ 15.00	\$ 30.00	\$ 45.00
*excludes tournaments			
<b><u>Specialized Rooms/Facilities</u></b>			
Dance Studio (Talbert)	\$ 10.00	\$ 20.00	\$ 30.00
Conference Room (Talbert)	\$ 10.00	\$ 20.00	\$ 30.00
Kitchen (all recreation facilities)	\$ 10.00	\$ 20.00	\$ 30.00
Room rental is required to use facility			
Pool	\$ 60.00	\$ 60.00	\$ 60.00
Pool Lifeguards (required)	\$ 25.00	\$ 25.00	\$ 25.00
<b><u>After-Hours Staffing Fee</u></b>			<b><u>Cost</u></b>
Required for rentals occurring during non-operating hours per hour charge (two hour minimum)			\$ 15.00
<b><u>Security Deposit</u></b>			
Refundable within 30 days if rules are followed and no damages occur Flat fee (parties, weddings, banquets, events, etc.)			\$ 100.00
<b><u>Picnic Shelters</u></b>			
Weekdays (two hour minimum)			\$ 20.00
Saturday or Sunday (two hour minimum)			\$ 30.00



**RECREATION FEES - PROGRAMS**

<b>ITEM</b>	<b>CURRENT FEE</b>	
Ballroom Dance		\$ 60.00
Bollycardi Square Dance (dependent on # of classes/month)	\$ 15.00 to	\$ 40.00
Bharatanatyam (dependent on #of classes/month)	\$ 70.00 to	\$ 90.00
Double A Karate		\$ 75.00
Swim Lessons	\$ 30.00 to	\$ 40.00
Great Escape		\$ 5.00
radKIDS (dependent on age or class level)	\$ 85.00 to	\$ 110.00
Square Dance (dependent on # of classes/month)	\$ 15.00 to	\$ 25.00
Tennis Lessons (dependent on age/class level, per class)	\$ 10.00 to	\$ 30.00
Water Aerobics		
per class		\$ 4.00
monthly (dependent on # of classes/month)	\$ 28.00 to	\$ 40.00
Senior and Family Trips	\$ 20.00 to	\$ 200.00
Teen-Specific Programs	\$ 5.00 to	\$ 60.00
Therapeutic Programs	\$ 5.00 to	\$ 50.00
Arts and Crafts Programs	\$ 5.00 to	\$ 90.00
Outdoor Education Programs	\$ 5.00 to	\$ 90.00
Health/Wellness Programs	\$ 5.00 to	\$ 100.00

**RECREATION FEES - LEAGUES**

<b>ITEM</b>	<b>CURRENT FEE</b>
Adult Softball - Co-Ed Fall (per team)	\$ 500.00
Adult Softball - Men's Fall (per team)	\$ 500.00
Adult Softball - Men's Spring (per team)	\$ 565.00
Adult Softball - Women's Spring (per team)	\$ 450.00
Adult - Sand Volleyball	\$ 75.00
Youth - Co-Ed T-Ball	\$ 50.00
Youth - Boys Baseball	\$ 50.00
Youth - Girls Softball	\$ 50.00
Youth - Basketball	\$ 50.00
Youth - Wrestling	\$ 50.00
Futsal League	\$ 100.00
Best of Both Worlds Basketball	\$ 85.00
MYA Football/Cheer	\$ 55.00
MYA Football/Cheer Late Fee	\$ 15.00
MYA Flag & Touch Football	\$ 65.00

**RECREATION FEES – OUT OF SCHOOL PROGRAMS**

<b>ITEM</b>	<b>CURRENT FEE</b>
After School Pit Stop (per week)	\$ 30.00
Selma's World After School (per week)	\$ 40.00
School's Out Fun Days (per day)	\$ 5.00 to \$ 20.00
Spring Break Camps (per day)	\$ 5.00 to \$ 20.00
Christmas Break Camps (per day)	\$ 5.00 to \$ 20.00
Summer Playground Summer Camp (per week)	\$ 60.00
Selma's World Summer Camp (per week)	\$ 55.00
Rock N Learn Summer Camp (per week)	\$ 20.00
Summer Talons Camp - Morning (per week)	\$ 30.00
Summer Talons Camp - Afternoon (per week)	\$ 30.00
Just keep Movin' Summer Camp (per week)	\$ 40.00
Summer Sports/Specialty Camps (per week)	\$ 60.00 to \$ 150.00
Early Drop-Off Fee - Camps	\$ 10.00

**RECREATION FEES – EVENTS AND SERVICES**

<b>ITEM</b>	<b>CURRENT FEE</b>
Pumpkin Run (varies on distance)	\$ 15.00 to \$ 30.00
Event Vendor Booth Fee (based on size)*	\$ 40.00 to \$ 110.00
Community Garden (bed/year)	\$ 20.00
Concessions (varies per selection)	\$ 1.00 to \$ 8.00
Farmers Market - per market	\$ 15.00
Farmers Market - half season	\$ 40.00
Farmers Market - full season	\$ 65.00
Mobile Rec Unit (per hour - Private Event)	\$ 30.00
Pool Admissions	\$ 3.00
Swim Passes (individual or family) - 10 punch card	\$ 20.00

**RECREATION FEES – ATHLETICS AND TOURNAMENTS**

<b>ITEM</b>	<b>CURRENT FEE</b>
Concessions (when Town does not provide)	20% of gross sales
Field Maintenance (per game)	\$ 25.00
Ballfield Lights (per hour)	\$ 15.00
Baseball/Softball (field/day)	\$ 175.00
Soccer - Grass (field/day)	\$ 175.00
Soccer - Turf (field/day)	\$ 250.00
Gate Fee - if collecting admissions (per event)	\$ 150.00
Vendor Fees (per event)	\$ 100.00
Temporary Fence - setup and breakdown (per event/per field)	\$ 60.00
Park Penalty Fee (per park)*	\$ 300.00
*if tournament host cancels	
Court Fee (hour/court)*	\$ 60.00
*includes score clock, admissions privilege, room (Talbert); 20 hour cap	
Court Penalty fee (per court)*	\$ 300.00
*if tournament host cancels	
Tennis (hour/court) - (max \$40.00 per court/per day)	\$ 5.00
Refundable Damage Deposit	\$ 100.00

**RECREATION FEES – SPONSORSHIP FEES**

<b>ITEM</b>	<b>CURRENT FEE</b>
<b>Easter Eggstravaganza</b>	
Level One (Presenting Sponsor)	\$3,000.00
Level Two	\$1,500.00
Level Three	\$500.00
Level Four	\$200.00
<b>Christmas Spectacular</b>	
Presenting Sponsor	\$3,000.00
Associate Sponsor	\$1,000.00
Contributing Sponsor	\$500.00
<b>Working Fingers Craft Show</b>	
Presenting Sponsor	\$1,000.00
Contributing Sponsor	\$500.00
<b>Pumpkin Run</b>	
Event Sponsor	\$500.00
Shirt and Swag Sponsor	\$100.00
Mile Marker Sponsor	\$50.00
<b>Veterans Cruise In</b>	
Presenting Sponsor	\$1,500.00
Contributing Sponsor	\$500.00
<b>Music on Main</b>	
Level One	\$2,000.00
Level Two	\$500.00
<b>Facilities</b>	
Ball Field	\$1,000.00
Gymnasium	\$500.00
Dugout	\$200.00
<b>Leagues</b>	
Youth League	\$3,000.00
Adult Game Night	\$250.00
<b>Golf Course</b>	
Driving Range Sponsor	\$10,000.00
Driving Range Sponsor (Logo added to range balls)	\$15,000.00
Hole Sponsor (each)	\$5,000.00
Hole Sponsor (3 holes)	\$10,000.00
Discount - Multiple Event / Activity Sponsor	10-15%



## Mooresville Golf Club – Summer Rates

EFFECTIVE APRIL 1 – OCTOBER 31, 2019  
and  
APRIL 1 – OCTOBER 31, 2020

<b>WALKING:</b>	<u><b>Weekdays</b></u>	<u><b>Weekend/Holidays-after 12 only</b></u>	
18-Holes	\$28.00	\$41.00	
9-Holes	\$20.00	\$24.00	
Junior (17 & Under) 9 or 18	\$20.00	\$24.00	
Senior (55 & Over) 9 or 18	\$20.00	\$24.00 - 9	\$29.00 - 18
LKN Junior Golf Assoc. 9 or 18	\$7.00	\$7.00	
Town Employee (Includes retirees with 20 years or more of service)	\$7.00	\$7.00 (cart fees not included)	
 <b>RIDING:</b>	 <u><b>Weekdays</b></u>	 <u><b>Weekend/Holidays</b></u>	
18-Holes	\$43.00	\$55.00	
Twilight after 2:00PM	\$35.00	\$48.00	
9-Holes	\$25.00	\$33.00	
Junior (17 & under) without Adult-18	\$35.00	\$48.00	
Junior (17 & under) with Adult-9 or 18	age of child	age of child after 12 noon	
Senior (55 & Over)-18	\$35.00	\$48.00/\$43.00 after 2:00PM	
LKN Jr with Adult 9 or 18	\$7.00	\$7.00 after 12 noon	
 <b>MISCELLANEOUS FEES:</b>			
Member Cart Rentals:	\$16.00 (18-Holes)	\$10.00 (9-Holes)	\$5.00 - Loop (#1-4)
Golf Lessons:	\$70.00 hour	\$40.00 half hour	\$180.00 3-hour package
Clinic Fee:	\$10.00 per individual		
Handicap Fee:	\$25.00-member	\$35.00 non-member	
Driving Range:	\$3/\$6/\$8-member	\$4/\$7/\$10 non-member	
Club Rental:	\$15.00 (9-Holes)	\$25.00 (18-Holes)	
League Fees (9-Holes)	\$20.00	\$25.00	
League Fees (18-Holes)	\$30.00	\$40.00	
MGC Employee	\$0.00	\$0.00 (After 12:00 on Weekends/Holiday)	
Replay Rate	\$15.00 (9-holes)	\$25.00 (18-holes)	

\*\*\*All golf rates are subject to change due to market value\*\*\*



## Mooresville Golf Club – Winter Rates

EFFECTIVE NOVEMBER 1, 2019 – MARCH 31, 2020

<b>WALKING:</b>	<b><u>Weekdays</u></b>	<b><u>Weekend/Holidays-after 12 only</u></b>
18-Holes	\$25.00	\$36.00
9-Holes	\$17.00	\$19.00
Junior (17 & Under) 9 or 18	\$17.00	\$19.00
Senior (55 & Over) 9 or 18	\$17.00	\$19.00 (9-Holes) \$24.00 (18-Holes)
LKN Junior Golf Assoc. 9 or 18	\$7.00	\$7.00
Town Employee (Includes retirees with 20 years or more of service)	\$7.00	\$7.00 (cart fees not included)
 <b>RIDING:</b>	 <b><u>Weekdays</u></b>	 <b><u>Weekend/Holidays</u></b>
18-Holes	\$40.00	\$50.00
Twilight after 12:00PM	\$32.00	\$43.00
9-Holes	\$22.00	\$28.00
Junior (17 & under) without Adult-18	\$32.00	\$43.00
Junior (17 & under) with Adult-9 or 18	age of child	age of child after 12:00PM
Senior (55 & Over)-18	\$32.00	\$43.00/\$38.00 after 12:00PM
LKN Jr with Adult 9 or 18	\$7.00	\$7.00 after 12:00PM
Member Cart Rentals:	\$16.00 (18-Holes)	\$10.00 (9-Holes) \$5.00 - Loop (#1-4)
Golf Lessons:	\$70.00 hour	\$40.00 half hour \$180.00 3-hour package
Clinic Fee:	\$10.00 per individual	
Handicap Fee:	\$25.00-member	\$35.00 non-member
Driving Range:	\$3/\$6/\$8-member	\$4/\$7/\$10 non-member
Club Rental:	\$25.00 (18-Holes)	\$15.00 (9-Holes)
 <b>MISCELLANEOUS FEES:</b>		
League Fees (9-Holes)	\$20.00	\$25.00
League Fees (18-Holes)	\$30.00	\$40.00
MGC Employee	\$0.00	\$0.00 (After 12:00 on Weekends/Holiday)
Replay Rate	\$15.00 (9-holes)	\$25.00 (18-holes)

\*\*\*All golf rates are subject to change due to market value\*\*\*



**Mooresville Golf Club**

<b>MEMBERSHIP PACKAGES:</b>	<b><u>Annual</u></b>	<b><u>Monthly</u></b> includes a 10% processing fee
Full Golf Membership	\$1,575.00	\$144.38
Senior (55+) Full Golf Membership	\$1,260.00	\$115.50
Weekday Golf Membership	\$1,050.00	\$96.25
Family/Spouse Golf Membership	additional \$787.50 annually	
Family/Spouse Senior (55+) Membership	additional \$630.00 annually	
Family/Spouse Weekday Membership	additional \$525.00 annually	
Junior Golf (17 and under) Membership	\$472.50 – annual payment only – after 12 noon on weekdays/holidays	
Town Employee Golf Membership (Also includes retirees with 20 years or more of service; part-time MGC employees)	\$787.50 – annual payment only.	

**Mooresville Resident discount – 20% Gift Card issued for ANNUAL PAYMENT ONLY!  
(Junior and Town Employee memberships excluded)**

**ANNUAL CART PLANS: - First year is required in advance. Then monthly options are available.**

	<b><u>Annual</u></b>	<b><u>Monthly</u></b>
Single Cart Plan	\$1,650.00	\$151.25
Family Cart Plan	\$2,400.00	\$220.00

**MOORESVILLE PRACTICE PLAN:**

	<b><u>6 Months</u></b>	<b><u>Monthly</u></b>
Member Plan	\$180.00	\$30.00
Member Family Plan	\$240.00	\$40.00
Non-member Plan	\$270.00	\$55.00
Non-member Family Plan	\$330.00	\$65.00

**PRO SHOP ITEMS:** \$1.00 to \$550.00  
**Members:** 10% off balls and clubs; 15% off bags;  
 20% off all else. Occasional Pro Shop sales:  
 discount not to exceed Town’s unit cost.

**TOWN OF MOORESVILLE  
FEE SCHEDULE  
EFFECTIVE JULY 1, 2019**

**CHARLES MACK CITIZEN CENTER FEES**

<b>ITEM</b>	<b>CURRENT FEE</b>	
	<b><u>Weekday</u></b>	<b><u>Weekend</u></b>
<b><u>The Moore Room</u></b>		
Non Profit (per hour)	\$ 25.00	\$ 30.00
Private Individual (per hour)	\$ 30.00	\$ 40.00
Business (per hour)	\$ 40.00	\$ 50.00
<b><u>The Burlington Room</u></b>		
Non Profit (per hour)	\$ 25.00	\$ 30.00
Private Individual (per hour)	\$ 30.00	\$ 40.00
Business (per hour)	\$ 40.00	\$ 50.00
<b><u>The Lowrance Room</u></b>		
Non Profit (per hour)	\$ 25.00	\$ 30.00
Private Individual (per hour)	\$ 30.00	\$ 40.00
Business (per hour)	\$ 40.00	\$ 50.00
<b><u>All 3 Rooms (Moore, Burlington, &amp; Lowrance)</u></b>		
Non Profit (per hour)	\$ 75.00	\$ 90.00
Private Individual (per hour)	\$ 90.00	\$ 120.00
Business (per hour)	\$ 120.00	\$ 150.00
<b><u>Kitchen #1</u></b>		
Non Profit (per hour)	\$ 25.00	\$ 30.00
Private Individual (per hour)	\$ 30.00	\$ 40.00
Business (per hour)	\$ 40.00	\$ 50.00
<b><u>LL Lobby #1</u></b>		
Non Profit (per hour)	\$ 25.00	\$ 30.00
Private Individual (per hour)	\$ 30.00	\$ 40.00
Business (per hour)	\$ 40.00	\$ 50.00
<b><u>Kelly Courtyard</u></b>		
Non Profit (per hour)	\$ 50.00	\$ 55.00
Private Individual (per hour)	\$ 55.00	\$ 60.00
Business (per hour)	\$ 65.00	\$ 70.00
<b><u>Conference #1</u></b>		
Non Profit (per hour)	\$ 15.00	\$ 15.00
Private Individual (per hour)	\$ 15.00	\$ 15.00
Business (per hour)	\$ 15.00	\$ 15.00

*(continued on next page)*



**CHARLES MACK CITIZEN CENTER FEES** *(continued)*

<b>ITEM</b>	<b>CURRENT FEE</b>	
<b><u>The Peddler Room</u></b>		
Non Profit (per hour)	\$ 35.00	\$ 40.00
Private Individual (per hour)	\$ 40.00	\$ 50.00
Business (per hour)	\$ 50.00	\$ 60.00
<b><u>The Cedars Room</u></b>		
Non Profit (per hour)	\$ 35.00	\$ 40.00
Private Individual (per hour)	\$ 40.00	\$ 50.00
Business (per hour)	\$ 50.00	\$ 60.00
<b><u>The Merchant Room</u></b>		
Non Profit (per hour)	\$ 35.00	\$ 40.00
Private Individual (per hour)	\$ 40.00	\$ 50.00
Business (per hour)	\$ 50.00	\$ 60.00
<b><u>All 3 Rooms (Peddler, Cedars &amp; Merchant</u></b>		
Non Profit (per hour)	\$ 105.00	\$ 120.00
Private Individual (per hour)	\$ 120.00	\$ 150.00
Business (per hour)	\$ 150.00	\$ 180.00
<b><u>Kitchen #2</u></b>		
Business (per hour)	\$ 50.00	N/A
<b><u>Alice's Garden</u></b>		
Non Profit (per hour)	\$ 60.00	\$ 70.00
Private Individual (per hour)	\$ 65.00	\$ 80.00
Business (per hour)	\$ 75.00	\$ 90.00
<b><u>Auditorium</u></b>		
Non Profit (per hour)	\$ 60.00	\$ 75.00
Private Individual (per hour)	\$ 65.00	\$ 85.00
Business (per hour)	\$ 75.00	\$ 95.00

*(continued on next page)*

**CHARLES MACK CITIZEN CENTER FEES** *(continued)*

<b>ITEM</b>	<b>CURRENT FEE</b>
<b><u>Wedding Package</u></b>	
Up to 50 people (Moore <u>or</u> Burlington)	\$ 700.00
Up to 100 people (Merchant <u>or</u> Cedars <u>or</u> Peddler)	\$ 1,000.00
Up to 125 people (Moore <u>and</u> Burlington)	\$ 1,300.00
Up to 200 people (Merchant/Cedars <u>or</u> Cedars/Peddler)	\$ 1,700.00
Up to 224 people (3 Rooms - Moore, Burlington, Lowrance)	\$ 2,000.00
Up to 300 people (3 Rooms- Merchant, Cedars, Peddler)	\$ 2,500.00
<b><u>Party Package</u></b>	
Up to 50 people (Moore <u>or</u> Burlington)	\$ 400.00
Up to 100 people (Merchant <u>or</u> Cedars <u>or</u> Peddler)	\$ 600.00
Up to 125 people (Moore <u>and</u> Burlington)	\$ 800.00
Up to 200 people (Merchant/Cedars <u>or</u> Cedars/Peddler)	\$ 1,000.00
Up to 224 people (3 Rooms - Moore, Burlington, Lowrance)	\$ 1,400.00
Up to 300 people (3 Rooms- Merchant, Cedars, Peddler)	\$ 1,600.00
<b><u>Meeting Package</u></b>	
Up to 50 people (Moore <u>or</u> Burlington <u>or</u> Lowrance)	\$ 200.00
Up to 100 people (Merchant)	\$ 300.00
Up to 125 people (Moore/Burlington <u>or</u> Burlington/Lowrance)	\$ 400.00
Up to 200 people (Merchant/Cedars <u>or</u> Cedars/Peddler)	\$ 600.00
Up to 224 people (3 Rooms - Moore, Burlington, Lowrance)	\$ 600.00
Up to 300 people (3 Rooms- Merchant, Cedars, Peddler)	\$ 900.00
<b>Skirting (per table or riser)</b>	\$ 7.00
<b>Old Riser (per riser)</b>	\$ 10.00
<b>New Riser (per riser)</b>	\$ 25.00
<b>Dance Floor</b>	
up to 21' X 21'	\$ 100.00
24' X 24'	\$ 200.00
<b>Portable Sound System</b>	\$ 50.00
<b>Piano</b>	\$ 50.00
<b>Poly Floor</b>	
length 4 feet rectangle/table	\$ 12.00
length 5 ft round linens/table	\$ 15.00
length 6 ft rectangle/table	\$ 10.00
length 8 feet rectangle/table	\$ 18.00

*(continued on next page)*

**CHARLES MACK CITIZEN CENTER FEES** *(continued)*

<b>ITEM</b>	<b>CURRENT FEE</b>
<b>Poly Lap</b>	
length 5 ft round linens/table	\$ 12.00
length 6 ft rectangle/table	\$ 10.00
length 8 feet rectangle/table	\$ 10.00
<b>Poly Chair</b>	
Covers/chair	\$ 1.50
Sashes/Chair	\$ 1.50
<b>Satin</b>	
lap length	\$ 16.00
108" round	\$ 16.00
120" round	\$ 17.00
90" X 156"	\$ 20.00
chair cover	\$ 4.00
runner	\$ 4.00
overlay	\$ 10.00
<b>Taffeta</b>	
lap length	\$ 20.00
117" round	\$ 25.00
90" X 156"	\$ 2.00
sash	\$ 4.00
runner	\$ 10.00
overlay	\$ 4.00
<b>Damask</b>	
90" round	\$ 25.00
108" round	\$ 25.00
120" round	\$ 27.00
90" X 156"	\$ 30.00
chair cover	\$ 6.00
sash	\$ 3.00
runner	\$ 6.00
overlay	\$ 10.00
<b>Spandex</b>	
5' round	\$ 27.00
8' round	\$ 32.00
cocktail table	\$ 26.00
chair cover	\$ 3.00
chair band	\$ 2.00

*(continued on next page)*

**CHARLES MACK CITIZEN CENTER FEES** *(continued)*

<b>ITEM</b>	<b>CURRENT FEE</b>
<b>Pintuck</b>	
90" round	\$ 18.00
108" round	\$ 21.00
120" round	\$ 25.00
runner	\$ 5.00
overlay	\$ 15.00
<b>Embroidered</b>	
sash	\$ 2.00
runner	\$ 5.00
overlay	\$ 15.00
<b>Lamour</b>	
120" round	\$ 25.00
120" runner	\$ 5.00
sash	\$ 5.00
<b>Backdrop section</b>	\$ 50.00
<b>SWAG</b>	\$ 20.00
<b>Lights</b>	
plus lights	\$ 500.00
chandelier (only with drapery)	\$ 50.00
LED up lighting (per light)	\$ 25.00
<b>Runners/Table</b>	\$ 3.00
<b>Overlays/Table</b>	\$ 8.00
<b>Security Deposit</b>	
Meeting	\$ 100.00
Party	\$ 200.00
Auditorium	\$ 500.00
<b>Change of Date Fee</b>	\$ 50.00
<b>Early Arrival Fee (before 7am)</b>	\$ 100.00
<b>Off Duty Police Officer</b>	See MPD Off Duty Officer Rate

*(continued on next page)*

## CHARLES MACK CITIZEN CENTER CATERING POLICY

All events at The Charles Mack Citizen Center must contract with Charles Mack Catering to handle all food and beverage needs. This includes breakfasts, snacks, lunches, dinners, cocktail style events, etc. The use of an outside caterer for any event is subject to a \$500 daily privilege fee. Any restaurant providing catering services are not permitted at the Charles Mack Citizen Center, regardless of the size of the group. Events wishing to have a covered dish style/potluck are not permitted per this policy. Bouk Management, the parent company of Charles Mack Catering, has sole discretion regarding any exemptions to this policy.

The following groups have been deemed exempt from this policy by the Town of Mooresville Board of Commissioners:

- Race City Civitan Club Weekly Meetings
- Mooresville L.N. Rotary Club Weekly Meetings
- Mooresville Lake Norman Exchange Club Bi Weekly Meetings
- Mooresville South Iredell Chamber of Commerce Board Meeting
- Mooresville Economic Development Corp Meeting
- Mooresville Downtown Commission Board Meeting
- Mooresville Convention and Visitors Bureau Meeting

Non-exempt groups have two options for food and non-alcoholic beverages: Option A- Contract with Charles Mack Catering, Option B- Choose an outside caterer and pay the Privilege Fee per day to the Charles Mack Citizen Center. This fee allows the client to bring in the caterer of his/her choice BUT does not give the client or his/her personal caterer access to the kitchen. If the client chooses to use an outside caterer, the Privilege Fee will be due immediately following the event.

Non-profit groups and charitable organizations with an active 501(c)(3) will be subject to the table of fees listed below:

<b>Number of Guests</b>	<b>Privilege Fee</b>
0-50	\$ 100.00
51-100	\$ 150.00
101-150	\$ 200.00
151-200	\$ 300.00
201-400	\$ 500.00
Kitchen #1	\$ 30.00

*(continued on next page)*

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**CHARLES MACK CITIZEN CENTER CATERING POLICY** *(continued)*

The Charles Mack Citizen Center has designated kitchen #2 for use by non-profit groups. Proof of 501(c)(3) tax-exempt status will be required at the time of booking, and The Charles Mack Citizen Center may request documentation of the client's 501(c)(3) status on an annual basis. Non-fundraising events by 501(c)(3) organizations are subject to the Privilege Fee.

Mooresville Graded School District (MGSD) and Iredell Statesville Schools (ISS) are non-profit organizations and will be considered a 501(c)(3). For MGSD and ISS events where Charles Mack Catering is not being used and food is being served, the applicable Privilege Fee and Kitchen Rate will apply.

All alcoholic beverages associated with any event held at The Charles Mack Citizen Center must be purchased from Charles Mack Catering. The event director/person in charge may select from various set rate beverage packages, cash and consumption bar options.

If alcoholic beverages are being donated to an approved non-profit fundraising event Charles Mack Catering will allow the alcohol to be brought in subject to the following requirements: 1) Client must obtain their own special one-time permit from the ABC for sale & service of alcoholic beverages. The permit application must be signed by a member The Charles Mack Citizen Center management staff as the "owner of the venue". 2) Client agrees that Charles Mack Catering will handle the preparation, serving and clean up of the bar area. The cost of the bar package is determined by Charles Mack Catering. Only a Charles Mack Catering staff member may serve alcoholic beverages in the Charles Mack Citizen Center.



Mooresville Performing Arts Center Rental Rates

<b>Non-Profit Organization Rental – Auditorium</b>	
0-4 hours	\$300
4-8 hours	\$600
8+ hours	\$900
<b>Business Rental – Auditorium</b>	
0-4 hours	\$500
4-8 hours	\$800
8+ hours	\$1,100
<b>Non-Profit Organization Rental – Lecture Hall (each)</b>	
0-4 hours	\$75
4-8 hours	\$150
8+ hours	\$200
<b>Business Rental – Lecture Hall (each)</b>	
0-4 hours	\$100
4-8 hours	\$200
8+ hours	\$300
<b>Classroom Rental</b>	
Choral Room	\$20/day
Drama Room	\$20/day
Band Room	\$20/day
<b>Labor</b>	
Technician	\$30/hour
Student Technician	\$15/hour
Site Supervisor	\$30/hour
Box Office Staff	\$25/hour
Front of House Staff	\$25/hour
MPD Officer*	\$30/hour
Security	\$25/hour
Firewatch**	\$30/hour

**TOWN OF MOORESVILLE  
FEE SCHEDULE  
EFFECTIVE JULY 1, 2019**

**LIBRARY FEES**

<b>ITEM</b>	<b>CURRENT FEE</b>
<b><u>Late Materials (per day)</u></b>	
Books and Audios - \$5.00 max	\$ 0.25
DVD - Teen and Adult - \$5.00 max per item	\$ 1.00
DVD - Juvenile - \$5.00 max per item	\$ 0.25
Hot Spot - \$10.00 max	\$ 2.00
<b><u>Replacement Costs</u></b>	
Library Card	\$ 1.00
Lost or Damaged Book, Audio or DVD	List Price
DVD Case	Market cost of case
Audio Case	Market cost of case
Hot Spot Case	\$ 15.00
Hot Spot Cord	\$ 15.00
Hot Spot	\$ 50.00
<b><u>Service Fees</u></b>	
Printing (per page)	\$ 0.10
Faxing - pages 1-10	\$ 1.00
Faxing - each additional page	\$ 0.25
Adult Computer Pass (per day) - Children are free	\$ 2.00
Non Resident Library Card (per year)	* \$ 20.00
*not applicable to Town Employees, students or staff enrolled in pre-K through 12th grade educational institutions in Iredell County, or online only Mooresville based businesses.	
DVD Rental - (per 7 days)	\$ 2.00
Best Seller Rental (per 14 days)	\$ 2.00
Ear buds	\$ 1.00
Flash drive	\$ 5.00
Intralibrary loan postage (when not picked up)	\$ 3.00
Test proctoring as defined by procedure (per test)*	\$ 10.00
* maximum charge of \$30.00 per semester per course	



**WATER AND WASTEWATER PRICING SCHEDULE**

Meter Size (inches)	Equivalent Residential Units	System Development Fees/Capacity Fees *			Water Meter
		Water	Wastewater	Total	
5/8" x 3/4"	1.0	\$ 2,660	\$ 3,150	\$ 5,810	\$ 250
1"	2.5	\$ 6,650	\$ 7,875	\$ 14,525	\$ 425
1 1/2"	5.0	\$ 13,300	\$ 15,750	\$ 29,050	\$ 750
2"	8.0	\$ 21,280	\$ 25,200	\$ 46,480	By Request
4"	25.0	\$ 66,500	\$ 78,750	\$ 145,250	By Request
6"	50.0	\$ 133,000	\$ 157,500	\$ 290,500	By Request
8"	80.0	\$ 212,800	\$ 252,000	\$ 464,800	By Request
10"	115.0	\$ 305,900	\$ 362,250	\$ 668,150	By Request

\* System Development Fees - Properties within Town Limits

Capacity Fees - Properties outside Town Limits

**TOWN INSTALLED WATER TAPS**

Minimum installation cost of \$1,000.00. Additional fees may apply based on actual cost to install tap based on depth of existing line or increased traffic control to make connection. Water taps over 2" are not eligible for Town installation.

Residential irrigation split tap– Town installation cost of \$550.00 eligible on a 5/8" or 3/4" meter only. Taps must have 60 psi at the service to be eligible for a split tap otherwise standard Town installed water tap fees will apply. Developer-owned and Builder-owned lots in subdivisions are not eligible for Town-installed irrigation taps.

**TOWN INSTALLED SEWER LATERALS**

4" Sewer Lateral (connection to existing active public gravity sewer only): minimum installation cost of \$900.00. Additional fees may apply based on actual cost to install lateral based on depth of existing line or increased traffic control to make connection.

Over 4" Sewer Lateral: Not eligible for Town installation.

**WATER AND SEWER FEES****WATER MINIMUM MONTHLY CHARGE**

Customer Class	Meter Size (inch)	Monthly Charge	
		Inside	Outside
Residential & Commercial	3/4"	\$ 7.11	\$ 14.22
Residential & Commercial	1"	\$ 17.78	\$ 35.56
Residential & Commercial	1.5"	\$ 35.55	\$ 71.10
Residential & Commercial	2"	\$ 56.88	\$ 113.76
Residential & Commercial	3"	\$ 113.76	\$ 227.52
Residential & Commercial	4"	\$ 177.75	\$ 355.50
Residential & Commercial	6"	\$ 355.50	\$ 711.00
Residential & Commercial	8"	\$ 568.80	\$ 1,137.60
Hydrant	N/A	\$ 40.90	\$ 81.80

**VOLUMETRIC WATER RATES**

Usage Block	Monthly Usage in Gallons	Rate/1,000 Gallons	
		Inside	Outside
Residential - Block 1	0 - 5,000	\$ 4.14	\$ 8.28
Residential - Block 2	5,001 - 10,000	\$ 5.19	\$ 10.38
Residential - Block 3	All Over 10,000	\$ 6.63	\$ 13.26
Commercial - All Usage	< 100,000,000	\$ 4.87	\$ 9.74
Commercial - All Usage	≥ 100,000,000	\$ 3.70	
Utility Bulk	All Flow	\$ 3.72	
Government Bulk	All Flow	\$ 3.52	

**SEWER MINIMUM MONTHLY CHARGE**

Customer Class	Meter Size (inch)	Monthly Charge	
		Inside	Outside
Residential, Commercial, and Metered Sewer	3/4"	\$ 9.39	\$ 18.78
Residential, Commercial, and Metered Sewer	1"	\$ 23.48	\$ 46.96
Residential, Commercial, and Metered Sewer	1.5"	\$ 46.95	\$ 93.90
Residential, Commercial, and Metered Sewer	2"	\$ 75.12	\$ 150.24
Residential, Commercial, and Metered Sewer	3"	\$ 150.24	\$ 300.48
Residential, Commercial, and Metered Sewer	4"	\$ 234.75	\$ 469.50
Residential, Commercial, and Metered Sewer	6"	\$ 469.50	\$ 939.00
Residential, Commercial, and Metered Sewer	8"	\$ 751.20	\$ 1,502.40

**VOLUMETRIC SEWER RATES**

Usage Block	Monthly Usage in Gallons	Rate/1,000 Gallons	
		Inside	Outside
Residential	All Flow	\$ 6.28	\$ 12.56
Commercial	All Flow	\$ 6.28	\$ 12.56
Government Bulk	All Flow	\$ 5.65	
Utility Bulk	All Flow	\$ 5.34	

**TOWN OF MOORESVILLE  
FEE SCHEDULE  
EFFECTIVE JULY 8, 2019**

**UTILITY DEPARTMENT FEES**

<b>ITEM</b>	<b>CURRENT FEE</b>
Water/Sewer Deposit	(\$0, \$100, \$200)*
Delinquent/Late water bill payments	5% of current bill amount
Processing fee (due to nonpayment and delinquent accounts)	\$ 50.00
Unable to install meter fee	\$ 50.00
Absent meter/meter tampering	
1 <sup>st</sup> offense	** \$ 200.00
subsequent offenses	** \$ 200.00
** fee plus cost of tap and meter	
Special meter test fee (first test is free)	\$ 50.00
Call back meter setting fee	\$ 50.00
Illegal water connection	See Back Flow Prevention Ordinance

\*Deposit fee for New Accounts (\$0 Low Risk, \$100 Medium Risk, \$200 High Risk)

Any deposit collected is applied to the final bill and remainder is refunded to customer.

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**TOWN OF MOORESVILLE  
FEE SCHEDULE  
EFFECTIVE JULY 1, 2019**

**STORMWATER FEES**

<b>ITEM</b>	<b>CURRENT FEE</b>
Single Family Residential Property (per month)	\$ 3.40
Commercial (All Non-Single Family) (per ERU; per month)	\$ 3.40
Approved Individual NPDES Stormwater Permit (per ERU)	\$ 1.70
Approved Facilities Meeting Stormwater Regulations (per ERU)	\$ 2.55
Approved Facilities Exceeding Stormwater Regulations (per ERU)	\$ 1.70

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## GLOSSARY OF TERMS

**Account** – A separate financial reporting unit for budgeting, management, or accounting purposes. All budgetary transactions are recorded in accounts.

**Accounts Payable** – A short term liability account reflecting amounts owed to private persons or organizations for goods and services received by the Town.

**Accounts Receivable** – An asset account reflecting amounts due from private persons or organizations for goods and services furnished by the Town.

**Accrual Basis** – The recording of the financial effects on an entity of cash transactions in the periods in which they occur rather than the periods in which the cash is received.

**Ad Valorem Taxes** – Commonly referred to as property taxes, are levied on the value of real, certain personal, and public utility property according to the property's valuation and tax rate.

**Annual Adopted Budget** – The budget approved by the Town Board of Commissioners and enacted through a budget ordinance adopted on or before June 30 of each year.

**Appropriated Fund Balance** – The amount of fund balance budgeted as revenue to offset expenses that exceed current revenue.

**Appropriation** – The amount budgeted on a yearly basis to cover projected expenditures which have been legally authorized by the Board of Commissioners.

**Assessed Valuation** – The value of real estate or personal property as determined by tax assessors and used as a basis for levying taxes.

**Asset** – A probable future economic benefit obtained or controlled by the Town as a result of past transactions or events.

**Audit** – An examination, usually by an official or private accounting firm retained by the Board that reports on the accuracy of the annual financial report.

**Authorized Positions** – Employee positions that are authorized in the adopted budget to be filled during the fiscal year.

**Bond** – A written promise to pay a specific amount of the money with interest within a specific time period, usually long-term.

**Bond Issued** – Bonds that are sold.

**Bond Rating** – A grade indicating a governmental unit's investment qualities. Generally speaking, the higher the bond rating, the more favorable the interest rate and the lower the cost of financing of capital projects funded by bonds. A high rating is indicative of the government's strong financial position.

**Budget** – A financial plan containing estimated expenditures and resources covering a fiscal year.

**Budget Amendment** – A revision of the adopted budget that, when approved by the Board, replaces the original provision. Budget amendments occur throughout the fiscal year as spending priorities shift.

**Budget Calendar** – The schedule of key dates that the Town follows in the preparation and adoption of the annual budget.

**Budget Document** – The Official written statement prepared by the Town’s staff and presented to the Board of Commissioners containing the proposed financial plan for the fiscal year.

**Budget Message** – A written overview of the proposed budget from the Town Manager to the Board of Commissioners which discusses the major budget items and the Town’s present and future financial condition.

**Budget Ordinance** – The official enactment by the Board of Commissioners establishing the legal authority for staff to obligate and expend funds.

**Budgetary Control** – The control or management of a government or enterprise in accordance with an approved budget to keep expenditures within the limitations of available appropriations and available revenues.

**CAFR** – Comprehensive Annual Financial Report. The official annual report of a government.

**Capital Budget** – A financial plan for projected capital projects containing expenditures and resources covering the duration of the project.

**Capital Improvement Program (CIP)** – A plan of proposed capital outlay to be incurred each year over a fixed number of years to meet capital needs.

**Capital Outlay** – Expenditures budgeted to purchase or add to fixed assets costing \$5,000 or more.

**Capital Project** – Major construction, acquisition, or renovation activities which add value to physical assets or significantly increase their useful life.

**Capital Project Fund** – A fund used to account for financial resources accumulated for the acquisition or construction of major capital facilities.

**Chart of Accounts** – A chart that assigns a unique number to each type of transaction and to each budgetary unit in the organization.

**Debt Service** – Payment of interest and repayment of principal on Town Debt.

**Department** – An organizational unit within the Town which is functionally unique in its delivery of services or activities.

**Encumbrance** – A financial commitment for services, contracts, or goods which have not, as yet, been delivered or performed.

**Enterprise Fund** – A fund which accounts for the operations that financed from user charges and whose operations resembles a business.

**Expenditure** – Expenditures are recorded when liabilities are incurred pursuant to authority given in an appropriation.

**Fees** – A general term used for any charge levied by the Town associated with providing a service or permitting an activity.

**Fiscal Year (FY)** – A 12 month period (July 1 – June 30) to which the annual operating budget applies and at the end of which an assessment is made of the Town’s financial condition and performance of its operations.

**Fixed Assets** – Long lived tangible assets obtained or controlled as a result of past transactions, events or circumstances.

**Fund** – A fiscal entity with resources and expenses that are segregated for the purpose of accounting for an activity(s) with common objectives.

**Fund Balance** – The excess of the assets of a fund over its liabilities.

**GAAP** – Generally accepted accounting principles. A uniform minimum standard used by state and local governments for financial recording and reporting; established by the accounting profession through the Governmental Accounting Standards Board.

**General Fund** – A fund that accounts for most of the basic government services such as culture & recreation, economic development, public works, engineering, planning, public safety, information technology, and general administration.

**General Obligations Bonds** – Bonds issued by a government entity which are backed by its full faith, credit and unlimited taxing authority.

**Grants** – A contribution or gift in cash or other assets from another government to be used for a specified purpose.

**In Lieu of Taxes** – A contribution by benefactors of Town services who are tax exempt.

**Interest** – Compensation for the use of borrowed money, generally expressed as an annual percentage of the principal amount.

**Interfund Transfer** – The movement of moneys between funds of the same governmental entity.

**Intergovernmental Revenue** – Revenue received from another government for general purpose or special intent.

**Lease** – A contract for temporary use of equipment or facilities at a negotiated price.

**Levy** – The amount of tax, service charges, and assessments imposed by a government.

**Liabilities** – Probable future sacrifices of economic benefits arising from present obligations of a particular entity to transfer assets or provide services to other entities in the future as a result of past transactions or events.

**Local Government Budget and Fiscal Control Act** – General Statute of the State of North Carolina governing budgetary and fiscal affairs of local governments.

**Local Government Commissioner (LGC)** – Division of North Carolina Department of State Treasurer.

**Long Term Debt** – Debt with a maturity of more than one year after the date of issuance.

**Modified Accrual Basis** – A method for accounting for the receipt and expenditure of funds whereby revenues are recorded when they become measurable and available and expenditures are recorded when the liability is incurred.

**Non-operating Expenses** – Expenses which are not directly related to the provision of such services as debt service.

**Non-operating Revenues** – Revenues which are generated from other sources and are not directly related to service activities.

**Operating Budget** – includes all funds except those accounted for in the capital budget.

**Operating Expenses** – The cost of contractual services, materials, supplies, and other expenses not related to personnel expenses and capital projects.

**Personnel Expenses** – Cost of salaries, wages, and fringe benefits such as employer's share of social security contributions, retirement expenses, and health and life insurance payments.

**Powell Bill Funds** – Revenue from state-shared gasoline tax which is restricted for use on maintenance of local streets and roads.

**Revenue** – A term used to represent actual or expected income to a specific fund.

**Special Assessment** – A levy on certain properties to defray part of all of the costs associated with improvements or services which will benefit those properties.

**Special Revenue Fund** – A fund used to account for the revenues from specific sources which are to be used for legally specified expenditures.

**Tax Levy** – The product when the tax rate is multiplied by assessed values.

**Tax Rate** – The amount per \$100 of property valuation that is levied for the support of government services or activities.

**Unencumbered Balance** – The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for future purchases.

**Undesignated Fund Balance** – The portion of resources, which at year end, exceeded requirements and has not been designated at some future time for a specific project or use. Money in the undesignated fund balance is not in the Budget and therefore has not been appropriated for expenditure. However, those funds are available for use if the need arises.

**Water and Wastewater Utility Fund** – A fund established to account for water and wastewater operations for services provided to Town residents.





## TOWN OF MOORESVILLE CAPITAL IMPROVEMENT PROGRAM

The Capital Improvement Program (CIP) is vital to long-range financial planning. This program is developed for a five year period and is updated and revised annually. To be included in the CIP, a project must require a total expenditure of at least \$50,000 and have a useful life of at least 5 years, or be a vehicle costing more than \$35,000.

By providing a planned schedule, cost estimates, and location of public improvements, the Capital Improvement Program provides decision makers with valuable information upon which to base investment decisions. It also provides local elected officials and the public with valuable information concerning proposed public facilities and their associated costs.

The CIP process includes a professional analysis of projects and creates an orderly and systematic plan for the acquisition, financing and use of capital improvements. A good CIP provides funding of projects on a priority basis and keeps a governmental unit within its financial bounds.

### GOALS OF THE CIP

The CIP is prepared with two major goals:

- 1. To address the Town's immediate and long-term capital needs**, especially those related to:
  - Maintaining the existing infrastructure in order to protect the Town's investments.
  - Expanding the tax base in a way that will benefit both future and current citizens.
  - Managing and encouraging orderly growth.
  - Providing Town services in the most efficient and safe manner.
  - Maintaining and improving the quality of life in a way that enhances the perception of the community by citizens and potential investors.
- 2. To explore all feasible funding sources (as time and resources permit) in order to finance the Town's capital needs.**

The CIP is prepared with the guidance of the adopted strategic goals of the Town Board of Commissioners:

**Land Use** – To advocate efficient, orderly growth, and development, both within the town's planning jurisdiction and within the region.

**Economic Development** – To work with the Iredell County Economic Development Corporation and other organizations to create an environment that supports the attraction of new and diverse companies and to encourage existing companies in their growth and stability.

Cultural Resources – To provide recreational and leisure opportunities for all ages and groups to improve the quality of life for the citizens of Mooresville; to enhance economic development by establishing and maintaining programs, facilities and events that will attract guests to Mooresville.

Operations – To serve the citizens of Mooresville in a responsive, efficient, and friendly manner.

Roads and Traffic – To improve Mooresville’s roads and transportation network.

Financial Performance – To ensure financial stability through planning, efficiency, and balanced growth and increase self-funding of necessary and desirable services.

Improve Communication – To establish the Town of Mooresville as a progressive, customer focused and forward-thinking organization that has gained the confidence and support of the business community, its residents and employees.

### **FUNDING PRIORITIES**

Projects with the following characteristics are given priority for funding:

- Public health and public safety – prevents or corrects a major or minor health or safety hazard.
- Legal requirement – clearly demonstrates a mandate by State or Federal law.
- Major deferred maintenance on existing, large infrastructure/facilities – lack of project will likely result in compounded repair costs in the future and/or materially disrupt the enjoyment of the facilities.
- Economic development – directly increases net annual revenues and creates indirect community wealth, i.e. jobs, business retention, etc.
- Cultural, social, or leisure demand – directly addresses a major cultural, social, or leisure demand.
- Operating budget impact – directly reduces operating costs or is eligible for available funding sources.
- Extent of primary service area – serves the entire Town.
- Relationship to other projects – completes a project that is underway or advances the effectiveness of another project.
- Comprehensive plan or policies – is consistent with the Town’s existing long range plans.
- Equitable distribution – considers geographic, environmental and socio-economic balance.

- Green projects – uses sustainable environmental building principles and minimizes traffic and sprawl.
- Joint use – combines two or more projects in the same site or facility resulting in immediate or future savings.
- Enhance artistic /cultural heritage – preserves existing cultural activities and historic features of the community or attracts new beneficial cultural and artistic activities.
- Best practices – maintains the Town’s systems or facilities for delivering services and information to the public.

#### **RELATIONSHIP OF THE CIP TO THE OPERATING BUDGET**

The operating budget and the CIP are closely related. The CIP is a program that matches the Town's major capital needs with the financial ability to meet those needs. As a plan, it is subject to change. However, a sound and reliable CIP is critical to maintaining the good financial health of the Town.

CIP projects that are proposed to be funded via the General Fund or Utility Fund are intended to be included in the annual budget in the appropriate year(s). Even so, because circumstances may change between the adoption of the CIP and the annual budget, CIP projects must be resubmitted as part of each department's annual capital improvement budget request. Funds for such projects are not available unless and until they are included in the annual budget approved by the Board of Commissioners. The needs greatly outpace the resources available to address them; many projects are deferred each year.

In many cases, the completion of capital projects will impact a department's operating budget as projects are completed and require maintenance and upkeep. Some facilities may require additional utilities, such as electricity, above current consumption levels – an impact may not be readily evident when projects are funded and then constructed over several years. Consequently, the impacts of capital projects on the annual operating budget are estimated when available and noted in the CIP under each project. Most projects will not have an operating impact in the year during which they are funded since this is typically the construction/installation phase. Also, if a project is a renovation which does not include expansion and the operating costs are already captured in the department’s annual operating budget, no additional operating costs will be listed.

#### **RELATIONSHIP OF THE CIP TO IMPLEMENTATION OF PLANNING AND GROWTH MANAGEMENT POLICIES**

It is essential that CIP project proposals support plans and policies previously adopted by the Town Board in order to coordinate and direct the physical development of the Town.

## CIP CATEGORIES

- I. Culture and Recreation. Projects in this category are related to enhancing the cultural and recreational opportunities for citizens, including park and recreation centers, the construction of new parks, playgrounds, trails, and athletic fields, and the correction of deferred maintenance conditions at facilities.
- II. General Services. Projects in this category are related to Town-owned buildings and facilities.
- III. Housing and Neighborhood Revitalization. This category includes the Town's attainable housing program and the neighborhood revitalization program. These projects generate program income which is used exclusively for more affordable housing projects.
- IV. Public Protection. Public protection projects will enhance the Town's ability to protect lives and property through police and fire services. Projects in this category include maintenance corrections at police and fire facilities and the purchase of new fire apparatus.
- V. Technology. This category contains projects that improve the technological capabilities of the Town, producing a more efficient and accountable government.
- VI. Transportation. Transportation projects provide street, thoroughfare, sidewalk, and transit improvements by constructing new infrastructure or making significant improvements to the Town's existing roadway and sidewalk network.
- VII. Water. Projects in this category are related to expansions, maintenance, or improvement of the Town's water treatment and distribution system. Funding for projects will come from Utility Fund operating revenues or revenue bonds.
- VIII. Wastewater. Projects in this category are related to expansions, maintenance, or improvement of the Town's sanitary sewer collection and treatment system. Funding for projects will come from Utility Fund operating revenues or revenue bonds.

## REVENUE SOURCES

The Town of Mooresville uses many revenue sources to finance capital projects. The following describes the Town's major revenue sources:

### ***Pay-As-You-Go***

This funding type originates from revenues generated in the General Fund or Utility Fund and is more typically described as "current revenue". Typically, these appropriations are transferred to a Capital Projects Fund for accounting purposes if the project period lasts more than one fiscal year. CIP projects that are proposed to be funded via the annual operating budget are intended to be included in the annual budget in the appropriate year. Funds for such projects are not available unless and until they are approved by the Town Board.

**Capital Reserve Funds**

Reserve funds are an excellent financial tool for planning for future capital needs and obligations. The Town's reserve funds are funded from unexpended balances of existing appropriations and surplus moneys. The Board of Commissioners shall authorize the transfer of unexpended balances or surplus money into the General and Utility Capital Reserve Funds.

**General Obligation Bond**

The Town may borrow money from lenders, pledging the full faith and credit of the Town to pay the loan through property tax revenue. This method requires both the approval of voters through a referendum and the approval of the Local Government Commission.

**Revenue Bond**

The Town may borrow money from lenders, pledging the revenues generated from the specific operations of the project to pay the debt. Because of the nature of the security, revenue bonds do not require voter approval. Like general obligation bonds, the Town sells revenue bonds as needed to pay for expenses associated with capital projects. Requires approval of the Local Government Commission.

**Installment Loans**

The Town may enter into an installment loan (Certificates of Participation) contract for building or equipment using that building or equipment to secure the financing, similar to a mortgage transaction. The Town does not pledge the use of its taxing power to pay the contract. The Local Government Commission must approve the use of installment loan contracts.

**Intergovernmental Revenues**

This category of revenues identifies funding from the State of North Carolina and the federal government. The funding sources include the State's revolving loan fund for wastewater treatment plants, state and federal funding for transportation and transit-related improvements, Community Development Block Grant and HOME funds for housing projects.

**Grant**

Capital projects may be fully or partially funded by granting agencies.

**Other**

Capital projects may be fully or partially funded through miscellaneous revenue sources. Examples of other funding sources include program revenues, land sales or contributions, payments in lieu of taxes, private contributions, loan repayments, and rental income.

**Unidentified**

Projects that do not have an identified source of future revenue for funding. These projects usually compete for a small pool of general fund dollars, though some may later be determined to be eligible for use of certificates of participation. These projects are also candidates for inclusion in future general obligation bond referenda.





Town of Mooresville, North Carolina  
*Proposed Capital Improvement Plan*  
 Fiscal Years 2020 thru 2024

**PROJECTS & FUNDING SOURCES BY DEPARTMENT**

**General Fund**

Department	*Strategic Objective	2020	2021	2022	2023	2024	Total
<b>Manager's Office</b>							
Conversion of Town Hall Annex From PD <i>Unidentified Funding Source</i>	3.4			482,000			482,000
<b>Facilities Maintenance</b>							
Town Hall Roof Coverings <i>General Fund Pay-As-You-Go</i>	3.3		87,330				87,330
HVAC Replacements - Town Hall <i>General Fund Pay-As-You-Go</i>	3.3		50,000	50,000	50,000		150,000
<b>Technology and Innovation</b>							
Disaster Recovery Site Virtual Hosts <i>General Fund Pay-As-You-Go</i>	3.1	69,000					69,000
Replacement Vehicle (Hybrid/Electric) <i>General Fund Pay-As-You-Go</i>	3.3		35,000				35,000
Library Virtual Desktop <i>General Fund Pay-As-You-Go</i>	3.1		130,000				130,000
Isilon - Video Storage <i>General Fund Pay-As-You-Go</i>	3.1			140,000			140,000
Compellent <i>General Fund Pay-As-You-Go</i>	3.1			100,000			100,000
Firewall/Barracuda <i>General Fund Pay-As-You-Go</i>	3.1		100,000	100,000	100,000	100,000	400,000
Intersection Cameras <i>General Fund Pay-As-You-Go</i>	5.2		150,000	150,000	150,000	150,000	600,000
License Plate Readers* <i>General Fund Pay-As-You-Go</i>	5.2	62,000	105,000	105,000	105,000	105,000	482,000
Network Maintenance <i>General Fund Pay-As-You-Go</i>	3.1	120,000	150,000	150,000	150,000	150,000	720,000
Smart Lights* <i>General Fund Pay-As-You-Go</i>	2.4	125,000	200,000	200,000	200,000	200,000	925,000
Fiber Expansion <i>General Fund Pay-As-You-Go</i>	2.4	200,000	200,000	200,000	200,000	200,000	1,000,000
<b>Police</b>							
Vehicle for Langtree Charter School SRO <i>General Fund Pay-As-You-Go</i>	5.2	57,000					57,000
Replacement CID Vehicles <i>General Fund Pay-As-You-Go</i>	3.3	140,000	35,000	35,000	35,000	35,000	280,000
Replacement Patrol Vehicles <i>General Fund Pay-As-You-Go</i>	3.3	406,000	1,508,000	638,000	638,000	928,000	4,118,000
Police Headquarters Renovations <i>General Fund Pay-As-You-Go</i> <i>Unidentified Funding Source</i>	3.4	832,528	17,000,000				17,832,528
		832,528	17,000,000				

Department	Strategic Objective	2020	2021	2022	2023	2024	Total
<b>Fire</b>							
New & Replacement SCBA <i>General Fund Pay-As-You-Go</i>	3.3	50,000	50,000	50,000	50,000	50,000	250,000
Replacement Fire Engine <i>General Fund Pay-As-You-Go</i>	3.3	740,000			740,000		1,480,000
Replacement Staff Vehicles <i>General Fund Pay-As-You-Go</i>	3.3	237,365	150,000				387,365
Fire Training Center <i>General Fund Pay-As-You-Go</i> <i>Unidentified Funding Source</i>	3.7, 5.2	203,363 203,363	2,733,000				2,936,363
Fire Station 6 <i>General Fund Pay-As-You-Go</i> <i>General Capital Reserve</i>	5.1, 5.4	291,738 291,738	4,278,822				4,570,560
Fire Station 7 <i>Unidentified Funding Source</i>	5.1, 5.4		292,000	5,500,000			5,792,000
New Fire Engine for Station 7 <i>General Fund Pay-As-You-Go</i>	3.4				740,000		740,000
Replacement Ladder Truck <i>General Fund Pay-As-You-Go</i>	3.3				990,000		990,000
FTC Gas Props <i>General Fund Pay-As-You-Go</i>	5.1					380,000	380,000
Station 3 - Replace exterior doors <i>General Fund Pay-As-You-Go</i>	3.3			78,000			78,000
Station 3 - HVAC - replace multiple units <i>General Fund Pay-As-You-Go</i>	3.3				65,000		65,000
<b>Engineering</b>							
Pick Up Trucks <i>General Fund Pay-As-You-Go</i>	3.3	70,000					70,000
Widening of Brawley School Road <i>General Obligation Street Bonds</i>	4.4		890,000		500,000		1,390,000
Widening of Williamson Road Section <i>General Obligation Street Bonds</i>	4.4			100,000			100,000
Widening of Highway 150 R-2307 <i>General Obligation Street Bonds</i>	4.4			1,608,286	1,608,286		3,216,572
<b>Streets</b>							
Replacement F-350 Truck <i>General Fund Pay-As-You-Go</i>	3.3	70,000					70,000
Resurfacing Program 6.2 Miles <i>General Fund Pay-As-You-Go</i>	3.4	622,096	640,759	659,982	679,782	700,176	3,302,795
Replacement F150 Truck <i>General Fund Pay-As-You-Go</i>	3.3		35,000				35,000
Replacement Skid Steer <i>General Fund Pay-As-You-Go</i>	3.3		90,000				90,000
Replacement Bucket Truck <i>General Fund Pay-As-You-Go</i>	3.3			175,000			175,000
Replacement Single Axle Dump Truck <i>General Fund Pay-As-You-Go</i>	3.3				125,000		125,000
Replacement Mini-Excavator <i>General Fund Pay-As-You-Go</i>	3.3					75,000	75,000
Replacement Backhoe <i>General Fund Pay-As-You-Go</i>	3.3					156,000	156,000



Department	Strategic Objective	2020	2021	2022	2023	2024	Total
<b>Sanitation</b>							
New Knuckle Boom <i>Capital Reserve Fund - Sanitation</i>	3.3	160,000				160,000	320,000
Replacement Sideloaders <i>Capital Reserve Fund - Sanitation</i>	3.3	330,000		347,000		347,000	1,024,000
New Garbage Sideloaders <i>Capital Reserve Fund - Sanitation</i>	3.4		347,000				347,000
New Recycle Sideloaders <i>Capital Reserve Fund - Sanitation</i>	3.4		340,000				340,000
New Rear Loader <i>Capital Reserve Fund - Sanitation</i>	3.4			185,000	185,000		370,000
Replacement Rearloader <i>Capital Reserve Fund - Sanitation</i>	3.3				185,000		185,000
<b>Fleet</b>							
Building Design <i>General Fund Pay-As-You-Go</i>	3.4	197,000					197,000
Building Expansion Phase 1 <i>Unidentified Funding Source</i>	3.4		965,000				965,000
Building Expansion Phase 2 <i>Unidentified Funding Source</i>	3.4		549,000				549,000
Building Expansion Phase 3 <i>Unidentified Funding Source</i>	3.4					998,000	998,000
<b>Parks and Recreation</b>							
Mid-Size SUV Replacement-Administration <i>General Fund Pay-As-You-Go</i>	3.3	35,000					35,000
Truck Replacement-Park Services <i>General Fund Pay-As-You-Go</i>	3.3	36,000					36,000
Liberty Park Upgrades- Audio Equipment <i>General Fund Pay-As-You-Go</i>	6.2	50,000					50,000
Liberty Park Upgrades- Bathroom Facility <i>General Fund Pay-As-You-Go</i>	6.2	50,000					50,000
Master Plan for War/Liberty Park <i>General Fund Pay-As-You-Go</i>	6.2	65,000					65,000
Liberty Park Upgrades- Veteran's Art Piece <i>General Fund Pay-As-You-Go</i>	6.2	75,000					75,000
HVAC Replacement - Talbert <i>General Fund Pay-As-You-Go</i>	3.3		76,000				76,000
Cornelius Road Park Phase III <i>General Fund Pay-As-You-Go</i> <i>Unidentified Funding Source</i>	6.2		982,000	330,000			1,312,000
Dye Creek Greenway <i>Grant Funding</i>	3.4		1,050,000				1,050,000
Artificial Turf at Mazeppa <i>Unidentified Funding Source</i>	6.2		1,300,000				1,300,000
Exterior Finishes - Winnie Hooper <i>General Fund Pay-As-You-Go</i>	3.3				50,000		50,000
Van Replacement- Winnie Hooper <i>General Fund Pay-As-You-Go</i>	3.3					40,000	40,000
Rough Mower-Golf Course <i>General Fund Pay-As-You-Go</i>	6.2	70,000					70,000
Indoor Practice Facility- Golf Course <i>General Fund Pay-As-You-Go</i> <i>Unidentified Funding Source</i>	6.2			10,000	3,000,000		3,010,000
				10,000		3,000,000	
<b>Charles Mark Citizen Center</b>							
HVAC <i>General Fund Pay-As-You-Go</i>	3.3	100,000	100,000	100,000	100,000	100,000	500,000
Remaining Bathroom Renovation <i>General Fund Pay-As-You-Go</i>	3.3			20,000	200,000		220,000
Replace Banquet Doors <i>General Fund Pay-As-You-Go</i>	3.3			60,000			60,000

Department	Strategic Objective	2020	2021	2022	2023	2024	Total
<b>Library</b>							
Adult Outreach Transit Van <i>General Fund Pay-As-You-Go</i>	3.3	35,000					35,000
Renovation of Historical Depot <i>General Fund Pay-As-You-Go</i>	6.1	90,000					90,000
HVAC Historic Mooresville Public Library <i>General Fund Pay-As-You-Go</i>	3.3	120,000					120,000
Flat Roof Replacement <i>General Fund Pay-As-You-Go</i>	3.3		50,000				50,000
HVAC Unit Changes <i>General Fund Pay-As-You-Go</i>	3.3			50,000			50,000
Satellite Library <i>Unidentified Funding Source</i>	6.2			40,000	500,000	105,000	645,000
Exterior Wall Finishes <i>Unidentified Funding Source</i>	3.3				318,000		318,000
<b>General Fund Total</b>		<b>5,709,090</b>	<b>34,668,911</b>	<b>11,663,268</b>	<b>11,664,068</b>	<b>4,979,176</b>	<b>68,684,513</b>

<i>Totals by Funding Source:</i>							
<i>General Fund Pay-As-You-Go</i>		5,219,090	4,924,089	3,110,982	5,367,782	3,369,176	21,991,119
<i>General Reserve - Sanitation</i>		490,000	687,000	532,000	370,000	507,000	2,586,000
<i>General Capital Reserve</i>			4,278,822				4,278,822
<i>General Obligation Street Bonds</i>			890,000	1,708,286	2,108,286		4,706,572
<i>Grant Funding</i>			1,050,000				1,050,000
<i>Unidentified Funding Source</i>			22,839,000	6,312,000	3,818,000	1,103,000	34,072,000
		<b>5,709,090</b>	<b>34,668,911</b>	<b>11,663,268</b>	<b>11,664,068</b>	<b>4,979,176</b>	<b>68,684,513</b>

**Powell Bill Fund**

Department	Strategic Objective	2020	2021	2022	2023	2024	Total
<b>Powell Bill</b>							
Paving Projects <i>Powell Bill Funds</i>	3.3	700,000	700,000	700,000	700,000	700,000	3,500,000
<b>Powell Bill Fund Total</b>		<b>700,000</b>	<b>700,000</b>	<b>700,000</b>	<b>700,000</b>	<b>700,000</b>	<b>3,500,000</b>

## Stormwater Fund

Department	Strategic Objective	2020	2021	2022	2023	2024	Total
<b>Stormwater</b>							
Edgemoor/Cedar Culvert Replacement <i>Stormwater Fund Pay-As-You-Go</i>	3.4	290,000					290,000
Mill Village Phase II & III Improvements <i>Stormwater Fund Pay-As-You-Go</i>	3.4	500,000					500,000
North Maple Street Culvert Replacement <i>Stormwater Fund Pay-As-You-Go</i>	3.4		30,000	175,000			205,000
Park/Stewart Ave and Church St. Improvements <i>Stormwater Fund Pay-As-You-Go</i>	3.4		750,000				750,000
Woodberry Drive Improvements <i>Stormwater Fund Pay-As-You-Go</i>	3.4			75,000	380,000		455,000
Replacement Leaf Truck <i>Stormwater Fund Pay-As-You-Go</i>	3.3			200,000	200,000		400,000
Center Avenue Improvements <i>Stormwater Fund Pay-As-You-Go</i>	3.4				186,000	620,000	806,000
<b>Stormwater Fund Total</b>		<b>790,000</b>	<b>780,000</b>	<b>450,000</b>	<b>766,000</b>	<b>620,000</b>	<b>3,406,000</b>

## Utility Fund

Department	Strategic Objective	2020	2021	2022	2023	2024	Total
<b>Waste Water Treatment</b>							
Backup Power at Belt Press Hopper <i>Utility Fund Operating Reserves</i>	3.3	75,000					75,000
Replace Return Activated Sludge (RAS) Pump <i>Utility Fund Operating Reserves</i>	3.3	125,000					125,000
Effluent Filter Disk Replacement <i>Utility Fund Capital Reserves</i> <i>Utility Fund Pay-As-You-Go</i>	3.3	200,000 <i>200,000</i>	200,000 <i>200,000</i>	200,000 <i>200,000</i>	200,000 <i>200,000</i>		800,000
Process Modeling Study <i>Utility Fund Capital Reserves</i>	3.3		60,000				60,000
Filter Piping Modification <i>Utility Fund Capital Reserves</i>	3.3		114,000				114,000
Jockey Air Pump at Package Plant <i>Utility Fund Capital Reserves</i>	3.3		120,000				120,000
Clarifier Resurfacing and Rehab of Drive Mechanics <i>Utility Fund Capital Reserves</i>	3.3		200,000				200,000
Skid Steer Loader <i>Utility Fund Pay-As-You-Go</i>	3.3			70,000			70,000
Hopper Cover <i>Utility Fund Pay-As-You-Go</i>	3.3			75,000			75,000
Headworks Bar Screen Replacement <i>Utility Fund Operating Reserves</i>	3.3			750,000			750,000
SCADA Upgrade <i>Utility Fund Pay-As-You-Go</i>	3.3				150,000		150,000
WWTP Expansion Study <i>Utility Fund Operating Reserves</i>	3.3				500,000		500,000
Crane Work Truck <i>Utility Fund Capital Reserves</i>	3.3					125,000	125,000
Refurbish Package Plants <i>Utility Fund Capital Reserves</i>	3.3					200,000	200,000

Department	Strategic Objective	2020	2021	2022	2023	2024	Total
<b>Water Sewer</b>							
Vehicle-Meter Reading	3.3	35,000	60,000	60,000	60,000	60,000	275,000
<i>Utility Fund Operating Reserves</i>		<b>35,000</b>					
<i>Utility Fund Capital Reserves</i>			<b>60,000</b>	<b>60,000</b>			
<i>Utility Fund Pay-As-You-Go</i>					<b>60,000</b>	<b>60,000</b>	
Vehicle-Line Maintenance	3.3	35,000					35,000
<i>Utility Fund Operating Reserves</i>							
Vehicle-Pump Maintenance	3.3	35,000					35,000
<i>Utility Fund Operating Reserves</i>							
S Iredell Pump Station Bar Screen & Wetwell Lining	3.3	50,000	325,000				375,000
<i>Utility Fund Capital Reserves</i>							
Reeds Creek and S Iredell Wetwell Relining	3.3	100,000					100,000
<i>Utility Fund Operating Reserves</i>							
Northside Pump Station Bar Screen	3.3	350,000					350,000
<i>Utility Fund Operating Reserves</i>							
US 21 and Connector Road Transmission Lines	2.4	3,000,000					3,000,000
<i>Utility Fund Operating Reserves</i>							
Northside Force Main Construction	2.4	3,444,000					3,444,000
<i>Utility Fund Operating Reserves</i>		<b>2,245,000</b>					
<i>Utility Fund Pay-As-You-Go</i>		<b>1,199,000</b>					
Northside Pump Station Construction	2.4	3,959,326					3,959,326
<i>Utility Fund Pay-As-You-Go</i>							
Utility Relocations	3.4	1,000,000	400,000	2,850,000	2,600,000	2,500,000	9,350,000
<i>Utility Fund Operating Reserves</i>		<b>1,000,000</b>	<b>400,000</b>				
<i>Utility Fund Capital Reserves</i>				<b>2,850,000</b>	<b>2,600,000</b>	<b>2,500,000</b>	
Inflow and Infiltration	3.3	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000
<i>Utility Fund Operating Reserves</i>		<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>		
<i>Utility Fund Pay-As-You-Go</i>						<b>1,000,000</b>	
Mooresville Blvd Waterline Connection	2.4		40,000	320,000			360,000
<i>Utility Fund Capital Reserves</i>			<b>40,000</b>				
<i>Utility Fund Pay-As-You-Go</i>				<b>320,000</b>			
Barley Park Sewer Extension (Carolina Beverage)	3.4		75,000	840,000			915,000
<i>Utility Fund Capital Reserves</i>							
Water and Sewer Master Plan	3.4		600,000				600,000
<i>Utility Fund Operating Reserves</i>							
Outfall to Abandon Cherry Grove /Panasonic Lift Stations	2.4		2,689,950				2,689,950
<i>Utility Fund Pay-As-You-Go</i>			<b>1,883,950</b>				
<i>Utility Fund Capital Reserves</i>			<b>806,000</b>				
Shinnville-Mazeppa Waterline Connection	2.4			25,000	200,000		225,000
<i>Utility Fund Pay-As-You-Go</i>							
Lake Norman Lift Station Bar Screen	3.3			250,000			250,000
<i>Utility Fund Pay-As-You-Go</i>							
Replacement Mini-Excavator	3.3				60,000		60,000
<i>Utility Fund Pay-As-You-Go</i>							
New Transmission Line US21/NC150	3.4				250,000	3,050,000	3,300,000
<i>Utility Fund Capital Reserves</i>					<b>250,000</b>		
<i>Utility Fund Operating Reserves</i>						<b>3,050,000</b>	
Vacuum Truck Replacement	3.3				400,000		400,000
<i>Utility Fund Capital Reserves</i>							

Department	Strategic Objective	2020	2021	2022	2023	2024	Total
<b>Water Treatment</b>							
Filter Rehab Plant #2 <i>Utility Fund Capital Reserves</i>	3.3	200,000					200,000
High Service / High Pressure Zone Pumping Upgrades <i>Utility Fund Capital Reserves</i>	3.4	300,000	2,500,000				2,800,000
Access to Venturi Meter Plant #1 <i>Utility Fund Pay-As-You-Go</i>	3.3			100,000			100,000
Actuator Replacement WTP 2 <i>Utility Fund Pay-As-You-Go</i>	3.3			160,000			160,000
New Elevated Water Storage Tank - Northeast <i>Utility Fund Pay-As-You-Go</i> <i>Utility Fund Operating Reserves</i>	2.4			100,000 <i>100,000</i>	500,000 <i>500,000</i>	3,600,000 <i>3,600,000</i>	4,200,000
Backwash Pump and Controls <i>Utility Fund Pay-As-You-Go</i>	3.3				125,000		125,000
SCADA Upgrade <i>Utility Fund Pay-As-You-Go</i>	3.3				200,000		200,000
Clean Raw Water Tanks WTP #2 <i>Utility Fund Pay-As-You-Go</i>	3.3					150,000	150,000
Renovation of bathroom, foyer, offices Plant #1 <i>Utility Fund Capital Reserves</i>	3.3					175,000	175,000
<b>Utility Fund Total</b>		<b>13,908,326</b>	<b>8,383,950</b>	<b>6,800,000</b>	<b>6,245,000</b>	<b>10,860,000</b>	<b>46,197,276</b>

<b>Combined Funding Sources:</b>	<i>Utility Fund Pay-As-You-Go</i>	5,158,326	1,883,950	1,300,000	995,000	1,210,000	10,547,276
	<i>Utility Fund Operating Reserves</i>	8,000,000	2,000,000	1,750,000	2,000,000	6,650,000	20,400,000
	<i>Utility Fund Capital Reserves</i>	750,000	4,500,000	3,750,000	3,250,000	3,000,000	15,250,000
		<b>13,908,326</b>	<b>8,383,950</b>	<b>6,800,000</b>	<b>6,245,000</b>	<b>10,860,000</b>	<b>46,197,276</b>

<b>TOTAL CAPITAL IMPROVEMENTS</b>	<b>21,107,416</b>	<b>44,532,861</b>	<b>19,613,268</b>	<b>19,375,068</b>	<b>17,159,176</b>	<b>121,787,789</b>
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*\*\*The list of Strategic Plan Objectives can be found on page 12.*



**FINANCIAL FORECAST**

The Town of Mooresville recognizes the importance of long-range planning throughout the organization. No effective plan, however, can exist without an understanding of the resources and the obligations anticipated in the coming years. The Town develops its Financial Forecast to establish a realistic basis for the budget planning process.

This Financial Forecast section only includes the Town’s largest two operating funds, the General Fund and the Utility Fund. To complete the Financial Forecast, consideration is given towards debt obligations and past expense/revenue trends. Because these projections are based heavily on financial trends, the forecast can’t account for changes in the economic climate, disasters, or emergencies, and how these conditions will affect future revenue growth. The Town does have some control regarding future expenditure growth, but economic conditions will ultimately dictate future revenue growth. Therefore, the Town seeks to forecast revenue growth at achievable levels, but there are no guarantees.

This Financial Forecast looks at future expenditures and revenues. As required by North Carolina General Statutes all approved fiscal year budgets must be balanced at the time of their adoption. Historically, actual revenues have exceeded actual expenditures, resulting in an increase in Fund Balance. Each fiscal year, staff works to keep expenses within received revenues, and projected deficits reflect the work which must be done to keep expenditures in line with revenues. Also, this forecast does not factor in large capital improvements that are beyond the scope of previous historical trends.

To properly compare actual revenues/expenses to budgeted revenues/expenses, the approved and revised budgets must be taken into consideration, due to adjustments made to the budget throughout the fiscal year.

**Actual Expenses and Revenues Compared to Approved and Revised Budget**

General Fund	Approved to Actual		Revised to Actual	
	Revenue	Expense	Revenue	Expense
2009-2010	96.68%	88.34%	92.01%	84.07%
2010-2011	95.86%	93.18%	91.70%	89.13%
2011-2012	99.38%	96.18%	88.96%	86.09%
2012-2013	101.54%	112.35%	87.76%	97.10%
2013-2014	96.19%	96.73%	94.82%	95.35%
2014-2015	111.32%	106.88%	106.24%	93.13%
2015-2016	111.22%	104.26%	95.87%	89.87%
2016-2017	101.13%	105.03%	90.45%	93.94%
2017-2018	102.12%	94.89%	100.33%	93.22%
2018-2019	108.67%	98.45%	102.62%	92.98%

Utility Fund	Approved to Actual		Revised to Actual	
	Revenue	Expense	Revenue	Expense
2009-2010	98.22%	78.14%	100.24%	79.74%
2010-2011	105.80%	80.34%	103.74%	78.78%
2011-2012	128.53%	98.26%	123.08%	94.10%
2012-2013	110.74%	97.96%	108.80%	96.25%
2013-2014	110.05%	95.77%	110.03%	95.76%
2014-2015	94.40%	98.88%	107.73%	97.20%
2015-2016	107.65%	90.28%	96.35%	80.80%
2016-2017	108.10%	106.35%	94.26%	92.73%
2017-2018	103.91%	108.17%	85.75%	89.26%
2018-2019	110.34%	100.05%	97.07%	88.02%

**GENERAL FUND**

The General Fund Financial Forecast begins with unaudited revenues and expenditures for FY 2019 followed by five years of future projections.

Revenues	Unaudited	Future Projection				
	2019	2020	2021	2022	2023	2024
Ad Valorem taxes	\$ 38,090,079	\$ 43,050,000	\$ 44,556,750	\$ 46,116,236	\$ 47,730,305	\$ 49,400,865
Other taxes and and license	226,737	120,000	120,000	120,000	120,000	120,000
Unrestricted Intergovernmental	22,264,332	22,765,732	23,363,558	23,984,552	24,628,984	23,981,685
Restricted Intergovernmental	2,629,467	2,642,614	2,655,827	2,669,107	2,682,452	2,695,864
Sale and Service	5,210,245	5,275,373	5,341,315	5,408,082	5,475,683	5,544,129
Investment earnings	1,738,438	250,000	25,000	250,000	250,000	250,000
Miscellaneous	2,350,274	1,138,000	1,138,000	1,138,000	1,138,000	1,138,000
Transfers from other funds	467,158	490,000	687,000	532,000	370,000	507,000
Reimbursement proprietary funds	2,186,473	2,542,259	2,643,949	2,749,707	2,859,696	2,974,083
<b>Total Revenues</b>	<b>\$ 75,163,203</b>	<b>\$ 78,273,978</b>	<b>\$ 80,531,399</b>	<b>\$ 82,967,684</b>	<b>\$ 85,255,120</b>	<b>\$ 86,611,626</b>

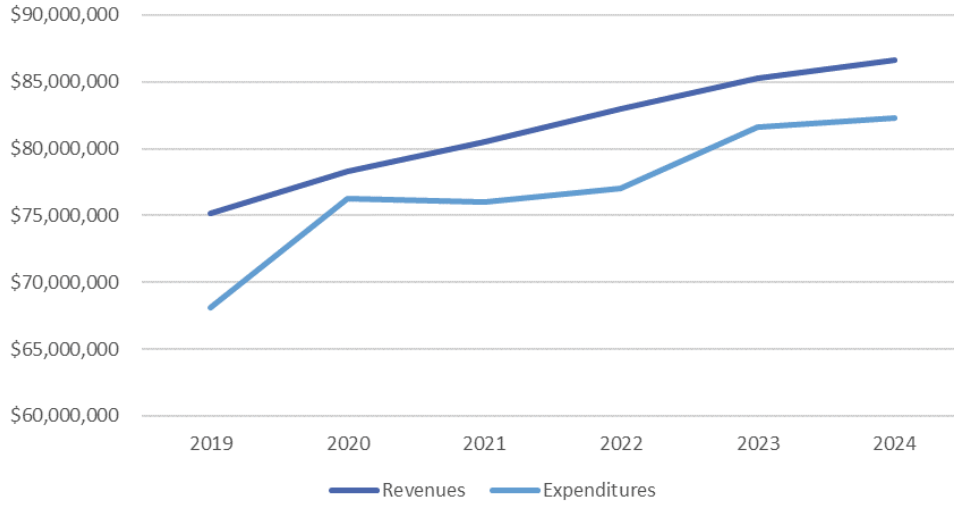
Expenditures	Unaudited	Future Projection				
	2019	2020	2021	2022	2023	2024
Salaries and employee benefits	\$ 30,344,914	\$ 33,739,729	\$ 33,451,476	\$ 34,700,137	\$ 34,700,137	\$ 34,700,137
Operating expenditures	9,154,889	11,388,303	11,729,952	12,081,851	12,444,306	12,817,635
Professional services	4,991,275	6,698,353	8,038,024	9,645,628	11,574,754	13,889,705
Economic Development	3,850,703	4,790,366	4,410,000	4,410,000	4,410,000	4,410,000
Worker's Compensation	1,236,975	955,000	1,000,000	1,000,000	1,000,000	1,000,000
Capital Outlay	3,021,175	5,219,090	4,924,089	3,110,982	5,367,782	3,369,176
Debt	12,790,185	13,460,055	12,409,606	12,082,715	12,082,715	12,082,715
Transfers to other funds	2,705,958	19,358	25,000	25,000	25,000	25,000
<b>Total Expenditures</b>	<b>\$ 68,096,074</b>	<b>\$ 76,270,254</b>	<b>\$ 75,988,147</b>	<b>\$ 77,056,313</b>	<b>\$ 81,604,694</b>	<b>\$ 82,294,368</b>

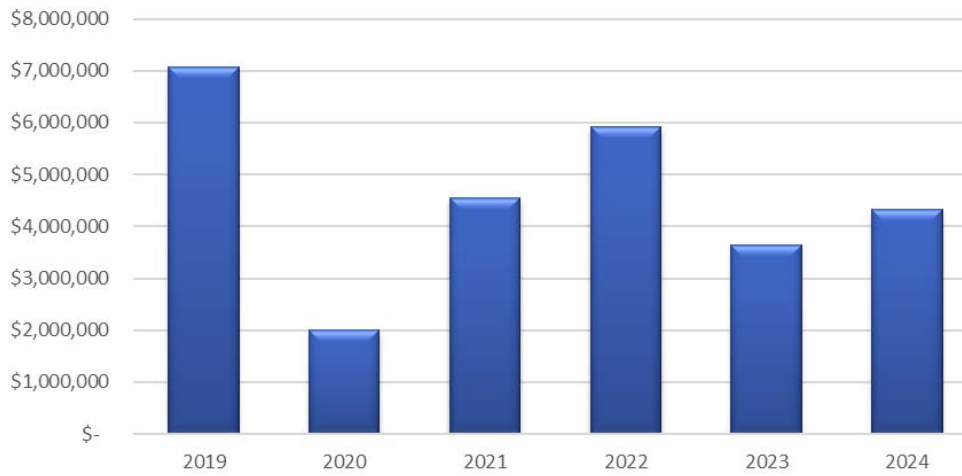
<b>Net Change</b>	<b>\$ 7,067,129</b>	<b>\$ 2,003,724</b>	<b>\$ 4,543,252</b>	<b>\$ 5,911,371</b>	<b>\$ 3,650,426</b>	<b>\$ 4,317,258</b>
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### General Fund Future Revenues to Expenditures



### General Fund Net Change



**UTILITY FUND**

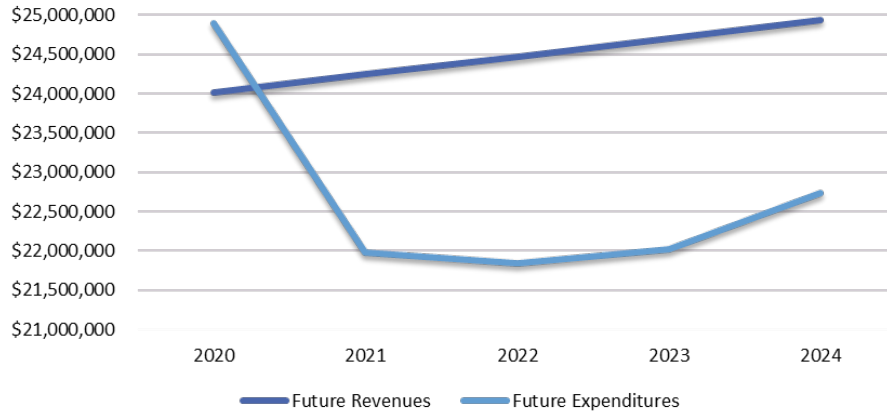
To determine the financial forecast for the Utility Fund, data was analyzed by Willdan Financial Services. Willdan performs the Town’s annual utility rate study. With the exception of 2020 the Willdan forecast for FY 2020 thru FY 2024 projects revenues to exceed expenses each year. The Utility Fund forecast was designed to use reserves to fund large capital expenses without the need to increase debt; and focuses on “pay as you go” capital spending.

REVENUES	Future Projection				
	2020	2021	2022	2023	2024
Water Sales	\$ 10,468,605	\$ 10,556,955	\$ 10,645,306	\$ 10,733,656	\$ 10,822,006
Sewer Sales	12,030,026	12,155,538	12,281,050	12,406,562	12,532,073
Miscellaneous Revenue	627,615	639,850	652,100	664,360	676,620
Taps and Connections	140,000	142,730	145,460	148,200	150,930
Processing Fees	80,000	81,560	83,120	84,680	86,240
Late Fees	90,000	90,000	90,000	90,000	90,000
Permit Fees	535,000	535,000	535,000	535,000	535,000
Interest Earnings	40,000	40,780	41,560	42,340	43,120
<b>Total Revenues</b>	<b>\$ 24,011,246</b>	<b>\$ 24,242,413</b>	<b>\$ 24,473,596</b>	<b>\$ 24,704,798</b>	<b>\$ 24,935,989</b>

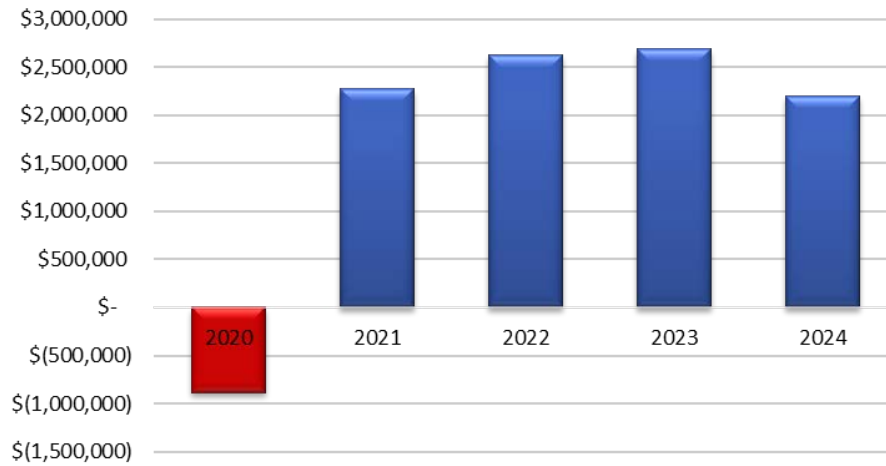
EXPENDITURES	Future Projection				
	2020	2021	2022	2023	2024
Water Administration Operating Expenses	\$ 672,669	\$ 689,433	\$ 707,163	\$ 725,673	\$ 744,963
Meter Reading Operating Expenses	1,006,779	1,048,640	1,092,390	1,138,140	1,185,900
Line Maintenance Operating Expenses	1,956,535	2,037,330	2,127,380	2,221,660	2,320,350
Pump Maintenance Operating Expenses	864,016	895,000	927,000	960,280	994,860
Water Treatment Plant Operating Expenses	644,000	658,830	673,980	689,470	705,330
Water Treatment Administration Operating Expenses	1,800,259	1,871,860	1,946,600	2,024,640	2,106,140
Wastewater Administration Operating Expenses	633,574	649,517	666,357	683,897	702,197
Wastewater Treatment Operating Expenses	3,234,831	3,306,480	3,379,250	3,453,670	3,529,760
General Fund Indirect Operational Transfer	2,226,358	2,337,670	2,454,550	2,577,280	2,706,140
Allowance for Bad Debt	73,279	74,049	74,819	75,589	76,359
Series 2010 Revenue Bonds	2,018,864	1,998,813	1,976,122	1,955,717	1,932,252
Series 2012 Revenue Bonds	3,792,300	3,800,100	3,800,150	3,797,900	3,797,700
SRF Loan	722,548	722,548	722,548	722,548	722,548
Other Indebtedness	89,709	-	-	-	-
Capital	5,158,326	1,883,950	1,300,000	995,000	1,210,000
<b>Total Expenses</b>	<b>\$ 24,894,047</b>	<b>\$ 21,974,220</b>	<b>\$ 21,848,309</b>	<b>\$ 22,021,464</b>	<b>\$ 22,734,499</b>

<b>Change in Reserves</b>	<b>\$ (882,801)</b>	<b>\$ 2,268,193</b>	<b>\$ 2,625,287</b>	<b>\$ 2,683,334</b>	<b>\$ 2,201,490</b>
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### Utility Fund Future Revenues to Expenditures



### Utility Fund Net Change

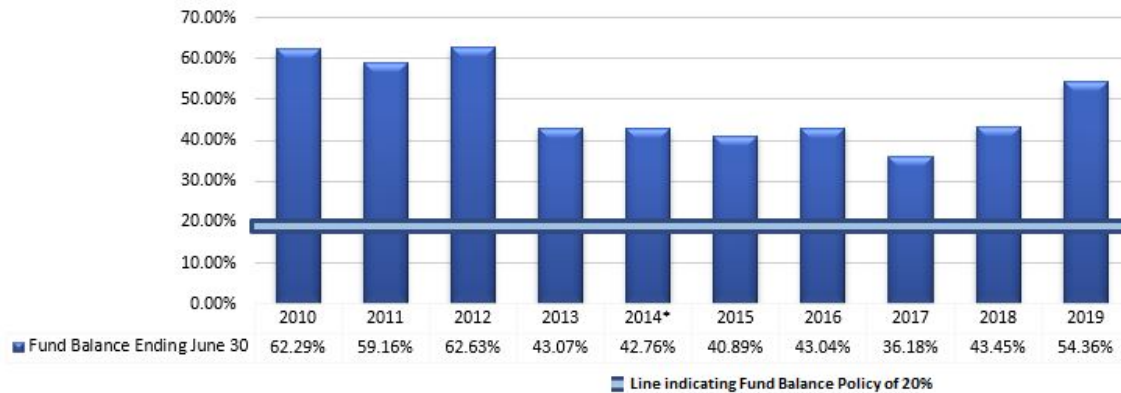


**FUND BALANCE FORECAST**

The North Carolina’s Local Government Commission (LGC) reviews all local government annual financial statements and approves each annual independent audit. During the annual review, the LGC reviews fund balance and compares fund balances among similar sized units. The Commission recommends that a local government keep a minimum fund balance that is equal to one month’s expenditures or roughly 8% of operating expenses. Available fund balance is typically calculated at the beginning of the fiscal year after the annual financial audit is complete and approved by the Board.

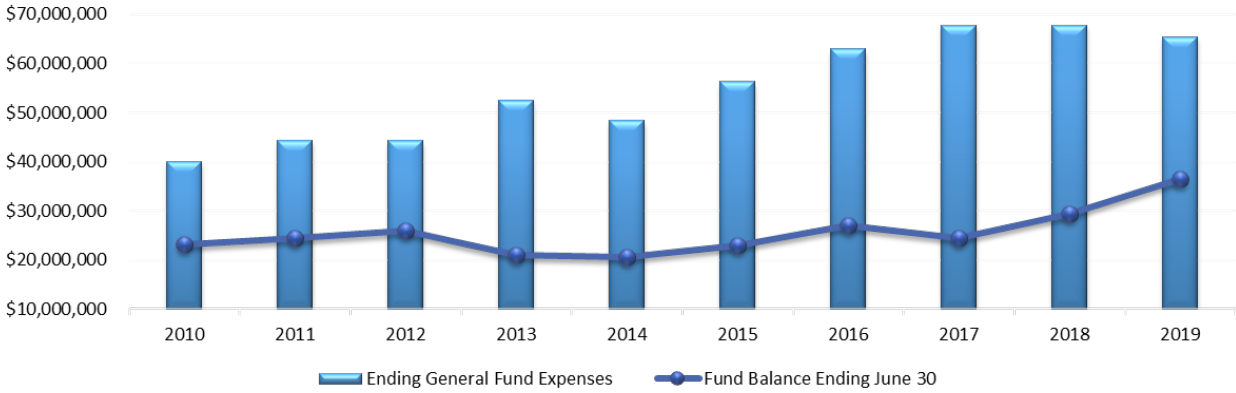
The Town has adopted a policy stating fund balance will remain 20% of General Fund operating expenditures, and that unspent capital project money be transferred into fund balance. If fund balance drops below 20%, Town staff will develop a plan to increase fund balance back to the policy level. If restoration cannot be accomplished within such period without severe hardship to the Town, then the Board will establish a different, but appropriate period. If Available Fund Balance when calculated at the close of a fiscal year is more than 35%, the Board may appropriate or designate the excess for one-time capital expenditures, economic development related expenditures, or transfer the excess to a Capital Reserve Fund.

**Fund Balance as a % of Ending General Fund Expenses**



	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Fund Balance - Beginning July 1	\$ 23,407,085	\$ 23,183,025	\$ 24,537,743	\$ 26,045,131	\$ 20,958,514	\$ 20,688,746	\$23,032,223	\$27,091,364	\$ 24,504,242	\$ 29,455,773
Fund Balance - Ending June 30	\$ 23,183,025	\$ 24,537,743	\$ 26,045,131	\$ 20,958,514	\$ 20,688,746	\$ 23,032,223	\$27,091,364	\$24,504,242	\$ 29,455,773	\$ 36,522,904
Net Change	\$ (224,060)	\$ 1,354,718	\$ 1,507,388	\$ (5,086,617)	\$ (269,768)	\$ 2,343,477	\$ 4,059,141	\$ (2,587,122)	\$ 4,951,531	\$ 7,067,131

### Ending Fund Balance vs. Ending General Fund Expenses



### Fund Balance Forecast (General Fund)

