



Town of Mooresville

Planning and Community Development Department
413 North Main St., Mooresville, NC 28115
704-662-7040

Conditional Use Permit Application

Project Information	
Project Name:	
Project Address:	
Parcel Identification Number(s) (PIN):	
Current Zoning District(s):	
Current Overlay District(s):	
Applicant	
Applicant/Company:	
Contact Person:	
Project Role:	
Address:	
Phone:	Email:
Property Owner	
Property Owner:	
Contact Person:	
Address:	
Phone:	Email:
Other	
Applicant/Company:	
Contact Person:	
Project Role:	
Address:	
Phone:	Email:



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Project Narrative	
Conditional Use Requested: <hr/> <hr/> <hr/>	
Submittal Checklist	
<input type="checkbox"/> Notarized letter from property owner(s) giving the applicant permission to make the request on their behalf <input type="checkbox"/> Project Narrative <input type="checkbox"/> Application Fee (per Application Fee Schedule) <input type="checkbox"/> Staff-Approved Concept Plan, if applicable	
Acknowledgements and Signatures	
Application is hereby made for authorization to perform work as described in this application along with accompanying drawings. The information on this application is complete and accurate, and I am authorized to submit this application. I understand that all work must be according to approved plan and in compliance with all applicable codes and regulations. I authorize the subject property to be posted, inspected, and grant permission to the Town of Mooresville to collect relevant property data and imagery with the use of drone technology. The Town of Mooresville assumes no legal or financial liability to the applicant or any third party whatsoever by approving the plans associated with this permit. Signatories and associates are not to speak with Town Board members outside of public meeting while this application is pending.	
Applicant Signature:	Date:



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Agent Authorization for Conditional Use Permit (to be completed by each owner)

The undersigned owner, does hereby authorize:

Agent Name: _____

Address: _____

Telephone: _____

E-Mail Address: _____

to act on my behalf for the purpose of petitioning the Town of Mooresville for a conditional use permit as applicable to the property described in the attached petition.

The owner does hereby covenant and agree with the Town of Mooresville that said person has the authority to do the following acts for and on behalf of the owner:

1. To submit a proper petition and the required supplemental materials;
2. To appear at public meetings to give testimony and make commitments on behalf of the owner;
3. In the case of a conditional rezoning request, to accept formal conditions for the project;
4. To act on the owner's behalf without limitations with regard to any and all things directly or indirectly connected with or arising out of the rezoning request.

The authorization shall continue in effect until final disposition of the petition submitted in conjunction with this request.

Signature of Property Owner

Date

Printed Name

_____ personally appeared before me this
day and acknowledged the witness by my hand and official seal this the ____ day of
_____, 20__.

My commission expires _____

Notary Public

